



TOWN OF CLAYTON



ANNUAL BUDGET FISCAL YEAR 2019-2020



TOWN OF CLAYTON
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Town of Clayton

FY 19-20 Operating Budget Message

General Fund Introduction

In many ways, Town Council has been anticipating and preparing for this year's budget for several years. The tax rate was raised \$0.03 last year and Council indicated a desire to hold the tax rate steady this year. Council has consistently given the directive for fiscal responsibility while maintaining excellent service delivery. They've added to that directive for us to find ways to achieve capital project wants and needs. Staff have spent a lot of time compiling and refining significant capital project lists and costs and discussing them with Council. As Council considers putting a General Obligation Bond Referendum onto the November 2019 ballot, this year's budget discussion takes on added significance as Council reviews priorities and the Town's ability to pay using pay-as-you-go versus debt issuance methods. In anticipation of these decisions, Clayton has wisely continued to add to its reserves in order to provide greater flexibility towards finding the right balance in paying for recurring and one-time capital needs from reserves, outside alternative funding streams, and other annual recurring revenue sources.

Highlights of this Recommended Budget:

- Revenues and expenditures are in balance at \$29,789,491.
- The \$0.58 tax rate remains the same.
- One penny on the tax rate will generate approximately \$230,000 per year.
- Initial department requests totaling \$33.2 million contrasted with initial revenue projections of closer to \$26.2 million.
- The \$7 million gap was closed by using a combination of cutting expenditure requests, adjusting fees for services, and projecting growth in sales and property tax base.

General Fund Revenues

By law, the NC General Assembly decides how and when municipal governments may generate revenue. As it stands, Ad Valorem Property Tax is the largest unrestricted revenue source with which the Town of Clayton has the most discretion on how much to collect and how to use. Property taxes account for nearly half of all Town revenue, and that is projected to increase \$3.2 Million over the current year budget, mostly driven by property valuation growth and the recommendation to maintain the tax rate.

Statutorily required, property revaluation currently only happens every eight years. As the lead agency, Johnston County appraises and values property within every municipality and throughout all unincorporated areas across the County. Clayton's property values rose significantly over the past eight years which helps property owners with added equity in their property, but it also can lead to paying higher taxes. A revenue neutral tax rate for Clayton is \$0.49, which means that if set as the new tax rate it would generate the same revenue we would anticipate absent the property revaluation. Setting a revenue neutral tax rate does not mean every property tax payer will pay the same amount in taxes, however.

Sales tax is the second leading revenue source (also unrestricted) and in recent years has become an even more reliable revenue. With nearly $\frac{3}{4}$ of the year behind us, the current year Sales Tax growth is 3.3% over budget. While this revenue continues to beat the forecast it will always be subject to volatile

market and legislative changes. Based on analysts and our own judgement due to recent trends, the FY 19-20 Recommended Budget sales tax revenue will grow by approximately \$400,000 next year, 4.7% over the current end-of-year estimate.

Investment earnings continue to make a comeback, looking more like pre-recession times. We anticipate that this year’s nearly \$200,000 return will double to just over \$400,000 next year.

In summary, it is anticipated that unrestricted new revenues will increase by nearly 20%. Where new revenues are being spent is explained below.

General Fund Expenditures

Significant spending impacts and decisions are highlighted below via three summary categories: Personnel, Operating, and Capital.

Not all revenue dollars are free and clear to spend on anything. Above we use the term *unrestricted*, which, as the name indicates, means they have the most flexibility in how they may be spent. Conversely, there are restricted revenues and those types of revenues are directly linked to expenditures. Eliminating or adding the latter has a net zero impact on the budget because they are linked or restricted in how they may be used.

Personnel

Departments originally requested 37 new positions, 5 of which are part-time. The costs captured in this chart include all benefits and not just salaries. Only 14 positions out of the original 37 are included in this recommendation:

Department	Title	FT or PT	# of Positions	Full Year Costs	Budgeted Costs
Fire	Fire Fighters	FT	9	\$1,244,124	\$622,062
Inspections	Building Inspector	FT	1	\$81,891	\$81,891
Engineering	Storm Water Engineer	FT	1	\$107,122	\$53,561
Engineering	Engineer	PT	1	\$43,947	\$43,947
Library	Library Associate – Substitute	PT	1	\$3,966	\$3,966
Parks & Rec	Recreation Program Coordinator	FT	1	\$65,185	\$65,185
Totals			14	\$1,546,235	\$870,612

Fire requested 24 new positions in their original request which, alone would carry a \$1.7 Million new cost impact. The Fire Department continues to evaluate needs in light of the recently completed Facility Needs Assessment. Staffing needs continue to fall short of industry standards and part of the challenge is finding reliable part-time fire fighters. Fire departments are changing and the days of having volunteers and part-time help at the ready are going away. The Fire Department submitted a SAFER Grant related to our staffing needs but a definitive response may be eight or nine months from now. If approved, the nine recommended positions will not be filled until January 2020. We hope to have a grant response by then which might provide some relief for a few years. Also, in tandem with these positions being filled, part-time dollars will also decrease this year (\$140,000) and even more in future years. While not a complete offset, having regular full-time employees will bring greater stability and allow us to adjust staffing levels assigned to different engine companies.

Inspections continues to see historically high demand. A part-time position remains unfilled and this request is to convert that into a full-time position. A full-time inspector will be easier to recruit. These costs are offset by restricted revenues (fees).

Engineering has two requests within the Recommended Budget. The first relates to storm water management. Storm water is more and more a priority given our growth and changes in State oversight. We continue to work with the State and Johnston County to ensure that we are in compliance with rules and regulations. It is proposed to hire a Storm Water Engineer in January 2020. Ultimately, the Town bears a lot of responsibility related to storm water oversight and interpretation and having this function in-house will ensure that we are tracking projects and rules more closely. It will also bring greater scrutiny on development. The second position is to formally create a part-time Engineer position. Currently, as a stop-gap, we utilize a retired Engineer from unused FY 18-19 Town Engineer salary. This individual provides instant assistance given his experience. It is hoped to continue to use him through next year in a part-time capacity to keep up with demand for development review, ordinance and code rewrites, and other department needs. There are two major transitions in this department starting next year in hiring a new Town Engineer (already approved) and a new Storm Water Engineer (pending approval). The part-time engineer will help in both of these transitions, having served as the Town Engineer in a neighboring community already.

The Library request is small compared to the others on the list. It is a position that fulfills a function similar to their part-time positions. The big difference is that they will not have regular hours. They will be available to fill in for part-time or full-time employees on short-notice. We've never had this type of position in the Library before and we will monitor its effectiveness. Based on others' experiences however, we believe it will give the Library access to a qualified person that doesn't want regular hours but otherwise brings experience and professionalism to our Library.

The final recommended position is technically already approved but still carries a budgetary impact moving forward. Council recognized the need for special event oversight in the Parks & Recreation Department and separated that role from the Economic Development Specialist that also serves as the downtown liaison. This was the direction staff has been working towards for some time and the arrival of the new Parks & Recreation Director and their input and support for this change helped validate and solidify the earlier recommendation. Council approval was sought and obtained ahead of the budget due to an unforeseen vacancy.

This is the second year in a row we asked the MAPS group to conduct a Classification and Pay Study, this time for the other half (more or less) of the positions not studied last year. They looked at the comparison market salary rates for positions to determine what adjustments we might make to remain competitive in salaries and benefits. Without this type of analysis we risk the negative effects of salaries that are classified incorrectly and salary compression risks that occur when salaries for longer term employees are too close to the salaries we pay to new and incoming employees. The Recommended Budget includes making the study's recommended salary grade and pay adjustments effective July 2019, which equates to compensation increases at almost 2.5%, but it is targeted and not across the board.

An across the board 2% Cost of Living Adjustment (COLA) effective July 2019 based on the past twelve month period's Consumer Price Index (CPI) change is included in this Recommended Budget. It also includes a second 1% COLA to take effect January 2020, instead of the Merit increase traditionally given at that time. This deviation from recent tradition is part of a transition plan away from across the board

COLAs. Moving forward, as long as Council remains committed to Classification and Pay studies, I recommend that FY 19-20 be the last year of across the board COLAs. Clayton's recent practice has been to provide a COLA in July and then a merit increase opportunity each January. The Classification and Pay Study, however, is a more precise or targeted approach to COLAs. Instead of across the board, experts examine vulnerabilities to all positions and market sensitive positions will be adjusted accordingly. Clayton will begin in the following year's budget (FY 20-21) to provide a merit and classification and pay study recommendations that will adjust salary grades (COLAs) as dictated by the market. The intent is to provide higher merit raises in the future to reward performance and to avoid salary compression. So, in this transition year, we are using the second COLA to bridge to next year. The annual evaluation will still take place and will determine the merit raise in FY 20-21. Given that it had been a few years since our last Classification and Pay Study, we hope that moving forward with regular studies, significant or widespread adjustment may be avoided except, of course, where the market is leading.

Clayton continues to offer major medical benefits via NC State Health Insurance plan options and dental insurance. No costs are recommended to pass along to employees. The Town continues to incur premium increases on major medical and we budgeted an increase of 7% per the State's estimates. There are no benefit plan changes expected at the time of preparing this budget but the State operates on a different calendar so we will continue to monitor.

The NC Retirement Fund requires an increase in employer contributions and projects increases for the next several years. We budgeted the required 1.2% increase for the coming year, which brings the employer contribution to 9%. Law enforcement, by statute, is slightly higher at 9.7%.

Operating

Clayton, as a whole, continues to operate at a high level of professionalism. The summary pages that precede each department's budget continue to improve and highlight that professionalism. Accomplishments and next year's significant impact projects and changes are now both linked to Council strategic priorities. We are still transitioning into performance measures and data reporting will continue to be refined.

There are a few operational areas and changes highlighted next:

This is really the new Planning Director's first budget because she was hired so late into the process last year. That office has seen several new hires and continues to work closely with Engineering and Inspections on refining development standards and processes. This budget reflects a renewed commitment to minimum housing and code enforcement. Also, a significant multi-year project is proposed to do a comprehensive review and update of the Unified Development Code of Ordinances. It has been nearly 15 years since its last major overhaul. This project will entail utilizing both a third-party manager along with community and elected official input. To date, previous direction to do targeted changes has left some sections untouched that need to be amended and an overall lack of cohesion. This overdue comprehensive update seems is overdue considering the Town's growth trajectory. Hesitancy to do a major overhaul before now may have been due to the fact that it is very time consuming and challenging.

The new Parks & Recreation Director was hired last December and hit the ground running. Stepping out of the large shadow of his predecessor, the new director brings many years of experience in leading programs and helping navigate the complexity of major capital improvements including general

obligation bond referendums. This budget includes a lot of thought and number crunching behind some significant capital projects related to parks and recreation. This budget includes some changes to fees (mostly to out-of-town participants) which will more cleanly reflect in-town versus out-of-town participation. The most significant fee change recommendation related to Parks & Recreation is raising the Recreation Open Space Fee-in-Lieu for developers to \$2,000 per single family unit or lot. Simultaneously, we recommend eliminating the opportunity to dedicate open space to offset that fee. This revenue is not used to balance the budget but will continue to be used to meet capital infrastructure needs for Clayton Parks & Recreation.

There are several other fee change recommendations included in the budget and the current and proposed changes are provided for comparison purposes. Fee changes are largely based on periodic benchmarking reviews and based on actual cost increases to operations. Statutes sometimes dictate the restrictedness of these fees. For this reason, we may use indirect charge backs to other departments that are not directly paid for out of the same budgetary line items as that department charging the fees. All fee change recommendations are scheduled to take effect July 1, 2019.

Two years ago Clayton began contracting solid waste, recycling, and yard debris with All Star Waste. It has been a very successful partnership and services were actually enhanced without any cost increases the first year. Each year, by contract, All Star Waste may ask for a CPI adjustment which we pass along to the customer. Just like last year, we again considered outsourcing loose leaf collection, the final in-house piece of our solid waste operation, to them as well. This budget recommends outsourcing loose leaf to All Star due to the need to replace aging vehicles and the need for additional staffing. Savings by way of cost avoidance made this decision more feasible. While it adds \$156,000 per year to the All Star contract, we are avoiding adding 2 new employees requested by the Streets Division, replacing the \$185,000 leaf truck, replacing a \$90,000 pull behind, and avoiding annual fuel and other disposal charges. This budget does not recommend passing along all of the new All Star costs to the customer rates in year one, but we will do so gradually. Customers will see a 5.15% rate increase (\$0.93 per month) to their solid waste bill starting in July. This increase takes into account CPI, rising recycling processing fees, and a small portion of the loose leaf costs. Recycling costs are a concern as options continue to dwindle in the marketplace. We will continue to monitor and adjust accordingly.

Capital

Several years of work have led us to this decision point regarding capital spending. With the help of Davenport & Company financial services, we have taken capital improvement plans and explored our ability to pay for projects using a combination of pay-as-you-go and debt financing. Wisely, the Town established and adheres to financial policies that guide us on how much debt we are willing to incur as a ratio of expenditures, the timeliness of paying off debt, and how much money to hold in reserves. Using these as tools we explored options to determine how to pay for growing demand for town infrastructure (or capital) wants and needs. As proposed, the equivalent of \$0.06 are being set aside for future capital spending.

A copy of the capital improvement plans are included in the budget document. These plans are updated annually, at a minimum as part of the annual budget. Reliability on priorities and cost estimates declines the further away the project slides away from the current year. The Council wanted to know options for them to consider in order to leverage a low interest rate borrowing that can be put before the voters via

a November 2019 referendum. Without losing sight of the needs on the list we will discuss the following five projects and their cost estimates at the May 1 budget meeting with Davenport:

Project Name	Estimated Costs
Municipal Park – Phase 1	\$4,471,250
Clayton Community Center – Phase 2	\$1,650,000
Clayton Community Center – Phase 3	\$1,806,250
Community Park Upgrade	\$1,237,500
East Clayton Community Park	\$3,921,250
Total	\$13,086,250

These major projects were among some of the top priorities expressed by Council and community input derived from a recent Parks & Recreation outreach effort to validate the Parks & Recreation Master Plan.

Other priorities not included above that are funded in this year’s Recommended Budget or are funded through capital project funds or a combination of both are the following:

Project Name	Estimated Costs
Town Hall Parking Expansion (cont. from FY19-20)	\$550,000
Sam’s Branch Phase II (cont. from FY19-20)	\$3,100,000
Payton Drive Extension (cont. from FY 19-20)	\$500,000
Railroad Parking & 1 st Street Extension (Design)	\$75,000
Harmony Playground & Facilities (ECCP)	1,600,000
ADA Town Infrastructure Transition Plan	\$70,000
Sidewalk Improvement Plan	\$69,000
Town Dept Relocations (Parole & Cust Service)	\$334,000
Total	\$6,298,000

We have made conscientious decisions to build Town reserves or Fund Balance in recent years, based on fiscal analysis and our financial plan. To that end, we are setting aside an additional almost \$350,000 in to reserves for future debt service for capital needs.

Street infrastructure needs are and will remain a major priority in this year’s and future year’s budgets. The decision to raise the Municipal Vehicle Tax added with available Powell Bill Funding dollars gives us the ability to spend almost \$1.6 Million on street improvements next year. We expect to complete Payton Dr and Blanche St roadwork out of those fund but we are also updating the Pavement Condition Survey to determine other high priority streets. Developing a better strategy for street repairs is a priority for the Public Works Department. Council’s commitment to funneling dollars beyond what the Powell Bill state money provides will be critical for years to come.

We continue to fund Town-Wide Vehicle replacement and a catch-up (year 2 of 6) on PD vehicle replacement in the Recommended Budget. We are replacing a dump truck and we include the purchase of a used Ladder Truck for the Fire Department. We also include a study to revisit the space needs the Town’s Operation Center off of NC Hwy 42 West. NCDOT is looking at a road project that may take a significant portion of our existing property.

Total capital spending is recommended at \$4,354,107 next year. This represents a significant increase over recent years but is reflective of Council’s priorities and includes some catch up (noted above as cont. from FY 19-20) from where some budgeted projects are not yet completed.

Enterprise Fund

Water, Sewer, and Electric services must operate like a business and are not supported by General Fund dollars. Rates and fees are set to cover past, current, and future costs. Building and maintaining healthy reserves are critical to meet anticipated and emergency capital needs.

I stated last year that FY 18-19 was, in many ways, going to be the year of the Enterprise Fund and that turned out to be the case. The State changed some rules late last year that required a shift in focus to system development fees before we could focus on what turned out to be a very challenging rate study and an updated wastewater capacity analysis. For the better part of the first half of the current fiscal year, staff worked with third party engineering firms to work through both. This topic has been the subject of many Council meetings and discussions with the public. We have so many questions yet to answer, we are moving forward with clearer direction from Council to get the design done for a new wastewater facility sized appropriately to handle all of Clayton’s treatment flow. We plan on updating the rate study this year, once we have clearer information on probable size and cost for a new facility, the largest single project driving the rate changes. The good news is Clayton has a rate study and model to utilize for longer range forecasting. The bad news is longer range forecasting isn’t as reliable without the new facility designed. However, the forecast is consistent in that rates are on the rise. UNC School of Government recently shared telling data that water and wastewater systems across the State have been underfunded for years and that costs are rising even faster than the consumer price index.

Water and Sewer rates are recommended to increase in this budget by a combined rate of 9%. That represents a water rate increase of 3% and a Sewer increase of 16.5%. A portion of these increases are due to pass along costs from Johnston County, from whom we purchase water and send some wastewater for final treatment. We anticipate that future year increases are coming and, as stated, we will refine the model as new information becomes available.

On the Electric side, rates were adjusted last year. Thanks to a newly implemented rate model we did not have to raise rates to account for a wholesale rate increase that took place in early 2019.

Personnel

Departments requested 4 new positions. The costs captured in this chart include all benefits and not just salaries. Only 3 positions are included in this recommendation:

Department	Title	FT or PT	# of Positions	Full Year Costs	Budgeted Costs
Water & Sewer Prev Mainten	Utility Maint Crew Leader	FT	1	\$64,168	\$48,126
Water & Sewer Operations	Utility Maint Mechanic	FT	1	\$54,797	\$54,797
Wastewater Treatment Plant	Lab Technician	FT	1	\$56,132	\$56,132
Totals			3	\$175,097	\$159,055

Operating

In Water and Sewer, under new leadership, next year will be a time to refine plans and costs especially related the capital planning. Stronger coordination on projects that impact Streets and other departments will also be of focus.

On the Electric side, next year we will focus on branding and marketing our small Town electric department. We will continue making progress in LED conversion of area and street lights across Town. We don't say enough how often our electric crew steps up to the challenge of keeping the lights on and getting them back on when they go out.

Capital

All three funds have an updated capital improvement plan and we will work with Davenport this year to refine those plans and align them with debt and pay-go capacities, similar to the work underway on the General Fund side of the ledger.

A significant cross-over capital project for all three of these funds is migrating water and electric meters to AMI (Advanced Metering Infrastructure) or smart meters. This new product will result in tremendous efficiency gains in that all meters will be read remotely and can be accessed by the consumer as well. Electric meters will have the ability for remote disconnects and limited water meters will have the same (due to cost only select meters will be installed with this feature). The Town began transitioning away from manual read meters many years ago but due to many factors the transition was never completed. With the age of the infrastructure we have reached a critical decision point to either finish the transition or move to the next generation and more efficient technology. We chose the latter and it will take approximately 18 months to complete the transition.

The Water Fund includes additional Johnston County water capacity purchases in the amount of \$1.4 Million. We made an additional purchase in the current year prior to a cost increase that will take effect in July. We need to continue to purchase water to ensure compliance with State rules and to maintain adequate supply.

Sewer capacity remains a top priority and until the new wastewater facility is completed. Additional capacity purchases totaling over \$10 Million are anticipated next year, the majority of which are for industrial customers. Additional purchases from Johnston County and Raleigh are still necessary. Having transmission lines to those destinations will serve the Town for many years to come even beyond the expansion of our current capabilities. Nitrogen purchases are another focus of concern and there has been recent attention at the NC Department of Environmental Quality (NCDEQ) and at the NC General Assembly regarding rules and costs for towns like Clayton that discharge back into the Neuse River. We are still in discussion with Raleigh about the availability of an additional .25 MGD capacity.

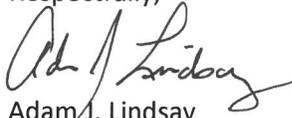
The new Electric substation is now online which provides a redundancy loop and better quality of service.

Conclusion

This has been a unique and challenging budget to prepare. Prioritization is critical when facing Clayton's growth challenges. We continue to transition from small to medium size town and we want the community to know that we are committed to providing excellent services and amenities to the place we all call home.

I want to express my thanks to all of staff that helped prepare this budget and especially Deputy Town Manager Nancy Medlin and Finance Director Robert McKie.

Respectfully,

A handwritten signature in black ink, appearing to read "Adam J. Lindsay". The signature is fluid and cursive, with the first name "Adam" and last name "Lindsay" clearly distinguishable.

Adam J. Lindsay
Town Manager

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**TOWN OF CLAYTON
CAPITAL IMPROVEMENT PLAN
GENERAL FUND**

Dept.	Project No.	Project Name	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 25-29	Total
Fire	FD-20-01	Southeast Side Fire Station	\$ -	\$ -	\$ 1,214,375	\$ 12,938,994	\$ -	\$ -	\$ -	\$ 14,153,369
Fire	FD-20-02	Public Safety Training Facility	-	-	-	-	230,836	2,587,524	-	\$ 2,818,360
Fire	FD-20-03	105' Platform Ladder Truck	-	-	-	-	-	795,870	935,021	\$ 1,730,891
Fire	FD-21-01	Pumper Tanker Replacement	-	-	-	661,887	-	-	-	\$ 661,887
Fire	FD-23-02	Pierce Enforcer	-	-	-	-	723,261	-	-	\$ 723,261
Fire	FD-24-01	Southwest Side Fire Station	-	-	-	-	250,000	-	16,200,843	\$ 16,450,843
Fire	FD-26-01	North Side Fire Station	-	-	-	-	-	-	17,450,843	\$ 17,450,843
Library	LS-18-01	Library - Existing Facility Expansion	50,000	-	-	107,800	-	9,529,250	-	\$ 9,687,050
Parks & Rec	PR-17-01	Municipal Park - Phase 1	-	-	4,471,250	25,000	-	-	-	\$ 4,496,250
Parks & Rec	PR-17-01(A)	Municipal Park - Phase 2	-	-	-	-	-	-	9,000,000	\$ 9,000,000
Parks & Rec	PR-18-02	Clayton Community Center - Phase 2	-	10,000	1,650,000	-	-	-	-	\$ 1,660,000
Parks & Rec	PR-18-02(A)	Clayton Community Center - Phase 3	-	-	-	-	-	1,806,250	-	\$ 1,806,250
Parks & Rec	PR-18-02(B)	Clayton Community Center - Phase 4	-	-	-	-	-	-	16,537,500	\$ 16,537,500
Parks & Rec	PR-19-01	Community Park Upgrade	-	-	-	-	281,250	956,250	430,000	\$ 1,667,500
Parks & Rec	PR-19-05	Legend Park	-	-	-	-	-	-	793,750	\$ 793,750
Parks & Rec	PR-19-06	East Clayton Community Park	-	-	3,921,250	-	-	-	-	\$ 3,921,250
Parks & Rec	PR-19-06A	Harmony Playground & Facilities	-	1,600,000	-	-	-	-	-	\$ 1,600,000
Parks & Rec	PR-19-07	North River Regional Park	-	-	-	-	-	-	8,743,750	\$ 8,743,750
Parks & Rec	PR-19-08	Riverwood Mountain Bike Trail	-	-	-	250,000	-	250,000	-	\$ 500,000
Parks & Rec	PR-19-09	Town Square Stage	-	750,000	-	-	-	-	-	\$ 750,000
Parks & Rec	PR-20-01	Horne Square Upgrade	-	-	18,750	-	375,000	-	-	\$ 393,750
Parks & Rec	PR-23-01	Little Creek Church Park	-	-	-	-	-	-	4,475,000	\$ 4,475,000
PD	PD-18-01	Vehicle Rotation Plan	382,113	395,336	434,704	371,418	661,124	394,038	384,186	\$ 3,022,919
PD	PD-19-01	PD Building Renovations	-	-	-	-	200,000	-	-	\$ 200,000
Public Works	PW-17-01	Main Street Streetscape	36,000	-	-	-	-	-	656,250	\$ 692,250
Public Works	PW-17-02	Town Hall Angled Parking	113,041	-	-	-	-	-	-	\$ 113,041
Public Works	PW-17-03	Town Hall Parking Expansion	25,000	550,000	-	-	-	-	-	\$ 575,000
Public Works	PW-18-01	Sam's Branch Phase II	-	3,100,000	-	-	-	-	-	\$ 3,100,000
Public Works	PW-18-03	Payton Drive Extension	-	500,000	-	-	-	-	-	\$ 500,000
Public Works	PW-19-03	Railroad Parking & First St. Extension	-	75,000	3,125,000	1,875,000	-	-	-	\$ 5,075,000
Public Works	PW-19-04	Operations Facility & Needs Study	-	40,000	-	187,500	1,375,000	-	-	\$ 1,602,500
Public Works	PW-19-05	Proactive Road Maintenance Program	815,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	5,500,000	\$ 11,815,000
Public Works	PW-19-06	ADA Transition Plan	-	70,000	250,000	250,000	250,000	250,000	-	\$ 1,070,000
Public Works	PW-19-07	Sidewalk Improvement and Maintenance Master Plan	-	69,000	109,000	109,000	109,000	109,000	545,000	\$ 1,050,000
Public Works	PW-19-08	Dump Truck Replacements	-	96,000	94,526	-	99,045	-	-	\$ 289,571
Public Works	PW-19-09	42E Extension (CAMPO/LAPP)	-	-	-	-	-	-	-	\$ -
Public Works	PW-19-10	Parole Building / Utility Billing Up-Fit	-	334,000	-	-	-	-	-	\$ 334,000
Public Works	PW-20-01	42W Widening (NCDOT Match)	-	-	1,088,600	-	-	-	-	\$ 1,088,600
Public Works	PW-19-11	Town-Wide Vehicle Replacement Plan	66,000	244,704	328,400	300,500	94,680	271,957	122,152	\$ 1,428,393
		Total Cost	\$ 1,487,154	\$ 8,934,040	\$ 17,805,855	\$ 18,177,099	\$ 5,749,196	\$ 18,050,139	\$ 81,774,295	\$ 151,977,778
		Less Funding Sources								
		DMV Tag Fees	375,000	375,000	375,000	375,000	375,000	375,000	375,000	\$ 2,625,000
		Powell Bill	256,562	346,406	356,406	366,406	376,406	386,406	3,507,656	\$ 5,596,248
		Grants	47,044	2,270,800	1,066,100	-	161,585	1,811,267	150,000	\$ 5,506,796
		Donations	-	970,000	-	307,800	-	8,250,063	1,000,000	\$ 10,527,863
		Claytex	-	30,900	44,000	330,943	581,477	1,183,999	19,525,984	\$ 21,697,303
		Net Town Cost	\$ 808,548	\$ 4,940,934	\$ 15,964,349	\$ 16,796,950	\$ 4,254,728	\$ 6,043,405	\$ 57,215,655	\$ 106,024,569
		Net Town Cost Funding Projection								
		Pay Go	\$ 808,548	\$ 4,940,934	\$ 5,428,724	\$ 3,857,956	\$ 4,254,728	\$ 1,820,467	\$ 3,431,182	\$ 24,542,539
		Financing - Bonds/Installment Debt	-	-	10,535,625	12,938,994	-	4,222,938	53,784,473	\$ 81,482,030
		Total	\$ 808,548	\$ 4,940,934	\$ 15,964,349	\$ 16,796,950	\$ 4,254,728	\$ 6,043,405	\$ 57,215,655	\$ 106,024,569

**TOWN OF CLAYTON
CAPITAL IMPROVEMENT PLAN
WATER & SEWER FUND**

Dept.	Project No.	Project Name	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 25-29	Total
W&S	WS-18-01	AMR/AMI Meter System	\$ 22,500	\$ 2,280,000		\$ -	\$ -	\$ -	\$ -	\$ 2,302,500
W&S	WS-18-02	F-150 Crew Cab 4WD with Dump Body	75,000	82,500	-	-	-	-	-	\$ 157,500
W&S	WS-18-03	W&S Project (South O'Neil - Blanche to Horne)	30,000		687,500	-	-	-	-	\$ 717,500
W&S	WS-18-04	W&S Project (Blanche-Fayetteville to Ellington)	30,000		531,250	-	-	-	-	\$ 561,250
W&S	WS-18-10	ECIA Lift Station Project	600,000	5,716,375	-	-	-	-	-	\$ 6,316,375
W&S	WS-19-01	North Side 500K Elevated Water Storage Tank	-		2,498,395	-	-	-	-	\$ 2,498,395
W&S	WS-19-02	Water Project (70 Bus W - Olde Town to Rose)	-		125,000	-	-	-	-	\$ 125,000
W&S	WS-19-03	FY 2015-2016 Remaining Streets	-	419,873	216,231	-	-	-	-	\$ 636,104
W&S	WS-19-04	Water System Capacity Purchases	-	1,362,500	1,250,000	1,250,000	1,000,000	1,000,000	5,000,000	\$ 10,862,500
W&S	WS-19-05	Horne St Parking Lot	-	125,000	-	-	-	-	-	\$ 125,000
W&S	WS-19-06	W&S Vehicle Replacement Plan	35,000	79,310	40,843	-	43,340	-	-	\$ 198,493
W&S	WS-19-07	New Street Improvements Projects	-		500,000	500,000	-	500,000	2,500,000	\$ 4,500,000
W&S	WS-19-08	W Stallings St Waterline Loop	-		156,250	-	-	-	-	\$ 156,250
W&S	WS-19-11	Water Project (Regency Drive - Credit Union to US 70)	25,000		156,250	-	-	-	-	\$ 181,250
W&S	WS-19-12	Central Lift Station Abandonment	100,000		562,500	-	-	-	-	\$ 662,500
W&S	WS-19-13	New WWTF	-		3,750,000	30,625,000	36,250,000	30,000,000	37,500,000	\$ 138,125,000
W&S	WS-19-15	Little Creek Outfall Line NC 42 Highway	50,000		500,000	-	-	-	-	\$ 550,000
W&S	WS-19-16	Manhole Rehab Project	-	89,514	112,500	112,500	112,500	112,500	562,500	\$ 1,102,014
W&S	WS-19-17	Parshall Flume Modification	-	100,000	-	-	-	-	-	\$ 100,000
W&S	WS-19-18	Regency Drive Cemetery Outfall to Smith Street	-		200,000	-	-	-	-	\$ 200,000
W&S	WS-19-19	Sewer System Capacity Purchases	-	2,169,500	1,700,000	1,800,000	1,900,000	-	-	\$ 7,569,500
W&S	WS-19-21	Operations Facility & Needs Study	-	30,000	-	-	-	-	-	\$ 30,000
W&S	WS-20-01	Main Street Streetscape	-		125,000	-	-	-	-	\$ 125,000
W&S	WS-20-02	Water & Sewer Needs Assessment	-		150,000	-	-	-	176,760	\$ 326,760
W&S	WS-20-03	Water System Model	-	60,500	-	-	-	-	78,125	\$ 138,625
W&S	WS-20-04	Water Sewer Project (Church Street)	-		500,000	-	-	-	-	\$ 500,000
W&S	WS-20-05	First St Parking	-		62,500	-	-	-	-	\$ 62,500
W&S	WS-20-09	Hamby Line Replacement (825 Linear Feet)	-		375,000	-	-	-	-	\$ 375,000
W&S	WS-20-10	Water Sewer Future Line Replacements	-		400,000	400,000	400,000	400,000	1,500,000	\$ 3,100,000
W&S	WS-20-11	Glen Haven Lift Station Bypass Pump	-		225,000	-	-	-	-	\$ 225,000
W&S	WS-20-12	Lombard: Second St to Little Creek Outfall	-		262,500	206,250	-	-	-	\$ 468,750
W&S	WS-20-13	Peele Subdivision Main Replacement	-		906,250	-	-	-	-	\$ 906,250
W&S	WS-20-14	Walnut Creek Gravity Sewer Lift Station Abandonment	-		5,125,000	-	-	-	-	\$ 5,125,000
W&S	WS-20-15	Inflow and Infiltration Analysis	-		125,000	-	-	-	-	\$ 125,000
W&S	WS-20-17	Rollingwood Sewer Service Rehab	-		200,000	-	-	-	-	\$ 200,000
W&S	WS-20-18	Future Lift Station Rehab/Upgrade	-		312,500	-	343,750	-	1,170,625	\$ 1,826,875
W&S	WS-21-01	Water Project (City Road - Stallings to Parkview)	-		500,000	-	-	-	-	\$ 500,000
W&S	WS-21-03	Additional Portable CD103 Godwin Pump and Hose	-		-	87,500	-	-	-	\$ 87,500
W&S	WS-21-04	West Main Lift Station Abandonment	-		-	1,000,000	-	-	-	\$ 1,000,000
W&S	WS-22-01	FS #2 Elevated Tank Riser Floor	-		-	-	437,500	-	-	\$ 437,500
W&S	WS-22-02	Future 500K Elevated Storage Tank #2	-		-	-	281,250	2,706,250	-	\$ 2,987,500
W&S	WS-23-01	Starmount Sewer Line Rehab/Replace	-		-	-	-	62,500	-	\$ 62,500
W&S	WS-25-01	Water Sewer Project (Clayton Estates)	-		-	-	-	-	2,125,000	\$ 2,125,000
W&S	WS-25-02	5MGD Surface Water Treatment Plant	-		-	-	-	-	68,750,000	\$ 68,750,000
W&S	WS-25-03	Arbors Lift Station Abandonment	-		-	-	-	-	1,250,000	\$ 1,250,000
W&S	WS-26-01	Walmart Lift Station Abandonment	-		-	-	-	-	1,750,000	\$ 1,750,000
Total Cost			\$ 967,500	\$ 12,515,072	\$ 22,255,469	\$ 35,981,250	\$ 41,268,340	\$ 34,781,250	\$ 122,363,010	\$ 270,131,891
Funding Projection										
Grants			\$ -	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600,000
Pay Go			967,500	11,810,560	6,840,843	4,356,250	4,737,090	2,075,000	13,988,010	\$ 44,775,253
Financing - Bonds/Installment Debt			-	1,777,800	13,462,970	31,625,000	36,531,250	32,706,250	108,375,000	\$ 224,478,270
Total			\$ 967,500	\$ 16,188,360	\$ 20,303,813	\$ 35,981,250	\$ 41,268,340	\$ 34,781,250	\$ 122,363,010	\$ 271,853,523

**TOWN OF CLAYTON
CAPITAL IMPROVEMENT PLAN
ELECTRIC FUND**

Dept.	Project No.	Project Name	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 25-29	Total
Electric	EL-18-01	Steeplechase Subdivision - Install Electric	\$ 205,000	\$ 256,250	\$ 256,250	\$ 256,250	\$ 256,250	\$ -	\$ -	\$ 1,230,000
Electric	EL-18-02	Projected Capital UG New Res Development	565,750	487,500	556,250	556,250	556,250	556,250	-	\$ 3,278,250
Electric	EL-18-16	Vehicle Replacement Plan	76,570	115,500	88,000	302,500	253,000	-	-	\$ 835,570
Electric	EL-19-02	AMI Meter System Project	-	1,250,000	820,750	-	-	-	-	\$ 2,070,750
Electric	EL-19-03	LED Project	445,228	556,535	-	-	-	-	-	\$ 1,001,763
Electric	EL-19-04	Operations Facility & Needs Study	-	30,000	-	-	-	-	-	\$ 30,000
Electric	EL-19-05	Solar/Battery Project	-	-	325,000	-	-	-	-	\$ 325,000
Electric	EL-19-06	South Feeder Reconductoring	-	212,500	-	-	-	-	-	\$ 212,500
Electric	EL-20-01	Replace 350 UG Cable with 750 UG - Glen Laurel	-	-	250,000	-	-	-	-	\$ 250,000
Electric	EL-20-02	New Electrical Operation Center	-	-	-	-	2,250,000	-	-	\$ 2,250,000
Electric	EL-21-01	HWY 42 East S/L Project Ph. 2	-	93,750	-	-	-	-	-	\$ 93,750
		Total Cost	\$ 1,292,548	\$ 3,002,035	\$ 2,296,250	\$ 1,115,000	\$ 3,315,500	\$ 556,250	\$ -	\$ 11,577,583
		Funding Projection								
		Pay Go	\$ 1,292,548	\$ 1,752,035	\$ 1,475,500	\$ 1,115,000	\$ 1,065,500	\$ 556,250	\$ -	\$ 7,256,833
		Financing - Bonds/Installment Debt	-	1,250,000	820,750	-	2,250,000	-	-	\$ 4,320,750
		Total	\$ 1,292,548	\$ 3,002,035	\$ 2,296,250	\$ 1,115,000	\$ 3,315,500	\$ 556,250	\$ -	\$ 11,577,583

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**FY 2019-2020 Budget Proposal
Personnel Summary
General Fund Full Time**

Department	Division	Position Titles	Current Grade	New Grade	Actual FY 18-19	Requested FY 19-20	Recommended FY 19-20
General Government	Legislative & Town Clerk	Town Clerk	20	21	1	1	1
General Government	Legislative & Town Clerk	Deputy Town Clerk*	14	16	1	1	1
General Government	Administration	Town Manager	N/A	41	1	1	1
General Government	Administration	Deputy Town Manager	33	34	1	1	1
General Government	Administration	Senior Administrative Support Specialist	14	14	1	1	1
General Government	Human Resources	Human Resources Director	27	28	1	1	1
General Government	Human Resources	Human Resources Analyst	17	17	1	1	1
General Government	Human Resources	Safety Officer	19	22	1	1	1
Finance	Administration	Finance Director	28	29	1	1	1
Finance	Administration	Accountant	19	19	1	1	1
Finance	Administration	Accounting and Payroll Specialist	15	16	1	1	1
Finance	Administration	Accounting Technician	13	14	1	1	1
Finance	Purchasing & Warehousing	Purchasing Agent	19	20	1	1	1
Finance	Purchasing & Warehousing	Warehouse Agent	15	16	1	1	1
Community Development	Planning	Planning Director	29	30	1	1	1
Community Development	Planning	Senior Planner	21	22	1	0	0
Community Development	Planning	Planner	19	20	1	2	2
Community Development	Planning	Development Services Coordinator	15	16	1	1	1
Community Development	Planning	Planning Specialist	18	18	1	1	1
Community Development	Planning	Administrative Support Specialist	13	13	1	1	1
Community Development	Code Enforcement	Zoning Administration Officer	17	18	1	1	1
Community Development	Code Enforcement	Code Enforcement Officer	14	15	1	1	1
Community Development	Economic & Downtown Development	Economic Development Director	32	31	0	1	1
Community Development	Economic & Downtown Development	Economic Development Specialist	19	19	1	1	1
Data & Technology Services	Administration	Internal Technology Consultant	21	21	1	1	1
Public Information	Administration	Public Information Officer	24	25	1	1	1
Public Information	Administration	Assistant Public Information Officer	16	18	1	1	1
Customer Service	Billing & Collection	Customer Service Director	23	24	1	1	1
Customer Service	Billing & Collection	Utility Billing Specialist	14	14	2	2	2
Customer Service	Billing & Collection	Customer Services Specialist	11	12	2	2	2
Customer Service	Billing & Collection	Collections Specialist	13	15	1	1	1
Customer Service	Meter Reading	Meter Technician	10	11	3	3	3
Law Enforcement	Administration	Police Chief	30	31	1	1	1
Law Enforcement	Administration	Administrative Support Specialist	13	13	1	1	1
Law Enforcement	Administration	Administrative Support Assistant	11	11	1	1	1
Law Enforcement	Investigations	Captain	24	25	1	1	1
Law Enforcement	Investigations	Lieutenant	21	22	2	2	2
Law Enforcement	Investigations	Investigator	18	19	5	5	5
Law Enforcement	Patrol	Captain	24	25	1	1	1
Law Enforcement	Patrol	Lieutenant	21	22	4	4	4
Law Enforcement	Patrol	Sergeant	19	20	4	4	4
Law Enforcement	Patrol	Officer	16	17	16	20	16
Law Enforcement	Special Operations	Captain	24	25	1	1	1
Law Enforcement	Special Operations	Lieutenant	21	22	1	1	1
Law Enforcement	Special Operations	Sergeant	19	20	1	1	1
Law Enforcement	Special Operations	Officer-SA	17	18	3	3	3
Law Enforcement	Special Operations	Investigation & Accreditation Specialist	18	19	1	1	1
Law Enforcement	Special Operations	Administrative Services Sergeant	19	20	1	1	1

FY 2019-2020 Budget Proposal
Personnel Summary
General Fund Full Time

Department	Division	Position Titles	Current Grade	New Grade	Actual FY 18-19	Requested FY 19-20	Recommended FY 19-20
Law Enforcement	Special Operations	Animal Control Officer	13	13	1	1	1
Law Enforcement	Special Operations	Parks Officer	17	18	1	1	1
Fire	Administration	Fire Chief	30	31	1	1	1
Fire	Administration	Inspector	19	19	0	1	1
Fire	Administration	Deputy Fire Chief	23	25	2	2	2
Fire	Administration	Administrative Coordinator	14	14	0	1	1
Fire	Operations	Battalion Chief	21	23	3	3	3
Fire	Operations	Captain	19	21	6	9	6
Fire	Operations	Equipment Operator	16	18	9	9	9
Fire	Operations	Fire Fighter	14	15	3	12	21
Public Works	Administration	Public Services Director	32	33	1	1	1
Public Works	Administration	Assistant Director of Public Services	26	27	1	1	1
Public Works	Administration	Senior Administrative Support Specialist	14	14	1	1	1
Public Works	Administration	Administrative Support Specialist	13	13	1	1	1
Public Works	Administration	Streets & Property Maintenance Superintendent	22	24	1	1	1
Public Works	Building Inspections	Building Code Enforcement Officer III	20	22	2	2	1
Public Works	Building Inspections	Building Code Enforcement Officer II	18	20	1	1	1
Public Works	Building Inspections	Building Code Enforcement Officer I	17	18	2	2	2
Public Works	Building Inspections	Permits Specialist	14	14	1	1	1
Public Works	Building Inspections	Building Code Inspection Supervisor	N/A	25	0	1	1
Public Works	GIS	GIS Supervisor	20	21	1	1	1
Public Works	GIS	GIS Technician	18	18	1	1	1
Public Works	Engineering	Engineer	26	26	1	1	1
Public Works	Engineering	Construction Project Manager	20	20	2	2	2
Public Works	Engineering	Administrative Support Specialist	15	15	1	1	1
Public Works	Engineering	Storm Water Engineer	N/A	22	0	1	1
Public Works	Property Maintenance	Facility Maintenance Supervisor	17	19	1	1	1
Public Works	Property Maintenance	Grounds Maintenance Supervisor	17	19	1	1	1
Public Works	Property Maintenance	Property Maintenance Crew Leader	14	15	1	2	1
Public Works	Property Maintenance	Facility Maintenance Technician	13	13	2	3	2
Public Works	Property Maintenance	Cemetery Specialist	10	11	1	1	2
Public Works	Property Maintenance	Property Maintenance Worker	9	10	9	9	9
Public Works	Property Maintenance	Custodian	8	9	1	1	1
Public Works	Vehicle Maintenance	Fleet Service Supervisor	19	19	1	1	1
Public Works	Vehicle Maintenance	Equipment Service Mechanic	13	13	2	3	2
Public Works	Streets	Street Maintenance Supervisor	18	19	1	1	1
Public Works	Streets	Street Maintenance Crew Leader	15	15	2	2	2
Public Works	Streets	Street Maintenance Worker	10	10	5	4	3
Public Works	Streets	Senior Street Maintenance Worker	12	12	0	2	2
Parks & Recreational Services	Administration	Parks & Recreation Director	27	29	1	1	1
Parks & Recreational Services	Administration	Recreation Center Specialist	18	20	1	1	1
Parks & Recreational Services	Administration	Administrative Support Specialist	13	13	1	1	1
Parks & Recreational Services	Administration	Special Events & Marketing Manager	16	16	1	1	1
Parks & Recreational Services	Athletics	Athletics Program Superintendent	20	20	1	1	1
Parks & Recreational Services	Athletics	Athletics Program Coordinator	15	17	1	1	1
Parks & Recreational Services	Programs & Classes	Recreation Program Coordinator	16	17	1	2	2
Parks & Recreational Services	Facilities & Maintenance	Park Maintenance Supervisor	14	16	1	1	1
Parks & Recreational Services	Facilities & Maintenance	Park Maintenance Technician	11	11	1	2	2

**FY 2019-2020 Budget Proposal
Personnel Summary
General Fund Full Time**

Department	Division	Position Titles	Current Grade	New Grade	Actual FY 18-19	Requested FY 19-20	Recommended FY 19-20	
Cultural and Performing Arts	Clayton Center Programs	Clayton Center Director	24	25	1	1	1	
Cultural and Performing Arts	Clayton Center Programs	Auditorium Operations Coordinator	17	18	1	1	1	
Cultural and Performing Arts	Clayton Center Programs	Booking Office & Administrative Coordinator	16	17	1	1	1	
Cultural and Performing Arts	Conference Center	Conference Center Coordinator	16	17	2	2	2	
Library Operations	Administration	Library Director	22	25	1	1	1	
Library Operations	Administration	Librarian	14	17	1	2	2	
Library Operations	Administration	Library Associate	10	12	4	3	3	
Library Operations	Administration	Library Technician	9	11	1	1	1	
Total Positions						<u>170</u>	<u>197</u>	<u>195</u>

* Title change from Administrative Support Specialist to Deputy Town Clerk.

** Restoring this position to full time from part time.

**FY 2019-2020 Budget Proposal
Personnel Summary
General Fund Part Time**

Department	Division	Position Titles	Current Grade	New Grade	Actual FY 18-19	Requested FY 19-20	Recommended FY 19-20
General Government	Legislative & Town Clerk	Customer Service Representative	n/a	n/a	2	2	2
General Government	Collections & Billing	Customer Service Representative	n/a	n/a	2	3	2
Law Enforcement	Special Operations	School Crossing Guard	n/a	n/a	0	0	0
Fire	Operations	Fire Fighter	n/a	n/a	26	26	25
Public Works	Administration	Customer Service Representative	n/a	n/a	1	1	1
Public Works	Engineering & Inspections	Building Inspector	n/a	n/a	1	1	1
Recreation	Administration	CCC Aide/Receptionist	n/a	n/a	5	5	5
Recreation	Administration	Community Center Supervisor	n/a	n/a	6	6	6
Recreation	Administration	Intern	n/a	n/a	1	1	1
Recreation	Adult Athletics	Athlletic Aide I	n/a	n/a	1	1	1
Recreation	Adult Athletics	Athlletic Aide II	n/a	n/a	3	3	1
Recreation	Adult Athletics	Athlletic Aide III	n/a	n/a	4	4	4
Recreation	Youth Athletics	Athletic Facility Supervisor	n/a	n/a	7	7	7
Recreation	Youth Athletics	Athlletic Aide I	n/a	n/a	9	9	9
Recreation	Youth Athletics	Athlletic Aide II	n/a	n/a	12	12	12
Recreation	Youth Athletics	Athlletic Aide III	n/a	n/a	8	8	8
Recreation	Programs	Summer Camp Director	n/a	n/a	1	1	1
Recreation	Programs	Assistant Director	n/a	n/a	1	1	1
Recreation	Programs	Lead Counselor	n/a	n/a	1	1	1
Recreation	Programs	Instructor	n/a	n/a	27	27	27
Recreation	Programs	Counselors	n/a	n/a	33	33	33
Recreation	Programs	Umpires	n/a	n/a	10	10	0
Recreation	Park Maintenance	Park Maintenance Worker	n/a	n/a	4	4	4
Cultural and Performing Arts	Clayton Center Programs	Various	n/a	n/a	19	19	19
Cultural and Performing Arts	Conference Center	Various	n/a	n/a	12	12	12
Library Operations	Administration	Library Associate	n/a	n/a	6	7	7
Total Positions					202	204	190

**FY 2019-2020 Budget Proposal
Personnel Summary
Water/Sewer Fund Full Time**

Department	Division	Position Titles	Current Grade	New Grade	Actual FY 18-19	Requested FY 19-20	Recommended FY 19-20
Public Works - Water/Sewer	Operations	Distribution & Collections Superintendent	24	24	1	1	1
Public Works - Water/Sewer	Operations	Utility Maintenance Supervisor	19	19	1	1	1
Public Works - Water/Sewer	Operations	Utility Maintenance Crew Leader	15	15	1	2	1
Public Works - Water/Sewer	Operations	Utility Maintenance Mechanic	13	13	5	5	6
Public Works - Water/Sewer	Operations	Utility Location Coordinator	15	15	1	1	1
Public Works - Water/Sewer	Preventative Maintenance	Utility Maintenance Supervisor	19	19	1	1	1
Public Works - Water/Sewer	Preventative Maintenance	Utility Maintenance Mechanic	13	13	4	4	4
Public Works - Water/Sewer	Preventative Maintenance	Instrumentation Control Technician	17	17	1	1	1
Public Works - Water/Sewer	Preventative Maintenance	Utilities Compliance Technician	15	15	0	1	1
Public Works - Water/Sewer	Preventative Maintenance	Utility Maintenance Crew Leader	15	15	0	1	1
Public Works - Water/Sewer	Wastewater Treatment Operations	WWTP Superintendent	24	24	1	1	1
Public Works - Water/Sewer	Wastewater Treatment Operations	Wastewater Treatment Operator	16-17	16-17	4	4	4
Public Works - Water/Sewer	Wastewater Treatment Operations	Lab Analyst	18	18	1	1	1
Public Works - Water/Sewer	Wastewater Treatment Operations	Lab Technician	15	15	0	1	1
Total Positions					21	25	25

**FY 2019-2020 Budget Proposal
Personnel Summary
Electric Fund Full Time**

Department	Division	Position Titles	Current Grade	New Grade	Actual FY 18-19	Requested FY 19-20	Recommended FY 19-20	
Electric	Administration	Electric Systems Director	28	29	1	1	1	
Electric	Administration	Energy Services Technician	20	20	1	1	1	
Electric	Administration	Administrative Support Specialist	13	13	1	1	1	
Electric	Operations	Electric System Superintendent	23	25	1	1	1	
Electric	Operations	Electric Crew Field Crew Supervisor	20	22	3	3	3	
Electric	Operations	Senior Electric Line Technician	19	19	3	3	3	
Electric	Operations	Electric Line Technician	15	15	4	3	3	
Electric	Operations	Utility Locate Coordinator	15	15	0	1	1	
Total Positions					<hr/>	14	14	<hr/> 14

Town of Clayton
FY 2019-2020
Recommended Rate Changes

Funds: General Fund
 Water Sewer Fund
 Electric Fund

Description: The following pages contain the existing FY 2018-2019 Comprehensive List of Fees and Charges and the recommended FY 2019-2020 Comprehensive List of Fees and Charges. Recommended changes are reflected in **RED**. The current year rate schedule is presented for comparison purposes.

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Comprehensive List of Fees and Charges - FY 2018-2019

TAXES & FEES

Town of Clayton Tax Rate	\$0.58 / \$100 valuation of property	Vehicle Fee (pursuant to NCGS 20-97 (b1))	\$30 / vehicle
Claytex Fire District Tax Rate	\$0.1175 / \$100 valuation of property		

DOCUMENT / COPY / ADMINISTRATIVE FEES

Copying up to 11'x17' (black & white)	\$0.10 / sheet	Paper Copy of Agenda	\$10 (annually) Email free.
Town meeting(s) audio or documents	\$1.50 / storage device provided	Filing Fee for Office of Council Member	\$5
Certified copy of Town records	In accordance with NCGS 161-10(9)	Filing Fee for Office of Mayor	\$10

CEMETERY FEES

Lot Purchase - including footstone	\$1,000	Cremains Interment - Monday through Saturday	\$450
Interment - Monday through Saturday	\$900	Cremains Interment - Sundays and Holidays*	\$900
Interment - Sundays and Holidays*	\$1,200	* Excludes Christmas Day, Thanksgiving Day, New Year's Day and Good Friday	
Footstone Marker and Installation	\$100		

CUSTOMER DEPOSITS

Residential Electric	\$250 / \$800 (high risk)	Non-residential Electric	2.5 times average bill for location or comparable use.
Residential Water	\$50 / \$120 (high risk)	Non-residential Water	2.5 times average bill for location or comparable use.
Residential Sewer	\$50 / \$120 (high risk)	Non-residential Sewer	2.5 times average bill for location or comparable use.
Residential Irrigation	\$50 / \$120 (high risk)	Non-residential Irrigation	2.5 times average bill for location or comparable use.

CUSTOMER FEES

Connection Fee	\$25	Late fee for charges unpaid by due date	5%
Returned Check/Draft Fee	\$25	Meter Tampering Fee	\$300
Non-Payment Penalty	\$25	Bucket Truck Mobilization Fee	\$500

SOLID WASTE FEES

Solid Waste Collection	\$18.07 per month	Extra Garbage Cart	\$3.98 / month
		Extra Recycling Cart	\$3.01 / month

WATER & SEWER UTILITY RATES

WATER - Residential - Excluding Riverwood				WATER - Riverwood Only			
		In Town	Out of Town			In Town	Out of Town
Monthly Base Charges:				Monthly Base Charges:			
0 - 15,000 gallons		\$15.00	\$30.00	3/4 to 1 inch meter		\$15.00	
15,001 - 100,000 gallons		\$15.43	\$30.89	1 1/2 inch meter		\$30.70	
100,001 - 250,000 gallons		\$20.71	\$61.43	2 inch meter		\$40.70	
> 250,000 gallons		\$41.07	\$122.51	3 inch meter		\$60.70	
Monthly AMI Charge (per water meter):		\$2.00	\$2.00	4 inch meter		\$100.70	
Monthly Commodity Charges (per 1,000 gallons):				Monthly AMI Charge (per water meter):		\$2.00	
0 - 100,000 gallons		\$4.62	\$6.61	Monthly Commodity Charge (per 1,000 gallons):			
> 100,000 gallons		\$3.66	\$5.58	All gallons of consumption		\$4.77	
WATER - Irrigation - Residential				WATER - Irrigation - Non-Residential			
		In Town	Out of Town			In Town	Out of Town
Monthly Base Charges:		\$15.00	\$30.00	Monthly Base Charges		\$15.00	\$30.00
Monthly AMI Charge (per water meter):		\$2.00	\$2.00	Monthly AMI Charge (per water meter):		\$2.00	\$2.00
Monthly Commodity Charges (per 1,000 gallons):				Monthly Commodity Charges (per 1,000 gallons):			
0 - 8,999 gallons		\$4.60	\$4.60	0 - 11,000 gallons		\$4.60	\$4.60
9,000 19,999 gallons		\$5.74	\$5.74	12,000 - 23,999 gallons		\$6.35	\$6.35
> 20,000 gallons		\$7.06	\$7.06	> 24,000 gallons		\$7.59	\$7.59
SEWER - In Town				SEWER - Out of Town			
Monthly Base Charges:				Monthly Base Charges:			
0 - 15,000 gallons			\$5.20	0 - 15,000 gallons		\$20.80	
15,001 - 100,000 gallons			\$10.40	15,001 - 100,000 gallons		\$41.60	
100,001 - 250,000 gallons			\$20.80	100,001 - 250,000 gallons		\$83.20	
> 250,000 gallons			\$41.60	> 250,000 gallons		\$166.40	
Monthly AMI Charge (per sewer meter):			\$2.00	Monthly AMI Charge (per sewer meter):			\$2.00
Monthly Commodity Charges (per 1,000 gallons):				Monthly Commodity Charges (per 1,000 gallons):			
0 - 100,000 gallons			\$5.71	0 - 100,000 gallons		\$7.66	
> 100,000 gallons			\$4.77	> 100,000 gallons		\$6.45	
Flat Rate Sewer (No Meter):			\$29.61	Flat Rate Sewer (No Meter):		\$29.61	
WATER & SEWER - Bulk							
Monthly Commodity Charges (Water):		\$4.93 / 1,000 gallons					
High Strength Surcharge (Sewer):							
Biochemical Oxygen Demand (BOD)		\$0.305 / pound for concentration in excess of 250 mg/liter					
Total Suspended Solids (TSS)		\$0.125 / pound for concentration in excess of 250 mg/liter					
Ammonia Nitrogen (NH3-N)		\$1.562 / pound for concentration in excess of 20 mg/liter					
Industrial High Strength Surcharge		\$2.11 / 1,000 gallons					

ELECTRIC UTILITY RATES

RESIDENTIAL

INSTITUTIONAL

Monthly Base Charges:		Monthly Base Charge:	\$30.00
Single Phase Service	\$12.75	Monthly Energy Charge:	\$0.13613 / kWh for first 600 kWh
Three Phase Service	\$16.00		\$0.11411 / kWh for next 1,900 kWh
Monthly Energy Charge:	\$0.11967 / kWh		\$0.10394 / kWh for all additional kWh
Monthly AMI Charge (per electric meter):	\$2.00	Monthly AMI Charge (per electric meter):	\$2.00

SMALL GENERAL SERVICE

MEDIUM GENERAL SERVICE

Monthly Base Charges:	\$17.50	Monthly Base Charges:	\$30.00
Monthly Energy Charges:	\$0.13818 per kWh for the first 750 kWh*	Monthly Demand Charges:	\$8.41 / kW
	\$0.09248 per kWh for the next 2,000 kWh	Monthly Energy Charge:	\$0.07827 / kWh
	\$0.08100 per kWh for the additional kWh	Monthly AMI Charge (per electric meter):	\$2.00
Monthly AMI Charge (per electric meter):	\$2.00		
<i>*When the kW of billing demand exceeds 5kW, add into the first block 150 kWh for each additional kW of excess.</i>			

LARGE GENERAL SERVICE

COINCIDENT PEAK (CP)

Monthly Base Charge:	\$100.00	Monthly Base Charge:	\$175.00
Monthly Demand Charge:		Monthly Demand Charge:	
CP Demand	\$17.50 / CP kW	CP Demand	\$18.00 / CP kW
Excess Demand	\$1.50 / kW	Excess Demand	\$3.50 / kW
Monthly Energy Charge:	\$0.04813 / kWh	Monthly Energy Charge:	\$0.05472 / kWh
Monthly AMI Charge (per electric meter):	\$2.00	Monthly AMI Charge (per electric meter):	\$2.00

TOWN FACILITIES

TIME OF USE

Monthly Base Charge:	\$10.25	Monthly Base Charge:	\$175.00
Monthly Energy Charge:	\$0.08362 / kWh	Monthly Demand Charge:	\$17.27 / kW
Monthly AMI Charge (per electric meter):	\$2.00	Monthly Energy Charge:	\$0.05778 / kWh
		Monthly AMI Charge (per electric meter):	\$2.00

AREA LIGHTING

Monthly Rate Per Lighting Unit:		Monthly Rate Per Pole Type:	
Residential Unit	\$11.94	Wooden	\$3.00
Small Commercial Unit	\$15.85	Decorative	\$6.60
Large Commercial Unit	\$36.17	Monthly Energy Charge:	\$0.08362 / kWh
Underground Charge	\$4.80	Monthly AMI Charge (per electric meter):	\$2.00

ELECTRIC DEPARTMENT

Residential Electric Meter	\$100	Area Light Replacement Fee (per light)	\$25
Small Commercial Meter	\$350	Bulb M400/U	\$17
Large Commercial Meter	\$500	Bulb M1000/U/BT37	\$43
Underground Electric Fee	\$375	Bulb LU400	\$20

PUBLIC WORKS

WATER AND SEWER TAPS AND WATER AND SEWER / ELECTRIC METER FEES

Meter Size	Base Cost	Street Cut	Concrete Cut	Meter Only	Permit Fee
5/8 Inch Water	\$1,425	\$500	\$500	\$200	N/A
1 Inch Water	\$1,575	\$500	\$500	\$250	N/A
2 Inch Water	\$2,050	\$500	\$500	\$1,050	N/A
4 Inch Sewer	\$1,625	\$500	\$500	N/A	N/A
Irrigation	\$225	\$500	\$500	\$200	\$50
Irrigation Split	\$425	N/A	N/A	N/A	N/A
Relocate Service Line	\$425	N/A	N/A	N/A	N/A
Residential Electric	N/A	N/A	N/A	\$100	N/A
Small Commercial Electric	N/A	N/A	N/A	\$350	N/A
Large Commercial Electric	N/A	N/A	N/A	\$500	N/A

SYSTEM DEVELOPMENT FEES

Meter Size	Water	Sewer	Total	
5/8 Inch	\$1,793	\$3,260	\$5,053	
3/4 Inch	\$2,690	\$4,890	\$7,580	
1 Inch	\$4,483	\$8,150	\$12,633	
1.5 Inch	\$8,965	\$16,300	\$25,265	
2 Inch	\$14,344	\$26,080	\$40,424	

Meters greater than 2 Inch require a negotiated Developer's Agreement.

NUTRIENT OFFSET FEES

Residential Tap	\$400/ Tap	Non Residential Tap	\$0.004 / gallon of annual wastewater capacity
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PLANNING DEPARTMENT			
DEVELOPMENT SUBMITTAL FEES			
Advertising - Newspaper	\$200	Plat, Exempt	\$100
Appeal / Interpretation	\$250	Plat, Final	\$250 + \$5 / lot
Annexation (See Town Clerk)	\$0	Plat, Recombination	\$100
Urban Archery Hunting Permit	\$10	Re-Inspection	\$100
Major Subdivision	\$400 + \$5 / lot	Rezoning	\$500
Minor Subdivision (<5 lots)	\$200 + \$5 / lot	Sign, Master Plan	\$100
Master (Open Space) Subdivision Plan	\$700 + \$5 / acre	Sign, Permanent	\$50 + \$5 / additional sign
Planned Development	\$1,000 + \$5 / acre	Sign, Temporary	\$30
Small Cell Wireless	\$100 ea for first 5 facilities, \$50 ea additional	Site Plan, Administrative Amendment	\$100
Zoning Site Inspection	\$50 first acre, \$20 ea additional	Site Plan, Major	\$500 + \$5 / acre
Zoning Landscape Inspection	\$50 first acre, \$20 ea additional	Site Plan, Minor	\$250 + \$5 / acre
Resubmittal Fee	3rd Submittal 1/2 of Original	Special Use Permit	\$400
Landscape/site plan violation/enforcement	Same as initial inspection	Temporary Use / Special Event	\$100
	type	Tree Removal / Clearing Permit	\$50
Partial release landscape/site improvement bond	Same as initial inspection	Variance Application	\$250 (\$500 after the fact)
	type	Zoning Compliance Permit	\$50
Conditional Use	\$400	Zoning Verification Letter	\$50
COPIES AND MAPS			
Copy < 11" x 17" (Black & White)	\$0.10	Map 24" x 36"	\$20
Copy > 11" x 17" (Black & White)	\$1	Map 36" x 48"	\$30
Copy < 11" x 17" (Color)	\$0.40	General Design Guidelines	\$10
Copy > 11" x 17" (Color)	\$5	Strategic Growth Plan	\$20
Map 18" x 24"	\$10	Unified Development Plan	\$40
CONSULTANT REVIEW FEES			
Tower Review, New Structure, One Related Meeting	\$5,000	Tower Review, Co-Location/Mod/Upgrade	\$1,000
Tower Review, New Structure, Two Related Meetings	\$6,500	Traffic Review	Negotiated
RECREATION AND OPEN SPACE FEES			
Residential Fee (no open space provided)	\$750 / lot	Residential Fee (private open space provided)	\$375 / lot
Multi - Family Fee (no open space provided)	\$700 / unit	Multi - Family (private open space provided)	\$350 / unit

INSPECTIONS DEPARTMENT			
Plan Review Fee - Initial Review	No Charge	Re-Inspection Fees	
Plan Review Fee - Subsequent Reviews (ea)	\$150	First Re-Inspection	\$50
New Dwelling (Single):		Additional Re-Inspection of Same Item	\$100
Up to 1,200 sq. ft.	\$550 / dwelling	Day Cape Re-Certification	\$100
> 1,200 sq. ft.	\$550 + \$0.25 / sq. ft.	ABC Permit Form	\$150
Residential - Additions/Remodel:		Expired Permit Reissue	
0 - 400 sq. ft.	\$200	Work Started / Code Changes	Original fee x 50%
> 400 sq. ft.	\$200 + \$0.25/sq. ft.	No Work Started / No Code Changes	\$150
Additional per trade	\$50	Re-Review, Lost Plans / Update	\$150
Multi-Family Dwelling		Service Pole Inspections	
First Unit	\$475	Electrical (\$1 Building if no permit exists)	\$40
Each additional unit	\$175	Update for Permits	
Mobile Homes		Contractor Change (Ord. 2017-09-01)	\$50
Single-Wide (Building Only)	\$175	Service Change Inspections	
Double - Wide (Building Only)	\$200	Conditional Service (Ord. 2017-09-01)	\$75
Triple - Wide (Building Only)	\$225	Building	\$1
Quad - Wide (Building Only)	\$250	Electrical	\$50
Travel Trailers / Campers	\$50	Sign	
Poured Footing Inspection	\$50	Building	\$50
Mechanical Permit Fee	\$50	Electrical	\$50
Electrical Permit Fee	\$50	Swimming Pools	
Plumbing Permit Fee	\$50	Building	\$50
Dwelling Moved On		Electrical	\$50
Fee	\$250	Pedestals	
Trade Fee	\$50	Building	\$1
Residential Accessory Building (12'x12' and over)		Electrical	\$30
Storage Building	\$75	LP Gas Tanks	
Garage / Carport	\$75	Building	\$40
Deck / Porch/ Gazebo	\$50	Electrical	\$35
Additional trade	\$50	Replace Roof of Existing House or Mobile Home	
Trade Inspections		Per Building	\$50
Building, Electrical, Plumbing and Mechanical	\$50	Tents (Per Building over 240 sq. ft.)	\$50
Farm Storage Buildings		ATM	Commercial Rate
Livestock Production Buildings	\$40	Reconnect Power	
Bulk Tobacco Barns		Building	\$1
Building, Electrical, Plumbing and Mechanical	\$1	Electrical	\$50
Electrical Permit Fee	\$25	Connect County Water / Sewer	
Permit Fee for Commercial Buildings (Based on cost per trade)		Building	\$1
\$0 - \$2,500	Trade fee (Minimum \$50)	Electrical	\$30
\$2,501 - \$25,000	\$225	Demolition - Residential	\$50 + asbestos report
\$25,001 - \$50,000	\$550	Demolition - Commercial	\$150
\$50,001 - \$100,000	\$1,000	Sprinkler System	Commercial Rate
\$100,001 - \$200,000	\$1,650	Penalty	
\$200,001 - \$350,000	\$2,850	For work started before proper permitting is obtained, a penalty of one-half the cost of the permit(s) that should have been obtained shall apply. GS 160A-414.	
\$350,001 - \$500,000	\$3,900	Irrigation of New Landscape	\$50
\$500,001 - \$750,000	\$5,250	One Time Extension - Irrigation New Landscape	\$50
\$750,001 - \$1,000,000	\$6,500		
>\$1,000,000	\$6,500 + 0.2% for every dollar over \$1,000,000		

ENGINEERING DEPARTMENT

REVIEW FEES

Residential Subdivision (Initial & 2nd submittal)	\$250 + \$10 per lot	Record Drawing / As-Built Review	\$200
Residential Re-Review (Per review)	\$100	Record Drawing / As-Built Review Re-Review	\$50
Non-Residential (Initial & 2nd submittal)	\$250 + \$25 per acre	Infrastructure Performance Guarantee (non-cash)	\$100
Non-Residential Re-Review (Per review)	\$100	Infrastructure Performance Guarantee (cash)	No charge
Infrastructure Only (Road/Sewer/Water extension)	\$250 + \$0.25 per linear foot	Infrastructure Performance Guarantee Renew/Change	\$50
Alternative Standard Request	\$500 per standard	Landscaping Performance Guarantee	\$100
Construction Plan Amendment/revision to approved plans	\$50 + \$5 per sheet	Encroachment Agreement	\$50
Pump Station Review - CDs	\$500	Encroachment Agreement (work started/completed)	\$75
Pump Station Review - Re-Review	\$250	Water Extension Permit Forms	\$100 each
Special Study (Flood, Traffic Calming, etc.)	\$250	Sewer Extension Permit Forms (ETZ, FTSE, etc.)	\$100 each
Floodplain MGMT Document Review (LOMR, CLOMR, etc.)	\$100 per form	Wastewater Allocation Requests	\$50

INSPECTION FEES

Public Streets Construction (curb & gutter)	\$1.50 per linear foot	Public Greenways & Sidewalks	\$0.50 per linear foot
Public Streets Construction (roadside swales)	\$2.00 per linear foot	Driveways	\$50 per driveway
Public Streets Acceptance (punch list + follow up)	\$0.25 per linear foot	Fire Lanes	\$100 + \$0.25 per linear foot
Public Streets Acceptance (punch list re-inspection)	\$100 per street	Sanitary Sewer Taps (not performed by Town)	\$50 per tap
Water System Extensions	\$0.75 per linear foot	Water Taps (not performed by Town)	\$50 per tap
Sanitary Sewer System Extensions	\$0.75 per linear foot	Fee-in-lieu (Infrastructure, etc.)	125% of Engineer's Estimate
Public Storm Drainage (outside right-of-way)	\$0.50 per linear foot		

POLICE DEPARTMENT

Accident Report	\$2
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FIRE DEPARTMENT

Fire Inspection Fees		Miscellaneous	
Up to 3,000 sq. ft.	\$40	Hydrant Flow Test	\$50
3,001 - 5,000 sq. ft.	\$75	Special Standby Operations	
5,001 - 10,000 sq. ft.	\$125	Engine	\$100 / hour (one hour minimum)
10,001 - 25,000 sq. ft.	\$375	Personnel	\$22.50 / hour (one hour minimum)
25,001 - 50,000 sq. ft.	\$500	Hazmat Emergency Response Charges	
50,001 - 100,000 sq. ft.	\$625	Engine, Tanker or Ladder Truck	\$250 / hour
100,001 - 500,000 sq. ft.	\$750	Support Vehicles	\$50 / hour
Re-Inspection Fees		All Responding Personnel	1.5 x hourly rate of pay
First Re-Inspection	\$45	Materials Used	Replacement cost + 10%
Second Reinspection	\$45 + \$20	Materials Damager	Replacement cost + 10%
Third Reinspection	\$45 + \$20 + \$20	First False Alarm in Month	\$0
Fourth Reinspection, etc.	\$45 + \$20 + \$20 + \$20	Subsequent False Alarms in Month	\$100 each

RECREATION DEPARTMENT

ATHLETICS

	Resident Fee	Non-Resident Fee
Youth Sports		
Winter Basketball	\$35	\$70
Spring Baseball	\$35	\$70
Spring Softball	\$35	\$70
Fall Volleyball	\$35	\$70
Fall Softball	\$35	\$70
Spring T-Ball	\$25	\$60
Fall Soccer	\$25	\$60
Adult Sports		
Adult Softball	\$500/team + \$0/resident	\$500/team + \$25/non-resident
Adult Soccer	\$400/team + \$0/resident	\$400/team + \$25/non-resident
Adult Basketball	\$450/team + \$0/resident	\$450/team + \$25/non-resident
Adult Volleyball	\$300 team + \$0/resident	\$300 team + \$25/non-resident
Adult Flag Football	\$500/team + \$0/resident	\$500/team + \$25/non-resident

PROGRAMS

Classes	Resident Fee	Non-Resident Fee
Class fees vary according to the type of class, cost of the facility, instructor and number of participants.	Base	Base + \$15

SUMMER PLAYGROUND CAMP

Registration Fee	Resident Fee	Non-Resident Fee
\$25 / attendee	\$60	\$120

FACILITY RENTALS

	Resident Fee	Non-Resident Fee
Community Center Gym		
Full Court	\$65 / hour	\$80 / hour
Half Court	\$35 / hour	\$50 / hour
Scoreboard	\$20 / hour	\$20 / hour
Ballfields		
Community Park Field #1	\$15 / hour	\$30 / hour
Community Park Field #2	\$15 / hour	\$30 / hour
Community Park Field #3	\$15 / hour	\$30 / hour
Legend Park	\$15 / hour	\$30 / hour
Municipal Park	\$15 / hour	\$30 / hour
East Clayton Community Park Baseball Field	\$25 / hour	\$40 / hour
East Clayton Community Park Soccer Field	\$50 / hour (2 hour minimum)	\$65 / hour (2 hour minimum)
East Clayton Community Park Multipurpose - Full Field	\$30 / hour	\$45 / hour
East Clayton Community Park Multipurpose - Half Field	\$15 / hour	\$30 / hour
Field Rental Add Ons		
Lights (Community, Municipal and Legend)	\$15 / hour	\$15 / hour
Lights (East Clayton Soccer & Baseball)	\$20 / hour	\$20 / hour
Baseball / Softball Field Prep (All Fields)	\$30 / application	\$30 / application
East Clayton Soccer Field Paint	Included in field rental	Included in field rental

Tournament Field Rentals and Add Ons	Resident Fee	Non-Resident Fee
Community Park - Full Day	\$200 / field / day	\$250 / field / day
Community Park - Half Day	\$100 / field / day	\$125 / field / day
East Clayton - Baseball	\$300 / day	\$350 / day
Additional Field Prep	\$30 / field	\$30 / field
Scorebaord	\$25 / field / day	\$25 / field / day
Drying Agents	\$10 / bag	\$10 / bag
Admission Fee to Town	\$50 / day	\$50 / day
Concessoins	Only CPRD Allowed	Only CPRD Allowed
Other Vendors (Non-Food)	\$50 / vendor / weekend	\$50 / vendor / weekend

Picnic Shelters	Resident Fee	Non-Resident Fee
All Star Park		
Up to 2 hours	\$15	\$30
Up to 4 hours	\$25	\$50
More than 4 hours	\$75	\$125
Community Park & East Clayton Community Park		
Up to 2 hours	\$20	\$40
Up to 4 hours	\$30	\$60
More than 4 hours	\$100	\$150

Community Center Memberships	Resident Fee	Non-Resident Fee
Annual Memberships		
Individual	\$5	\$100
Middle School Student	\$5	\$65
High School Student	\$5	\$65
Family with Dependents	\$5	\$160
Family with No Dependents	\$5	\$140
Senior Individual	\$5	\$50
Senior Family with No Dependents	\$5	\$75
Monthly Memberships (Non-Resident Only)		
Individual	N/A	\$12
Middle School Student	N/A	\$10
High School Student	N/A	\$10
Family with Dependents	N/A	\$20
Family with No Dependents	N/A	\$15
Senior Individual	N/A	\$10
Senior Family with No Dependents	N/A	\$12
Daily Memberships (Non-Resident Only)		
Individual	N/A	\$6
Middle School Student	N/A	\$6
High School Student	N/A	\$6
Family with Dependents	N/A	\$10
Family with No Dependents	N/A	\$10
Senior Individual	N/A	\$10
Senior Family with No Dependents	N/A	\$6
Lost Cards	\$5	\$5

HOCUTT ELLINGTON MEMORIAL LIBRARY

Library Cards	Resident Fee	Non-Resident Fee
Individual - Annual	\$0	\$25
Individual - Semi-Annual	\$0	\$15
Individual - Quarterly	\$0	\$10
Family - Annual	\$0	\$50
Education Employee (All Johnston County - with ID)	\$0	\$0
Internet Usage		
With Valid Library Card	\$0	\$0
Without Valid Library Card	\$0	\$5 per hour
Library Fees		
Copy Machine or Computer Printouts	\$0.20 per copy	\$0.20 per copy
Lost Book	Replacement Cost	Replacement Cost
Overdue Fines	\$0.25 per day	\$0.25 per day
Library Card Replacement (Unexpired)	\$5	\$5

SPECIAL EVENTS

Special Event Fees	Resident Fee	Non-Resident Fee
Application Review	\$100	\$200
Sanitation Deposit	\$250	\$250
Town Square/Horne Square Rental	\$25 / day	\$50 / day
Street Closure	\$50 / day	\$100 / day
Type III Barricade Rental	\$5 / barriade / day	\$25 + \$5 / barricade / day
Police Detail Fee (3 hour minimum)	\$35 / officer / hour	\$35 / officer / hour + \$100 Admin Fee
Garbage/Recycling Container Rental (minimum of 4)	\$13 / container / day	\$13 / container / day + \$50 Admin Fee
Generating Notice Addresses (one hour minimum)	\$25 / hour	\$50 / hour
Emergency Notification Call / Mass Phone	\$50	\$100
Utility Fees (Water and Electricity)		
Events longer than one day	\$10 / utility	\$20 / utility

NON-DEPARTMENTAL EQUIPMENT USAGE RATES

Sewer Jetter	\$65 / hour	Dump Truck	\$40 / hour
Leaf Machine	\$65 / hour	Ditch Witch Trencher	\$40 / hour
Backhoe	\$55 / hour	Asphalt Roller	\$40 / hour
Line Truck	\$50 / hour	Riding Mower	\$35 / hour
Bucket Truck	\$50 / hour	1/2 Ton Pickup Truck	\$25 / hour
Sewer Rodding Machine	\$40 / hour	Air Hammer	\$25 / hour
Tractor & Bush Hog	\$40 / hour	Soil Tamp	\$25 / hour
Mowing Machine	\$40 / hour	Push Mower	\$20 / hour

* Rates for usage of equipment not listed above shall be based on the rates published by FEMA plus 15% for billing, management, and overhead.

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Comprehensive List of Fees and Charges - FY 2019-2020 - RECOMMENDED

TAXES & FEES

Town of Clayton Tax Rate	\$0.58 / \$100 valuation of property	Vehicle Fee (pursuant to NCGS 20-97 (b1))	\$30 / vehicle
Claytex Fire District Tax Rate	\$0.1175 / \$100 valuation of property		

DOCUMENT / COPY / ADMINISTRATIVE FEES

Copying up to 11'x17' (black & white)	\$0.10 / sheet	Paper Copy of Agenda	\$10 (annually) Email free.
Town meeting(s) audio or documents	\$1.50 / storage device provided	Filing Fee for Office of Council Member	\$5
Certified copy of Town records	In accordance with NCGS 161-10(9)	Filing Fee for Office of Mayor	\$10

CEMETERY FEES

Lot Purchase - including footstone	\$1,000	Cremains Interment - Monday through Saturday	\$450
Interment - Monday through Saturday	\$900	Cremains Interment - Sundays and Holidays*	\$900
Interment - Sundays and Holidays*	\$1,200	* Excludes Christmas Day, Thanksgiving Day, New Year's Day and Good Friday	
Footstone Marker and Installation	\$100		

CUSTOMER DEPOSITS

Residential Electric	\$250 / \$800 (high risk)	Non-residential Electric	2.5 times average bill for location or comparable use.
Residential Water	\$50 / \$120 (high risk)	Non-residential Water	2.5 times average bill for location or comparable use.
Residential Sewer	\$50 / \$120 (high risk)	Non-residential Sewer	2.5 times average bill for location or comparable use.
Residential Irrigation	\$50 / \$120 (high risk)	Non-residential Irrigation	2.5 times average bill for location or comparable use.

CUSTOMER FEES

Connection Fee	\$25	Late fee for charges unpaid by due date	5%
Returned Check/Draft Fee	\$25	Meter Tampering Fee	\$300
Non-Payment Penalty	\$50	Bucket Truck Mobilization Fee	\$500

SOLID WASTE FEES

Solid Waste Collection	\$19.00 per month	Extra Garbage Cart	\$4.18 / month
		Extra Recycling Cart	\$3.17 / month

WATER & SEWER UTILITY RATES

BASE RATES		WATER (NON-IRRIGATION)		COMMODITY RATES		
Meter Size:	In Town	Out of Town	Residential:	In Town	Out of Town	
5/8" Meter	\$16.05	\$20.06	Block 1	0 - 2,000 Gallons	\$4.19	\$5.24
3/4" Meter	\$24.08	\$30.09	Block 2	2,001 - 4,000 Gallons	\$4.40	\$5.50
1" Meter	\$40.13	\$50.16	Block 3	4,001 - 6,000 Gallons	\$4.61	\$5.76
1.5" Meter	\$80.25	\$100.31	Block 4	All Gallons > 6,000	\$5.03	\$6.28
2" Meter	\$128.40	\$160.50	Commercial:			
3" Meter	\$240.75	\$300.94				
4" Meter	\$401.25	\$501.56				
6" Meter	\$802.50	\$1,003.13				
8" Meter	\$1,284.00	\$1,605.00	Block 1	0 - 100,000 Gallons	\$4.68	\$5.85
10" Meter	\$1,845.75	\$2,307.19	Block 2	All Gallons > 100,000	\$5.38	\$6.73
Industrial:			Block 1	0 - 100,000 Gallons	\$4.75	\$5.93
Monthly AMI Charge (per water meter):	\$2.00	\$2.00	Block 2	All Gallons > 100,000	\$5.46	\$6.82

BASE RATES		IRRIGATION		COMMODITY RATES		
Meter Size:	In Town	Out of Town	Residential:	In Town	Out of Town	
5/8" Meter	\$16.05	\$20.06	Block 1	0 - 8,000 Gallons	\$6.50	\$6.50
3/4" Meter	\$24.08	\$30.09	Block 2	8,001 - 16,000 Gallons	\$8.11	\$8.11
1" Meter	\$40.13	\$50.16	Block 3	All Gallons > 16,000	\$9.97	\$9.97
1.5" Meter	\$80.25	\$100.31	Non-Residential			
2" Meter	\$128.40	\$160.50				
3" Meter	\$240.75	\$300.94				
4" Meter	\$401.25	\$501.56				
6" Meter	\$802.50	\$1,003.13	Block 1	0 - 50,000 Gallons	\$5.27	\$5.27
8" Meter	\$1,284.00	\$1,605.00	Block 2	50,001 to 100,000 Gallons	\$7.27	\$7.27
10" Meter	\$1,845.75	\$2,307.19	Block 3	All Gallons > 100,000	\$8.56	\$8.56
Monthly AMI Charge (per water meter):	\$2.00	\$2.00				

SEWER		WATER & SEWER - Bulk	
Base Rates:	In Town	Out of Town	Monthly Commodity Rates (Water):
Meter Size:			\$4.93 / 1,000 gallons
5/8" Meter	\$17.53	\$21.91	High Strength Surcharge (Sewer):
3/4" Meter	\$26.29	\$32.87	
1" Meter	\$43.82	\$54.78	
1.5" Meter	\$87.65	\$109.56	Biochemical Oxygen Demand (BOD)
2" Meter	\$140.24	\$175.30	\$0.305 / pound for concentration in excess of 250 mg/liter
3" Meter	\$262.95	\$328.68	Total Suspended Solids (TSS)
4" Meter	\$438.24	\$547.80	\$0.125 / pound for concentration in excess of 250 mg/liter
6" Meter	\$876.49	\$1,095.61	Ammonia Nitrogen (NH3-N)
8" Meter	\$1,402.38	\$1,752.97	\$1.562 / pound for concentration in excess of 250 mg/liter
10" Meter	\$2,015.92	\$2,519.90	
Commodity Rates:			Industrial High Strength Surcharge
All usage (per 1,000 gallons)	\$5.64	\$7.05	\$2.11 / 1,000 gallons
Flat Rate Sewer (No Meter):	\$34.50	\$43.13	

ELECTRIC UTILITY RATES

RESIDENTIAL		INSTITUTIONAL	
Monthly Base Charges:		Monthly Base Charge:	\$30.00
Single Phase Service	\$12.75	Monthly Energy Charge:	\$0.13613 / kWh for first 600 kWh
Three Phase Service	\$16.00		\$0.11411 / kWh for next 1,900 kWh
Monthly Energy Charge:	\$0.11967 / kWh		\$0.10394 / kWh for all additional kWh
Monthly AMI Charge (per electric meter):	\$2.00	Monthly AMI Charge (per electric meter):	\$2.00
SMALL GENERAL SERVICE		MEDIUM GENERAL SERVICE	
Monthly Base Charges:	\$17.50	Monthly Base Charges:	\$30.00
Monthly Energy Charges:	\$0.13818 per kWh for the first 750 kWh*	Monthly Demand Charges:	\$8.41 / kW
	\$0.09248 per kWh for the next 2,000 kWh		
	\$0.08100 per kWh for the additional kWh	Monthly Energy Charge:	\$0.07827 / kWh
Monthly AMI Charge (per electric meter):	\$2.00	Monthly AMI Charge (per electric meter):	\$2.00
<i>*When the kW of billing demand exceeds 5kW, add into the first block 150 kWh for each additional kW of excess.</i>			
LARGE GENERAL SERVICE		COINCIDENT PEAK (CP)	
Monthly Base Charge:	\$100.00	Monthly Base Charge:	\$175.00
Monthly Demand Charge:		Monthly Demand Charge:	
CP Demand	\$17.50 / CP kW	CP Demand	\$18.00 / CP kW
Excess Demand	\$1.50 / kW	Excess Demand	\$3.50 / kW
Monthly Energy Charge:	\$0.04813 / kWh	Monthly Energy Charge:	\$0.05472 / kWh
Monthly AMI Charge (per electric meter):	\$2.00	Monthly AMI Charge (per electric meter):	\$2.00
TOWN FACILITIES		TIME OF USE	
Monthly Base Charge:	\$10.25	Monthly Base Charge:	\$175.00
Monthly Energy Charge:	\$0.08362 / kWh	Monthly Demand Charge:	\$17.27 / kW
Monthly AMI Charge (per electric meter):	\$2.00	Monthly Energy Charge:	\$0.05778 / kWh
		Monthly AMI Charge (per electric meter):	\$2.00
AREA LIGHTING			
Monthly Rate Per Lighting Unit:		Monthly Rate Per Pole Type:	
Residential Unit	\$11.94	Wooden	\$3.00
Small Commercial Unit	\$15.85	Decorative	\$6.60
Large Commercial Unit	\$36.17	Monthly Energy Charge:	\$0.08362 / kWh
Underground Charge	\$4.80	Monthly AMI Charge (per electric meter):	\$2.00

ELECTRIC DEPARTMENT			
Residential Electric Meter	\$100	Area Light Replacement Fee (per light)	\$25
Small Commercial Meter	\$350	Bulb M400/U	\$17
Large Commercial Meter	\$500	Bulb M1000/U/BT37	\$43
Underground Electric Fee	\$375	Bulb LU400	\$20

PUBLIC WORKS					
WATER AND SEWER TAPS AND WATER AND SEWER / ELECTRIC METER FEES					
Meter Size	Base Cost	Street Cut	Concrete Cut	Meter Only	Permit Fee
5/8 Inch Water	\$1,425	\$500	\$500	\$200	N/A
1 Inch Water	\$1,575	\$500	\$500	\$250	N/A
2 Inch Water	\$2,050	\$500	\$500	\$1,050	N/A
4 Inch Sewer	\$1,625	\$500	\$500	N/A	N/A
Irrigation	\$225	\$500	\$500	\$200	\$50
Irrigation Split	\$425	N/A	N/A	N/A	N/A
Relocate Service Line	\$425	N/A	N/A	N/A	N/A
Residential Electric	N/A	N/A	N/A	\$100	N/A
Small Commercial Electric	N/A	N/A	N/A	\$350	N/A
Large Commercial Electric	N/A	N/A	N/A	\$500	N/A
SYSTEM DEVELOPMENT FEES					
Meter Size	Water	Sewer	Total		
5/8 Inch	\$1,793	\$3,260	\$5,053		
3/4 Inch	\$2,690	\$4,890	\$7,580	Meters greater than 2 Inch require a negotiated Developer's Agreement.	
1 Inch	\$4,483	\$8,150	\$12,633		
1.5 Inch	\$8,965	\$16,300	\$25,265		
2 Inch	\$14,344	\$26,080	\$40,424		
NUTRIENT OFFSET FEES					
Residential Tap	\$400/ Tap	Non Residential Tap	\$0.004 / gallon of annual wastewater capacity		

PLANNING DEPARTMENT			
DEVELOPMENT SUBMITTAL FEES			
Advertising - Newspaper	\$200	Plat, Exempt	\$100
Appeal / Interpretation	\$250	Plat, Final	\$250 + \$5 / lot
Annexation (See Town Clerk)	\$0	Plat, Recombination	\$100
Urban Archery Hunting Permit	\$10	Re-Inspection	\$100
Major Subdivision	\$400 + \$5 / lot	Rezoning	\$500
Minor Subdivision (<5 lots)	\$200 + \$5 / lot	Sign, Master Plan	\$100
Master (Open Space) Subdivision Plan	\$700 + \$5 / acre	Sign, Permanent	\$50 + \$5 / additional sign
Planned Development	\$1,000 + \$5 / acre	Sign, Temporary	\$30
Small Cell Wireless	\$100 ea for first 5 facilities, \$50 ea additional	Site Plan, Administrative Amendment	\$100
Zoning Site Inspection	\$50 first acre, \$20 ea additional	Site Plan, Major	\$500 + \$5 / acre
Zoning Landscape Inspection	\$50 first acre, \$20 ea additional	Site Plan, Minor	\$250 + \$5 / acre
Resubmittal Fee	3rd Submittal 1/2 of Original	Special Use Permit	\$400
Landscape/site plan violation/enforcement	Same as initial inspection	Temporary Use / Special Event	\$100
		Tree Removal / Clearing Permit	\$50
Partial release landscape/site improvement bond	Same as initial inspection	Variance Application	\$250 (\$500 after the fact)
		Zoning Compliance Permit	\$50
Conditional Use	\$400	Zoning Verification Letter	\$50
CODE ENFORCEMENT			
Tall Grass and Overgrowth	0 to .25 acres	Private Property Clean Up	Amount Billed by Contractor + \$100 Admin Fee
	.26 to .50 acres		
	> 1.00 acres		
COPIES AND MAPS			
Copy < 11" x 17" (Black & White)	\$0.10	Map 24" x 36"	\$20
Copy > 11" x 17" (Black & White)	\$1	Map 36" x 48"	\$30
Copy < 11" x 17" (Color)	\$0.40	General Design Guidelines	\$10
Copy > 11" x 17" (Color)	\$5	Strategic Growth Plan	\$20
Map 18" x 24"	\$10	Unified Development Plan	\$40
CONSULTANT REVIEW FEES			
Tower Review, New Structure, One Related Meeting	\$5,000	Tower Review, Co-Location/Mod/Upgrade	\$1,000
Tower Review, New Structure, Two Related Meetings	\$6,500	Traffic Review	Negotiated
RECREATION AND OPEN SPACE FEES			
Residential Fee	\$2,000 / lot	Multi-Family Fee	\$2,000 / unit
INSPECTIONS DEPARTMENT			
Plan Review Fee - Initial Review	No Charge	Re-Inspection Fees	
Plan Review Fee - Subsequent Reviews (ea)	\$150	First Re-Inspection	\$50
New Dwelling (Single):		Additional Re-Inspection of Same Item	\$100
Up to 1,200 sq. ft.	\$600 / dwelling	Day Care Re-Certification	\$100
> 1,200 sq. ft.	\$600 + \$0.30 / sq. ft.	ABC Permit Form	\$150
Residential - Additions/Remodel:		Expired Permit Reissue	
0 - 400 sq. ft.	\$300	Work Started / Code Changes	Original fee x 50%
> 400 sq. ft.	\$300 + \$0.30/sq. ft.	No Work Started / No Code Changes	\$150
Additional per trade	\$75	Re-Review, Lost Plans / Update	\$150
Multi-Family Dwelling Duplex/Triplex		Service Pole Inspections	
Up to 3 units	\$600 + \$0.80/sq ft > 1,200 sq ft	Electrical (\$1 Building if no permit exists)	\$75
Each additional unit	\$200	Update for Permits	
Mobile Homes		Contractor Change (Ord. 2017-09-01)	\$50
Single-Wide (Building Only)	\$250	Service Change Inspections	
Double - Wide (Building Only)	\$275	Conditional Service (Ord. 2017-09-01)	\$75
Triple - Wide (Building Only)	\$300	Building	\$1
Quad - Wide (Building Only)	\$325	Electrical	\$75
Travel Trailers / Campers	\$75	Sign	
Poured Footing Inspection	\$50	Building	\$75
Mechanical Permit Fee	\$50	Electrical	\$75
Electrical Permit Fee	\$50	Swimming Pools	
Plumbing Permit Fee	\$50	Building	\$75
Dwelling Moved On		Electrical	\$75
Fee	\$250	Pedestals	
Trade Fee	\$75	Building	\$1
Residential Accessory Building (12'x12' and over)		Electrical	\$75
Storage Building	\$75	LP Gas Tanks	
Garage / Carport	\$100	Building	\$40
Deck / Porch/ Gazebo	\$75 + \$0.30/sf for > 144 sf	Electrical	\$75
Additional trade	\$75	Replace Roof of Existing House or Mobile Home	
Trade Inspections		Per Building	\$75
Building, Electrical, Plumbing and Mechanical	\$50	Tents (Per Building over 240 sq. ft.)	\$75
Farm Storage Buildings		ATM	Commercial Rate
Livestock Production Buildings	\$40	Conditional Power/Gas - Single Family	\$75 each
Bulk Tobacco Barns		Conditional Power/Gas - Multi Family	\$75 first meter, \$50 each additional
Building, Electrical, Plumbing and Mechanical	\$75	Reconnect Power	
Electrical Permit Fee	\$75	Building	\$1
Permit Fee for Commercial Buildings (Based on cost per trade)		Electrical	\$75
\$0 - \$2,500	Trade fee (Minimum \$75)	Connect County Water / Sewer	
\$2,501 - \$25,000	\$225	Building	\$1
\$25,001 - \$50,000	\$550	Electrical	\$75
\$50,001 - \$100,000	\$1,000	Demolition - Residential	\$50 + asbestos report
\$100,001 - \$200,000	\$1,650	Demolition - Commercial	\$150
\$200,001 - \$350,000	\$2,850	Sprinkler System	Commercial Rate
\$350,001 - \$500,000	\$3,900	Penalty	
\$500,001 - \$750,000	\$5,250	For work started before proper permitting is obtained, a penalty of one-half the cost of the permit(s) that should have been obtained shall apply. GS 160A-114	
\$750,001 - \$1,000,000		Irrigation of New Landscape	\$75
>\$1,000,000	\$6,500 + 0.2% for every dollar over \$1,000,000	One Time Extension - Irrigation New Landscape	\$50

ENGINEERING DEPARTMENT

REVIEW FEES

Residential Subdivision (Initial & 2nd submittal)	\$250 + \$10 per lot	Record Drawing / As-Built Review	\$200
Residential Re-Review (Per review)	\$100	Record Drawing / As-Built Review Re-Review	\$50
Non-Residential (Initial & 2nd submittal)	\$250 + \$25 per acre	Infrastructure Performance Guarantee (non-cash)	\$100
Non-Residential Re-Review (Per review)	\$100	Infrastructure Performance Guarantee (cash)	No charge
Infrastructure Only (Road/Sewer/Water extension)	\$250 + \$0.25 per linear foot	Infrastructure Performance Guarantee Renew/Change	\$50
Alternative Standard Request	\$500 per standard	Landscaping Performance Guarantee	\$100
Construction Plan Amendment/revision to approved plans	\$50 + \$5 per sheet	Encroachment Agreement	\$50
Pump Station Review - CDs	\$500	Encroachment Agreement (work started/completed)	\$75
Pump Station Review - Re-Review	\$250	Water Extension Permit Forms	\$100 each
Special Study (Flood, Traffic Calming, etc.)	\$250	Sewer Extension Permit Forms (ETZ, FTSE, etc.)	\$100 each
Floodplain MGMT Document Review (LOMR, CLOMR, etc.)	\$100 per form	Wastewater Allocation Requests	\$50

INSPECTION FEES

Public Streets Construction (curb & gutter)	\$1.50 per linear foot	Public Greenways & Sidewalks	\$0.50 per linear foot
Public Streets Construction (roadside swales)	\$2.00 per linear foot	Driveways	\$50 per driveway
Public Streets Acceptance (punch list + follow up)	\$0.25 per linear foot	Fire Lanes	\$100 + \$0.25 per linear foot
Public Streets Acceptance (punch list re-inspection)	\$100 per street	Sanitary Sewer Taps (not performed by Town)	\$50 per tap
Water System Extensions	\$0.75 per linear foot	Water Taps (not performed by Town)	\$50 per tap
Sanitary Sewer System Extensions	\$0.75 per linear foot	Fee-in-lieu (Infrastructure, etc.)	125% of Engineer's Estimate
Public Storm Drainage (outside right-of-way)	\$0.50 er linear foot		

POLICE DEPARTMENT

Accident Report	\$2
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FIRE DEPARTMENT

Fire Inspection Fees		Miscellaneous	
Up to 3,000 sq. ft.	\$40	Hydrant Flow Test	\$50
3,001 - 5,000 sq. ft.	\$75	Special Standby Operations	
5,001 - 10,000 sq. ft.	\$125	Engine	\$100 / hour (one hour minimum)
10,001 - 25,000 sq. ft.	\$375	Personnel	\$22.50 / hour (one hour minimum)
25,001 - 50,000 sq. ft.	\$500	Hazmat Emergency Response Charges	
50,001 - 100,000 sq. ft.	\$625	Engine, Tanker or Ladder Truck	\$250 / hour
100,001 - 500,000 sq. ft.	\$750	Support Vehicles	\$50 / hour
Re-Inspection Fees		All Responding Personnel	1.5 x hourly rate of pay
First Re-Inspection	\$45	Materials Used	Replacement cost + 10%
Second Reinspection	\$45 + \$20	Materials Damager	Replacement cost + 10%
Third Reinspection	\$45 + \$20 + \$20	First False Alarm in Month	
Fourth Reinspection, etc.	\$45 + \$20 + \$20 + \$20	Subsequent False Alarms in Month	
			\$100 each

RECREATION DEPARTMENT

ATHLETICS

	Resident Fee (50% Discount)	Non-Resident Fee
Youth Sports (Officiated - O, and Unofficiated - U)		
Winter Basketball (O)	\$40	\$80
Spring Baseball (O)	\$40	\$80
Spring Softball (O)	\$40	\$80
Fall Volleyball (O)	\$40	\$80
Fall Softball (O)	\$40	\$80
Spring T-Ball (U)	\$30	\$60
Fall Soccer (U)	\$30	\$60
Adult Sports		
Softball	\$12.50	\$25
Soccer	\$12.50	\$25
Basketball	\$12.50	\$25
Volleyball	\$12.50	\$25
Flag Football	\$12.50	\$25

PROGRAMS

Classes	Resident Fee	Non-Resident Fee
Class fees vary according to the type of class, cost of the facility, instructor and number of participants.	Base	Base + \$15

SUMMER PLAYGROUND CAMP

Registration Fee	Resident Fee (50% Discount)	Non-Resident Fee
\$25 / attendee	\$60	\$120

FACILITY RENTALS

	Resident Fee (50% Discount)	Non-Resident Fee
Community Center Gym		
Full Court	\$50 / hour	\$100 / hour
Half Court	\$40 / hour	\$80 / hour
Scoreboard	\$10 / hour	\$20 / hour
Ballfields		
Community Park Field #1	\$20 / hour	\$40 / hour
Community Park Field #2	\$20 / hour	\$40 / hour
Community Park Field #3	\$20 / hour	\$40 / hour
Legend Park	\$20 / hour	\$40 / hour
Municipal Park	\$20 / hour	\$40 / hour
East Clayton Community Park Baseball Field	\$25 / hour	\$50 / hour
East Clayton Community Park Soccer Field	\$35 / hour (2 hour minimum)	\$70 / hour (2 hour minimum)
East Clayton Community Park Multipurpose - Full Field	\$25 / hour	\$50 / hour
East Clayton Community Park Multipurpose - Half Field	No longer offered	No longer offered
Field Rental Add Ons		
Lights (Community, Municipal and Legend)	\$7.50 / hour	\$15 / hour
Lights (East Clayton Soccer & Baseball)	\$10 / hour	\$20 / hour
Baseball / Softball Field Prep (All Fields)	\$15 / application	\$30 / application
East Clayton Soccer Field Paint	Included	Included

Tournament Field Rentals and Add Ons	Resident Fee	Non-Resident Fee
Community Park - Full Day	\$250 / field / day	\$250 / field / day
Community Park - Half Day	\$125 / field / day	\$125 / field / day
East Clayton - Baseball	\$350 / day	\$350 / day
Additional Field Prep	\$30 / field	\$30 / field
Scoreboard	\$25 / field / day	\$25 / field / day
Drying Agents	\$10 / bag	\$10 / bag
Admission Fee to Town	\$50 / day	\$50 / day
Concessions	Only CPRD Allowed	Only CPRD Allowed
Other Vendors (Non-Food)	\$50 / vendor / weekend	\$50 / vendor / weekend

Picnic Shelters	Resident Fee (50% Discount)	Non-Resident Fee
All Star Park		
Up to 2 hours	\$15	\$30
Up to 4 hours	\$25	\$50
More than 4 hours	\$62.50	\$125
Community Park & East Clayton Community Park		
Up to 2 hours	\$20	\$40
Up to 4 hours	\$30	\$60
More than 4 hours	\$75	\$150

Community Center Memberships	Resident Fee	Non-Resident Fee
Annual Memberships		
Individual	\$0	\$125
Middle School Student	\$0	\$75
High School Student	\$0	\$75
Family with Dependents	\$0	\$200
Family with No Dependents	\$0	\$200
Senior Individual	\$0	\$75
Monthly Memberships (Non-Resident Only)		
Individual	N/A	\$20
Middle School Student	N/A	\$10
High School Student	N/A	\$10
Family with Dependents	N/A	\$30
Family with No Dependents	N/A	\$30
Senior Individual	N/A	\$10
Daily Memberships (Non-Resident Only)		
Individual	N/A	\$5
Lost Cards	\$5	\$5

HOCUTT ELLINGTON MEMORIAL LIBRARY

Library Cards	Resident Fee	Non-Resident Fee
Individual - Annual	\$0	\$25
Individual - Semi-Annual	\$0	\$15
Individual - Quarterly	\$0	\$10
Family - Annual	\$0	\$50
Education Employee (All Johnston County - with ID)	\$0	\$0
Internet Usage		
With Valid Library Card	\$0	\$0
Without Valid Library Card	\$0	\$5 per hour
Library Fees		
Copy Machine or Computer Printouts	\$0.20 per copy	\$0.20 per copy
Lost Book	Replacement Cost	Replacement Cost
Overdue Fines	\$0.25 per day	\$0.25 per day
Library Card Replacement (Unexpired)	\$5	\$5

SPECIAL EVENTS

Special Event Fees	Resident Fee	Non-Resident Fee
Application Review	\$100	\$200
Sanitation Deposit	\$250	\$250
Town Square/Horne Square Rental	\$25 / day	\$50 / day
Street Closure	\$50 / day	\$100 / day
Type III Barricade Rental	\$5 / barricade / day	\$25 + \$5 / barricade / day
Police Detail Fee (3 hour minimum)	\$35 / officer / hour	\$35 / officer / hour + \$100 Admin Fee
Garbage/Recycling Container Rental (minimum of 4)	\$13 / container / day	\$13 / container / day + \$50 Admin Fee
Generating Notice Addresses (one-hour minimum)	\$25 / hour	\$50 / hour
Emergency Notification Call / Mass Phone	\$50	\$100
Utility Fees (Water and Electricity)		
Events longer than one day	\$10 / utility	\$20 / utility

NON-DEPARTMENTAL EQUIPMENT USAGE RATES

Sewer Jetter	\$65 / hour	Dump Truck	\$40 / hour
Leaf Machine	\$65 / hour	Ditch Witch Trencher	\$40 / hour
Backhoe	\$55 / hour	Asphalt Roller	\$40 / hour
Line Truck	\$50 / hour	Riding Mower	\$35 / hour
Bucket Truck	\$50 / hour	1/2 Ton Pickup Truck	\$25 / hour
Sewer Rodding Machine	\$40 / hour	Air Hammer	\$25 / hour
Tractor & Bush Hog	\$40 / hour	Soil Tamp	\$25 / hour
Mowing Machine	\$40 / hour	Push Mower	\$20 / hour

* Rates for usage of equipment not listed above shall be based on the rates published by FEMA plus 15% for billing, management, and overhead.

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Budget Summary - All Funds

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Revenue								
Ad Val - Ad Val	\$8,825,807.87	\$9,721,213.77	\$10,173,781.80	\$10,728,360.77	\$12,122,830.00	\$12,190,191.00	\$15,386,978.00	\$15,386,978.00
St Shrd - St Shrd Rev	\$4,529,006.43	\$4,857,842.93	\$5,516,460.90	\$5,833,203.06	\$6,095,376.00	\$5,891,403.00	\$6,310,283.00	\$6,291,794.00
Intgvtl - Intergovernmental	\$1,510,448.48	\$1,754,100.17	\$1,803,793.64	\$1,398,439.80	\$2,361,027.00	\$2,673,249.00	\$2,177,473.00	\$2,178,198.00
Permits - Permits and Fees	\$988,404.35	\$1,090,575.51	\$1,474,291.97	\$1,454,896.24	\$1,631,060.00	\$1,303,034.00	\$1,560,743.00	\$1,560,743.00
Sales - Sales and Services	\$1,894,107.84	\$1,985,583.84	\$2,089,539.42	\$2,191,569.11	\$2,308,412.00	\$2,253,307.00	\$2,461,526.00	\$2,607,326.00
Grants - Grants and Donations	\$65,147.14	\$51,947.44	\$5,476.00	\$53,211.48	\$217,830.00	\$245,799.00	\$288,604.00	\$290,654.00
OFS - Other Financing Sources	\$655,368.29	\$217,213.94	\$0.00	\$22,167.06	\$0.00	\$6,000.00	\$0.00	\$0.00
Misc - Miscellaneous	\$820,597.28	\$584,129.64	\$420,936.63	\$658,179.69	\$705,619.00	\$516,771.00	\$668,884.00	\$668,884.00
FB/CR - Fund Balance and Capital Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$636,422.00	\$1,065,410.00	\$935,000.00	\$935,000.00
Revenue Totals	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Expenditures								
Salaries - Personnel - Salaries	\$7,913,846.89	\$8,532,967.23	\$9,161,638.62	\$9,928,188.58	\$11,060,680.00	\$11,246,580.00	\$12,501,498.00	\$12,501,498.00
Benefits - Personnel - Benefits	\$2,346,127.04	\$2,683,304.17	\$2,861,644.88	\$2,852,739.39	\$3,422,456.00	\$3,587,429.00	\$4,092,002.00	\$4,092,002.00
Contract Serv - Contractual Services	\$1,960,759.73	\$2,302,260.29	\$2,255,202.62	\$2,462,631.46	\$2,548,153.00	\$2,507,310.00	\$2,903,515.00	\$2,908,303.00
Op Exp - Operating Expenses	\$3,976,208.17	\$4,092,808.55	\$4,170,796.74	\$4,211,134.86	\$4,978,800.00	\$4,926,746.00	\$5,657,701.00	\$5,615,499.00
Prgms - Programs	\$279,302.09	\$247,796.34	\$243,865.85	\$258,743.25	\$244,227.00	\$266,512.00	\$281,774.00	\$281,774.00
Sp App - Special Appropriations	\$43,528.00	\$23,584.80	\$47,561.67	\$23,729.26	\$0.00	\$174,642.00	\$20,000.00	\$20,000.00
Debt Service - Debt Service	\$2,154,058.14	\$2,234,334.69	\$1,936,624.60	\$1,939,188.28	\$1,986,193.00	\$1,986,192.00	\$1,986,193.00	\$1,986,193.00
Cap Outlay - Capital Outlay	\$3,161,611.74	\$2,086,023.72	\$1,839,917.82	\$970,275.33	\$2,614,810.00	\$3,616,958.00	\$4,354,107.00	\$4,521,607.00
Misc - Miscellaneous	(\$1,597,330.96)	(\$2,011,873.84)	(\$2,601,941.74)	(\$2,685,794.86)	(\$754,735.00)	(\$2,167,205.00)	(\$2,007,299.00)	(\$2,007,299.00)
Revenue Totals:	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Expenditure Totals	\$20,238,110.84	\$20,191,205.95	\$19,915,311.06	\$19,960,835.55	\$26,100,584.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Fund Total: GF	(\$949,223.16)	\$71,401.29	\$1,568,969.30	\$2,379,191.66	(\$22,008.00)	\$0.00	\$0.00	\$0.00
Fund: 300 WSF								
Revenue								
Permits - Permits and Fees	\$320,298.86	\$645,249.39	\$683,174.25	\$887,263.62	\$948,605.00	\$1,110,772.00	\$1,292,380.00	\$1,292,380.00
Sales - Sales and Services	\$8,179,484.81	\$8,869,601.90	\$9,498,504.21	\$10,638,787.18	\$11,526,318.00	\$11,627,418.00	\$14,102,242.00	\$14,102,242.00
Grants - Grants and Donations	\$0.00	\$0.00	\$0.00	\$60,000.00	\$186,000.00	\$0.00	\$0.00	\$0.00
OFS - Other Financing Sources	\$33,575.95	\$952,500.00	\$1,140,152.00	\$4,359,000.00	\$5,348,400.00	\$5,123,000.00	\$11,278,500.00	\$11,278,500.00
Misc - Miscellaneous	\$20,108.24	\$27,301.97	\$53,966.09	\$47,621.17	\$36,349.00	\$14,458.00	\$22,070.00	\$22,070.00
FB/CR - Fund Balance and Capital Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,611,144.00	\$1,113,818.00	\$1,113,818.00
Revenue Totals	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Expenditures								
Salaries - Personnel - Salaries	\$754,463.60	\$849,546.67	\$848,067.68	\$978,888.88	\$1,056,075.00	\$1,187,519.00	\$1,265,282.00	\$1,265,282.00

Budget Summary - All Funds

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Benefits - Personnel - Benefits	\$270,950.76	\$328,256.10	\$323,781.12	\$334,738.81	\$399,556.00	\$453,704.00	\$489,897.00	\$489,897.00
Contract Serv - Contractual Services	\$1,062,132.59	\$1,747,172.24	\$1,874,439.76	\$2,127,165.40	\$2,001,729.00	\$2,531,195.00	\$3,955,839.00	\$3,955,839.00
Op Exp - Operating Expenses	\$1,195,048.04	\$1,354,245.60	\$1,292,280.06	\$1,365,555.49	\$1,696,863.00	\$1,775,516.00	\$1,840,965.00	\$1,840,965.00
Prgms - Programs	\$2,105,344.15	\$2,257,389.26	\$3,098,962.98	\$7,127,009.10	\$8,708,700.00	\$8,078,456.00	\$15,092,006.00	\$15,092,006.00
Sp App - Special Appropriations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00
Debt Service - Debt Service	\$183,303.15	\$157,326.61	\$143,517.72	\$364,907.81	\$895,225.00	\$895,224.00	\$832,327.00	\$832,327.00
Cap Outlay - Capital Outlay	(\$34,484.67)	(\$1,567,195.74)	(\$4,751,437.76)	(\$2,285,450.57)	\$1,683,361.00	\$2,842,433.00	\$2,436,041.00	\$2,436,041.00
Misc - Miscellaneous	\$2,312,276.18	\$2,655,992.61	\$2,909,290.90	\$3,062,660.05	\$2,701,745.00	\$2,701,745.00	\$1,896,653.00	\$1,896,653.00
Revenue Totals:	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Expenditure Totals	\$7,849,033.80	\$7,782,733.35	\$5,738,902.46	\$13,075,474.97	\$19,143,254.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Fund Total: WSF	\$704,434.06	\$2,711,919.91	\$5,636,894.09	\$2,917,197.00	(\$1,097,582.00)	\$0.00	\$0.00	\$0.00
Fund: 310 EF								
Revenue								
Permits - Permits and Fees	\$356,500.52	\$340,470.51	\$497,037.00	\$416,127.45	\$448,222.00	\$387,350.00	\$571,325.00	\$571,325.00
Sales - Sales and Services	\$12,369,001.23	\$12,033,309.20	\$12,519,565.64	\$13,144,668.00	\$13,585,000.00	\$13,209,000.00	\$14,085,000.00	\$14,085,000.00
Grants - Grants and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OFS - Other Financing Sources	\$0.00	\$0.00	\$0.00	\$136,647.47	\$0.00	\$0.00	\$0.00	\$0.00
Misc - Miscellaneous	\$45,319.95	\$109,942.83	\$120,646.50	\$115,060.59	\$85,727.00	\$68,535.00	\$78,352.00	\$78,352.00
FB/CR - Fund Balance and Capital Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,316,013.00	\$0.00	\$0.00
Revenue Totals	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Expenditures								
Salaries - Personnel - Salaries	\$587,102.14	\$616,654.51	\$697,459.40	\$676,849.45	\$777,605.00	\$855,975.00	\$887,024.00	\$887,024.00
Benefits - Personnel - Benefits	\$198,286.78	\$207,807.19	\$239,502.01	\$213,174.90	\$265,240.00	\$292,578.00	\$296,786.00	\$296,786.00
Contract Serv - Contractual Services	\$167,739.04	\$429,761.43	\$377,389.14	\$262,115.34	\$247,948.00	\$246,716.00	\$375,925.00	\$375,925.00
Op Exp - Operating Expenses	\$369,429.43	\$290,571.16	\$411,579.31	\$513,452.60	\$450,974.00	\$379,002.00	\$569,256.00	\$569,256.00
Prgms - Programs	\$9,786,081.75	\$8,578,188.10	\$9,249,292.35	\$9,205,404.97	\$9,468,291.00	\$9,449,931.00	\$9,515,358.00	\$9,515,358.00
Sp App - Special Appropriations	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00	\$0.00
Debt Service - Debt Service	\$12,858.35	\$19,296.11	\$64,219.60	\$118,084.09	\$723,150.00	\$723,150.00	\$581,796.00	\$581,796.00
Cap Outlay - Capital Outlay	\$0.00	\$0.00	(\$4,107,389.72)	(\$1,060,866.77)	\$1,275,499.00	\$1,189,225.00	\$1,393,504.00	\$1,393,504.00
Misc - Miscellaneous	\$977,944.46	\$1,264,558.56	\$1,430,939.14	\$1,385,197.41	\$0.00	\$1,831,821.00	\$1,115,028.00	\$1,115,028.00
Revenue Totals:	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Expenditure Totals	\$12,099,441.95	\$11,406,837.06	\$8,362,991.23	\$11,313,411.99	\$13,221,207.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Fund Total: EF	\$671,379.75	\$1,076,885.48	\$4,774,257.91	\$2,499,091.52	\$897,742.00	\$0.00	\$0.00	\$0.00
Revenue Grand Totals:	\$40,613,177.24	\$43,240,983.04	\$45,997,326.05	\$52,145,202.69	\$58,243,197.00	\$61,612,854.00	\$72,333,178.00	\$72,463,264.00
Expenditure Grand Totals:	\$40,186,586.59	\$39,380,776.36	\$34,017,204.75	\$44,349,722.51	\$58,465,045.00	\$61,612,854.00	\$72,333,178.00	\$72,463,264.00
Net Grand Totals:	\$426,590.65	\$3,860,206.68	\$11,980,121.30	\$7,795,480.18	(\$221,848.00)	\$0.00	\$0.00	\$0.00

General Fund Budget by Organization

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Revenue								
100-40-00 - GF,General Government,Non-departmental	\$13,555,760.67	\$14,468,848.41	\$15,611,892.62	\$16,602,627.58	\$18,044,842.00	\$18,330,184.00	\$22,114,722.00	\$22,096,233.00
100-40-01 - GF,General Government,Legislative and Town Clerk	\$0.00	\$140.70	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00
100-40-04 - GF,General Government,Human Resources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-40-99 - GF,General Government,Special Appropriations	\$0.00	\$1,675.00	\$1,125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-41-02 - GF,Financial Services,Administration	\$421,636.61	\$260,298.89	\$77,270.20	\$211,368.58	\$409,187.00	\$234,915.00	\$431,706.00	\$431,706.00
100-41-05 - GF,Financial Services,Data and Technology Services	\$56,838.92	\$55,944.08	\$55,172.40	\$53,514.72	\$0.00	\$0.00	\$0.00	\$0.00
100-41-11 - GF,Financial Services,Billing and Collections	\$76,201.50	\$0.00	\$3,526.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-42-02 - GF,Community Development,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-42-15 - GF,Community Development,Planning	\$97,188.40	\$209,720.75	\$134,029.23	\$172,402.63	\$123,930.00	\$106,090.00	\$115,070.00	\$115,070.00
100-42-16 - GF,Community Development,Code Enforcement	\$0.00	\$0.00	\$0.00	\$2,848.88	\$0.00	\$0.00	\$0.00	\$0.00
100-42-17 - GF,Community Development,Economic Development	\$47,195.87	\$0.00	\$355.00	(\$9.14)	\$946.00	\$6,800.00	\$0.00	\$0.00
100-42-20 - GF,Community Development,Building Inspections	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
100-42-95 - GF,Community Development,Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
100-43-02 - GF,Economic Development,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
100-47-02 - GF,Data and Technology Services,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$84,528.00	\$84,528.00	\$70,000.00	\$70,000.00
100-50-00 - GF,Law Enforcement,Non-departmental	\$33,620.57	\$17,212.16	\$35,372.96	\$27,433.97	\$167,377.00	\$120,880.00	\$152,964.00	\$155,014.00
100-52-00 - GF,Fire Protection,Non-departmental	\$1,380,946.67	\$1,658,980.26	\$1,676,703.88	\$1,290,781.27	\$2,226,334.00	\$2,533,423.00	\$2,046,147.00	\$2,046,872.00
100-55-02 - GF,Public Works,Administration	\$243,098.22	\$126,536.66	\$2,470.36	\$5,004.00	\$5,689.00	\$5,004.00	\$5,004.00	\$5,004.00
100-55-02-20 - GF,Public Works,Administration,Operations Center	\$0.00	\$4,944.00	\$0.00	\$738.48	\$0.00	\$0.00	\$0.00	\$0.00
100-55-20 - GF,Public Works,Building Inspections	\$592,094.00	\$753,087.16	\$997,646.94	\$1,040,361.90	\$1,199,500.00	\$943,500.00	\$1,154,500.00	\$1,154,500.00
100-55-51 - GF,Public Works,Engineering Operations	\$33,442.00	\$39,684.00	\$133,165.75	\$30,110.12	\$130,000.00	\$70,000.00	\$90,000.00	\$90,000.00
100-55-52 - GF,Public Works,Property Maintenance Operations	\$97,020.00	\$115,870.00	\$96,555.00	\$102,620.00	\$90,000.00	\$87,110.00	\$90,000.00	\$90,000.00
100-55-55 - GF,Public Works,Streets Operations	\$474,887.92	\$481,877.47	\$517,134.57	\$530,812.17	\$1,161,836.00	\$1,162,422.00	\$939,326.00	\$939,326.00

General Fund Budget by Organization

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
100-55-59 - GF,Public Works,Sanitation	\$1,351,452.11	\$1,428,060.22	\$1,521,191.73	\$1,574,089.42	\$1,709,500.00	\$1,702,431.00	\$1,858,323.00	\$2,004,123.00
100-60-02 - GF,Parks & Recreational Services,Administration	\$302,845.96	\$95,034.81	\$59,880.00	\$94,396.80	\$81,075.00	\$129,545.00	\$82,855.00	\$82,855.00
100-60-70 - GF,Parks & Recreational Services,Youth Athletics	\$89,891.05	\$86,655.50	\$89,564.72	\$69,387.01	\$78,725.00	\$72,252.00	\$112,616.00	\$112,616.00
100-60-71 - GF,Parks & Recreational Services,Adult Athletics	\$12,840.00	\$11,259.00	\$14,242.00	\$17,485.00	\$22,115.00	\$23,550.00	\$28,675.00	\$28,675.00
100-60-73 - GF,Parks & Recreational Services,Programs and Classes	\$151,462.06	\$199,305.15	\$218,220.18	\$234,630.55	\$209,950.00	\$201,150.00	\$227,650.00	\$227,650.00
100-65-02 - GF,Cultural and Performing Arts,Administration	\$80,100.18	\$62,326.64	\$49,674.34	\$88,459.83	\$92,560.00	\$102,540.00	\$77,900.00	\$77,900.00
100-65-75 - GF,Cultural and Performing Arts,Facility Enterprises	\$166,003.62	\$145,382.90	\$150,512.81	\$144,437.48	\$152,800.00	\$137,913.00	\$132,430.00	\$132,430.00
100-68-02 - GF,Library Operations,Administration	\$24,361.35	\$39,763.48	\$38,574.67	\$46,025.96	\$87,682.00	\$80,527.00	\$54,603.00	\$54,603.00
Revenue Totals	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Expenditures								
100 - GF	\$125,000.00	\$207,691.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-40-00 - GF,General Government,Non-departmental	\$64,097.29	\$77,073.15	(\$16,867.00)	(\$33,777.41)	\$0.00	\$155,000.00	\$570,000.00	\$570,000.00
100-40-01 - GF,General Government,Legislative and Town Clerk	\$132,912.05	\$208,822.23	\$230,691.39	\$140,091.36	\$328,760.00	\$308,445.00	\$317,695.00	\$317,695.00
100-40-02 - GF,General Government,Administration	\$447,724.86	\$468,432.57	\$433,898.36	\$444,886.26	\$630,808.00	\$350,336.00	\$516,970.00	\$516,970.00
100-40-02-01 - GF,General Government,Administration,Clayton Center	\$153,073.69	\$530,885.14	\$233,895.78	\$369,911.43	\$337,819.00	\$766,279.00	\$463,458.00	\$204,458.00
100-40-02-02 - GF,General Government,Administration,Annex Building	\$10,004.35	\$34,457.93	\$2,306.06	\$1,019.51	\$0.00	\$0.00	\$0.00	\$0.00
100-40-04 - GF,General Government,Human Resources	\$231,468.21	\$267,028.86	\$312,108.27	\$327,114.72	\$384,910.00	\$321,899.00	\$371,737.00	\$371,737.00
100-40-06 - GF,General Government,Legal	\$82,494.55	\$219,566.89	\$228,012.19	\$360,680.40	\$262,000.00	\$183,400.00	\$223,866.00	\$223,866.00
100-40-95 - GF,General Government,Capital Outlay	\$150,508.34	\$0.00	\$0.00	\$20,735.84	\$0.00	\$0.00	\$13,533.00	\$13,533.00
100-40-99 - GF,General Government,Special Appropriations	\$44,733.98	\$37,558.75	\$61,705.00	\$34,352.82	\$0.00	\$45,000.00	\$45,000.00	\$45,000.00
100-41-02 - GF,Financial Services,Administration	\$387,005.49	\$453,904.54	\$422,929.98	\$339,966.17	\$490,807.00	\$506,243.00	\$645,384.00	\$645,384.00
100-41-05 - GF,Financial Services,Data and Technology Services	\$671,016.93	\$646,628.11	\$781,894.71	\$857,085.04	\$0.00	\$0.00	\$0.00	\$0.00
100-41-10 - GF,Financial Services,Purchasing and Warehousing	\$24,719.88	\$5,308.23	\$27,562.56	\$33,265.84	\$39,017.00	\$51,840.00	\$132,628.00	\$132,628.00
100-41-11 - GF,Financial Services,Billing and Collections	\$18,882.81	\$12,682.18	(\$84,888.35)	\$28,954.40	\$349.00	\$0.00	\$0.00	\$0.00

General Fund Budget by Organization

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
100-41-12 - GF,Financial Services,Meter Reading and Technicians	(\$528.54)	(\$2,170.16)	(\$16,732.50)	(\$8,679.02)	\$0.00	\$0.00	\$0.00	\$0.00
100-41-95 - GF,Financial Services,Capital Outlay	\$21,431.42	(\$2,708.44)	\$0.00	\$19,500.68	\$0.00	\$0.00	\$0.00	\$0.00
100-42-02 - GF,Community Development,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-42-15 - GF,Community Development,Planning	\$437,192.96	\$557,657.09	\$510,329.33	\$589,512.73	\$526,978.00	\$548,230.00	\$416,451.00	\$416,451.00
100-42-16 - GF,Community Development,Code Enforcement	\$64,618.45	\$122,404.76	\$130,013.23	\$136,663.32	\$142,793.00	\$156,786.00	\$169,853.00	\$169,853.00
100-42-17 - GF,Community Development,Economic Development	\$198,552.25	\$138,726.76	\$156,522.08	\$203,258.27	\$340,441.00	\$354,525.00	\$0.00	\$0.00
100-42-20 - GF,Community Development,Building Inspections	\$0.00	\$0.00	\$69.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-42-95 - GF,Community Development,Capital Outlay	\$28,998.54	\$70,973.64	\$54,088.12	\$72,016.90	\$0.00	\$10,000.00	\$0.00	\$0.00
100-43-02 - GF,Economic Development,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269,435.00	\$276,960.00
100-43-95 - GF,Economic Development,Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-47-02 - GF,Data and Technology Services,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$1,061,038.00	\$868,221.00	\$846,697.00	\$856,885.00
100-47-95 - GF,Data and Technology Services,Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$41,020.00	\$41,020.00	\$35,100.00	\$35,100.00
100-48-02 - GF,Public Information,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$187,750.00	\$101,012.00	\$142,672.00	\$142,672.00
100-48-95 - GF,Public Information,Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,164.00	\$3,164.00
100-49-11 - GF,Customer Service,Billing and Collections	\$0.00	\$0.00	\$0.00	\$0.00	\$527,452.00	\$26,046.00	\$27,045.00	\$27,045.00
100-49-12 - GF,Customer Service,Meter Reading and Technicians	\$0.00	\$0.00	\$0.00	\$0.00	\$167,699.00	\$0.00	(\$2,000.00)	(\$2,000.00)
100-49-95 - GF,Customer Service,Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$24,686.00	\$14,029.00	\$1,514.00	\$1,514.00
100-50-00 - GF,Law Enforcement,Non-departmental	\$10,493.00	\$1,624.80	\$2,561.67	\$3,729.26	\$0.00	\$4,642.00	\$0.00	\$0.00
100-50-02 - GF,Law Enforcement,Administration	\$385,858.51	\$369,345.30	\$415,095.40	\$424,167.21	\$487,718.00	\$477,771.00	\$568,401.00	\$560,301.00
100-50-02-40 - GF,Law Enforcement,Administration,Law Enforcement Center	\$101,959.29	\$100,553.93	\$108,642.80	\$121,696.24	\$104,152.00	\$94,713.00	\$167,480.00	\$154,480.00
100-50-02-52 - GF,Law Enforcement,Administration,Austin Acres	\$1,241.88	\$1,012.95	\$1,041.51	\$232.60	\$0.00	\$0.00	\$0.00	\$0.00
100-50-30 - GF,Law Enforcement,Investigations	\$656,043.71	\$718,048.80	\$764,676.59	\$762,033.44	\$779,057.00	\$861,038.00	\$923,726.00	\$923,226.00
100-50-31 - GF,Law Enforcement,Patrol Operations	\$1,797,362.07	\$1,857,434.30	\$1,993,471.24	\$2,026,629.61	\$2,378,282.00	\$2,371,531.00	\$2,639,891.00	\$2,614,741.00
100-50-32 - GF,Law Enforcement,Special Operations	\$805,013.45	\$812,693.02	\$833,012.46	\$839,256.40	\$1,022,623.00	\$1,049,698.00	\$1,219,666.00	\$1,219,666.00

General Fund Budget by Organization

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
100-50-95 - GF, Law Enforcement, Capital Outlay	\$157,891.28	\$149,123.11	\$311,399.32	\$165,172.70	\$457,135.00	\$457,135.00	\$452,836.00	\$452,836.00
100-52-02 - GF, Fire Protection, Administration	\$619,612.64	\$667,775.35	\$688,812.19	\$603,038.82	\$669,720.00	\$710,132.00	\$691,574.00	\$686,797.00
100-52-40 - GF, Fire Protection, Operations	\$1,544,727.97	\$1,585,739.66	\$1,790,085.86	\$2,174,612.01	\$2,431,011.00	\$2,390,575.00	\$2,609,011.00	\$2,609,011.00
100-52-40-30 - GF, Fire Protection, Operations, Station One	\$32,191.24	\$31,732.29	\$54,161.12	\$26,564.33	\$26,490.00	\$26,835.00	\$56,315.00	\$56,315.00
100-52-40-31 - GF, Fire Protection, Operations, Station Two	\$29,451.51	\$28,509.53	\$26,112.95	\$15,242.25	\$19,455.00	\$22,415.00	\$22,135.00	\$22,135.00
100-52-95 - GF, Fire Protection, Capital Outlay	\$284,289.33	\$347,157.81	\$593,636.00	\$16,677.45	\$590,407.00	\$588,720.00	\$287,600.00	\$290,100.00
100-55-02 - GF, Public Works, Administration	\$192,048.64	\$164,307.71	\$155,477.89	\$165,496.32	\$62,811.00	\$145,031.00	\$405,818.00	\$405,818.00
100-55-02-20 - GF, Public Works, Administration, Operations Center	\$35,036.96	(\$103,065.42)	(\$28,325.77)	(\$3,721.79)	\$114,270.00	\$143,188.00	\$107,338.00	\$107,338.00
100-55-20 - GF, Public Works, Building Inspections	\$399,375.15	\$374,989.29	\$375,297.62	\$493,011.40	\$606,824.00	\$658,623.00	\$1,380,889.00	\$1,380,889.00
100-55-25 - GF, Public Works, GIS	\$0.00	\$0.00	\$0.00	\$0.00	\$38,416.00	\$48,414.00	\$127,716.00	\$127,716.00
100-55-51 - GF, Public Works, Engineering Operations	\$114,563.89	\$138,502.41	\$74,908.59	\$159,938.96	\$792,184.00	\$773,908.00	\$240,388.00	\$240,388.00
100-55-52 - GF, Public Works, Property Maintenance Operations	\$866,388.86	\$848,646.65	\$861,475.59	\$1,096,601.15	\$1,259,647.00	\$1,275,012.00	\$1,260,860.00	\$1,257,260.00
100-55-53 - GF, Public Works, Vehicle Maintenance	\$189,874.25	\$191,981.37	\$193,248.32	\$186,598.54	\$171,159.00	\$198,681.00	\$190,501.00	\$190,501.00
100-55-55 - GF, Public Works, Streets Operations	\$1,032,019.81	\$1,886,755.25	\$1,377,502.42	\$934,171.04	\$2,006,247.00	\$2,238,533.00	\$2,871,884.00	\$3,241,884.00
100-55-59 - GF, Public Works, Sanitation	\$1,345,481.55	\$1,394,458.39	\$1,426,449.45	\$1,342,814.30	\$1,617,884.00	\$1,575,402.00	\$1,966,564.00	\$1,966,564.00
100-55-95 - GF, Public Works, Capital Outlay	\$122,106.70	\$116,124.72	\$132,738.41	\$158,867.35	\$309,925.00	\$518,837.00	\$404,014.00	\$451,014.00
100-60-02 - GF, Parks & Recreational Services, Administration	\$347,671.11	\$351,555.65	\$363,681.22	\$348,048.92	\$362,398.00	\$390,565.00	\$522,161.00	\$522,161.00
100-60-02-50 - GF, Parks & Recreational Services, Administration, Community Center	\$76,276.89	\$94,790.01	\$102,173.37	\$99,998.37	\$124,703.00	\$137,236.00	\$149,048.00	\$149,048.00
100-60-02-51 - GF, Parks & Recreational Services, Administration, Civitan Building	\$20,897.03	\$17,068.68	\$16,261.67	\$16,582.41	\$15,025.00	\$16,340.00	\$14,400.00	\$14,400.00
100-60-70 - GF, Parks & Recreational Services, Youth Athletics	\$205,826.33	\$253,026.76	\$290,222.71	\$294,437.10	\$302,441.00	\$304,129.00	\$345,515.00	\$345,515.00
100-60-71 - GF, Parks & Recreational Services, Adult Athletics	\$19,802.57	\$12,652.30	\$13,418.11	\$17,989.74	\$22,211.00	\$23,890.00	\$35,579.00	\$35,579.00
100-60-73 - GF, Parks & Recreational Services, Programs and Classes	\$265,789.11	\$291,175.71	\$315,993.41	\$326,340.05	\$351,423.00	\$351,439.00	\$420,057.00	\$420,057.00
100-60-74 - GF, Parks & Recreational Services, Parks Facilities Maintenance	\$279,082.29	\$312,376.45	\$323,031.50	\$272,916.08	\$289,246.00	\$309,771.00	\$392,004.00	\$392,004.00
100-60-95 - GF, Parks & Recreational Services, Capital Outlay	\$2,119,164.99	\$55,919.28	\$0.00	\$15,000.00	\$0.00	\$0.00	\$897,967.00	\$904,967.00
100-65-02 - GF, Cultural and Performing Arts, Administration	\$375,974.39	\$378,586.82	\$400,807.19	\$428,817.26	\$481,272.00	\$477,113.00	\$450,315.00	\$450,315.00
100-65-75 - GF, Cultural and Performing Arts, Facility Enterprises	\$172,886.12	\$185,832.35	\$232,304.46	\$200,699.50	\$241,861.00	\$254,956.00	\$260,967.00	\$260,967.00

General Fund Budget by Organization

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
100-65-95 - GF,Cultural and Performing Arts,Capital Outlay	\$0.00	\$0.00	\$0.00	\$77,338.68	\$40,549.00	\$40,564.00	\$0.00	\$0.00
100-68-02 - GF,Library Operations,Administration	\$424,967.43	\$507,893.53	\$510,514.20	\$473,435.52	\$607,145.00	\$617,834.00	\$645,865.00	\$645,865.00
100-68-02-03 - GF,Library Operations,Administration,Hocutt Ellington Library	\$23,571.74	\$18,132.57	\$16,219.22	\$15,979.46	\$19,810.00	\$14,957.00	\$43,205.00	\$43,205.00
100-68-95 - GF,Library Operations,Capital Outlay	\$0.00	\$0.00	\$31,219.75	\$36,390.70	\$0.00	\$0.00	\$0.00	\$0.00
100-90-00 - GF,Debt Service,Non-departmental	\$1,889,261.64	\$1,973,821.39	\$1,680,444.02	\$1,687,472.91	\$1,802,756.00	\$1,767,225.00	\$1,807,599.00	\$1,807,599.00
Revenue Totals:	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Expenditure Totals	\$20,238,110.84	\$20,191,205.95	\$19,915,311.06	\$19,960,835.55	\$26,100,584.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Fund Total: GF	(\$949,223.16)	\$71,401.29	\$1,568,969.30	\$2,379,191.66	(\$22,008.00)	\$0.00	\$0.00	\$0.00
Revenue Grand Totals:	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Expenditure Grand Totals:	\$20,238,110.84	\$20,191,205.95	\$19,915,311.06	\$19,960,835.55	\$26,100,584.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Net Grand Totals:	(\$949,223.16)	\$71,401.29	\$1,568,969.30	\$2,379,191.66	(\$22,008.00)	\$0.00	\$0.00	\$0.00

Water/Sewer Fund Budget by Organization

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 300 WSF								
Revenue								
300 - WSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300-56-00 - WSF,Water Sewer Enterprise,Non-departmental	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
300-56-60 - WSF,Water Sewer Enterprise,Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Expenditures								
300 - WSF	(\$785,542.87)	(\$3,845,500.84)	(\$6,949,209.13)	(\$2,591,320.37)	\$0.00	\$0.00	\$0.00	\$0.00
300-56-00 - WSF,Water Sewer Enterprise,Non-departmental	\$1,124,026.33	\$1,321,425.80	\$2,207,366.65	\$5,695,285.51	\$6,494,720.00	\$6,121,220.00	\$11,664,000.00	\$11,664,000.00
300-56-60 - WSF,Water Sewer Enterprise,Operations	\$3,016,729.16	\$3,171,775.51	\$3,326,213.41	\$3,929,015.45	\$4,168,509.00	\$4,220,763.00	\$5,706,991.00	\$5,706,991.00
300-56-61 - WSF,Water Sewer Enterprise,Preventive Maintenance	\$660,559.21	\$817,879.08	\$738,718.85	\$765,243.70	\$1,096,915.00	\$1,277,293.00	\$1,296,156.00	\$1,296,156.00
300-56-63 - WSF,Water Sewer Enterprise,Wastewater Treatment Plant	\$1,668,108.62	\$2,394,000.53	\$2,427,688.59	\$2,869,579.03	\$3,079,599.00	\$3,404,934.00	\$4,192,842.00	\$4,192,842.00
300-56-90 - WSF,Water Sewer Enterprise,Debt Service	\$183,303.15	\$157,326.61	\$143,517.72	\$364,907.81	\$895,225.00	\$895,224.00	\$832,327.00	\$832,327.00
300-56-95 - WSF,Water Sewer Enterprise,Capital Outlay	\$751,058.20	\$2,278,305.10	\$2,197,771.37	\$305,869.80	\$1,683,361.00	\$2,842,433.00	\$2,436,041.00	\$2,436,041.00
300-56-97 - WSF,Water Sewer Enterprise,Inter-departmental	\$1,230,792.00	\$1,487,521.56	\$1,646,835.00	\$1,736,894.04	\$1,724,925.00	\$1,724,925.00	\$1,680,653.00	\$1,680,653.00
Revenue Totals:	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Expenditure Totals	\$7,849,033.80	\$7,782,733.35	\$5,738,902.46	\$13,075,474.97	\$19,143,254.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Fund Total: WSF	\$704,434.06	\$2,711,919.91	\$5,636,894.09	\$2,917,197.00	(\$1,097,582.00)	\$0.00	\$0.00	\$0.00
Revenue Grand Totals:	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Expenditure Grand Totals:	\$7,849,033.80	\$7,782,733.35	\$5,738,902.46	\$13,075,474.97	\$19,143,254.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Net Grand Totals:	\$704,434.06	\$2,711,919.91	\$5,636,894.09	\$2,917,197.00	(\$1,097,582.00)	\$0.00	\$0.00	\$0.00

Electric Fund Budget by Organization

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 310 EF								
Revenue								
310-57-00 - EF,Electric Enterprise,Non-departmental	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Revenue Totals	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Expenditures								
310 - EF	(\$655,129.16)	(\$731,097.80)	(\$4,920,572.56)	(\$1,582,445.23)	\$0.00	\$0.00	\$0.00	\$0.00
310-57-00 - EF,Electric Enterprise,Non-departmental	\$341,898.43	\$348,933.19	\$366,567.14	\$395,546.25	\$12,500.00	\$894,241.00	\$177,781.00	\$177,781.00
310-57-02 - EF,Electric Enterprise,Administration	\$271,072.89	\$310,107.73	\$280,973.21	\$299,974.80	\$314,935.00	\$312,198.00	\$321,555.00	\$321,555.00
310-57-65 - EF,Electric Enterprise,Operations	\$10,830,463.28	\$9,811,310.16	\$10,691,593.00	\$10,570,419.66	\$10,895,123.00	\$10,912,004.00	\$11,322,794.00	\$11,322,794.00
310-57-90 - EF,Electric Enterprise,Debt Service	\$12,858.35	\$19,296.11	\$64,219.60	\$118,084.09	\$723,150.00	\$723,150.00	\$581,796.00	\$581,796.00
310-57-95 - EF,Electric Enterprise,Capital Outlay	\$655,129.16	\$731,097.80	\$813,182.84	\$521,578.46	\$1,275,499.00	\$1,189,225.00	\$1,393,504.00	\$1,393,504.00
310-57-97 - EF,Electric Enterprise,Inter-departmental	\$643,149.00	\$917,189.87	\$1,067,028.00	\$990,253.96	\$0.00	\$950,080.00	\$937,247.00	\$937,247.00
Revenue Totals:	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Expenditure Totals	\$12,099,441.95	\$11,406,837.06	\$8,362,991.23	\$11,313,411.99	\$13,221,207.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Fund Total: EF	\$671,379.75	\$1,076,885.48	\$4,774,257.91	\$2,499,091.52	\$897,742.00	\$0.00	\$0.00	\$0.00
Revenue Grand Totals:	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Expenditure Grand Totals:	\$12,099,441.95	\$11,406,837.06	\$8,362,991.23	\$11,313,411.99	\$13,221,207.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Net Grand Totals:	\$671,379.75	\$1,076,885.48	\$4,774,257.91	\$2,499,091.52	\$897,742.00	\$0.00	\$0.00	\$0.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: General Government
Division: Revenues**

General Fund Revenues by Account Classification

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Revenue								
Ad Val - Ad Val	\$8,825,807.87	\$9,721,213.77	\$10,173,781.80	\$10,728,360.77	\$12,122,830.00	\$12,190,191.00	\$15,386,978.00	\$15,386,978.00
St Shrd - St Shrd Rev	\$4,529,006.43	\$4,857,842.93	\$5,516,460.90	\$5,833,203.06	\$6,095,376.00	\$5,891,403.00	\$6,310,283.00	\$6,291,794.00
Intgovtl - Intergovernmental	\$1,510,448.48	\$1,754,100.17	\$1,803,793.64	\$1,398,439.80	\$2,361,027.00	\$2,673,249.00	\$2,177,473.00	\$2,178,198.00
Permits - Permits and Fees	\$988,404.35	\$1,090,575.51	\$1,474,291.97	\$1,454,896.24	\$1,631,060.00	\$1,303,034.00	\$1,560,743.00	\$1,560,743.00
Sales - Sales and Services	\$1,894,107.84	\$1,985,583.84	\$2,089,539.42	\$2,191,569.11	\$2,308,412.00	\$2,253,307.00	\$2,461,526.00	\$2,607,326.00
Grants - Grants and Donations	\$65,147.14	\$51,947.44	\$5,476.00	\$53,211.48	\$217,830.00	\$245,799.00	\$288,604.00	\$290,654.00
OFS - Other Financing Sources	\$655,368.29	\$217,213.94	\$0.00	\$22,167.06	\$0.00	\$6,000.00	\$0.00	\$0.00
Misc - Miscellaneous	\$820,597.28	\$584,129.64	\$420,936.63	\$658,179.69	\$705,619.00	\$516,771.00	\$668,884.00	\$668,884.00
FB/CR - Fund Balance and Capital Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$636,422.00	\$1,065,410.00	\$935,000.00	\$935,000.00
Fund Total: GF	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Revenue Grand Totals:	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Expenditure Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Grand Totals:	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 00 - Non-departmental									
Ad Val									
40 00	Ad Val Taxes - Johnston Co. - CY	7,904,013.09	8,711,349.80	9,040,713.99	9,540,679.82	10,711,972.00	10,681,796.00	13,835,061.00	13,835,061.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					.5800	23,516,876.00	13,639,788.08	
	Final Budget					1.0000	172,046.00	172,046.00	
	Final Budget					.5000	(171,215.00)	(85,607.50)	
	Final Budget					.0058	18,764,532.00	108,834.29	
								Final Budget Totals	\$13,835,060.87
40 01	Ad Val Taxes - Johnston Co. - PY	10,534.59	(24,862.57)	2,252.32	2,982.00	100.00	2,500.00	1,500.00	1,500.00
40 02	Ad Val Taxes - Wake Co. - CY	40.88	81.28	139.40	158.37	433.00	172.00	442.00	442.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					.5800	37.00	21.46	
	Final Budget					.0058	72,400.00	419.92	
								Final Budget Totals	\$441.38
40 05	Ad Val Vehicle Taxes - Johnston Co.-CY	777,158.47	906,886.37	1,004,620.26	1,057,857.34	1,000,368.00	1,009,723.00	1,107,975.00	1,107,975.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					.5800	2,014,500.00	1,168,410.00	
	Final Budget					.0300	(2,014,500.00)	(60,435.00)	
								Final Budget Totals	\$1,107,975.00
40 06	Ad Val Vehicle Taxes - Johnston Co.-PY	13,736.98	1,964.95	1,911.46	452.08	332.00	.00	.00	.00
40 08	Ad Val Vehicle Taxes - Wake Co. - PY	.00	.00	33.59	.00	.00	.00	.00	.00
40 15	Ad Val Penalties and Interest	35,734.54	37,792.34	34,331.31	34,460.02	24,595.00	36,000.00	25,000.00	25,000.00
40 20	Ad Val Motor Vehicle Licenses - CY	67,395.00	72,710.00	77,635.00	80,830.00	375,000.00	450,000.00	.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	(34,000.00)	(408,000.00)	
	Final Budget					12.0000	34,000.00	408,000.00	
								Final Budget Totals	\$0.00
40 21	Ad Val Motor Vehicle Licenses - PY	1,922.82	215.00	489.49	58.24	30.00	.00	.00	.00
40 50	Ad Val PILOT	15,271.50	15,076.60	11,654.98	10,882.90	10,000.00	10,000.00	9,000.00	9,000.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 00 - Non-departmental									
Ad Val									
	<i>Ad Val Totals</i>	\$8,825,807.87	\$9,721,213.77	\$10,173,781.80	\$10,728,360.77	\$12,122,830.00	\$12,190,191.00	\$14,978,978.00	\$14,978,978.00
	<i>St Shrd Rev</i>								
41 00	SS Rev. Sales Tax - Article 39 (1cent)	1,050,849.48	1,130,239.62	1,297,991.77	1,401,680.04	1,528,000.00	1,467,583.00	1,605,400.00	1,605,400.00
41 01	SS Rev. Sales Tax -Article 40 (1/2 cent)	697,154.92	758,179.20	841,481.29	897,716.65	956,200.00	926,596.00	1,002,200.00	1,002,200.00
41 02	SS Rev. Sales Tax -Article 42 (1/2 cent)	545,409.17	586,490.91	672,543.48	726,815.53	764,000.00	731,642.00	802,700.00	802,700.00
41 03	SS Rev. Sales Tax - Article 44 (1/2 cent)	685,548.79	753,061.30	1,033,893.99	1,099,753.00	1,132,700.00	1,112,474.00	1,172,194.00	1,153,705.00
41 50	SS Rev. Utilities Franchise Tax	909,409.52	992,131.05	997,696.05	1,026,291.46	1,030,000.00	975,000.00	1,035,000.00	1,035,000.00
41 51	SS Rev. Telecommunications Tax	73,072.87	61,453.03	60,971.16	55,927.47	52,000.00	52,000.00	52,000.00	52,000.00
41 52	SS Rev. Gasoline Tax Refund	93.20	88.22	103.04	841.04	186.00	100.00	100.00	100.00
41 54	SS Rev. Beer and Wine Tax	81,918.73	76,300.05	84,946.34	84,143.60	83,000.00	80,000.00	83,000.00	83,000.00
41 55	SS Rev. Solid Waste Disposal Tax Dist	11,083.83	11,242.08	12,606.43	12,906.30	13,000.00	13,000.00	13,000.00	13,000.00
	<i>St Shrd Rev Totals</i>	\$4,054,540.51	\$4,369,185.46	\$5,002,233.55	\$5,306,075.09	\$5,559,086.00	\$5,358,395.00	\$5,765,594.00	\$5,747,105.00
	<i>Intergovernmental</i>								
42 00	Intgmtl ABC Revenue	107,922.56	95,701.97	114,027.87	105,883.31	101,000.00	114,000.00	105,000.00	105,000.00
42 21	Intgmtl PILOT - Electric	31,177.00	35,250.00	35,250.00	39,100.00	35,250.00	35,250.00	35,250.00	35,250.00
	<i>Intergovernmental Totals</i>	\$139,099.56	\$130,951.97	\$149,277.87	\$144,983.31	\$136,250.00	\$149,250.00	\$140,250.00	\$140,250.00
	<i>Permits and Fees</i>								
43 04	Per & Fees Lease Revenue	17,105.40	18,486.91	15,660.00	15,860.00	15,660.00	15,660.00	6,525.00	6,525.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					5.0000	1,305.00	6,525.00	
							Final Budget Totals	\$6,525.00	
43 80	Per & Fees Damage Reimbursement	.00	.00	.00	12,367.31	.00	.00	.00	.00
43 82	Per & Fees Insurance Reimbursement	.00	.00	1,345.38	.00	.00	.00	.00	.00
43 99	Per & Fees Returned Check Fees	160.00	240.00	240.00	125.00	125.00	200.00	125.00	125.00
	<i>Permits and Fees Totals</i>	\$17,265.40	\$18,726.91	\$17,245.38	\$28,352.31	\$15,785.00	\$15,860.00	\$6,650.00	\$6,650.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 00 - Non-departmental									
<i>Grants and Donations</i>									
45 20	Grants & Don Grant Funds - Miscellaneous	.00	.00	.00	.00	.00	.00	100,000.00	100,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	100,000.00	100,000.00	
								Final Budget Totals	
								\$100,000.00	
45 33	Grants & Don Donations - Miscellaneous	.00	.00	240.00	.00	.00	.00	.00	.00
	<i>Grants and Donations Totals</i>	\$0.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
<i>Miscellaneous</i>									
48 10	Misc Debt Setoff Revenue	2,897.72	5,950.53	4,071.19	3,470.23	3,000.00	2,500.00	3,000.00	3,000.00
48 20	Misc Cable TV - Franchise Agreement	30,488.19	14,975.17	.00	.00	.00	.00	.00	.00
48 21	Misc Cable TV - State Allocation	178,710.52	170,646.39	184,515.88	183,529.79	181,000.00	182,000.00	180,000.00	180,000.00
48 40	Misc FEMA/NCEM Damage Reimbursement	.00	.00	79,474.07	192,902.57	17,597.00	.00	.00	.00
48 60	Misc Reimbursable Projects	28,000.00	.00	.00	.00	.00	.00	.00	.00
48 71	Misc Sale of Scrap	79.34	320.00	.00	.00	.00	.00	.00	.00
48 72	Misc Sale of Real Property	265,202.66	.00	.00	.00	.00	.00	.00	.00
48 73	Misc Sale of Surplus Equipment	12,554.93	35,000.00	.00	14,200.00	9,130.00	2,500.00	5,000.00	5,000.00
48 97	Misc Miscellaneous	1,113.97	1,878.21	1,052.88	753.51	164.00	500.00	250.00	250.00
	<i>Miscellaneous Totals</i>	\$519,047.33	\$228,770.30	\$269,114.02	\$394,856.10	\$210,891.00	\$187,500.00	\$188,250.00	\$188,250.00
<i>Fund Balance and Capital Reserve</i>									
48 99	Misc Fund Balance Appropriated	.00	.00	.00	.00	.00	428,988.00	935,000.00	935,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	4,000.00	4,000.00	
	Final Budget					1.0000	6,000.00	6,000.00	
	Final Budget					1.0000	550,000.00	550,000.00	
	Final Budget					1.0000	75,000.00	75,000.00	
	Final Budget					1.0000	100,000.00	100,000.00	
	Final Budget					1.0000	200,000.00	200,000.00	
								Final Budget Totals	
								\$935,000.00	
<i>Fund Balance and Capital Reserve Totals</i>									
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$428,988.00	\$935,000.00	\$935,000.00
Division 00 - Non-departmental Totals		\$13,555,760.67	\$14,468,848.41	\$15,611,892.62	\$16,602,627.58	\$18,044,842.00	\$18,330,184.00	\$22,114,722.00	\$22,096,233.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget																																								
Fund 100 - GF																																																	
Department 40 - General Government																																																	
Division 01 - Legislative and Town Clerk																																																	
<i>Permits and Fees</i>																																																	
43 98	Per & Fees Public Record Request Reimb	.00	140.70	.00	.00	.00	.00	.00	.00																																								
	<i>Permits and Fees Totals</i>	\$0.00	\$140.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00																																								
<i>Miscellaneous</i>																																																	
48 97	Misc Miscellaneous	.00	.00	.00	400.00	.00	400.00	.00	.00																																								
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00																																								
Division 01 - Legislative and Town Clerk Totals																																																	
		\$0.00	\$140.70	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00																																								
Division 99 - Special Appropriations																																																	
<i>Grants and Donations</i>																																																	
45 90	Grants & Don Donations - Public Art	.00	1,675.00	1,125.00	.00	.00	.00	.00	.00																																								
	<i>Grants and Donations Totals</i>	\$0.00	\$1,675.00	\$1,125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00																																								
Division 99 - Special Appropriations Totals																																																	
		\$0.00	\$1,675.00	\$1,125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00																																								
Department 40 - General Government Totals																																																	
		\$13,555,760.67	\$14,470,664.11	\$15,613,017.62	\$16,603,027.58	\$18,044,842.00	\$18,330,584.00	\$22,114,722.00	\$22,096,233.00																																								
Department 41 - Financial Services																																																	
Division 02 - Administration																																																	
<i>Permits and Fees</i>																																																	
43 41	Per & Fees Alarm Response	7,932.00	7,884.20	6,299.52	8,453.00	7,200.00	7,000.00	7,500.00	7,500.00																																								
	<i>Permits and Fees Totals</i>	\$7,932.00	\$7,884.20	\$6,299.52	\$8,453.00	\$7,200.00	\$7,000.00	\$7,500.00	\$7,500.00																																								
<i>Other Financing Sources</i>																																																	
48 05	Misc Finance Capital	.00	217,213.94	.00	.00	.00	.00	.00	.00																																								
48 83	Misc Trans from Capital Project Funds	405,368.29	.00	.00	.00	.00	.00	.00	.00																																								
	<i>Other Financing Sources Totals</i>	\$405,368.29	\$217,213.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00																																								
<i>Miscellaneous</i>																																																	
48 00	Misc Investment Earnings	6,421.69	32,746.96	67,853.46	199,178.67	397,284.00	224,415.00	419,406.00	419,406.00																																								
48 97	Misc Miscellaneous	1,914.63	2,453.79	3,117.22	3,736.91	4,703.00	3,500.00	4,800.00	4,800.00																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th></th> <th></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th colspan="2">Total Amount</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>PCard Program Rebate</td> <td></td> <td></td> <td>1.0000</td> <td>4,800.00</td> <td colspan="2">4,800.00</td> <td></td> <td></td> </tr> <tr> <td colspan="6"></td> <td colspan="2">Final Budget Totals</td> <td colspan="2">4,800.00</td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	PCard Program Rebate			1.0000	4,800.00	4,800.00										Final Budget Totals		4,800.00	
Budget Transactions																																																	
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																											
Final Budget	PCard Program Rebate			1.0000	4,800.00	4,800.00																																											
						Final Budget Totals		4,800.00																																									
	<i>Miscellaneous Totals</i>	\$8,336.32	\$35,200.75	\$70,970.68	\$202,915.58	\$401,987.00	\$227,915.00	\$424,206.00	\$424,206.00																																								
Division 02 - Administration Totals																																																	
		\$421,636.61	\$260,298.89	\$77,270.20	\$211,368.58	\$409,187.00	\$234,915.00	\$431,706.00	\$431,706.00																																								
Division 05 - Data and Technology Services																																																	
<i>Miscellaneous</i>																																																	
48 22	Misc Cable TV - PEG Channel	56,838.92	55,944.08	55,172.40	53,514.72	.00	.00	.00	.00																																								
	<i>Miscellaneous Totals</i>	\$56,838.92	\$55,944.08	\$55,172.40	\$53,514.72	\$0.00	\$0.00	\$0.00	\$0.00																																								



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 41 - Financial Services									
Division 05 - Data and Technology Services	Totals	\$56,838.92	\$55,944.08	\$55,172.40	\$53,514.72	\$0.00	\$0.00	\$0.00	\$0.00
Division 11 - Billing and Collections									
Permits and Fees									
43 00	Per & Fees Privilege Licenses	76,201.50	.00	.00	.00	.00	.00	.00	.00
43 80	Per & Fees Damage Reimbursement	.00	.00	3,526.00	.00	.00	.00	.00	.00
	<i>Permits and Fees Totals</i>	\$76,201.50	\$0.00	\$3,526.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 11 - Billing and Collections Totals	\$76,201.50	\$0.00	\$3,526.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Department 41 - Financial Services Totals	\$554,677.03	\$316,242.97	\$135,968.60	\$264,883.30	\$409,187.00	\$234,915.00	\$431,706.00	\$431,706.00
Department 42 - Community Development									
Division 15 - Planning									
Permits and Fees									
43 34	Per & Fees Zoning Permit Fees	39,060.00	46,605.00	57,350.00	61,335.00	49,180.00	50,000.00	55,000.00	55,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	5,000.00	5,000.00	
	Final Budget					1,000.0000	50.00	50,000.00	
							Final Budget Totals	\$55,000.00	
43 35	Per & Fees Zoning/Code Enforcement Fines	4,793.70	4,399.00	18,559.16	49,454.53	19,000.00	5,000.00	5,000.00	5,000.00
43 37	Per & Fees Public Notice Fee	.00	900.00	2,500.00	3,800.00	7,500.00	3,000.00	6,000.00	6,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					30.0000	200.00	6,000.00	
							Final Budget Totals	\$6,000.00	
43 39	Per & Fees Application Fees	53,334.70	47,816.75	49,093.00	57,813.10	48,250.00	48,090.00	49,070.00	49,070.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	400.00	4,800.00	
	Final Budget					10.0000	100.00	1,000.00	
	Final Budget					15.0000	250.00	3,750.00	
	Final Budget					12.0000	400.00	4,800.00	
	Final Budget					15.0000	200.00	3,000.00	
	Final Budget					5.0000	1,100.00	5,500.00	
	Final Budget					12.0000	510.00	6,120.00	
	Final Budget					30.0000	510.00	15,300.00	



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 42 - Community Development								
	Division 15 - Planning								
	Permits and Fees								
	Final Budget					12,000.00	400.00	4,800.00	
	Variances								
						Final Budget Totals		\$49,070.00	
	Permits and Fees Totals	\$97,188.40	\$99,720.75	\$127,502.16	\$172,402.63	\$123,930.00	\$106,090.00	\$115,070.00	\$115,070.00
	Miscellaneous								
48 60	Misc Reimbursable Projects	.00	110,000.00	6,527.07	.00	.00	.00	.00	.00
	Miscellaneous Totals	\$0.00	\$110,000.00	\$6,527.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 15 - Planning Totals	\$97,188.40	\$209,720.75	\$134,029.23	\$172,402.63	\$123,930.00	\$106,090.00	\$115,070.00	\$115,070.00
	Division 16 - Code Enforcement								
	Permits and Fees								
43 80	Per & Fees Damage Reimbursement	.00	.00	.00	2,848.88	.00	.00	.00	.00
	Permits and Fees Totals	\$0.00	\$0.00	\$0.00	\$2,848.88	\$0.00	\$0.00	\$0.00	\$0.00
	Division 16 - Code Enforcement Totals	\$0.00	\$0.00	\$0.00	\$2,848.88	\$0.00	\$0.00	\$0.00	\$0.00
	Division 17 - Economic Development								
	Permits and Fees								
43 09	Per & Fees Special Events Revenue	.00	.00	105.00	26.57	175.00	6,800.00	.00	.00
	Permits and Fees Totals	\$0.00	\$0.00	\$105.00	\$26.57	\$175.00	\$6,800.00	\$0.00	\$0.00
	Grants and Donations								
45 20	Grants & Don Grant Funds - Miscellaneous	.00	.00	.00	.00	771.00	.00	.00	.00
45 71	Grants & Don NC Rural Center Grant	47,195.87	.00	.00	.00	.00	.00	.00	.00
	Grants and Donations Totals	\$47,195.87	\$0.00	\$0.00	\$0.00	\$771.00	\$0.00	\$0.00	\$0.00
	Miscellaneous								
48 35	Misc Special Events Damage Deposit	.00	.00	250.00	(35.71)	.00	.00	.00	.00
	Miscellaneous Totals	\$0.00	\$0.00	\$250.00	(\$35.71)	\$0.00	\$0.00	\$0.00	\$0.00
	Division 17 - Economic Development Totals	\$47,195.87	\$0.00	\$355.00	(\$9.14)	\$946.00	\$6,800.00	\$0.00	\$0.00
	Division 20 - Building Inspections								
	Miscellaneous								
48 97	Misc Miscellaneous	.00	.00	.00	100.00	.00	.00	.00	.00
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 20 - Building Inspections Totals	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 42 - Community Development									
Division 95 - Capital Outlay									
Miscellaneous									
48 60	Misc Reimbursable Projects	.00	.00	.00	.00	.00	10,000.00	.00	.00
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
	Division 95 - Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
	Department 42 - Community Development Totals	\$144,384.27	\$209,720.75	\$134,384.23	\$175,342.37	\$124,876.00	\$122,890.00	\$115,070.00	\$115,070.00
Department 43 - Economic Development									
Division 02 - Administration									
Grants and Donations									
45 20	Grants & Don Grant Funds - Miscellaneous	.00	.00	.00	.00	.00	.00	5,000.00	5,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	5,000.00	5,000.00	
								Final Budget Totals	\$5,000.00
	<i>Grants and Donations Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
	Division 02 - Administration Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
	Department 43 - Economic Development Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
Department 47 - Data and Technology Services									
Division 02 - Administration									
Grants and Donations									
45 60	Grants & Don Donations - Library	.00	.00	.00	.00	.00	.00	20,000.00	20,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	20,000.00	20,000.00	
								Final Budget Totals	\$20,000.00
	<i>Grants and Donations Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
	Miscellaneous								
48 22	Misc Cable TV - PEG Channel	.00	.00	.00	.00	84,528.00	84,528.00	50,000.00	50,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	12,500.00	50,000.00	
								Final Budget Totals	\$50,000.00
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$84,528.00	\$84,528.00	\$50,000.00	\$50,000.00
	Division 02 - Administration Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$84,528.00	\$84,528.00	\$70,000.00	\$70,000.00
	Department 47 - Data and Technology Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$84,528.00	\$84,528.00	\$70,000.00	\$70,000.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 50 - Law Enforcement									
Division 00 - Non-departmental									
<i>Intergovernmental</i>									
42 51	Intgmtl Drug Seizure Revenues - State	11,464.75	895.44	4,538.25	1,662.83	7,917.00	.00	.00	.00
	<i>Intergovernmental Totals</i>	\$11,464.75	\$895.44	\$4,538.25	\$1,662.83	\$7,917.00	\$0.00	\$0.00	\$0.00
<i>Permits and Fees</i>									
43 40	Per & Fees Court Fees	7,788.00	7,847.61	7,426.76	5,673.67	6,000.00	6,000.00	6,000.00	6,000.00
43 42	Per & Fees Fines & Citations - Parking	1,025.00	1,175.00	275.00	680.00	1,700.00	500.00	500.00	500.00
43 43	Per & Fees Animal Fees	1,225.00	3,159.11	2,678.35	4,763.66	4,000.00	3,000.00	3,000.00	3,000.00
43 44	Per & Fees Fines & Citations-Ord. Violation	950.00	650.00	900.00	475.00	300.00	100.00	100.00	100.00
43 47	Per & Fees Precious Metals	201.00	201.00	.00	201.00	201.00	.00	.00	.00
43 54	Per & Fees Reimbursement and User Surcharge	.00	.00	.00	.00	.00	7,500.00	.00	.00
43 80	Per & Fees Damage Reimbursement	9,249.62	828.77	4,654.60	.00	2,519.00	.00	.00	.00
	<i>Permits and Fees Totals</i>	\$20,438.62	\$13,861.49	\$15,934.71	\$11,793.33	\$14,720.00	\$17,100.00	\$9,600.00	\$9,600.00
<i>Grants and Donations</i>									
45 10	Grants & Don Grant Funds - Police - Federal	1,717.20	2,432.53	.00	2,955.78	103,740.00	103,780.00	47,364.00	47,364.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					.7000	67,662.00	47,363.40	
								Final Budget Totals	\$47,363.40
45 20	Grants & Don Grant Funds - Miscellaneous	.00	.00	.00	.00	40,000.00	.00	96,000.00	98,050.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	1,025.00	2,050.00	
	Final Budget					2.0000	48,000.00	96,000.00	
								Final Budget Totals	\$98,050.00
45 33	Grants & Don Donations - Miscellaneous	.00	.00	.00	1,022.03	.00	.00	.00	.00
	<i>Grants and Donations Totals</i>	\$1,717.20	\$2,432.53	\$0.00	\$3,977.81	\$143,740.00	\$103,780.00	\$143,364.00	\$145,414.00
<i>Other Financing Sources</i>									
48 82	Misc Transfer - Special Revenue Fund	.00	.00	.00	10,000.00	.00	.00	.00	.00
	<i>Other Financing Sources Totals</i>	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Miscellaneous</i>									
48 50	Misc Other	.00	.00	14,400.00	.00	1,000.00	.00	.00	.00
48 60	Misc Reimbursable Projects	.00	22.70	500.00	.00	.00	.00	.00	.00
	<i>Miscellaneous Totals</i>	\$0.00	\$22.70	\$14,900.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 50 - Law Enforcement									
Division 00 - Non-departmental Totals		\$33,620.57	\$17,212.16	\$35,372.96	\$27,433.97	\$167,377.00	\$120,880.00	\$152,964.00	\$155,014.00
Department 50 - Law Enforcement Totals		\$33,620.57	\$17,212.16	\$35,372.96	\$27,433.97	\$167,377.00	\$120,880.00	\$152,964.00	\$155,014.00
Department 52 - Fire Protection									
Division 00 - Non-departmental									
Intergovernmental									
42 55	Intgtml Claytex Fire District Reimb	1,356,218.33	1,610,657.66	1,643,579.80	1,235,849.09	2,200,000.00	2,507,139.00	2,013,616.00	2,014,341.00
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	Bay door add back					.4900	52,500.00	25,725.00	
Final Budget	Claytex Fire Service Contract					.4900	3,604,413.00	1,766,162.37	
Final Budget	Overhead support chargeback					1.0000	247,453.00	247,453.00	
Final Budget	Reduce reserve for Platform Ladder Truck					1.0000	(25,000.00)	(25,000.00)	
							Final Budget Totals	\$2,014,340.37	
42 57	Intgtml First Responder Reimbursement	3,665.84	11,595.10	6,397.72	15,944.57	16,860.00	16,860.00	23,607.00	23,607.00
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	Annual distribution (based on 1,543 annual calls)					11.7344	1,543.00	18,106.18	
Final Budget	Monthly stipend from Jo Co.					12.0000	458.33	5,500.00	
							Final Budget Totals	\$23,606.18	
Intergovernmental Totals		\$1,359,884.17	\$1,622,252.76	\$1,649,977.52	\$1,251,793.66	\$2,216,860.00	\$2,523,999.00	\$2,037,223.00	\$2,037,948.00
<i>Permits and Fees</i>									
43 45	Per & Fees Fire Inspection Fees	12,245.00	7,880.00	8,465.00	7,900.00	7,500.00	7,500.00	7,500.00	7,500.00
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	Fire Inspection Fees					1.0000	7,500.00	7,500.00	
							Final Budget Totals	\$7,500.00	
43 80	Per & Fees Damage Reimbursement	4,792.50	.00	14,976.36	3,489.36	450.00	.00	.00	.00
Permits and Fees Totals		\$17,037.50	\$7,880.00	\$23,441.36	\$11,389.36	\$7,950.00	\$7,500.00	\$7,500.00	\$7,500.00
<i>Grants and Donations</i>									
45 11	Grants & Don Grant Funds - Fire	.00	.00	.00	.00	.00	.00	.00	.00
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	SAFER Grant					1.0000	637,695.00	637,695.00	



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 52 - Fire Protection									
Division 00 - Non-departmental									
Grants and Donations									
	Final Budget					1.0000	(637,695.00)	(637,695.00)	
	SAFER Grant - CUT								
	Final Budget Totals							\$0.00	
45 20	Grants & Don Grant Funds - Miscellaneous	2,500.00	.00	.00	25,748.25	.00	.00	.00	.00
45 31	Grants & Don Donations - Fire	90.00	1,075.00	1,850.00	425.00	.00	500.00	.00	.00
	<i>Grants and Donations Totals</i>	<u>\$2,590.00</u>	<u>\$1,075.00</u>	<u>\$1,850.00</u>	<u>\$26,173.25</u>	<u>\$0.00</u>	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Miscellaneous</i>								
48 25	Misc Hazmat Response Reimbursement	.00	26,268.50	.00	.00	.00	.00	.00	.00
48 26	Misc Fire - Special Services	1,435.00	1,424.00	1,435.00	1,425.00	1,424.00	1,424.00	1,424.00	1,424.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					4.0000	356.00	1,424.00	
	Transaction								
	Quarterly State Property Reimbursement								
	Final Budget Totals							\$1,424.00	
48 97	Misc Miscellaneous	.00	80.00	.00	.00	100.00	.00	.00	.00
	<i>Miscellaneous Totals</i>	<u>\$1,435.00</u>	<u>\$27,772.50</u>	<u>\$1,435.00</u>	<u>\$1,425.00</u>	<u>\$1,524.00</u>	<u>\$1,424.00</u>	<u>\$1,424.00</u>	<u>\$1,424.00</u>
	Division 00 - Non-departmental Totals	<u>\$1,380,946.67</u>	<u>\$1,658,980.26</u>	<u>\$1,676,703.88</u>	<u>\$1,290,781.27</u>	<u>\$2,226,334.00</u>	<u>\$2,533,423.00</u>	<u>\$2,046,147.00</u>	<u>\$2,046,872.00</u>
	Department 52 - Fire Protection Totals	<u>\$1,380,946.67</u>	<u>\$1,658,980.26</u>	<u>\$1,676,703.88</u>	<u>\$1,290,781.27</u>	<u>\$2,226,334.00</u>	<u>\$2,533,423.00</u>	<u>\$2,046,147.00</u>	<u>\$2,046,872.00</u>
Department 55 - Public Works									
Division 02 - Administration									
Permits and Fees									
43 44	Per & Fees Fines & Citations-Ord. Violation	.00	.00	100.00	.00	.00	.00	.00	.00
43 54	Per & Fees Reimbursement and User Surcharge	.00	350.00	.00	.00	.00	.00	.00	.00
	<i>Permits and Fees Totals</i>	<u>\$0.00</u>	<u>\$350.00</u>	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Miscellaneous</i>								
48 60	Misc Reimbursable Projects	243,098.22	126,176.66	2,360.36	5,004.00	5,004.00	5,004.00	5,004.00	5,004.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	5,004.00	5,004.00	
	Transaction								
	CY 2019 DOT Mowing reimbursement								
	Final Budget Totals							\$5,004.00	
48 97	Misc Miscellaneous	.00	10.00	10.00	.00	685.00	.00	.00	.00
	<i>Miscellaneous Totals</i>	<u>\$243,098.22</u>	<u>\$126,186.66</u>	<u>\$2,370.36</u>	<u>\$5,004.00</u>	<u>\$5,689.00</u>	<u>\$5,004.00</u>	<u>\$5,004.00</u>	<u>\$5,004.00</u>



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 02 - Administration									
Sub Department 20 - Operations Center									
<i>Permits and Fees</i>									
43 80	Per & Fees Damage Reimbursement	.00	4,944.00	.00	738.48	.00	.00	.00	.00
	<i>Permits and Fees Totals</i>	\$0.00	\$4,944.00	\$0.00	\$738.48	\$0.00	\$0.00	\$0.00	\$0.00
	Sub Department 20 - Operations Center Totals	\$0.00	\$4,944.00	\$0.00	\$738.48	\$0.00	\$0.00	\$0.00	\$0.00
	Division 02 - Administration Totals	\$243,098.22	\$131,480.66	\$2,470.36	\$5,742.48	\$5,689.00	\$5,004.00	\$5,004.00	\$5,004.00
Division 20 - Building Inspections									
<i>Permits and Fees</i>									
43 30	Per & Fees Homeowner's Recovery	3,480.00	3,570.00	6,210.00	5,740.00	4,500.00	4,000.00	4,500.00	4,500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	4,500.00	4,500.00	
							Final Budget Totals	\$4,500.00	
43 32	Per & Fees Building Permits	571,999.00	733,442.16	970,752.22	979,790.27	1,000,000.00	800,000.00	1,000,000.00	1,000,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000,000.00	1,000,000.00	
							Final Budget Totals	\$1,000,000.00	
43 33	Per & Fees Building Reinspection Fees	24,625.00	16,075.00	14,705.00	27,160.00	55,000.00	17,500.00	30,000.00	30,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	30,000.00	30,000.00	
							Final Budget Totals	\$30,000.00	
43 36	Per & Fees Building Inspections (Special)	400.00	.00	5,979.72	27,671.63	140,000.00	122,000.00	120,000.00	120,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	80,000.00	80,000.00	
	Final Budget					.5000	80,000.00	40,000.00	
							Final Budget Totals	\$120,000.00	
	<i>Permits and Fees Totals</i>	\$600,504.00	\$753,087.16	\$997,646.94	\$1,040,361.90	\$1,199,500.00	\$943,500.00	\$1,154,500.00	\$1,154,500.00
<i>Miscellaneous</i>									
48 97	Misc Miscellaneous	(8,410.00)	.00	.00	.00	.00	.00	.00	.00
	<i>Miscellaneous Totals</i>	(\$8,410.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 20 - Building Inspections Totals	\$592,094.00	\$753,087.16	\$997,646.94	\$1,040,361.90	\$1,199,500.00	\$943,500.00	\$1,154,500.00	\$1,154,500.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 51 - Engineering Operations								
	Permits and Fees								
43 39	Per & Fees Application Fees	.00	.00	.00	200.00	100,000.00	20,000.00	60,000.00	60,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Estimate of Fees					1.0000	75,000.00	75,000.00	
	Final Budget Estimate of Fees - REDUCE					1.0000	(15,000.00)	(15,000.00)	
							Final Budget Totals	\$60,000.00	
43 50	Per & Fees Utility Inspection Fees	17,130.00	23,950.50	69,227.25	19,414.50	15,000.00	20,000.00	15,000.00	15,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Wat & Swr Utility Inspection Fees (5 yr average)					1.0000	15,000.00	15,000.00	
							Final Budget Totals	\$15,000.00	
43 52	Per & Fees Street Inspection Fees	16,312.00	15,733.50	63,938.50	9,946.50	15,000.00	30,000.00	15,000.00	15,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Construction Document (CD) Application & Review Fees					1.0000	5,000.00	5,000.00	
	Final Budget Road Inspection Fees (5 yr average)					1.0000	10,000.00	10,000.00	
							Final Budget Totals	\$15,000.00	
43 80	Per & Fees Damage Reimbursement	.00	.00	.00	549.12	.00	.00	.00	.00
	Permits and Fees Totals	\$33,442.00	\$39,684.00	\$133,165.75	\$30,110.12	\$130,000.00	\$70,000.00	\$90,000.00	\$90,000.00
	Division 51 - Engineering Operations Totals	\$33,442.00	\$39,684.00	\$133,165.75	\$30,110.12	\$130,000.00	\$70,000.00	\$90,000.00	\$90,000.00
	Division 52 - Property Maintenance Operations								
	Permits and Fees								
43 51	Per & Fees Cemetery Lots	42,370.00	59,520.00	54,455.00	53,470.00	42,000.00	44,510.00	42,000.00	42,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget FY 2018-19 year end					1.0000	42,000.00	42,000.00	
							Final Budget Totals	\$42,000.00	
	Permits and Fees Totals	\$42,370.00	\$59,520.00	\$54,455.00	\$53,470.00	\$42,000.00	\$44,510.00	\$42,000.00	\$42,000.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 52 - Property Maintenance Operations									
<i>Sales and Services</i>									
43 53	Per & Fees Cemetery Services	54,650.00	56,350.00	42,100.00	49,150.00	48,000.00	42,600.00	48,000.00	48,000.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Final Budget		FY 2018-19 year end		1.0000		48,000.00		48,000.00	
						Final Budget Totals		48,000.00	
<i>Sales and Services Totals</i>		\$54,650.00	\$56,350.00	\$42,100.00	\$49,150.00	\$48,000.00	\$42,600.00	\$48,000.00	\$48,000.00
Division 52 - Property Maintenance Operations		\$97,020.00	\$115,870.00	\$96,555.00	\$102,620.00	\$90,000.00	\$87,110.00	\$90,000.00	\$90,000.00
Totals									
Division 55 - Streets Operations									
<i>Ad Val</i>									
40 20	Ad Val Motor Vehicle Licenses - CY	.00	.00	.00	.00	.00	.00	408,000.00	408,000.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Final Budget		Vehicle Tag Fee		12.0000		34,000.00		408,000.00	
						Final Budget Totals		408,000.00	
<i>Ad Val Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$408,000.00	\$408,000.00
<i>St Shrd Rev</i>									
41 53	SS Rev. Powell Bill	474,465.92	477,477.47	502,591.35	514,659.97	522,927.00	520,000.00	531,326.00	531,326.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Final Budget		Estimate based on FY 2018-19 allocation plus 1.6%		1.0000		531,326.00		531,326.00	
						Final Budget Totals		531,326.00	
<i>St Shrd Rev Totals</i>		\$474,465.92	\$477,477.47	\$502,591.35	\$514,659.97	\$522,927.00	\$520,000.00	\$531,326.00	\$531,326.00
<i>Permits and Fees</i>									
43 80	Per & Fees Damage Reimbursement	422.00	4,400.00	14,543.22	3,985.14	2,487.00	.00	.00	.00
<i>Permits and Fees Totals</i>		\$422.00	\$4,400.00	\$14,543.22	\$3,985.14	\$2,487.00	\$0.00	\$0.00	\$0.00
<i>Other Financing Sources</i>									
49 50	Other Fin Scs Sidewalk Fee in Lieu	.00	.00	.00	.00	.00	6,000.00	.00	.00
49 84	Other Fin Scs Due from Special Revenue Fund	.00	.00	.00	12,167.06	.00	.00	.00	.00
<i>Other Financing Sources Totals</i>		\$0.00	\$0.00	\$0.00	\$12,167.06	\$0.00	\$6,000.00	\$0.00	\$0.00
<i>Fund Balance and Capital Reserve</i>									
48 98	Misc Powell Bill FB Appropriated	.00	.00	.00	.00	636,422.00	636,422.00	.00	.00
<i>Fund Balance and Capital Reserve Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$636,422.00	\$636,422.00	\$0.00	\$0.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 55 - Streets Operations	Totals	\$474,887.92	\$481,877.47	\$517,134.57	\$530,812.17	\$1,161,836.00	\$1,162,422.00	\$939,326.00	\$939,326.00
Division 59 - Sanitation									
Permits and Fees									
43 20	Per & Fees Late Fee Penalties	10,023.73	9,984.12	9,814.76	11,805.48	11,523.00	10,199.00	11,523.00	11,523.00
	<i>Permits and Fees Totals</i>	\$10,023.73	\$9,984.12	\$9,814.76	\$11,805.48	\$11,523.00	\$10,199.00	\$11,523.00	\$11,523.00
	<i>Sales and Services</i>								
44 00	Sales & Serv Refuse Collection Fees	1,341,428.38	1,418,076.10	1,511,376.97	1,562,283.94	1,697,977.00	1,667,232.00	1,846,800.00	1,992,600.00
	<i>Sales and Services Totals</i>	\$1,341,428.38	\$1,418,076.10	\$1,511,376.97	\$1,562,283.94	\$1,697,977.00	\$1,667,232.00	\$1,846,800.00	\$1,992,600.00
	<i>Grants and Donations</i>								
45 20	Grants & Don Grant Funds - Miscellaneous	.00	.00	.00	.00	.00	25,000.00	.00	.00
	<i>Grants and Donations Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00
	Division 59 - Sanitation Totals	\$1,351,452.11	\$1,428,060.22	\$1,521,191.73	\$1,574,089.42	\$1,709,500.00	\$1,702,431.00	\$1,858,323.00	\$2,004,123.00
	Department 55 - Public Works Totals	\$2,791,994.25	\$2,950,059.51	\$3,268,164.35	\$3,283,736.09	\$4,296,525.00	\$3,970,467.00	\$4,137,153.00	\$4,282,953.00
Department 60 - Parks & Recreational Services									
Division 02 - Administration									
Permits and Fees									
43 06	Per & Fees Facility Rental	.00	.00	.00	33,192.50	28,150.00	28,150.00	28,400.00	28,400.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					105.0000	30.00	3,150.00	
	Final Budget					8.0000	1,500.00	12,000.00	
	Final Budget					1.0000	1,750.00	1,750.00	
	Final Budget					40.0000	100.00	4,000.00	
	Final Budget					1.0000	2,500.00	2,500.00	
	Final Budget					1.0000	5,000.00	5,000.00	
	<i>Final Budget Totals</i>							\$28,400.00	
43 80	Per & Fees Damage Reimbursement	2,500.00	.00	.00	.00	.00	.00	.00	.00
	<i>Permits and Fees Totals</i>	\$2,500.00	\$0.00	\$0.00	\$33,192.50	\$28,150.00	\$28,150.00	\$28,400.00	\$28,400.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 02 - Administration								
	Sales and Services								
44 39	Sales & Serv Recreation: Picnic Shelter Rent	2,902.05	3,558.00	3,205.00	5,341.80	4,000.00	3,500.00	3,750.00	3,750.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					150.0000	25.00	3,750.00	
								Final Budget Totals	\$3,750.00
44 42	Sales & Serv Clayton Community Center Rentals	1,087.00	3,412.55	9,095.75	7,025.00	6,000.00	5,220.00	7,980.00	7,980.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	150.00	1,800.00	
	Final Budget					12.0000	35.00	420.00	
	Final Budget					24.0000	40.00	960.00	
	Final Budget					12.0000	400.00	4,800.00	
								Final Budget Totals	\$7,980.00
44 44	Sales & Serv Membership Fees - Resident	9,178.00	10,067.00	10,360.05	9,827.04	9,250.00	9,000.00	9,000.00	9,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					50.0000	5.00	250.00	
	Final Budget					1,000.0000	5.00	5,000.00	
	Final Budget					100.0000	5.00	500.00	
	Final Budget					300.0000	5.00	1,500.00	
	Final Budget					200.0000	5.00	1,000.00	
	Final Budget					150.0000	5.00	750.00	
								Final Budget Totals	\$9,000.00
44 53	Sales & Serv Membership Fees - Nonresident	31,996.00	36,502.00	36,522.10	33,926.46	33,175.00	33,175.00	33,225.00	33,225.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					8.0000	140.00	1,120.00	
	Final Budget					130.0000	160.00	20,800.00	
	Final Budget					2.0000	65.00	130.00	
	Final Budget					5.0000	100.00	500.00	
	Final Budget					45.0000	75.00	3,375.00	
	Final Budget					30.0000	50.00	1,500.00	
	Final Budget					50.0000	6.00	300.00	



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	60 - Parks & Recreational Services								
Division	02 - Administration								
	<i>Sales and Services</i>								
Final Budget	Monthly Family No Dependents					12.0000	15.00	180.00	
Final Budget	Monthly Family with Dependents					40.0000	20.00	800.00	
Final Budget	Monthly High School and Middle School					60.0000	10.00	600.00	
Final Budget	Monthly Individual					250.0000	12.00	3,000.00	
Final Budget	Monthly Senior Family					40.0000	10.00	400.00	
Final Budget	Monthly Senior Individual					65.0000	8.00	520.00	
	Final Budget Totals							\$33,225.00	
	<i>Sales and Services Totals</i>	\$45,163.05	\$53,539.55	\$59,182.90	\$56,120.30	\$52,425.00	\$50,895.00	\$53,955.00	\$53,955.00
	<i>Grants and Donations</i>								
45 12	Grants & Don Grant Funds - Recreation	5,000.00	41,237.61	.00	.00	.00	50,000.00	.00	.00
45 32	Grants & Don Donations - Recreation	.00	25.00	500.00	5,084.00	500.00	500.00	500.00	500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Donation from Master Gardeners					1.0000	500.00	500.00	
	Final Budget Totals							\$500.00	
	<i>Grants and Donations Totals</i>	\$5,000.00	\$41,262.61	\$500.00	\$5,084.00	\$500.00	\$50,500.00	\$500.00	\$500.00
	<i>Other Financing Sources</i>								
49 55	Other Fin Scs Donated Property	250,000.00	.00	.00	.00	.00	.00	.00	.00
	<i>Other Financing Sources Totals</i>	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>Miscellaneous</i>								
48 97	Misc Miscellaneous	182.91	232.65	197.10	.00	.00	.00	.00	.00
	<i>Miscellaneous Totals</i>	\$182.91	\$232.65	\$197.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 02 - Administration Totals	\$302,845.96	\$95,034.81	\$59,880.00	\$94,396.80	\$81,075.00	\$129,545.00	\$82,855.00	\$82,855.00
	Division 70 - Youth Athletics								
	<i>Permits and Fees</i>								
43 06	Per & Fees Facility Rental	26,900.50	28,305.00	26,269.50	.00	.00	.00	.00	.00
43 90	Per & Fees Recreation: Sponsor Fees	3,325.00	4,000.00	4,625.00	4,105.00	5,525.00	3,025.00	39,700.00	39,700.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Field Sponsors					5.0000	5,000.00	25,000.00	
Final Budget	New Sponsors					6.0000	200.00	1,200.00	
Final Budget	New Sponsors - INCREASE					1.0000	10,000.00	10,000.00	



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	60 - Parks & Recreational Services								
Division	70 - Youth Athletics								
<i>Permits and Fees</i>									
	Final Budget					20.0000	175.00	3,500.00	
	Repeat Sponsors								
								Final Budget Totals	\$39,700.00
	<i>Permits and Fees Totals</i>	\$30,225.50	\$32,305.00	\$30,894.50	\$4,105.00	\$5,525.00	\$3,025.00	\$39,700.00	\$39,700.00
<i>Sales and Services</i>									
44 31	Sales & Serv Recreation: Concessions	5,097.70	2,252.00	2,710.60	3,826.72	5,200.00	3,282.00	4,498.00	4,498.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	4,497.38	4,497.38	
								Final Budget Totals	\$4,497.38
44 32	Sales & Serv Recreation: Athletics Res	19,442.85	20,669.90	22,923.30	22,898.94	28,000.00	26,680.00	27,393.00	27,393.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					113.0000	35.00	3,955.00	
	Final Budget					405.0000	35.00	14,175.00	
	Final Budget					142.0000	25.00	3,550.00	
	Final Budget					63.5000	35.00	2,222.50	
	Final Budget					67.5000	25.00	1,687.50	
	Final Budget					51.5000	35.00	1,802.50	
								Final Budget Totals	\$27,392.50
44 33	Sales & Serv Recreation: Athletics Non Res	35,125.00	31,428.60	33,036.32	38,556.35	40,000.00	39,265.00	41,025.00	41,025.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					99.0000	(35.00)	(3,465.00)	
	Final Budget					92.5000	70.00	6,475.00	
	Final Budget					361.0000	70.00	25,270.00	
	Final Budget					62.5000	60.00	3,750.00	
	Final Budget					56.0000	70.00	3,920.00	
	Final Budget					42.0000	60.00	2,520.00	
	Final Budget					36.5000	70.00	2,555.00	
								Final Budget Totals	\$41,025.00
	<i>Sales and Services Totals</i>	\$59,665.55	\$54,350.50	\$58,670.22	\$65,282.01	\$73,200.00	\$69,227.00	\$72,916.00	\$72,916.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 70 - Youth Athletics Totals		\$89,891.05	\$86,655.50	\$89,564.72	\$69,387.01	\$78,725.00	\$72,252.00	\$112,616.00	\$112,616.00
Division 71 - Adult Athletics									
Permits and Fees									
43 06	Per & Fees Facility Rental	30.00	150.00	50.00	172.50	100.00	100.00	100.00	100.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Non Resident Field Rentals					1.0000	100.00	100.00	
							Final Budget Totals	\$100.00	
43 90	Per & Fees Recreation: Sponsor Fees	11,250.00	9,785.00	12,890.00	16,107.50	20,515.00	21,700.00	26,700.00	26,700.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Adult Basketball Team - Summer					10.0000	450.00	4,500.00	
	Final Budget Adult Flag Football Teams - Fall					6.0000	500.00	3,000.00	
	Final Budget Adult Soccer Teams - Fall					14.0000	400.00	5,600.00	
	Final Budget Adult Soccer Teams - Spring					14.0000	400.00	5,600.00	
	Final Budget Adult Softball - Fall					6.0000	500.00	3,000.00	
	Final Budget Adult Softball - Spring					6.0000	500.00	3,000.00	
	Final Budget Non Traditional Sports					1.0000	2,000.00	2,000.00	
							Final Budget Totals	\$26,700.00	
	Permits and Fees Totals	\$11,280.00	\$9,935.00	\$12,940.00	\$16,280.00	\$20,615.00	\$21,800.00	\$26,800.00	\$26,800.00
	Sales and Services								
44 33	Sales & Serv Recreation: Athletics Non Res	1,560.00	1,250.00	1,302.00	1,205.00	1,500.00	1,750.00	1,875.00	1,875.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Non-Residents Fee					75.0000	25.00	1,875.00	
							Final Budget Totals	\$1,875.00	
44 38	Sales & Serv Recreation: Special Projects	.00	74.00	.00	.00	.00	.00	.00	.00
	Sales and Services Totals	\$1,560.00	\$1,324.00	\$1,302.00	\$1,205.00	\$1,500.00	\$1,750.00	\$1,875.00	\$1,875.00
	Division 71 - Adult Athletics Totals	\$12,840.00	\$11,259.00	\$14,242.00	\$17,485.00	\$22,115.00	\$23,550.00	\$28,675.00	\$28,675.00



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 73 - Programs and Classes								
	Sales and Services								
44 34	Sales & Serv Recreation: Senior Trips	410.00	332.00	682.10	130.00	500.00	1,000.00	1,000.00	1,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Day trips					5.0000	200.00	1,000.00	
							Final Budget Totals	\$1,000.00	
44 35	Sales & Serv Recreation: Youth Council Trips	165.00	52.00	370.00	310.00	250.00	200.00	200.00	200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Clayton Youth Council Dues					40.0000	5.00	200.00	
							Final Budget Totals	\$200.00	
44 36	Sales & Serv Recreation: Programs Res	89,142.31	129,266.25	137,362.42	154,258.50	133,000.00	123,000.00	133,000.00	133,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Classes - Art, pottery, tennis, etc					360.0000	50.00	18,000.00	
	Final Budget Fitness Classes					750.0000	20.00	15,000.00	
	Final Budget School Year Care					30.0000	1,000.00	30,000.00	
	Final Budget Summer Camps					1,000.0000	70.00	70,000.00	
							Final Budget Totals	\$133,000.00	
44 37	Sales & Serv Recreation: Programs Non Res	54,419.75	60,224.90	71,515.66	73,185.05	70,000.00	70,000.00	75,000.00	75,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Classes- Art, Pottery, Tennis, Etc					300.0000	50.00	15,000.00	
	Final Budget Fitness Classes					500.0000	30.00	15,000.00	
	Final Budget School Year Care					10.0000	1,000.00	10,000.00	
	Final Budget Summer Camps					500.0000	70.00	35,000.00	
							Final Budget Totals	\$75,000.00	
44 38	Sales & Serv Recreation: Special Projects	925.00	895.00	960.00	1,332.00	.00	750.00	750.00	750.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Gate fees for Halloween Hayride					150.0000	5.00	750.00	
							Final Budget Totals	\$750.00	



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 73 - Programs and Classes									
Sales and Services									
44 40	Sales & Serv Recreation: Trips - Misc	.00	.00	.00	.00	.00	.00	11,500.00	11,500.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					15.0000	500.00	7,500.00	
	Final Budget					200.0000	20.00	4,000.00	
						Final Budget Totals		\$11,500.00	
44 45	Sales & Serv Annual Road Race	6,400.00	8,535.00	7,330.00	5,415.00	6,200.00	6,200.00	6,200.00	6,200.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					248.0000	25.00	6,200.00	
						Final Budget Totals		\$6,200.00	
	<i>Sales and Services Totals</i>	\$151,462.06	\$199,305.15	\$218,220.18	\$234,630.55	\$209,950.00	\$201,150.00	\$227,650.00	\$227,650.00
	Division 73 - Programs and Classes Totals	\$151,462.06	\$199,305.15	\$218,220.18	\$234,630.55	\$209,950.00	\$201,150.00	\$227,650.00	\$227,650.00
	Department 60 - Parks & Recreational Services Totals	\$557,039.07	\$392,254.46	\$381,906.90	\$415,899.36	\$391,865.00	\$426,497.00	\$451,796.00	\$451,796.00
	Department 65 - Cultural and Performing Arts								
	Division 02 - Administration								
	Sales and Services								
44 421	Sales & Serv Value Added Services	260.00	.00	.00	.00	6,770.00	6,750.00	7,200.00	7,200.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					80.0000	90.00	7,200.00	
						Final Budget Totals		\$7,200.00	
44 43	Sales & Serv Clayton Center Merchandise Sales	.00	801.00	871.00	140.00	.00	.00	.00	.00
44 50	Sales & Serv Clayton Center Sales and Rentals	.00	.00	.00	(500.00)	.00	.00	.00	.00
44 52	Sales & Serv Cultural Arts	78,915.18	56,454.64	47,303.34	78,819.83	65,790.00	75,790.00	70,700.00	70,700.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					250.0000	20.00	5,000.00	
	Final Budget					75.0000	20.00	1,500.00	
	Final Budget					360.0000	22.00	7,920.00	
	Final Budget					500.0000	50.00	25,000.00	
	Final Budget					360.0000	28.00	10,080.00	
	Final Budget					360.0000	25.00	9,000.00	



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 65 - Cultural and Performing Arts								
	Division 75 - Facility Enterprises								
	Sales and Services								
	<i>Sales and Services Totals</i>	\$161,003.62	\$145,382.90	\$150,512.81	\$144,437.48	\$152,800.00	\$137,913.00	\$132,430.00	\$132,430.00
	<i>Grants and Donations</i>								
45 20	Grants & Don Grant Funds - Miscellaneous	5,000.00	.00	.00	.00	.00	.00	.00	.00
	<i>Grants and Donations Totals</i>	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 75 - Facility Enterprises Totals	\$166,003.62	\$145,382.90	\$150,512.81	\$144,437.48	\$152,800.00	\$137,913.00	\$132,430.00	\$132,430.00
	Department 65 - Cultural and Performing Arts Totals	\$246,103.80	\$207,709.54	\$200,187.15	\$232,897.31	\$245,360.00	\$240,453.00	\$210,330.00	\$210,330.00
	Department 68 - Library Operations								
	Division 02 - Administration								
	St Shrd Rev								
41 60	SS Rev. State Library Aid	.00	11,180.00	11,636.00	12,468.00	13,363.00	13,008.00	13,363.00	13,363.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					7.0000	1,113.58	7,795.06	
	Final Budget					5.0000	1,113.58	5,567.90	
						Final Budget Totals		\$13,362.96	
	<i>St Shrd Rev Totals</i>	\$0.00	\$11,180.00	\$11,636.00	\$12,468.00	\$13,363.00	\$13,008.00	\$13,363.00	\$13,363.00
	<i>Permits and Fees</i>								
43 91	Per & Fees Library Card Fees	.00	16,942.80	19,387.40	16,705.00	13,000.00	13,000.00	13,000.00	13,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					90.0000	10.00	900.00	
	Final Budget					60.0000	15.00	900.00	
	Final Budget					331.0000	25.00	8,275.00	
	Final Budget					85.0000	5.00	425.00	
	Final Budget					10.0000	50.00	500.00	
						Final Budget Totals		\$13,000.00	



Detail Revenue Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 68 - Library Operations									
Division 02 - Administration									
Permits and Fees									
43 95	Per & Fees Library Fees	16,481.90	7,629.78	3,767.52	5,445.49	5,000.00	5,000.00	5,000.00	5,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Library Fees - Overdues, Lost Books, Damaged					1.0000	5,000.00	5,000.00	
								Final Budget Totals	\$5,000.00
43 96	Per & Fees	5,091.80	3,579.60	3,522.75	3,431.05	3,500.00	3,500.00	3,500.00	3,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Public copy fees - adding color option					1.0000	3,500.00	3,500.00	
								Final Budget Totals	\$3,500.00
	Permits and Fees Totals	\$21,573.70	\$28,152.18	\$26,677.67	\$25,581.54	\$21,500.00	\$21,500.00	\$21,500.00	\$21,500.00
	Grants and Donations								
45 20	Grants & Don Grant Funds - Miscellaneous	.00	.00	.00	.00	42,519.00	42,519.00	3,000.00	3,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget LSTA Technology Grant					1.0000	3,000.00	3,000.00	
								Final Budget Totals	\$3,000.00
45 60	Grants & Don Donations - Library	2,719.07	431.30	261.00	7,976.42	10,300.00	3,500.00	16,740.00	16,740.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Friends of the Library Program Donations					1.0000	11,740.00	11,740.00	
	Final Budget Other Donations					1.0000	5,000.00	5,000.00	
								Final Budget Totals	\$16,740.00
	Grants and Donations Totals	\$2,719.07	\$431.30	\$261.00	\$7,976.42	\$52,819.00	\$46,019.00	\$19,740.00	\$19,740.00
	Miscellaneous								
48 73	Misc Sale of Surplus Equipment	68.58	.00	.00	.00	.00	.00	.00	.00
	Miscellaneous Totals	\$68.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division 02 - Administration Totals	\$24,361.35	\$39,763.48	\$38,574.67	\$46,025.96	\$87,682.00	\$80,527.00	\$54,603.00	\$54,603.00
	Department 68 - Library Operations Totals	\$24,361.35	\$39,763.48	\$38,574.67	\$46,025.96	\$87,682.00	\$80,527.00	\$54,603.00	\$54,603.00
	Fund 100 - GF Totals	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
	Net Grand Totals	\$19,288,887.68	\$20,262,607.24	\$21,484,280.36	\$22,340,027.21	\$26,078,576.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: General Government
Division:**

General Government Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$7,913,846.89	\$8,532,967.23	\$9,161,638.62	\$9,928,188.58	\$11,060,680.00	\$11,246,580.00	\$12,501,498.00	\$12,501,498.00
Benefits - Personnel - Benefits	\$2,346,127.04	\$2,683,304.17	\$2,861,644.88	\$2,852,739.39	\$3,422,456.00	\$3,587,429.00	\$4,092,002.00	\$4,092,002.00
Contract Serv - Contractual Services	\$1,960,759.73	\$2,302,260.29	\$2,255,202.62	\$2,462,631.46	\$2,548,153.00	\$2,507,310.00	\$2,903,515.00	\$2,908,303.00
Op Exp - Operating Expenses	\$3,976,208.17	\$4,092,808.55	\$4,170,796.74	\$4,211,134.86	\$4,978,800.00	\$4,926,746.00	\$5,657,701.00	\$5,615,499.00
Prgms - Programs	\$279,302.09	\$247,796.34	\$243,865.85	\$258,743.25	\$244,227.00	\$266,512.00	\$281,774.00	\$281,774.00
Sp App - Special Appropriations	\$43,528.00	\$23,584.80	\$47,561.67	\$23,729.26	\$0.00	\$174,642.00	\$20,000.00	\$20,000.00
Debt Service - Debt Service	\$2,154,058.14	\$2,234,334.69	\$1,936,624.60	\$1,939,188.28	\$1,986,193.00	\$1,986,192.00	\$1,986,193.00	\$1,986,193.00
Cap Outlay - Capital Outlay	\$3,161,611.74	\$2,086,023.72	\$1,839,917.82	\$970,275.33	\$2,614,810.00	\$3,616,958.00	\$4,354,107.00	\$4,521,607.00
Misc - Miscellaneous	(\$1,597,330.96)	(\$2,011,873.84)	(\$2,601,941.74)	(\$2,685,794.86)	(\$754,735.00)	(\$2,167,205.00)	(\$2,007,299.00)	(\$2,007,299.00)
Fund Total: GF	(\$20,238,110.84)	(\$20,191,205.95)	(\$19,915,311.06)	(\$19,960,835.55)	(\$26,100,584.00)	(\$26,145,164.00)	(\$29,789,491.00)	(\$29,919,577.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$20,238,110.84	\$20,191,205.95	\$19,915,311.06	\$19,960,835.55	\$26,100,584.00	\$26,145,164.00	\$29,789,491.00	\$29,919,577.00
Net Grand Totals:	(\$20,238,110.84)	(\$20,191,205.95)	(\$19,915,311.06)	(\$19,960,835.55)	(\$26,100,584.00)	(\$26,145,164.00)	(\$29,789,491.00)	(\$29,919,577.00)

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: General Government
Division: Non-Departmental**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 00 - Non-departmental									
Operating Expenses									
53 00	Op Exp Insurance and Bonds	(56,335.75)	(20,585.00)	(16,867.00)	(33,777.41)	.00	5,000.00	20,000.00	20,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	20,000.00	20,000.00	
								Final Budget Totals	\$20,000.00
	<i>Transaction</i>								
	Reserve for WC Actual								
<i>Operating Expenses Totals</i>		(\$56,335.75)	(\$20,585.00)	(\$16,867.00)	(\$33,777.41)	\$0.00	\$5,000.00	\$20,000.00	\$20,000.00
<i>Special Appropriations</i>									
55 00	Spec App Salary Reserve	.00	.00	.00	.00	.00	150,000.00	.00	.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	150,000.00	150,000.00	
	Final Budget					1.0000	(150,000.00)	(150,000.00)	
								Final Budget Totals	\$0.00
	<i>Transaction</i>								
	Merit								
	Merit - DEFER to FY 20-21								
<i>Special Appropriations Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00
<i>Miscellaneous</i>									
59 04	Misc HRA Deductible Allowance	120,433.04	97,658.15	.00	.00	.00	.00	.00	.00
59 23	Misc Transfer to Capital Project Fund	.00	.00	.00	.00	.00	.00	550,000.00	550,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	550,000.00	550,000.00	
								Final Budget Totals	\$550,000.00
	<i>Transaction</i>								
	Clayton Center Parking Lot Project								
<i>Miscellaneous Totals</i>		\$120,433.04	\$97,658.15	\$0.00	\$0.00	\$0.00	\$0.00	\$550,000.00	\$550,000.00
Division 00 - Non-departmental Totals		\$64,097.29	\$77,073.15	(\$16,867.00)	(\$33,777.41)	\$0.00	\$155,000.00	\$570,000.00	\$570,000.00
Department 40 - General Government Totals		\$64,097.29	\$77,073.15	(\$16,867.00)	(\$33,777.41)	\$0.00	\$155,000.00	\$570,000.00	\$570,000.00
Fund 100 - GF Totals		\$64,097.29	\$77,073.15	(\$16,867.00)	(\$33,777.41)	\$0.00	\$155,000.00	\$570,000.00	\$570,000.00
Net Grand Totals		\$64,097.29	\$77,073.15	(\$16,867.00)	(\$33,777.41)	\$0.00	\$155,000.00	\$570,000.00	\$570,000.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: General Government
Division: Legislative and Town Clerk**

2018-2019 Major Accomplishments	Related Council Goal
•Hired Outstanding Deputy Town Clerk	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Hosted Numerous Events (Johnston County Town Hall Day, Elementary School Visits, NCCMC Workshop, SOG Webinars)	Think Communication & Partnerships. Think Collaboration.
•Updated Record Retention Schedule & Provided Departments with Corresponding Schedules	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Researched Options for Required Public Notice	Think Town Finances. Think Responsibility.
•Participated in all Advisory Board Interviews	Think Growth. Think Balance
•Enrolled Deputy Town Clerk Year Long School of Government Municipal Clerk Certification Course	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Absorbed Duties of Numerous Positions During Long Term Absences (Illness/Retirement/Vacant)	Think Town Finances. Think Responsibility.
•Collaborated w/Staff Regarding Agenda Process/Deadline	Think Communication & Partnerships. Think Collaboration.
• Assigned / Set Up FOBS for Town Hall Employees	Think Growth. Think Balance
•Attended Numerous Minimum Housing Hearings	Think Safe, Clean, Engaged. Think Community
•Staffed Four Advisory Boards to Include Agenda Creation, Meeting Attendance & Minute Preparation	Think Communication & Partnerships. Think Collaboration.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•Video to replace Audio Recording of Town Council Meetings	\$5,600	Think Growth. Think Balance



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget																																																							
Fund 100 - GF																																																																
Department 40 - General Government																																																																
Division 01 - Legislative and Town Clerk																																																																
<i>Personnel - Salaries</i>																																																																
50 00	Salaries Full-time	49,507.98	56,291.07	76,487.06	94,264.18	106,000.00	106,141.00	109,070.00	109,070.00																																																							
50 02	Salaries Part-time	.00	.00	.00	.00	2,500.00	.00	.00	.00																																																							
50 021	Salaries Part-time w/Benefits	8,937.00	22,819.47	11,332.08	.00	32,000.00	35,491.00	35,991.00	35,991.00																																																							
50 06	Salaries Council	41,765.28	42,391.68	44,492.76	46,203.71	46,609.00	46,608.00	47,777.00	47,777.00																																																							
50 50	Salaries Cashout	8,375.76	8,375.76	8,375.76	8,375.76	6,282.00	8,376.00	4,188.00	4,188.00																																																							
	<i>Personnel - Salaries Totals</i>	\$108,586.02	\$129,877.98	\$140,687.66	\$148,843.65	\$193,391.00	\$196,616.00	\$197,026.00	\$197,026.00																																																							
<i>Personnel - Benefits</i>																																																																
51 00	Benefits Longevity	300.00	450.00	550.00	700.00	800.00	1,000.00	950.00	950.00																																																							
51 10	Benefits FICA	7,440.47	8,984.93	9,803.82	10,759.68	14,850.00	15,117.00	15,149.00	15,149.00																																																							
51 11	Benefits Group Insurance - Health	32,839.04	42,424.36	43,578.21	32,033.87	42,726.00	38,756.00	51,564.00	51,564.00																																																							
51 15	Benefits Life Insurance	272.49	333.30	458.55	573.81	485.00	644.00	410.00	410.00																																																							
51 20	Benefits Retirement - General Employees	4,121.24	5,365.21	6,432.74	7,156.13	10,800.00	11,086.00	13,055.00	13,055.00																																																							
51 30	Benefits 401K - General Employees	1,982.53	2,208.86	3,046.92	3,786.51	4,100.00	4,269.00	4,386.00	4,386.00																																																							
	<i>Personnel - Benefits Totals</i>	\$46,955.77	\$59,766.66	\$63,870.24	\$55,010.00	\$73,761.00	\$70,872.00	\$85,514.00	\$85,514.00																																																							
<i>Contractual Services</i>																																																																
56 00	Cont Serv Professional Services	.00	.00	.00	.00	100.00	100.00	6,340.00	6,340.00																																																							
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> </tr> </thead> <tbody> <tr> <td>Level</td> <td>Transaction</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Interpreter for Council meeting</td> <td>1.0000</td> <td>100.00</td> <td>100.00</td> </tr> <tr> <td>Final Budget</td> <td>Scanning Project (Contracts/Ordinances/Resolutions)</td> <td>1.0000</td> <td>6,240.00</td> <td>6,240.00</td> </tr> <tr> <td colspan="3"></td> <td>Final Budget Totals</td> <td>\$6,340.00</td> </tr> </tbody> </table>										Budget Transactions		Number of Units	Cost Per Unit	Total Amount	Level	Transaction				Final Budget	Interpreter for Council meeting	1.0000	100.00	100.00	Final Budget	Scanning Project (Contracts/Ordinances/Resolutions)	1.0000	6,240.00	6,240.00				Final Budget Totals	\$6,340.00																														
Budget Transactions		Number of Units	Cost Per Unit	Total Amount																																																												
Level	Transaction																																																															
Final Budget	Interpreter for Council meeting	1.0000	100.00	100.00																																																												
Final Budget	Scanning Project (Contracts/Ordinances/Resolutions)	1.0000	6,240.00	6,240.00																																																												
			Final Budget Totals	\$6,340.00																																																												
56 11	Cont Serv Contract Services	13,255.57	17,485.97	19,466.54	14,758.05	20,953.00	20,953.00	25,160.00	25,160.00																																																							
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> </tr> </thead> <tbody> <tr> <td>Level</td> <td>Transaction</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Code of Supplement to Town Code of Ords</td> <td>1.0000</td> <td>5,000.00</td> <td>5,000.00</td> </tr> <tr> <td>Final Budget</td> <td>Fee to host Town Code of Ordinances on-line (ALP)</td> <td>1.0000</td> <td>375.00</td> <td>375.00</td> </tr> <tr> <td>Final Budget</td> <td>Fee to host Town Council minutes on-line (ALP)</td> <td>1.0000</td> <td>275.00</td> <td>275.00</td> </tr> <tr> <td>Final Budget</td> <td>Fee to update Town Code of Ordinances on-line when amended (ALP)</td> <td>1.0000</td> <td>475.00</td> <td>475.00</td> </tr> <tr> <td>Final Budget</td> <td>iCompass Audio Manager</td> <td>1.0000</td> <td>2,613.00</td> <td>2,613.00</td> </tr> <tr> <td>Final Budget</td> <td>iCompass Audio Manager - CUT</td> <td>1.0000</td> <td>(2,613.00)</td> <td>(2,613.00)</td> </tr> <tr> <td>Final Budget</td> <td>iCompass Board Manager - CUT1</td> <td>1.0000</td> <td>(1,500.00)</td> <td>(1,500.00)</td> </tr> <tr> <td>Final Budget</td> <td>iCompass Board Manager - NEW</td> <td>1.0000</td> <td>1,500.00</td> <td>1,500.00</td> </tr> <tr> <td>Final Budget</td> <td>iCompass Meeting Manager Pro</td> <td>1.0000</td> <td>9,720.00</td> <td>9,720.00</td> </tr> </tbody> </table>										Budget Transactions		Number of Units	Cost Per Unit	Total Amount	Level	Transaction				Final Budget	Code of Supplement to Town Code of Ords	1.0000	5,000.00	5,000.00	Final Budget	Fee to host Town Code of Ordinances on-line (ALP)	1.0000	375.00	375.00	Final Budget	Fee to host Town Council minutes on-line (ALP)	1.0000	275.00	275.00	Final Budget	Fee to update Town Code of Ordinances on-line when amended (ALP)	1.0000	475.00	475.00	Final Budget	iCompass Audio Manager	1.0000	2,613.00	2,613.00	Final Budget	iCompass Audio Manager - CUT	1.0000	(2,613.00)	(2,613.00)	Final Budget	iCompass Board Manager - CUT1	1.0000	(1,500.00)	(1,500.00)	Final Budget	iCompass Board Manager - NEW	1.0000	1,500.00	1,500.00	Final Budget	iCompass Meeting Manager Pro	1.0000	9,720.00	9,720.00
Budget Transactions		Number of Units	Cost Per Unit	Total Amount																																																												
Level	Transaction																																																															
Final Budget	Code of Supplement to Town Code of Ords	1.0000	5,000.00	5,000.00																																																												
Final Budget	Fee to host Town Code of Ordinances on-line (ALP)	1.0000	375.00	375.00																																																												
Final Budget	Fee to host Town Council minutes on-line (ALP)	1.0000	275.00	275.00																																																												
Final Budget	Fee to update Town Code of Ordinances on-line when amended (ALP)	1.0000	475.00	475.00																																																												
Final Budget	iCompass Audio Manager	1.0000	2,613.00	2,613.00																																																												
Final Budget	iCompass Audio Manager - CUT	1.0000	(2,613.00)	(2,613.00)																																																												
Final Budget	iCompass Board Manager - CUT1	1.0000	(1,500.00)	(1,500.00)																																																												
Final Budget	iCompass Board Manager - NEW	1.0000	1,500.00	1,500.00																																																												
Final Budget	iCompass Meeting Manager Pro	1.0000	9,720.00	9,720.00																																																												



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	40 - General Government								
Division	01 - Legislative and Town Clerk								
<i>Contractual Services</i>									
Final Budget	iCompass Video Manager - NEW					1.0000	5,600.00	5,600.00	
Final Budget	Pro Shred, Annual Disposition					1.0000	850.00	850.00	
Final Budget	Pro Shred, Regular Pick up					13.0000	105.00	1,365.00	
Final Budget	Uploading Council Minutes on-line (ALP)					1.0000	1,500.00	1,500.00	
	Final Budget Totals							\$25,160.00	
	<i>Contractual Services Totals</i>	\$13,255.57	\$17,485.97	\$19,466.54	\$14,758.05	\$21,053.00	\$21,053.00	\$31,500.00	\$31,500.00
<i>Operating Expenses</i>									
52 00	Op Exp Copy Expense	.00	.00	.00	.00	48.00	48.00	48.00	48.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	16.00	48.00	
								Final Budget Totals	\$48.00
52 01	Op Exp Postage and Shipping Expense	91.57	140.94	98.30	.00	100.00	100.00	100.00	100.00
52 16	Op Exp Telephone Exp - Mobile	1,093.62	1,091.99	1,092.09	794.52	638.00	638.00	964.00	964.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
								Final Budget Totals	\$963.84
52 25	Op Exp Advertising Expense	1,079.73	522.65	56.44	641.85	1,600.00	1,600.00	1,300.00	1,300.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	75.00	150.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					2.0000	75.00	150.00	
	Final Budget					4.0000	200.00	800.00	
	Final Budget					2.0000	50.00	100.00	
								Final Budget Totals	\$1,300.00
52 26	Op Exp Training and Travel	7,345.79	9,537.63	11,601.48	12,410.44	10,545.00	10,545.00	15,330.00	15,330.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					20.0000	10.00	200.00	
	Final Budget					7.0000	40.00	280.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 01 - Legislative and Town Clerk									
Operating Expenses									
Final Budget	Clayton Chamber of Commerce					1.0000	475.00	475.00	
Final Budget	IIMC Annual Membership Dues Clerk					1.0000	175.00	175.00	
Final Budget	IIMC Annual Membership Dues Deputy Clerk					1.0000	125.00	125.00	
Final Budget	Municipal Mayor Association					1.0000	325.00	325.00	
Final Budget	NC Association of Municipal Clerks - Annual Deputy Clerk Dues					1.0000	80.00	80.00	
Final Budget	NC Association of Municipal Clerks - Annual Clerk Dues					1.0000	80.00	80.00	
Final Budget	NC GS, Volume 23 (Chapter 160A)					1.0000	80.00	80.00	
Final Budget	NCLM Annual Dues					1.0000	18,000.00	18,000.00	
Final Budget	School of Government Annual Membership					1.0000	2,700.00	2,700.00	
Final Budget	Triangle J Dues					1.0000	8,000.00	8,000.00	
	Final Budget Totals							\$38,155.00	
52 85	Op Exp Departmental Supplies	2,138.37	1,808.53	839.67	857.53	1,335.00	1,335.00	1,545.00	1,545.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					5.0000	5.00	25.00	
	Final Budget					4.0000	25.00	100.00	
	Final Budget					10.0000	20.00	200.00	
	Final Budget					6.0000	35.00	210.00	
	Final Budget					3.0000	25.00	75.00	
	Final Budget					6.0000	35.00	210.00	
	Final Budget					3.0000	145.00	435.00	
	Final Budget					10.0000	15.00	150.00	
	Final Budget					4.0000	35.00	140.00	
	Final Budget Totals							\$1,545.00	
53 00	Op Exp Insurance and Bonds	13,852.62	13,860.11	12,286.87	11,494.29	10,132.00	10,132.00	10,132.00	10,132.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	10,132.00	10,132.00	
	Final Budget Totals							\$10,132.00	
53 03	Op Exp Worker's Compensation Insurance	241.79	245.04	365.69	568.95	361.00	404.00	319.00	319.00
53 99	Op Exp Miscellaneous Expense	2,104.06	4,724.30	9,308.24	8,761.72	9,440.00	9,440.00	10,430.00	10,430.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	5,750.00	5,750.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 01 - Legislative and Town Clerk									
<i>Operating Expenses</i>									
Final Budget	Council Meeting Dinners					24.0000	45.00	1,080.00	
Final Budget	Host Town Hall Day: Food, Drinks for Social, Table Cloths					1.0000	950.00	950.00	
Final Budget	Keys (additional)					10.0000	18.00	180.00	
Final Budget	Lapel Pins					100.0000	2.00	200.00	
Final Budget	Pencils					500.0000	.75	375.00	
Final Budget	Pens					500.0000	.79	395.00	
Final Budget	Plaques					2.0000	75.00	150.00	
Final Budget	Recording Fees					25.0000	26.00	650.00	
Final Budget	Town Council Logo Apparel for Events					6.0000	75.00	450.00	
Final Budget	Visitor/Citizen Gifts					125.0000	2.00	250.00	
								Final Budget Totals	\$10,430.00
<i>Operating Expenses Totals</i>		\$29,269.69	\$49,347.77	\$41,388.68	\$53,155.66	\$40,555.00	\$40,723.00	\$98,823.00	\$98,823.00
<i>Miscellaneous</i>									
59 02	Misc Contingency	.00	2,565.64	.00	.00	.00	.00	.00	.00
59 05	Misc Reserve Fund	.00	43,560.00	75,099.27	.00	.00	40,000.00	20,000.00	20,000.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	150th Celebration					1.0000	10,000.00	10,000.00	
Final Budget	Miscellaneous contingency					1.0000	10,000.00	10,000.00	
								Final Budget Totals	\$20,000.00
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(8,891.00)	(8,891.00)
59 98	Misc Support Services - W/S Fund	(47,322.00)	(54,384.21)	(64,080.96)	(89,210.04)	.00	(35,776.00)	(76,657.00)	(76,657.00)
59 99	Misc Support Services - Electric Fund	(17,833.00)	(39,397.58)	(45,740.04)	(42,465.96)	.00	(25,043.00)	(29,620.00)	(29,620.00)
<i>Miscellaneous Totals</i>		(\$65,155.00)	(\$47,656.15)	(\$34,721.73)	(\$131,676.00)	\$0.00	(\$20,819.00)	(\$95,168.00)	(\$95,168.00)
Division 01 - Legislative and Town Clerk	Totals	\$132,912.05	\$208,822.23	\$230,691.39	\$140,091.36	\$328,760.00	\$308,445.00	\$317,695.00	\$317,695.00
Department 40 - General Government	Totals	\$132,912.05	\$208,822.23	\$230,691.39	\$140,091.36	\$328,760.00	\$308,445.00	\$317,695.00	\$317,695.00
Fund 100 - GF	Totals	\$132,912.05	\$208,822.23	\$230,691.39	\$140,091.36	\$328,760.00	\$308,445.00	\$317,695.00	\$317,695.00
Net Grand Totals		\$132,912.05	\$208,822.23	\$230,691.39	\$140,091.36	\$328,760.00	\$308,445.00	\$317,695.00	\$317,695.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: General Government
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
• Promoted Rich Cappola to Public Work Director	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Hired new Parks & Recreation Director (Scott Barnard)	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Changes to PIO, Economic Development, and Special Events (Parks & Recreation)	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Pay & Classification Study Part II	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Council Retreat and Improved Communication Strategy	Think Communication & Partnerships. Think Collaboration.
•Enterprise Fund Capital Improvement Plan	Think Town Finances. Think Responsibility.
•General Fund Capital Improvement Plan	Think Town Finances. Think Responsibility.
•Wastewater Capacity Study	Think Growth. Think Balance
•Personnel Policy Update	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Council Chambers Digital Improvements	Think Happy, Helpful, Professional Workforce. Think Opportunity.

2019-2020 Service, Initiative or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	•Hire HR Director	\$0	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Staffing Change	•Hire Deputy Town Manager	\$0	Think Happy, Helpful, Professional Workforce. Think Opportunity.

Program or Service Change	•Street and Parking Improvements	>\$1,000,000	Think Safe, Clean, Engaged. Think Community
Program or Service Change	•GO Bond Referendum	\$13,000,000	Think Growth. Think Balance
Program or Service Change	•Wastewater Plant Design	TBD	Think Town Finances. Think Responsibility.
Program or Service Change	•Waste Water Pre-Treatment Ownership	\$0	Think Communication & Partnerships. Think Collaboration.
Program or Service Change	•Move Utility Billing to more customer friendly location	\$150,000	Think Safe, Clean, Engaged. Think Community
Program or Service Change	•Relocate HR & PIO	\$100,000	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	•Operations Center Space Needs Assessment	\$40,0000	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	•AMI implementation (new meters)	\$2,500,000	Think Growth. Think Balance

Performance Measures

Mission Statement: Great leadership and transparency

Goal: Accountable and forward thinking

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	2019-2020 Year to Date
• Performance Management participation	100%	50%	TBD
• Up-to-date Capital Improvement Plans	2	1	2



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 02 - Administration									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	348,271.54	416,951.95	400,533.34	447,040.31	345,530.00	334,274.00	375,103.00	375,103.00
50 02	Salaries Part-time	13,280.40	9,469.66	16,650.00	.00	.00	.00	.00	.00
50 50	Salaries Cashout	1,558.40	1,426.46	3,168.48	1,452.22	.00	.00	.00	.00
	<i>Personnel - Salaries Totals</i>	<u>\$363,110.34</u>	<u>\$427,848.07</u>	<u>\$420,351.82</u>	<u>\$448,492.53</u>	<u>\$345,530.00</u>	<u>\$334,274.00</u>	<u>\$375,103.00</u>	<u>\$375,103.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	3,700.00	3,800.00	2,400.00	2,900.00	2,500.00	2,500.00	2,700.00	2,700.00
51 10	Benefits FICA	25,527.90	29,900.76	30,439.57	32,298.53	26,625.00	23,492.00	24,766.00	24,766.00
51 11	Benefits Group Insurance - Health	18,421.65	24,789.47	21,771.23	22,167.86	21,940.00	19,031.00	26,512.00	26,512.00
51 15	Benefits Life Insurance	1,866.87	2,026.98	1,962.11	2,216.92	1,150.00	1,498.00	871.00	871.00
51 20	Benefits Retirement - General Employees	24,679.67	28,290.61	29,554.69	33,926.02	26,997.00	26,107.00	33,760.00	33,760.00
51 30	Benefits 401K - General Employees	14,133.15	16,870.49	16,235.05	18,054.96	13,927.00	13,472.00	15,112.00	15,112.00
	<i>Personnel - Benefits Totals</i>	<u>\$88,329.24</u>	<u>\$105,678.31</u>	<u>\$102,362.65</u>	<u>\$111,564.29</u>	<u>\$93,139.00</u>	<u>\$86,100.00</u>	<u>\$103,721.00</u>	<u>\$103,721.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	.00	.00	18,550.00	.00	.00	.00	.00	.00
56 10	Cont Serv Contracts and Agreements	100.00	.00	.00	.00	.00	.00	.00	.00
56 11	Cont Serv Contract Services	12,015.54	.00	.00	.00	.00	.00	.00	.00
56 50	Cont Serv Equipment Rental	11,302.36	11,580.58	9,801.10	4,505.74	4,089.00	4,089.00	4,391.00	4,391.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Konica Minolta 658					12.0000	193.26	2,319.12	
Final Budget	Postage Machine (new lease Ascom Hasler \$217.61/mo next year))					12.0000	172.61	2,071.00	
							<i>Final Budget Totals</i>	<u>\$4,390.12</u>	
	<i>Contractual Services Totals</i>	<u>\$23,417.90</u>	<u>\$11,580.58</u>	<u>\$28,351.10</u>	<u>\$4,505.74</u>	<u>\$4,089.00</u>	<u>\$4,089.00</u>	<u>\$4,391.00</u>	<u>\$4,391.00</u>
<i>Operating Expenses</i>									
52 00	Op Exp Copy Expense	1,767.26	2,316.00	2,428.94	1,895.15	2,000.00	2,258.00	2,258.00	2,258.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Konica Minolta Copy Expense BW					12.0000	63.20	758.00	
Final Budget	Konica Minolta Copy Expense Color					12.0000	125.00	1,500.00	
							<i>Final Budget Totals</i>	<u>\$2,258.00</u>	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 02 - Administration								
	Operating Expenses								
52 01	Op Exp Postage and Shipping Expense	1,033.02	1,049.44	382.24	1,402.82	1,500.00	1,500.00	1,500.00	1,500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	25.00	300.00	
	Final Budget					12.0000	50.00	600.00	
	Final Budget					12.0000	50.00	600.00	
								Final Budget Totals	\$1,500.00
52 16	Op Exp Telephone Exp - Mobile	1,900.29	2,414.98	2,761.30	3,112.80	1,696.00	1,730.00	1,421.00	1,421.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	40.17	482.04	
	Final Budget					12.0000	40.17	482.04	
								Final Budget Totals	\$1,420.08
52 25	Op Exp Advertising Expense	219.20	99.00	2,939.29	4,916.33	500.00	500.00	500.00	500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
52 26	Op Exp Training and Travel	2,473.55	3,731.37	7,095.31	4,629.04	3,000.00	1,900.00	4,400.00	4,400.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	2,500.00	2,500.00	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					1.0000	400.00	400.00	
	Final Budget					1.0000	200.00	200.00	
								Final Budget Totals	\$4,400.00
52 27	Op Exp Local Mileage	6,552.59	6,103.60	5,409.77	6,701.17	5,300.00	5,300.00	5,300.00	5,300.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	350.00	350.00	
	Final Budget					1.0000	150.00	150.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget								
	Town Manager					12.0000	400.00	4,800.00	
	Final Budget Totals							\$5,300.00	
52 35	Op Exp Maint and Repair - Equipment	.00	98.00	.00	806.40	.00	500.00	500.00	500.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
	Contingency								
	Final Budget Totals							\$500.00	
52 60	Op Exp Equipment Purchase	824.70	229.73	7,421.27	1,968.71	1,116.00	1,228.00	400.00	400.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					2.0000	200.00	400.00	
	Replacement mobile phones								
	Final Budget Totals							\$400.00	
52 62	Op Exp Dues and Subscriptions	24,374.78	25,822.50	26,624.09	29,241.67	30,000.00	27,754.00	2,631.00	2,631.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	49.00	588.00	
	Basecamp								
	Final Budget					1.0000	185.00	185.00	
	DTM - NCGFOA								
	Final Budget					1.0000	180.00	180.00	
	DTM - NC City & County Manager's Association								
	Final Budget					1.0000	1,205.00	1,205.00	
	TM - ICMA								
	Final Budget					1.0000	378.00	378.00	
	TM - NC City & County Managers Association								
	Final Budget					1.0000	95.00	95.00	
	Triangle Business Journal Subscription								
	Final Budget Totals							\$2,631.00	
52 85	Op Exp Departmental Supplies	5,533.65	6,238.08	6,358.13	5,966.48	5,500.00	5,500.00	5,500.00	5,500.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	5,500.00	5,500.00	
	Allowance (covers TM, DTM operations)								
	Final Budget Totals							\$5,500.00	
53 00	Op Exp Insurance and Bonds	135,825.54	135,127.46	132,140.34	128,610.72	133,623.00	131,475.00	179,761.00	179,761.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	2,347.00	2,347.00	
	IRFFNC - Crime Coverages FY 18-19								



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget					1.0000	285.00	285.00	
	IRFFNC - Employee Benefits Liability FY 18-19								
	Final Budget					1.0000	17,728.00	17,728.00	
	IRFFNC - Employment Practices Coverage FY 18-19								
	Final Budget					1.0000	411.00	411.00	
	IRFFNC - Liquor Liability FY 18-19								
	Final Budget					1.0000	9,345.00	9,345.00	
	IRFFNC- Auto Physical Damage FY 18-19								
	Final Budget					1.0000	23,908.00	23,908.00	
	IRFFNC- Automobile Coverages FY 18-19								
	Final Budget					1.0000	23,399.00	23,399.00	
	IRFFNC- Gen. Liability FY 18-19								
	Final Budget					1.0000	7,781.00	7,781.00	
	IRFFNC- Inland Marine FY 18-19								
	Final Budget					1.0000	46,271.00	46,271.00	
	IRFFNC- Property Coverages FY 18-19								
	Final Budget					1.0000	48,286.00	48,286.00	
	PLACEHOLDER for Rate Increase								
	Final Budget					1.0000			
	Final Budget Totals							\$179,761.00	
53 01	Op Exp Insurance Deductible	3,938.30	2,662.36	.00	11,099.80	2,391.00	5,000.00	5,000.00	5,000.00
53 03	Op Exp Worker's Compensation Insurance	773.61	692.56	967.15	991.57	1,424.00	674.00	610.00	610.00
53 99	Op Exp Miscellaneous Expense	141.89	310.16	2,500.00	.00	.00	.00	.00	.00
	Operating Expenses Totals	\$185,358.38	\$186,895.24	\$197,027.83	\$201,342.66	\$188,050.00	\$185,319.00	\$209,781.00	\$209,781.00
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(13,589.00)	(13,589.00)
59 98	Misc Support Services - W/S Fund	(154,333.00)	(152,844.44)	(183,334.08)	(217,488.96)	.00	(211,405.00)	(117,164.00)	(117,164.00)
59 99	Misc Support Services - Electric Fund	(58,158.00)	(110,725.19)	(130,860.96)	(103,530.00)	.00	(48,041.00)	(45,273.00)	(45,273.00)
	Miscellaneous Totals	(\$212,491.00)	(\$263,569.63)	(\$314,195.04)	(\$321,018.96)	\$0.00	(\$259,446.00)	(\$176,026.00)	(\$176,026.00)
	Sub Department 01 - Clayton Center								
	Contractual Services								
56 00	Cont Serv Professional Services	27,717.88	21,366.00	.00	.00	.00	.00	.00	.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	5,520.00	5,520.00	
	Jeff Spady - Lower Lobby roof repair - 15%								
	Final Budget					1.0000	(5,520.00)	(5,520.00)	
	Jeff Spady - Lower Lobby roof repair - CUT								
	Final Budget Totals							\$0.00	
56 10	Cont Serv Contracts and Agreements	11,990.13	9,370.57	11,231.19	10,437.90	17,349.00	17,349.00	43,350.00	43,350.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	2,091.00	2,091.00	
	Access Controls - Brady								
	Final Budget					1.0000	350.00	350.00	
	ATS Annual Maintenance								
	Final Budget					12.0000	30.00	360.00	
	Burglar alarm - Brady								
	Final Budget					1.0000	432.00	432.00	
	Door Contacts - Brady								



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 02 - Administration									
Sub Department 01 - Clayton Center									
<i>Contractual Services</i>									
Final Budget	Elevator inspection Dept of Labor					1.0000	200.00	200.00	
Final Budget	Elevator PM service per month					12.0000	160.00	1,920.00	
Final Budget	Generator PM services @ \$200 & \$400					1.0000	600.00	600.00	
Final Budget	Johnson Controls/Simplex Fire alarm PM service					1.0000	5,381.00	5,381.00	
Final Budget	Manlift inspection					2.0000	150.00	300.00	
Final Budget	Motion Detectors - Brady					1.0000	150.00	150.00	
Final Budget	NC Dept of Labor Boiler Inspection					3.0000	50.00	150.00	
Final Budget	Once per 5 year Sprinkler / Life Safety inspection					1.0000	2,650.00	2,650.00	
Final Budget	Southern Piping Chiller PM service 2X per year					2.0000	1,500.00	3,000.00	
Final Budget	Southern Piping gas boiler PM service 2X per year					2.0000	550.00	1,100.00	
Final Budget	Southern Piping HVAC PM service					1.0000	1,400.00	1,400.00	
Final Budget	Termite Contract					1.0000	4,995.00	4,995.00	
Final Budget	Video Surveillance - Brady					1.0000	16,871.00	16,871.00	
Final Budget	Water treatment / chiller					1.0000	500.00	500.00	
Final Budget	Wood Pest Control per month					12.0000	75.00	900.00	
							Final Budget Totals	\$43,350.00	
56 11	Cont Serv Contract Services	9,572.74	8,820.00	6,615.00	.00	.00	.00	.00	.00
56 50	Cont Serv Equipment Rental	.00	1,196.25	.00	.00	.00	.00	1,000.00	1,000.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Misc. Equip Rental					1.0000	1,000.00	1,000.00	
							Final Budget Totals	\$1,000.00	
	<i>Contractual Services Totals</i>	\$49,280.75	\$40,752.82	\$17,846.19	\$10,437.90	\$17,349.00	\$17,349.00	\$44,350.00	\$44,350.00
<i>Operating Expenses</i>									
52 10	Op Exp Utility Exp - Town Electricity	69,623.10	70,649.66	76,064.44	78,125.13	80,554.00	72,852.00	80,544.00	80,544.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	3% rate increase					12.0000	196.00	2,352.00	
Final Budget	4.5 yr avg per month					12.0000	6,516.00	78,192.00	
							Final Budget Totals	\$80,544.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 02 - Administration								
	Sub Department 01 - Clayton Center								
	Operating Expenses								
52 11	Op Exp Utility Exp - Town W/S	6,050.81	5,212.77	4,313.66	6,721.45	5,052.00	5,052.00	5,568.00	5,568.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	464.00	5,568.00	
								Final Budget Totals	\$5,568.00
52 12	Op Exp Utility Exp - Other	10,113.21	7,222.08	8,368.45	11,243.63	9,740.00	10,592.00	9,740.00	9,740.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					12.0000	770.00	9,240.00	
								Final Budget Totals	\$9,740.00
52 15	Op Exp Telephone Exp - Buildings	4,934.93	.00	.00	.00	.00	.00	.00	.00
52 37	Op Exp Maint and Repair - Buildings	27,079.19	35,298.19	64,767.03	79,593.79	115,000.00	24,450.00	75,250.00	75,250.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	15,150.00	15,150.00	
	Final Budget					1.0000	3,000.00	3,000.00	
	Final Budget					1.0000	4,000.00	4,000.00	
	Final Budget					1.0000	12,500.00	12,500.00	
	Final Budget					1.0000	32,000.00	32,000.00	
	Final Budget					1.0000	(32,000.00)	(32,000.00)	
	Final Budget					1.0000	8,000.00	8,000.00	
	Final Budget					1.0000	30,000.00	30,000.00	
	Final Budget					1.0000	2,600.00	2,600.00	
								Final Budget Totals	\$75,250.00
52 38	Op Exp Maint and Repair - Grounds	3,461.70	182.50	1,180.00	5,374.12	750.00	1,500.00	500.00	500.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 02 - Administration									
Sub Department 01 - Clayton Center									
<i>Operating Expenses</i>									
52 60	Op Exp Equipment Purchase	.00	.00	1,330.00	5,218.24	5,230.00	200.00	1,200.00	1,200.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	100.00	200.00	
	Final Budget					1.0000	1,000.00	1,000.00	
						Final Budget Totals		\$1,200.00	
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	.00	.00	140.00	140.00	140.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					140.0000	1.00	140.00	
						Final Budget Totals		\$140.00	
<i>Operating Expenses Totals</i>		\$121,262.94	\$118,565.20	\$156,023.58	\$186,276.36	\$216,326.00	\$114,786.00	\$172,942.00	\$172,942.00
<i>Capital Outlay</i>									
58 00	Cap Out Capital Projects	.00	.00	90,357.98	206,202.21	60,000.00	.00	.00	.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	32,000.00	32,000.00	
	Final Budget					1.0000	(32,000.00)	(32,000.00)	
	Final Budget					1.0000	8,000.00	8,000.00	
	Final Budget					1.0000	(8,000.00)	(8,000.00)	
						Final Budget Totals		\$0.00	
58 03	Cap Out Furniture Fixtures and Equipment	.00	.00	.00	.00	.00	.00	10,000.00	10,000.00
58 50	Cap Out Capital Outlay	.00	391,547.60	10,293.07	.00	60,000.00	650,000.00	334,000.00	75,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	15,000.00	15,000.00	
	Final Budget					1.0000	10,000.00	10,000.00	
	Final Budget					1.0000	24,000.00	24,000.00	
	Final Budget					1.0000	85,000.00	85,000.00	
	Final Budget					1.0000	100,000.00	100,000.00	
	Final Budget					1.0000	(4,000.00)	(4,000.00)	
	Final Budget					1.0000	4,000.00	4,000.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 02 - Administration									
Sub Department 01 - Clayton Center									
Capital Outlay									
Final Budget	Lombard Construction for Probation/Parole Space					1.0000	75,000.00	75,000.00	
Final Budget	Lombard Demo for Clayton Center					1.0000	25,000.00	25,000.00	
Final Budget	REDUCE - Keep Furnishings for Eng, Planning, Insp, PW					1.0000	(259,000.00)	(259,000.00)	
Final Budget	Town Hall Parking Lot Expansion					1.0000	500,000.00	500,000.00	
Final Budget	Town Hall Parking Lot Expansion - MOVE to Capital Project Fund					1.0000	(500,000.00)	(500,000.00)	
							Final Budget Totals	\$75,000.00	
	Capital Outlay Totals	\$0.00	\$391,547.60	\$100,651.05	\$206,202.21	\$120,000.00	\$650,000.00	\$344,000.00	\$85,000.00
Miscellaneous									
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(97,834.00)	(97,834.00)
59 98	Misc Support Services - W/S Fund	(10,191.00)	(11,655.28)	(23,698.08)	(19,253.04)	(9,249.00)	(9,249.00)	.00	.00
59 99	Misc Support Services - Electric Fund	(7,279.00)	(8,325.20)	(16,926.96)	(13,752.00)	(6,607.00)	(6,607.00)	.00	.00
	Miscellaneous Totals	(\$17,470.00)	(\$19,980.48)	(\$40,625.04)	(\$33,005.04)	(\$15,856.00)	(\$15,856.00)	(\$97,834.00)	(\$97,834.00)
Sub Department 01 - Clayton Center Totals		\$153,073.69	\$530,885.14	\$233,895.78	\$369,911.43	\$337,819.00	\$766,279.00	\$463,458.00	\$204,458.00
Division 02 - Administration Totals		\$600,798.55	\$999,317.71	\$667,794.14	\$814,797.69	\$968,627.00	\$1,116,615.00	\$980,428.00	\$721,428.00
Department 40 - General Government Totals		\$600,798.55	\$999,317.71	\$667,794.14	\$814,797.69	\$968,627.00	\$1,116,615.00	\$980,428.00	\$721,428.00
Fund 100 - GF Totals		\$600,798.55	\$999,317.71	\$667,794.14	\$814,797.69	\$968,627.00	\$1,116,615.00	\$980,428.00	\$721,428.00
Net Grand Totals		\$600,798.55	\$999,317.71	\$667,794.14	\$814,797.69	\$968,627.00	\$1,116,615.00	\$980,428.00	\$721,428.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: General Government
Division: Human Resources**

2018-2019 Major Accomplishments	Related Council Goal
•Hiring of Parks and Recreation Director	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Promotion of Rich Cappola to PW Director	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Hired Kimberly Lazar, HR Analyst	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Updated Personnel Policy	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Employee Engagement Survey	Think Happy, Helpful, Professional Workforce. Think Opportunity.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019- 2020	Related Council Goal
N/A	N/A	N/A	N/A



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 04 - Human Resources									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	117,241.75	168,551.40	191,447.10	200,323.75	200,808.00	205,562.00	241,426.00	241,426.00
50 02	Salaries Part-time	8,564.51	.00	.00	.00	.00	.00	2.00	2.00
50 021	Salaries Part-time w/Benefits	.00	980.57	.00	.00	.00	.00	.00	.00
50 50	Salaries Cashout	2,529.63	1,356.31	1,842.96	1,842.96	1,767.00	1,843.00	1,843.00	1,843.00
	<i>Personnel - Salaries Totals</i>	\$128,335.89	\$170,888.28	\$193,290.06	\$202,166.71	\$202,575.00	\$207,405.00	\$243,271.00	\$243,271.00
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	3,050.00	3,100.00	3,300.00	3,500.00	3,400.00	3,400.00	3,600.00	3,600.00
51 10	Benefits FICA	9,797.46	13,269.52	14,731.39	15,506.04	15,758.00	16,127.00	18,885.00	18,885.00
51 11	Benefits Group Insurance - Health	8,225.34	15,184.94	16,464.09	12,777.02	15,290.00	16,681.00	20,615.00	20,615.00
51 15	Benefits Life Insurance	715.97	1,039.21	1,126.89	1,233.03	835.00	1,263.00	550.00	550.00
51 20	Benefits Retirement - General Employees	8,429.70	11,585.02	14,162.93	15,293.83	15,830.00	16,198.00	21,894.00	21,894.00
51 30	Benefits 401K - General Employees	4,897.98	6,920.26	7,866.27	8,226.58	8,245.00	8,432.00	9,875.00	9,875.00
	<i>Personnel - Benefits Totals</i>	\$35,116.45	\$51,098.95	\$57,651.57	\$56,536.50	\$59,358.00	\$62,101.00	\$75,419.00	\$75,419.00
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	12,406.30	16,343.97	29,608.09	45,006.03	27,100.00	20,000.00	43,455.00	43,455.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	6,055.00	6,055.00	
	Final Budget					1.0000	15,000.00	15,000.00	
	Final Budget					1.0000	22,400.00	22,400.00	
							Final Budget Totals	\$43,455.00	
56 10	Cont Serv Contracts and Agreements	.00	.00	.00	.00	300.00	300.00	300.00	300.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	300.00	300.00	
							Final Budget Totals	\$300.00	
56 11	Cont Serv Contract Services	12,986.50	20,448.00	17,508.20	26,731.47	29,168.00	29,198.00	30,722.00	30,722.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	1,100.00	13,200.00	
	Final Budget					1.0000	6,787.00	6,787.00	
	Final Budget					1.0000	1,070.00	1,070.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	40 - General Government								
Division	04 - Human Resources								
<i>Contractual Services</i>									
Final Budget	Flipping Book Maintenance - CUT					1.0000	(1,070.00)	(1,070.00)	
Final Budget	FSA Administration					12.0000	200.00	2,400.00	
Final Budget	NEOGOV License subscription					1.0000	6,535.00	6,535.00	
Final Budget	NWS eEmployee maintenance fee					1.0000	1,800.00	1,800.00	
	Final Budget Totals							\$30,722.00	
56 40	Cont Serv Pre-employment Screening	2,972.00	4,196.00	7,679.00	3,899.00	4,451.00	4,451.00	4,000.00	4,000.00
<i>Budget Transactions</i>									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	Background Checks for Retiring positions					1.0000	425.00	425.00	
Final Budget	Pre employment background checks					50.0000	35.00	1,750.00	
Final Budget	Pre-employment drug screen					50.0000	36.50	1,825.00	
	Final Budget Totals							\$4,000.00	
	<i>Contractual Services Totals</i>	\$28,364.80	\$40,987.97	\$54,795.29	\$75,636.50	\$61,019.00	\$53,949.00	\$78,477.00	\$78,477.00
<i>Operating Expenses</i>									
52 00	Op Exp Copy Expense	.00	.00	.00	.00	350.00	350.00	350.00	350.00
<i>Budget Transactions</i>									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	Copy expense					1.0000	350.00	350.00	
	Final Budget Totals							\$350.00	
52 01	Op Exp Postage and Shipping Expense	.00	.00	.00	.00	100.00	225.00	225.00	225.00
<i>Budget Transactions</i>									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	Postage					1.0000	225.00	225.00	
	Final Budget Totals							\$225.00	
52 16	Op Exp Telephone Exp - Mobile	1,089.55	1,091.99	1,092.09	1,093.68	1,094.00	1,094.00	938.00	938.00
<i>Budget Transactions</i>									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	AC Safety Officer					12.0000	38.01	456.00	
Final Budget	MP Safety Officer					12.0000	40.16	481.92	
	Final Budget Totals							\$937.92	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 04 - Human Resources								
	Operating Expenses								
52 25	Op Exp Advertising Expense	2,598.63	1,324.00	2,342.00	443.00	550.00	550.00	1,000.00	1,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Advertising					1.0000	1,000.00	1,000.00	
								Final Budget Totals	\$1,000.00
52 26	Op Exp Training and Travel	808.59	2,068.56	4,816.24	3,728.23	3,650.00	3,650.00	5,250.00	5,250.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Introduction to Public Employment Law					1.0000	850.00	850.00	
	Final Budget NC Safety Conference					1.0000	100.00	100.00	
	Final Budget OSHA Construction Outreach Trainer					1.0000	1,400.00	1,400.00	
	Final Budget Other Safety Officer Training					1.0000	200.00	200.00	
	Final Budget Other Safety Officer Training - CUT					1.0000	(200.00)	(200.00)	
	Final Budget Public Personnel Update					2.0000	200.00	400.00	
	Final Budget Tyler Technologies Conference					1.0000	2,500.00	2,500.00	
								Final Budget Totals	\$5,250.00
52 27	Op Exp Local Mileage	.00	42.53	429.73	140.91	150.00	150.00	200.00	200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Local Mileage					1.0000	300.00	300.00	
	Final Budget Local Mileage - REDUCE					1.0000	(100.00)	(100.00)	
								Final Budget Totals	\$200.00
52 35	Op Exp Maint and Repair - Equipment	.00	.00	.00	.00	200.00	200.00	200.00	200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Maintenance & Repair - Equipment					1.0000	200.00	200.00	
								Final Budget Totals	\$200.00
52 36	Op Exp Maint and Repair - Vehicles	197.16	30.06	181.81	75.59	300.00	300.00	300.00	300.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Maintenance & Repair - Vehicles					1.0000	300.00	300.00	
								Final Budget Totals	\$300.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 04 - Human Resources								
	Operating Expenses								
52 50	Op Exp Contracted Vehicle Service	.00	.00	.00	.00	150.00	150.00	150.00	150.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Misc.					1.0000	150.00	150.00	
							Final Budget Totals	\$150.00	
52 52	Op Exp Fuel	890.79	248.66	179.69	237.58	300.00	750.00	300.00	300.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Fuel					1.0000	450.00	450.00	
	Final Budget Fuel - REDUCE					1.0000	(150.00)	(150.00)	
							Final Budget Totals	\$300.00	
52 60	Op Exp Equipment Purchase	987.59	40.02	155.00	878.99	725.00	725.00	220.00	220.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Chromecast for TV					1.0000	70.00	70.00	
	Final Budget Misc.					1.0000	150.00	150.00	
	Final Budget Second monitors (Kimberly & Jeffra)					2.0000	200.00	400.00	
	Final Budget Second monitors - COVERED IN IT BUDGET					2.0000	(200.00)	(400.00)	
	Final Budget TV Screen for HR Office (includes mounting brackets & wires)					1.0000	600.00	600.00	
	Final Budget TV Screen for HR Office - MOVE TO CAPITAL OUTLAY					1.0000	(600.00)	(600.00)	
							Final Budget Totals	\$220.00	
52 62	Op Exp Dues and Subscriptions	1,104.00	1,969.00	1,644.00	1,784.00	2,100.00	2,100.00	3,170.00	3,170.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget FLSA - BLR					1.0000	1,195.00	1,195.00	
	Final Budget governmentjobs.com - annual subscription					1.0000	1,125.00	1,125.00	
	Final Budget MidState Safety Council					1.0000	35.00	35.00	
	Final Budget National Safety Council					1.0000	550.00	550.00	
	Final Budget NCALGESO					1.0000	35.00	35.00	
	Final Budget OSHA REGS					1.0000	50.00	50.00	
	Final Budget SHRM membership					1.0000	180.00	180.00	
							Final Budget Totals	\$3,170.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund **100 - GF**
 Department **40 - General Government**
 Division **04 - Human Resources**
 Operating Expenses

52 70	Op Exp Safety	1,636.19	4,046.97	6,039.94	5,869.83	13,866.00	13,866.00	8,744.00	8,744.00
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	AED Trainer replacement pads			1.0000	32.00	32.00			
Final Budget	BAT Calibration gas			1.0000	80.00	80.00			
Final Budget	BAT Sensor replacement			1.0000	150.00	150.00			
Final Budget	Drug and Alcohol Testing - post accident			6.0000	36.50	219.00			
Final Budget	Drug and Alcohol Testing - random			68.0000	36.50	2,482.00			
Final Budget	Fire extinguisher annual inspections			1.0000	2,500.00	2,500.00			
Final Budget	First Aid student workbooks/certificates			50.0000	15.00	750.00			
Final Budget	First aid supplies			1.0000	500.00	500.00			
Final Budget	Gloves, disinfectant wipes/CPR supplies			1.0000	70.00	70.00			
Final Budget	Hepatitis B Vaccines			5.0000	240.00	1,200.00			
Final Budget	Misc - training aids (props)			1.0000	200.00	200.00			
Final Budget	OSHA 10 hour training supplies			1.0000	60.00	60.00			
Final Budget	Replacement fire extinguishers			1.0000	500.00	500.00			
Final Budget Totals							\$8,743.00		

52 72	Op Exp Uniform Purchase	.00	251.69	129.40	51.00	380.00	380.00	600.00	600.00
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	Shirts - safety officer			8.0000	35.00	280.00			
Final Budget	Shoes - safety			1.0000	120.00	120.00			
Final Budget	Staff shirts - HR			4.0000	50.00	200.00			
Final Budget Totals							\$600.00		

52 85	Op Exp Departmental Supplies	667.67	1,678.32	1,204.37	1,262.60	1,400.00	1,610.00	2,520.00	2,520.00
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	Misc departmental supplies			1.0000	1,100.00	1,100.00			
Final Budget	Misc supplies (frames, etc) for November TOC employees exhibit			1.0000	1,300.00	1,300.00			
Final Budget	OSHA 10 hour student cards			15.0000	8.00	120.00			
Final Budget Totals							\$2,520.00		



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 04 - Human Resources								
	Operating Expenses								
53 01	Op Exp Insurance Deductible	14,834.88	19,194.71	8,905.56	7,295.73	7,500.00	7,500.00	7,500.00	7,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Insurance Deductible					1.0000	7,500.00	7,500.00	
								Final Budget Totals	\$7,500.00
53 02	Op Exp Unemployment Insurance	29,035.77	2,480.30	5,496.08	5,254.21	1,713.00	2,500.00	2,500.00	2,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget June 30, 2019 Taxable Wages Contingency					97,478.0000	.01	974.78	
	Final Budget June 30, 2019 Taxable Wages Estimate					5,793,321.0000	.01	57,933.21	
	Final Budget Reserve Beginning Balance					1.0000	(56,408.00)	(56,408.00)	
								Final Budget Totals	\$2,499.99
53 03	Op Exp Worker's Compensation Insurance	163.17	764.47	1,119.70	988.43	1,880.00	923.00	865.00	865.00
53 05	Op Exp Employee In Service Training	.00	.00	.00	2,988.38	1,950.00	1,950.00	6,000.00	6,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Drug & Alcohol Reasonable Suspicion Training					1.0000	500.00	500.00	
	Final Budget Drug & Alcohol Reasonable Suspicion Training - CUT					1.0000	(500.00)	(500.00)	
	Final Budget Effective Management Principles					2.0000	3,000.00	6,000.00	
								Final Budget Totals	\$6,000.00
53 99	Op Exp Miscellaneous Expense	.00	8.95	3,235.50	.00	.00	.00	.00	.00
	Operating Expenses Totals	\$54,013.99	\$35,240.23	\$36,971.11	\$32,092.16	\$38,358.00	\$38,973.00	\$41,032.00	\$41,032.00
	Programs								
54 15	Programs Special Events	2,366.86	3,249.81	4,685.74	4,388.41	6,800.00	6,800.00	8,500.00	8,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Employee Appreciation					10.0000	300.00	3,000.00	
	Final Budget Employee Banquet - Winter					1.0000	3,000.00	3,000.00	
	Final Budget Retirement events (Parker, Coley, Whitley, Franson & Medlin)					5.0000	500.00	2,500.00	
								Final Budget Totals	\$8,500.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 40 - General Government									
Division 04 - Human Resources									
Programs									
54 17	Programs Benefit Programs	5,696.23	9,672.71	8,494.46	10,558.41	13,450.00	13,450.00	14,100.00	14,100.00
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Employee Assessment Centers					3.0000	750.00	2,250.00	
Final Budget	Employee certifications					7.0000	250.00	1,750.00	
Final Budget	Employee of the Year award including plaques					1.0000	350.00	350.00	
Final Budget	Employee Recognition; retirements; weddings, births, etc					1.0000	1,800.00	1,800.00	
Final Budget	Lunch for new employee orientations (on site)					12.0000	50.00	600.00	
Final Budget	Misc.					1.0000	200.00	200.00	
Final Budget	New Employee Orientation					1.0000	150.00	150.00	
Final Budget	Service Awards					1.0000	3,000.00	3,000.00	
Final Budget	Tuition assistance					4.0000	1,000.00	4,000.00	
							Final Budget Totals	\$14,100.00	
54 18	Programs Employee Wellness	22,557.99	18,605.91	7,831.08	3,440.07	3,350.00	3,350.00	2,450.00	2,450.00
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Healthy Heart Breakfast					1.0000	700.00	700.00	
Final Budget	Misc					1.0000	100.00	100.00	
Final Budget	Smoking cessation reimbursements					5.0000	150.00	750.00	
Final Budget	Thank You lunch for Wellness Committee					1.0000	150.00	150.00	
Final Budget	Weight Management Reimbursements					5.0000	150.00	750.00	
							Final Budget Totals	\$2,450.00	
	<i>Programs Totals</i>	\$30,621.08	\$31,528.43	\$21,011.28	\$18,386.89	\$23,600.00	\$23,600.00	\$25,050.00	\$25,050.00
<i>Miscellaneous</i>									
59 07	Misc Workforce Transition Expense	.00	4,065.60	.00	.00	.00	.00	.00	.00
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(15,624.00)	(15,624.00)
59 98	Misc Support Services - W/S Fund	(27,312.00)	(39,707.38)	(31,278.96)	(34,971.96)	.00	(37,723.00)	(44,640.00)	(44,640.00)
59 99	Misc Support Services - Electric Fund	(17,672.00)	(27,073.22)	(20,332.08)	(22,732.08)	.00	(26,406.00)	(31,248.00)	(31,248.00)
	<i>Miscellaneous Totals</i>	(\$44,984.00)	(\$62,715.00)	(\$51,611.04)	(\$57,704.04)	\$0.00	(\$64,129.00)	(\$91,512.00)	(\$91,512.00)
	Division 04 - Human Resources Totals	\$231,468.21	\$267,028.86	\$312,108.27	\$327,114.72	\$384,910.00	\$321,899.00	\$371,737.00	\$371,737.00
	Department 40 - General Government Totals	\$231,468.21	\$267,028.86	\$312,108.27	\$327,114.72	\$384,910.00	\$321,899.00	\$371,737.00	\$371,737.00
	Fund 100 - GF Totals	\$231,468.21	\$267,028.86	\$312,108.27	\$327,114.72	\$384,910.00	\$321,899.00	\$371,737.00	\$371,737.00
	Net Grand Totals	\$231,468.21	\$267,028.86	\$312,108.27	\$327,114.72	\$384,910.00	\$321,899.00	\$371,737.00	\$371,737.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: General Government
Division: Legal**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 06 - Legal								
	Contractual Services								
56 31	Cont Serv Retainer Fees	10,468.72	14,158.52	11,857.69	15,120.65	12,000.00	12,000.00	12,000.00	12,000.00
56 32	Cont Serv Document Fees	416.32	.00	.00	.00	.00	.00	.00	.00
56 33	Cont Serv Miscellaneous Legal Fees	104,759.51	272,008.37	248,254.50	409,159.75	250,000.00	250,000.00	289,000.00	289,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	250,000.00	250,000.00	
	Final Budget					1.0000	30,000.00	30,000.00	
	Final Budget					1.0000	(20,000.00)	(20,000.00)	
	Final Budget					1.0000	29,000.00	29,000.00	
							Final Budget Totals	\$289,000.00	
	<i>Contractual Services Totals</i>	\$115,644.55	\$286,166.89	\$260,112.19	\$424,280.40	\$262,000.00	\$262,000.00	\$301,000.00	\$301,000.00
	<i>Miscellaneous</i>								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(5,955.00)	(5,955.00)
59 98	Misc Support Services - W/S Fund	(16,575.00)	(33,300.00)	(16,050.00)	(31,800.00)	.00	(39,300.00)	(51,341.00)	(51,341.00)
59 99	Misc Support Services - Electric Fund	(16,575.00)	(33,300.00)	(16,050.00)	(31,800.00)	.00	(39,300.00)	(19,838.00)	(19,838.00)
	<i>Miscellaneous Totals</i>	(\$33,150.00)	(\$66,600.00)	(\$32,100.00)	(\$63,600.00)	\$0.00	(\$78,600.00)	(\$77,134.00)	(\$77,134.00)
	Division 06 - Legal Totals	\$82,494.55	\$219,566.89	\$228,012.19	\$360,680.40	\$262,000.00	\$183,400.00	\$223,866.00	\$223,866.00
	Department 40 - General Government Totals	\$82,494.55	\$219,566.89	\$228,012.19	\$360,680.40	\$262,000.00	\$183,400.00	\$223,866.00	\$223,866.00
	Fund 100 - GF Totals	\$82,494.55	\$219,566.89	\$228,012.19	\$360,680.40	\$262,000.00	\$183,400.00	\$223,866.00	\$223,866.00
	Net Grand Totals	\$82,494.55	\$219,566.89	\$228,012.19	\$360,680.40	\$262,000.00	\$183,400.00	\$223,866.00	\$223,866.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: General Government
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 40 - General Government								
	Division 95 - Capital Outlay								
	<i>Capital Outlay</i>								
58 00	Cap Out Capital Projects	150,508.34	.00	.00	.00	.00	.00	.00	.00
58 03	Cap Out Furniture Fixtures and Equipment	.00	.00	.00	20,735.84	.00	.00	.00	.00
58 50	Cap Out Capital Outlay	.00	.00	.00	.00	.00	.00	18,390.00	18,390.00
	<i>Capital Outlay Totals</i>	<u>\$150,508.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,735.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$18,390.00</u>	<u>\$18,390.00</u>
	<i>Miscellaneous</i>								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(375.00)	(375.00)
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	.00	.00	(3,233.00)	(3,233.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	.00	.00	(1,249.00)	(1,249.00)
	<i>Miscellaneous Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$4,857.00)</u>	<u>(\$4,857.00)</u>
	Division 95 - Capital Outlay Totals	<u>\$150,508.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,735.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$13,533.00</u>	<u>\$13,533.00</u>
	Department 40 - General Government Totals	<u>\$150,508.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,735.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$13,533.00</u>	<u>\$13,533.00</u>
	Fund 100 - GF Totals	<u>\$150,508.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,735.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$13,533.00</u>	<u>\$13,533.00</u>
	Net Grand Totals	<u>\$150,508.34</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,735.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$13,533.00</u>	<u>\$13,533.00</u>

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: General Fund
Division: Special Appropriations**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 40 - General Government								
	Division 99 - Special Appropriations								
	Operating Expenses								
53 23	Op Exp Citizen Boards	11,698.98	15,598.75	16,705.00	14,352.82	.00	25,000.00	25,000.00	25,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Public Art Advisory Board General Admin Support					1.0000	500.00	500.00	
	Final Budget Public Art Projects					1.0000	24,000.00	24,000.00	
	Final Budget Public Art Projects Marketing Materials					1.0000	500.00	500.00	
						Final Budget Totals		\$25,000.00	
	Operating Expenses Totals	\$11,698.98	\$15,598.75	\$16,705.00	\$14,352.82	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00
	Special Appropriations								
55 20	Spec App Economic Development	23,035.00	11,960.00	.00	.00	.00	.00	.00	.00
55 35	Spec App Cultural Arts	10,000.00	10,000.00	20,000.00	20,000.00	.00	20,000.00	20,000.00	20,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Cultural Arts Grants					1.0000	20,000.00	20,000.00	
						Final Budget Totals		\$20,000.00	
55 40	Spec App Miscellaneous	.00	.00	25,000.00	.00	.00	.00	.00	.00
	Special Appropriations Totals	\$33,035.00	\$21,960.00	\$45,000.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00
	Division 99 - Special Appropriations Totals	\$44,733.98	\$37,558.75	\$61,705.00	\$34,352.82	\$0.00	\$45,000.00	\$45,000.00	\$45,000.00
	Department 40 - General Government Totals	\$44,733.98	\$37,558.75	\$61,705.00	\$34,352.82	\$0.00	\$45,000.00	\$45,000.00	\$45,000.00
	Fund 100 - GF Totals	\$44,733.98	\$37,558.75	\$61,705.00	\$34,352.82	\$0.00	\$45,000.00	\$45,000.00	\$45,000.00
	Net Grand Totals	\$44,733.98	\$37,558.75	\$61,705.00	\$34,352.82	\$0.00	\$45,000.00	\$45,000.00	\$45,000.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Finance
Division:**

Finance Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$236,163.70	\$247,480.82	\$294,752.11	\$314,385.93	\$348,208.00	\$373,115.00	\$411,203.00	\$411,203.00
Benefits - Personnel - Benefits	\$72,899.90	\$80,484.68	\$95,990.99	\$93,947.03	\$114,048.00	\$125,001.00	\$138,783.00	\$138,783.00
Contract Serv - Contractual Services	\$237,010.26	\$330,432.71	\$302,619.16	\$311,166.01	\$349,221.00	\$335,995.00	\$373,626.00	\$373,626.00
Op Exp - Operating Expenses	\$16,003.51	\$16,510.54	\$21,749.24	\$17,496.96	\$30,728.00	\$36,353.00	\$25,153.00	\$25,153.00
Cap Outlay - Capital Outlay	\$27,944.42	\$0.00	\$0.00	\$34,243.64	\$0.00	\$0.00	\$0.00	\$0.00
Misc - Miscellaneous	(\$156,865.00)	(\$218,404.42)	(\$264,618.96)	(\$378,506.88)	(\$312,381.00)	(\$312,381.00)	(\$170,753.00)	(\$170,753.00)
Fund Total: GF	(\$433,156.79)	(\$456,504.33)	(\$450,492.54)	(\$392,732.69)	(\$529,824.00)	(\$558,083.00)	(\$778,012.00)	(\$778,012.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$433,156.79	\$456,504.33	\$450,492.54	\$392,732.69	\$529,824.00	\$558,083.00	\$778,012.00	\$778,012.00
Net Grand Totals:	(\$433,156.79)	(\$456,504.33)	(\$450,492.54)	(\$392,732.69)	(\$529,824.00)	(\$558,083.00)	(\$778,012.00)	(\$778,012.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Financial Services
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
•GFOA Financial Reporting Award	Think Town Finances. Think Responsibility.
	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Implemented electronic record keeping for vendor invoices and employee payroll files via Tyler Content Manager	Think Town Finances. Think Responsibility.
	Think Happy, Helpful, Professional Workforce. Think Opportunity.
	Think Communication & Partnerships. Think Collaboration.
•Successful overhaul of Town Cafeteria Plan in NWS	Think Town Finances. Think Responsibility.
	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Complete groundwork for GO Bond Referendum and AMI Financing	Think Town Finances. Think Responsibility.
	Think Communication & Partnerships. Think Collaboration.
	Think Safe, Clean, Engaged. Think Community

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	•Ongoing transition of duties from Finance Director to Staff Accountant	\$0	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	•Conduct town-wide purchasing training	\$0	Think Town Finances. Think Responsibility.

Program or Service Change	•Implement Time Off Requests in NWS	\$0	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change			Think Town Finances. Think Responsibility.
Program or Service Change	•Utilize Business Analytics to create ad hoc reports	\$0	Think Town Finances. Think Responsibility.
Program or Service Change			Think Communication & Partnerships. Think Collaboration.
Program or Service Change	•Implementation of Tyler CAFR Builder	\$0	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change			Think Town Finances. Think Responsibility.
Program or Service Change			Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: To Ensure the Town’s Financial Stability

Goal: Timely Payment of Liabilities

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
•Process 95% or more of invoices received by the payment due date.	95%	94.1%	95.9%
•Remit 99% or more of payroll taxes, 401K, and retirement contributions by due date.	100%	100%	100%

Goal: Prioritize Reporting in NWS

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
•Record 95% or more of shared revenue distributions in NWS within 2 business days of receipt.	95%	90%	90%
•Process 98% or more of invoices associated with its correct PO.	98%	95%	97%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 41 - Financial Services								
	Division 02 - Administration								
	Personnel - Salaries								
50 00	Salaries Full-time	178,735.09	187,179.62	197,684.20	207,555.58	242,791.00	263,055.00	284,253.00	284,253.00
	<i>Personnel - Salaries Totals</i>	<i>\$178,735.09</i>	<i>\$187,179.62</i>	<i>\$197,684.20</i>	<i>\$207,555.58</i>	<i>\$242,791.00</i>	<i>\$263,055.00</i>	<i>\$284,253.00</i>	<i>\$284,253.00</i>
	Personnel - Benefits								
51 00	Benefits Longevity	1,900.00	2,200.00	2,500.00	2,800.00	3,100.00	3,100.00	3,400.00	3,400.00
51 10	Benefits FICA	13,091.73	13,624.71	14,500.26	15,294.99	18,811.00	20,362.00	22,007.00	22,007.00
51 11	Benefits Group Insurance - Health	18,666.62	23,358.84	22,382.43	17,399.07	27,256.00	31,077.00	32,734.00	32,734.00
51 15	Benefits Life Insurance	1,103.38	1,153.06	1,160.73	1,279.63	970.00	1,619.00	731.00	731.00
51 20	Benefits Retirement - General Employees	12,615.78	12,692.59	14,479.74	15,701.69	18,962.00	20,545.00	25,582.00	25,582.00
51 30	Benefits 401K - General Employees	7,228.75	7,575.08	8,007.36	8,414.26	9,866.00	10,647.00	11,506.00	11,506.00
	<i>Personnel - Benefits Totals</i>	<i>\$54,606.26</i>	<i>\$60,604.28</i>	<i>\$63,030.52</i>	<i>\$60,889.64</i>	<i>\$78,965.00</i>	<i>\$87,350.00</i>	<i>\$95,960.00</i>	<i>\$95,960.00</i>
	Contractual Services								
56 00	Cont Serv Professional Services	40,529.00	113,834.47	74,351.28	72,043.42	73,000.00	73,300.00	57,155.00	57,155.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	30,000.00	30,000.00	
	Final Budget					1.0000	9,700.00	9,700.00	
	Final Budget					1.0000	(9,700.00)	(9,700.00)	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	650.00	650.00	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	505.00	505.00	
								<u>\$57,155.00</u>	
	Final Budget Totals								
56 10	Cont Serv Contracts and Agreements	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	500.00	6,000.00	
								<u>\$6,000.00</u>	
	Final Budget Totals								
56 20	Cont Serv Tax Collection Service	189,796.26	209,913.24	221,476.89	231,065.35	265,000.00	251,451.00	307,886.00	307,886.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					.0200	13,639,788.00	272,795.76	
	Final Budget					12.0000	4,100.00	49,200.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 41 - Financial Services								
	Division 02 - Administration								
	Contractual Services								
	Final Budget					.0200	(705,506.00)	(14,110.12)	
	Reduce Tax Rate to .55								
	Final Budget Totals							\$307,885.64	
56 50	Cont Serv Equipment Rental	.00	.00	140.13	981.30	1,229.00	1,052.00	1,272.00	1,272.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	106.00	1,272.00	
	Konica Minolta Copier								
	Final Budget Totals							\$1,272.00	
	Contractual Services Totals	\$236,325.26	\$329,747.71	\$301,968.30	\$310,090.07	\$345,229.00	\$331,803.00	\$372,313.00	\$372,313.00
	Operating Expenses								
52 00	Op Exp Copy Expense	.00	.00	168.52	761.44	1,101.00	1,101.00	1,101.00	1,101.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	91.75	1,101.00	
	Milner Copy Expense								
	Final Budget Totals							\$1,101.00	
52 01	Op Exp Postage and Shipping Expense	2,466.70	1,864.10	129.15	1,879.22	2,500.00	2,500.00	2,500.00	2,500.00
52 16	Op Exp Telephone Exp - Mobile	.00	.00	.00	.00	.00	.00	482.00	482.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	40.16	481.92	
	Finance Director								
	Final Budget Totals							\$481.92	
52 26	Op Exp Training and Travel	2,117.60	4,316.24	5,353.18	3,847.12	6,000.00	6,000.00	4,950.00	4,950.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
	Contingency								
	Final Budget					2.0000	750.00	1,500.00	
	NCGFOA Certification Courses								
	Final Budget					1.0000	(750.00)	(750.00)	
	NCGFOA Certification Courses - REDUCE								
	Final Budget					1.0000	1,200.00	1,200.00	
	NCGFOA Summer Conference - 2019								
	Final Budget					1.0000	2,500.00	2,500.00	
	Tyler Connect Conference - Spring 2020								
	Final Budget Totals							\$4,950.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 41 - Financial Services								
	Division 02 - Administration								
	Operating Expenses								
52 27	Op Exp Local Mileage	250.49	38.34	36.72	.00	75.00	81.00	90.00	90.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Finance Director					155.0000	.58	89.90	
							Final Budget Totals	\$89.90	
52 60	Op Exp Equipment Purchase	62.21	.00	.00	486.07	.00	.00	.00	.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Finance Director Cell Phone					1.0000	200.00	200.00	
	Final Budget Finance Director Cell Phone - CUT					1.0000	(200.00)	(200.00)	
							Final Budget Totals	\$0.00	
52 62	Op Exp Dues and Subscriptions	1,175.36	318.92	489.00	571.00	650.00	700.00	700.00	700.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Contingency					1.0000	49.99	50.00	
	Final Budget GFOA GAAFR Review					1.0000	50.00	50.00	
	Final Budget Government Finance Officers Association (GFOA)					1.0000	200.00	200.00	
	Final Budget NC Finance Officers Association					1.0000	50.00	50.00	
	Final Budget NCSCPM					1.0000	100.00	100.00	
	Final Budget UNC-SOG & GFOA Publications					2.0000	125.00	250.00	
							Final Budget Totals	\$700.00	
52 85	Op Exp Departmental Supplies	4,327.16	4,204.11	3,862.74	3,256.95	4,500.00	4,500.00	4,500.00	4,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Check Stock-A/P & Payroll					1.0000	1,200.00	1,200.00	
	Final Budget Contingency					1.0000	500.00	500.00	
	Final Budget General Office Supplies					1.0000	2,200.00	2,200.00	
	Final Budget W-2/1099 & 1095 Forms and Envelopes					1.0000	600.00	600.00	
							Final Budget Totals	\$4,500.00	
53 03	Op Exp Worker's Compensation Insurance	375.36	610.90	884.69	1,082.00	476.00	533.00	461.00	461.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 41 - Financial Services								
	Division 02 - Administration								
	Operating Expenses								
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	226.00	400.00	500.00	500.00	500.00
Budget Transactions									
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
	Transaction Contingency								
							Final Budget Totals	\$500.00	
	<i>Operating Expenses Totals</i>	\$10,774.88	\$11,352.61	\$10,924.00	\$12,109.80	\$15,702.00	\$15,915.00	\$15,284.00	\$15,284.00
	<i>Miscellaneous</i>								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(9,451.00)	(9,451.00)
59 98	Misc Support Services - W/S Fund	(67,863.00)	(78,274.93)	(87,921.00)	(169,833.96)	(156,350.00)	(156,350.00)	(81,488.00)	(81,488.00)
59 99	Misc Support Services - Electric Fund	(25,573.00)	(56,704.75)	(62,756.04)	(80,844.96)	(35,530.00)	(35,530.00)	(31,487.00)	(31,487.00)
	<i>Miscellaneous Totals</i>	(\$93,436.00)	(\$134,979.68)	(\$150,677.04)	(\$250,678.92)	(\$191,880.00)	(\$191,880.00)	(\$122,426.00)	(\$122,426.00)
	Division 02 - Administration Totals	\$387,005.49	\$453,904.54	\$422,929.98	\$339,966.17	\$490,807.00	\$506,243.00	\$645,384.00	\$645,384.00
	Department 41 - Financial Services Totals	\$387,005.49	\$453,904.54	\$422,929.98	\$339,966.17	\$490,807.00	\$506,243.00	\$645,384.00	\$645,384.00
	Fund 100 - GF Totals	\$387,005.49	\$453,904.54	\$422,929.98	\$339,966.17	\$490,807.00	\$506,243.00	\$645,384.00	\$645,384.00
	Net Grand Totals	\$387,005.49	\$453,904.54	\$422,929.98	\$339,966.17	\$490,807.00	\$506,243.00	\$645,384.00	\$645,384.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

Department: Financial Services

Division: Purchasing and Warehousing

2018-2019 Major Accomplishments	Related Council Goal
• Expansion of IAA services for surplus property	Think Town Finances. Think Responsibility.
• Expansion of IAA services for surplus property – Continued...	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Increased usage of loading dock for receiving orders	Think Communication & Partnerships. Think Collaboration.
• Increased usage of loading dock – Continued...	Think Town Finances. Think Responsibility.
• Increased usage of loading dock – Continued...	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Setup and monitoring the forklift training test site.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Setup and monitoring the forklift training – Continued...	Think Communication & Partnerships. Think Collaboration.
• Setup and monitoring the forklift training – Continued...	Think Town Finances. Think Responsibility.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	•Training to transition purchasing function for inventory to Warehouse Specialist Hector Nunez	\$600	Think Town Finances. Think Responsibility.
Staffing Change	•Training to transition purchasing function - Continued...		Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	•Setup inventory locations for entry into Cityworks	\$0	Think Town Finances. Think Responsibility.

Program or Service Change	•Setup & implementation of inventory bar coding	\$0	Think Town Finances. Think Responsibility.
Program or Service Change	•Setup & implementation of inventory bar coding – Continued...		Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	•Strengthen internal control for materials entering and exiting the warehouse.	\$0	Think Town Finances. Think Responsibility.
Program or Service Change	•Collaboration with Public Works staff on fuel supply procurement options	\$0	Think Town Finances. Think Responsibility.
Program or Service Change	•Collaboration with Public Works staff on fuel – Continued...		Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	•Collaboration with Public Works staff on fuel – Continued...		Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: To Procure Goods & Services and Provide Warehouse Management with Exceptional Customer Service

Goal: Provide Cost Effective and Efficient Procurement of Goods and Services

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Promote 90% or more of assigned requisitions to purchase orders in NWS	90%	N/A	N/A
• Purchasing Agent involvement in 50% or more of all purchase orders	50%	N/A	N/A

Goal: Competent and Effective Inventory Management

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Process 80% or more of work orders submitted in Cityworks within 8 business hours of receipt	80%	N/A	N/A
• Establish minimum reorder point for 90% or more of inventory items used in the most recent 12 month period	90%	N/A	N/A



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 41 - Financial Services									
Division 10 - Purchasing and Warehousing									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	57,428.61	60,173.71	97,067.91	106,830.35	105,417.00	110,060.00	126,950.00	126,950.00
50 04	Salaries Overtime	.00	127.49	.00	.00	.00	.00	.00	.00
	<i>Personnel - Salaries Totals</i>	<u>\$57,428.61</u>	<u>\$60,301.20</u>	<u>\$97,067.91</u>	<u>\$106,830.35</u>	<u>\$105,417.00</u>	<u>\$110,060.00</u>	<u>\$126,950.00</u>	<u>\$126,950.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	1,000.00	1,100.00	1,200.00	1,400.00	1,600.00	1,600.00	1,600.00	1,600.00
51 10	Benefits FICA	4,365.34	4,559.10	7,358.82	8,181.04	8,187.00	8,543.00	9,834.00	9,834.00
51 11	Benefits Group Insurance - Health	6,183.37	7,307.90	12,778.06	10,405.66	12,200.00	13,750.00	14,308.00	14,308.00
51 15	Benefits Life Insurance	356.11	368.54	582.61	659.82	580.00	696.00	514.00	514.00
51 20	Benefits Retirement - General Employees	4,051.63	4,088.74	7,110.20	8,081.57	8,235.00	8,595.00	11,425.00	11,425.00
51 30	Benefits 401K - General Employees	2,337.19	2,456.12	3,930.78	4,329.30	4,281.00	4,467.00	5,142.00	5,142.00
	<i>Personnel - Benefits Totals</i>	<u>\$18,293.64</u>	<u>\$19,880.40</u>	<u>\$32,960.47</u>	<u>\$33,057.39</u>	<u>\$35,083.00</u>	<u>\$37,651.00</u>	<u>\$42,823.00</u>	<u>\$42,823.00</u>
<i>Contractual Services</i>									
56 50	Cont Serv Equipment Rental	685.00	685.00	.00	.00	2,892.00	2,892.00	.00	.00
56 51	Cont Serv Uniform Rental	.00	.00	650.86	1,075.94	1,100.00	1,300.00	1,313.00	1,313.00
	<i>Contractual Services Totals</i>	<u>\$685.00</u>	<u>\$685.00</u>	<u>\$650.86</u>	<u>\$1,075.94</u>	<u>\$3,992.00</u>	<u>\$4,192.00</u>	<u>\$1,313.00</u>	<u>\$1,313.00</u>
<i>Operating Expenses</i>									
52 16	Op Exp Telephone Exp - Mobile	320.83	320.23	605.11	641.97	643.00	643.00	964.00	964.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					52.0000	10.00	520.00	
	Final Budget					52.0000	15.24	792.48	
						<i>Final Budget Totals</i>		<u>\$1,312.48</u>	
	<i>Contractual Services Totals</i>	<u>\$685.00</u>	<u>\$685.00</u>	<u>\$650.86</u>	<u>\$1,075.94</u>	<u>\$3,992.00</u>	<u>\$4,192.00</u>	<u>\$1,313.00</u>	<u>\$1,313.00</u>
<i>Operating Expenses</i>									
52 26	Op Exp Training and Travel	.00	180.00	.00	150.00	.00	2,025.00	1,500.00	1,500.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	650.00	650.00	
	Final Budget					1.0000	250.00	250.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	41 - Financial Services								
Division	10 - Purchasing and Warehousing								
Operating Expenses									
	Final Budget					1.0000	(600.00)	(600.00)	
	Final Budget					2.0000	600.00	1,200.00	
								<u>\$1,500.00</u>	
52 35	Op Exp Maint and Repair - Equipment	1,095.78	178.20	28.30	955.65	9,300.00	10,531.00	2,250.00	2,250.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					2.0000	250.00	500.00	
								<u>\$2,250.00</u>	
52 36	Op Exp Maint and Repair - Vehicles	276.12	100.35	365.38	107.14	200.00	400.00	400.00	400.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					2.0000	100.00	200.00	
								<u>\$400.00</u>	
52 50	Op Exp Contracted Vehicle Service	40.00	.00	.00	.00	.00	500.00	.00	.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	(500.00)	(500.00)	
								<u>\$0.00</u>	
52 52	Op Exp Fuel	737.34	730.06	785.81	530.55	650.00	1,154.00	1,152.00	1,152.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					200.0000	2.01	402.00	
	Final Budget					30.0000	25.00	750.00	
								<u>\$1,152.00</u>	
52 60	Op Exp Equipment Purchase	1,625.63	2,255.00	6,415.00	650.43	2,000.00	2,500.00	925.00	925.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	175.00	175.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 41 - Financial Services								
	Division 10 - Purchasing and Warehousing								
	Operating Expenses								
	Final Budget Warehouse Process Improvements					1.0000	1,500.00	1,500.00	
	Final Budget Warehouse Process Improvements - REDUCE					1.0000	(750.00)	(750.00)	
	Final Budget Warehouse Racks					1.0000	1,000.00	1,000.00	
	Final Budget Warehouse Racks (defer until completion of facility study)					1.0000	(1,000.00)	(1,000.00)	
							Final Budget Totals	\$925.00	
52 61	Op Exp Uniform Cleaning	21.03	.00	.00	.00	.00	.00	.00	.00
52 62	Op Exp Dues and Subscriptions	470.00	530.00	560.00	539.00	805.00	805.00	805.00	805.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Alumni Assoc NC Municipal & County Admin (AANCMCA)					1.0000	50.00	50.00	
	Final Budget BJ's Membership					1.0000	125.00	125.00	
	Final Budget CAGP & NIGP - Purchasing Officer					1.0000	400.00	400.00	
	Final Budget CAGP & NIGP - Warehouse Specialist					1.0000	130.00	130.00	
	Final Budget SGFMA Membership					1.0000	100.00	100.00	
							Final Budget Totals	\$805.00	
52 70	Op Exp Safety	.00	.00	.00	30.00	150.00	200.00	200.00	200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Contingency					1.0000	50.00	50.00	
	Final Budget Inspections & Supplies					1.0000	150.00	150.00	
							Final Budget Totals	\$200.00	
52 71	Op Exp Protective Clothing	144.98	70.15	292.37	227.49	430.00	350.00	350.00	350.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Safety Shoes - Purchasing Officer					1.0000	175.00	175.00	
	Final Budget Safety Shoes - Warehouse Specialist					1.0000	175.00	175.00	
							Final Budget Totals	\$350.00	
52 85	Op Exp Departmental Supplies	374.48	267.15	998.98	42.37	300.00	700.00	700.00	700.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget General Supplies					1.0000	700.00	700.00	
							Final Budget Totals	\$700.00	
53 03	Op Exp Worker's Compensation Insurance	122.44	526.79	774.29	1,505.26	473.00	530.00	523.00	523.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 41 - Financial Services								
	Division 10 - Purchasing and Warehousing								
	Operating Expenses								
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	7.30	75.00	100.00	100.00	100.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	100.00	100.00	
	Transaction Contingency								
							Final Budget Totals	\$100.00	
	Operating Expenses Totals	\$5,228.63	\$5,157.93	\$10,825.24	\$5,387.16	\$15,026.00	\$20,438.00	\$9,869.00	\$9,869.00
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(3,731.00)	(3,731.00)
59 98	Misc Support Services - W/S Fund	(28,458.00)	(40,358.15)	(37,980.96)	(37,695.00)	(40,167.00)	(40,167.00)	(32,167.00)	(32,167.00)
59 99	Misc Support Services - Electric Fund	(28,458.00)	(40,358.15)	(75,960.96)	(75,390.00)	(80,334.00)	(80,334.00)	(12,429.00)	(12,429.00)
	Miscellaneous Totals	(\$56,916.00)	(\$80,716.30)	(\$113,941.92)	(\$113,085.00)	(\$120,501.00)	(\$120,501.00)	(\$48,327.00)	(\$48,327.00)
	Division 10 - Purchasing and Warehousing Totals	\$24,719.88	\$5,308.23	\$27,562.56	\$33,265.84	\$39,017.00	\$51,840.00	\$132,628.00	\$132,628.00
	Department 41 - Financial Services Totals	\$24,719.88	\$5,308.23	\$27,562.56	\$33,265.84	\$39,017.00	\$51,840.00	\$132,628.00	\$132,628.00
	Fund 100 - GF Totals	\$24,719.88	\$5,308.23	\$27,562.56	\$33,265.84	\$39,017.00	\$51,840.00	\$132,628.00	\$132,628.00
	Net Grand Totals	\$24,719.88	\$5,308.23	\$27,562.56	\$33,265.84	\$39,017.00	\$51,840.00	\$132,628.00	\$132,628.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Finance
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 41 - Financial Services								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 00	Cap Out Capital Projects	13,033.42	.00	.00	.00	.00	.00	.00	.00
58 50	Cap Out Capital Outlay	14,911.00	.00	.00	34,243.64	.00	.00	.00	.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	24,994.00	24,994.00	
	Final Budget					1.0000	(24,994.00)	(24,994.00)	
	Final Budget					1.0000	(40,000.00)	(40,000.00)	
	Final Budget					1.0000	40,000.00	40,000.00	
						Final Budget Totals		\$0.00	
	<i>Capital Outlay Totals</i>	\$27,944.42	\$0.00	\$0.00	\$34,243.64	\$0.00	\$0.00	\$0.00	\$0.00
	<i>Miscellaneous</i>								
59 98	Misc Support Services - W/S Fund	(4,730.00)	(1,570.63)	.00	(9,987.96)	.00	.00	.00	.00
59 99	Misc Support Services - Electric Fund	(1,783.00)	(1,137.81)	.00	(4,755.00)	.00	.00	.00	.00
	<i>Miscellaneous Totals</i>	(\$6,513.00)	(\$2,708.44)	\$0.00	(\$14,742.96)	\$0.00	\$0.00	\$0.00	\$0.00
	Division 95 - Capital Outlay Totals	\$21,431.42	(\$2,708.44)	\$0.00	\$19,500.68	\$0.00	\$0.00	\$0.00	\$0.00
	Department 41 - Financial Services Totals	\$21,431.42	(\$2,708.44)	\$0.00	\$19,500.68	\$0.00	\$0.00	\$0.00	\$0.00
	Fund 100 - GF Totals	\$21,431.42	(\$2,708.44)	\$0.00	\$19,500.68	\$0.00	\$0.00	\$0.00	\$0.00
	Net Grand Totals	\$21,431.42	(\$2,708.44)	\$0.00	\$19,500.68	\$0.00	\$0.00	\$0.00	\$0.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Community Development
Division:**

Community Development Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$287,843.83	\$375,022.64	\$432,817.55	\$483,742.94	\$408,528.00	\$430,369.00	\$469,626.00	\$469,626.00
Benefits - Personnel - Benefits	\$82,979.65	\$123,286.58	\$141,412.86	\$140,583.60	\$130,355.00	\$148,889.00	\$157,376.00	\$157,376.00
Contract Serv - Contractual Services	\$88,186.66	\$142,129.29	\$16,489.80	\$58,175.15	\$69,448.00	\$69,448.00	\$69,948.00	\$69,948.00
Op Exp - Operating Expenses	\$36,875.02	\$39,623.34	\$49,622.35	\$43,674.36	\$61,440.00	\$56,310.00	\$49,591.00	\$49,591.00
Prgms - Programs	\$5,926.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cap Outlay - Capital Outlay	\$28,998.54	\$70,973.64	\$54,088.12	\$72,016.90	\$0.00	\$10,000.00	\$0.00	\$0.00
Misc - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$160,237.00)	(\$160,237.00)
Fund Total: GF	(\$530,809.95)	(\$751,035.49)	(\$694,430.68)	(\$798,192.95)	(\$669,771.00)	(\$715,016.00)	(\$586,304.00)	(\$586,304.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$530,809.95	\$751,035.49	\$694,430.68	\$798,192.95	\$669,771.00	\$715,016.00	\$586,304.00	\$586,304.00
Net Grand Totals:	(\$530,809.95)	(\$751,035.49)	(\$694,430.68)	(\$798,192.95)	(\$669,771.00)	(\$715,016.00)	(\$586,304.00)	(\$586,304.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Community Development
Division: Planning**

2018-2019 Major Accomplishments	Related Council Goal
<ul style="list-style-type: none"> • Continuing with the process improvement team/procedure to better assist customers and provide the most efficient department and customer service possible 	Think Happy, Helpful, Professional Workforce. Think Opportunity.
<ul style="list-style-type: none"> •Hired three new staff members. Development Services Coordinator, Planner and Code Enforcement Officer. 	Think Happy, Helpful, Professional Workforce. Think Opportunity.
<ul style="list-style-type: none"> • Completed several ordinance changes including private streets and review bodies. 	Think Growth. Think Balance
<ul style="list-style-type: none"> • Continuing to incorporate new initiatives for the department and staff. 	Think Happy, Helpful, Professional Workforce. Think Opportunity.
<ul style="list-style-type: none"> •Removed pre-app meetings from the 4th and 5th Wednesday of the month. 	Think Happy, Helpful, Professional Workforce. Think Opportunity.
<ul style="list-style-type: none"> • Held two successful developer’s breakfast, a third to be held in June with keynote speakers. 	Think Communication & Partnerships. Think Collaboration.
<ul style="list-style-type: none"> • Updated all applications to have checklists and cover sheets. 	Think Growth. Think Balance
<ul style="list-style-type: none"> •Created timelines and flow charts for applications that will be included in the July 1 rollout of changes. 	Think Communication & Partnerships. Think Collaboration.
<ul style="list-style-type: none"> • Combined the Planning Board and Board of Adjustment into one board. 	Think Communication & Partnerships. Think Collaboration.
<ul style="list-style-type: none"> • Built the front office reception area. 	Think Happy, Helpful, Professional Workforce. Think Opportunity.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	• Beginning the rewrite of the UDO.	~\$45,000	Think Growth. Think Balance
Staffing Change	•Reorganize and reallocate duties	\$0	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Staffing Change	• Continue to build a unified staffing between the inspections, engineering and planning staff at the reception area.	\$0	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	• Begin a Comprehensive Long Range Transportation Plan	Beginning stages. Joint effort with CAMPO	Think Growth. Think Balance
Program or Service Change	• Work with the Engineering & Inspections Department to update the Town's Engineering Specifications.	Cost in conjunction with item 1	Think Growth. Think Balance
Program or Service Change	• Work with the Economic Development Office on the railroad corridor parking	TBD	Think Downtown. Think Awesome.
Program or Service Change	•Partner with DDA and Economic Development Office to form a municipal service district.	\$0	Think Downtown. Think Awesome.
Program or Service Change	•Clean and organize the basement files with a goal to start scanning files in as time allows.	\$0	Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: Protecting the health, safety, and welfare of the general public through best practices implementation that help grow the value of the built environment.

Goal: Timely permit review.

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Number of permits and zoning verification letter requests created in NWS	850	1,136	834
• Review and processing of permits within 3 working days of permit creation in NWS, 90% or greater achievement	90%	NA	98%

Goal: Timely plan review

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Greater than 90% of plan review comments for TRC completed and returned to the DSC within prescribed timeframe (currently 14 business days of agenda distribution).	95%	NA	90%

Goal: Timely administrative processing

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Initial review and processing of administrative development application materials within 5 working days of creation on NWS, 90% or greater achievement.	90%	NA	100%

Goal: Timely website and map updates

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Update website and online maps within 2 working days of decision, 90% or greater achievement.	90%	NA	50%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget																																																																						
Fund 100 - GF																																																																															
Department 42 - Community Development																																																																															
Division 15 - Planning																																																																															
<i>Personnel - Salaries</i>																																																																															
50 00	Salaries Full-time	224,569.61	284,850.48	341,113.07	387,814.51	325,563.00	336,678.00	366,483.00	366,483.00																																																																						
50 02	Salaries Part-time	5,135.50	.00	.00	.00	.00	.00	.00	.00																																																																						
50 021	Salaries Part-time w/Benefits	10,484.50	2,488.20	.00	.00	.00	.00	.00	.00																																																																						
	<i>Personnel - Salaries Totals</i>	<u>\$240,189.61</u>	<u>\$287,338.68</u>	<u>\$341,113.07</u>	<u>\$387,814.51</u>	<u>\$325,563.00</u>	<u>\$336,678.00</u>	<u>\$366,483.00</u>	<u>\$366,483.00</u>																																																																						
<i>Personnel - Benefits</i>																																																																															
51 00	Benefits Longevity	2,000.00	2,100.00	2,600.00	3,000.00	2,800.00	3,200.00	3,100.00	3,100.00																																																																						
51 10	Benefits FICA	17,717.33	21,491.47	25,724.46	28,972.01	25,120.00	26,002.00	28,272.00	28,272.00																																																																						
51 11	Benefits Group Insurance - Health	23,782.59	37,304.27	42,305.40	32,345.09	36,875.00	45,229.00	43,856.00	43,856.00																																																																						
51 15	Benefits Life Insurance	1,450.81	1,751.88	1,996.79	2,281.27	1,355.00	2,104.00	906.00	906.00																																																																						
51 20	Benefits Retirement - General Employees	16,610.52	19,496.10	24,978.51	29,243.08	25,520.00	26,295.00	32,984.00	32,984.00																																																																						
51 30	Benefits 401K - General Employees	9,031.83	11,446.02	13,744.79	15,584.57	13,185.00	13,596.00	14,783.00	14,783.00																																																																						
	<i>Personnel - Benefits Totals</i>	<u>\$70,593.08</u>	<u>\$93,589.74</u>	<u>\$111,349.95</u>	<u>\$111,426.02</u>	<u>\$104,855.00</u>	<u>\$116,426.00</u>	<u>\$123,901.00</u>	<u>\$123,901.00</u>																																																																						
<i>Contractual Services</i>																																																																															
56 00	Cont Serv Professional Services	85,191.62	23,611.77	13,709.27	53,900.29	44,000.00	44,000.00	46,500.00	46,500.00																																																																						
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th></th> <th></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Arbor Day / Landscape Beautification Project Design</td> <td></td> <td></td> <td>1.0000</td> <td>1,500.00</td> <td>1,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>UDO rewrite- half FY20 and half FY21</td> <td></td> <td></td> <td>1.0000</td> <td>45,000.00</td> <td>45,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Welcome to Clayton signs</td> <td></td> <td></td> <td>2.0000</td> <td>5,000.00</td> <td>10,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Welcome to Clayton signs - CUT</td> <td></td> <td></td> <td>2.0000</td> <td>(5,000.00)</td> <td>(10,000.00)</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"></td> <td>Final Budget Totals</td> <td>\$46,500.00</td> <td></td> <td></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Arbor Day / Landscape Beautification Project Design			1.0000	1,500.00	1,500.00				Final Budget	UDO rewrite- half FY20 and half FY21			1.0000	45,000.00	45,000.00				Final Budget	Welcome to Clayton signs			2.0000	5,000.00	10,000.00				Final Budget	Welcome to Clayton signs - CUT			2.0000	(5,000.00)	(10,000.00)										Final Budget Totals	\$46,500.00		
Budget Transactions																																																																															
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Final Budget	UDO rewrite- half FY20 and half FY21			1.0000	45,000.00	45,000.00																																																																									
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						Final Budget Totals	\$46,500.00																																																																								
56 10	Cont Serv Contracts and Agreements	.00	974.16	.00	49.00	.00	.00	.00	.00																																																																						
56 11	Cont Serv Contract Services	.00	114,221.36	.00	.00	.00	.00	.00	.00																																																																						
56 50	Cont Serv Equipment Rental	2,995.04	3,322.00	2,780.53	4,225.86	5,448.00	5,448.00	5,448.00	5,448.00																																																																						
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th></th> <th></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>HPT795 Plotter/Scanner</td> <td></td> <td></td> <td>12.0000</td> <td>362.00</td> <td>4,344.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Konica Minolta Copier 308</td> <td></td> <td></td> <td>12.0000</td> <td>92.00</td> <td>1,104.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"></td> <td>Final Budget Totals</td> <td>\$5,448.00</td> <td></td> <td></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	HPT795 Plotter/Scanner			12.0000	362.00	4,344.00				Final Budget	Konica Minolta Copier 308			12.0000	92.00	1,104.00										Final Budget Totals	\$5,448.00																						
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						Final Budget Totals	\$5,448.00																																																																								
	<i>Contractual Services Totals</i>	<u>\$88,186.66</u>	<u>\$142,129.29</u>	<u>\$16,489.80</u>	<u>\$58,175.15</u>	<u>\$49,448.00</u>	<u>\$49,448.00</u>	<u>\$51,948.00</u>	<u>\$51,948.00</u>																																																																						



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 42 - Community Development								
	Division 15 - Planning								
	Operating Expenses								
52 00	Op Exp Copy Expense	1,217.99	1,708.01	1,663.68	1,389.64	1,680.00	1,680.00	1,680.00	1,680.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	60.00	720.00	
	Final Budget					12.0000	80.00	960.00	
						Final Budget Totals		\$1,680.00	
52 01	Op Exp Postage and Shipping Expense	1,838.39	941.34	.47	967.22	778.00	778.00	1,381.00	1,381.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					200.0000	6.60	1,320.00	
	Final Budget					110.0000	.55	60.50	
						Final Budget Totals		\$1,380.50	
52 16	Op Exp Telephone Exp - Mobile	686.07	768.15	635.97	671.40	638.00	638.00	482.00	482.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	40.16	481.92	
						Final Budget Totals		\$481.92	
52 25	Op Exp Advertising Expense	2,553.08	6,046.52	3,923.29	5,858.18	9,600.00	9,600.00	9,000.00	9,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					30.0000	300.00	9,000.00	
						Final Budget Totals		\$9,000.00	
52 26	Op Exp Training and Travel	5,902.70	5,874.55	8,943.81	3,944.21	4,200.00	4,850.00	6,154.00	6,154.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	(495.00)	(495.00)	
	Final Budget					1.0000	495.00	495.00	
	Final Budget					2.0000	100.00	200.00	
	Final Budget					2.0000	(100.00)	(200.00)	
	Final Budget					1.0000	(3,650.00)	(3,650.00)	
	Final Budget					1.0000	3,650.00	3,650.00	
	Final Budget					3.0000	1,050.00	3,150.00	
	Final Budget					1.0000	2,500.00	2,500.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 42 - Community Development								
	Division 15 - Planning								
	Operating Expenses								
	Final Budget Planetizen CE/information courses					3.0000	168.00	504.00	
	Final Budget Totals							\$6,154.00	
52 27	Op Exp Local Mileage	2,457.80	2,433.59	2,293.40	2,436.13	2,700.00	2,700.00	2,700.00	2,700.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Mileage Allowance - Wullenwaber					12.0000	200.00	2,400.00	
	Final Budget Staff Mileage - Misc.					12.0000	25.00	300.00	
	Final Budget Totals							\$2,700.00	
52 60	Op Exp Equipment Purchase	3,588.08	2,283.69	10,146.71	1,898.57	9,000.00	6,659.00	.00	.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Filing System in front of new cubes					1.0000	1,500.00	1,500.00	
	Final Budget Filing System in front of new cubes - CUT					1.0000	(1,500.00)	(1,500.00)	
	Final Budget Laptop-Planning board and planner II - MOVE to IT					1.0000	(1,000.00)	(1,000.00)	
	Final Budget Laptop-Planning board and planner II to use					1.0000	1,000.00	1,000.00	
	Final Budget Monitor Arms					2.0000	400.00	800.00	
	Final Budget Monitor Arms - MOVE to IT					2.0000	(400.00)	(800.00)	
	Final Budget New mobile phone - Director - CUT					1.0000	(300.00)	(300.00)	
	Final Budget New mobile phone- Director					1.0000	300.00	300.00	
	Final Budget Standing Desk-Director					1.0000	550.00	550.00	
	Final Budget Standing Desk-Director - CUT					1.0000	(550.00)	(550.00)	
	Final Budget Totals							\$0.00	
52 62	Op Exp Dues and Subscriptions	8,013.30	7,497.44	8,622.00	9,095.10	12,076.00	12,076.00	2,385.00	2,385.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Planner Dues - APA/AICP - Powell					1.0000	300.00	300.00	
	Final Budget Planner Dues - APA/AICP - Wullenwaber					1.0000	735.00	735.00	
	Final Budget Planner Dues APA - New Planner					1.0000	300.00	300.00	
	Final Budget Planner Dues- APA/AICP - Hogg					1.0000	450.00	450.00	
	Final Budget Subscription Service for Front Desk Registration - iPad					12.0000	50.00	600.00	
	Final Budget Totals							\$2,385.00	
52 63	Op Exp Permits and Fees	.00	125.00	.00	.00	.00	.00	.00	.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 42 - Community Development								
	Division 15 - Planning								
	Operating Expenses								
52 70	Op Exp Safety	.00	54.35	.00	44.71	500.00	550.00	275.00	275.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Misc Safety Equipment					1.0000	550.00	550.00	
	Final Budget Misc Safety Equipment - REDUCE					1.0000	(275.00)	(275.00)	
						Final Budget Totals		\$275.00	
52 71	Op Exp Protective Clothing	.00	.00	.00	66.60	200.00	200.00	200.00	200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Vests, hard hats, safety glasses					1.0000	200.00	200.00	
						Final Budget Totals		\$200.00	
52 85	Op Exp Departmental Supplies	3,488.90	3,000.48	2,904.48	3,630.36	4,040.00	4,040.00	5,000.00	5,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget General Office Supplies					12.0000	100.00	1,200.00	
	Final Budget Plotter Paper/Ink					8.0000	250.00	2,000.00	
	Final Budget Printer/Copier Paper					12.0000	150.00	1,800.00	
						Final Budget Totals		\$5,000.00	
53 03	Op Exp Worker's Compensation Insurance	202.83	1,080.87	1,591.45	2,094.93	1,700.00	1,907.00	1,499.00	1,499.00
53 23	Op Exp Citizen Boards	2,217.92	2,200.00	.00	.00	.00	.00	.00	.00
53 99	Op Exp Miscellaneous Expense	130.30	585.39	651.25	.00	.00	.00	.00	.00
	Operating Expenses Totals	\$32,297.36	\$34,599.38	\$41,376.51	\$32,097.05	\$47,112.00	\$45,678.00	\$30,756.00	\$30,756.00
	Programs								
54 01	Programs Facade Grants	5,926.25	.00	.00	.00	.00	.00	.00	.00
	Programs Totals	\$5,926.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(12,092.00)	(12,092.00)
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	.00	.00	(104,259.00)	(104,259.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	.00	.00	(40,286.00)	(40,286.00)
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$156,637.00)	(\$156,637.00)
	Division 15 - Planning Totals	\$437,192.96	\$557,657.09	\$510,329.33	\$589,512.73	\$526,978.00	\$548,230.00	\$416,451.00	\$416,451.00
	Department 42 - Community Development Totals	\$437,192.96	\$557,657.09	\$510,329.33	\$589,512.73	\$526,978.00	\$548,230.00	\$416,451.00	\$416,451.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF Totals	\$437,192.96	\$557,657.09	\$510,329.33	\$589,512.73	\$526,978.00	\$548,230.00	\$416,451.00	\$416,451.00
	Net Grand Totals	\$437,192.96	\$557,657.09	\$510,329.33	\$589,512.73	\$526,978.00	\$548,230.00	\$416,451.00	\$416,451.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Community Development
Division: Code Enforcement**

2018-2019 Major Accomplishments	Related Council Goal
<ul style="list-style-type: none"> • Revamped and re-started the minimum housing program. Condemned 5 unsafe structures. 	Think Safe, Clean, Engaged. Think Community
<ul style="list-style-type: none"> • Issued 834 zoning compliance permits as of April 15, 2019 	Think Growth. Think Balance
<ul style="list-style-type: none"> • The Code Enforcement Officer is field based now. In the past it was complaint driven and the CEO was in the field sparingly. Now the officer is patrolling town every day thus resulting in more violation letters sent, increased compliance and a cleaner town. 	Think Safe, Clean, Engaged. Think Community
<ul style="list-style-type: none"> • Begin the implementation of NWS code enforcement program using the MyInspections app to increase efficiency even more. 	Think Safe, Clean, Engaged. Think Community

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	<ul style="list-style-type: none"> • Code Enforcement Software 	Using existing NWS software that has not been utilized in the past	Think Safe, Clean, Engaged. Think Community
Staffing Change	<ul style="list-style-type: none"> •The CEO officer position will transition to take over zoning enforcement this fiscal year. 	NA	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	<ul style="list-style-type: none"> • Incorporated tall grass and overgrowth fees into the fee schedule to recover costs associated with tall grass violations that our contractor has to cut. 	Expense of ~\$7,500	Think Town Finances. Think Responsibility.

Performance Measures

Mission Statement: To provide a safe and attractive community

Goal: To provide timely elimination of violations through voluntary compliance

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Achieve voluntary compliance levels of 90% or more for nuisance enforcement	90%	NA	90%
• Achieve voluntary compliance levels of 90% or more for zoning enforcement	90%	NA	100%
• Conduct 95% of initial site inspections within the following 2 business days after receiving a verifiable complaint.	95%	NA	100%

Goal:

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Spend 95% of funds available for minimum housing demolition	95%	NA	0%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 42 - Community Development									
Division 16 - Code Enforcement									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	44,980.60	85,793.72	89,893.00	94,038.19	81,150.00	91,801.00	101,253.00	101,253.00
50 50	Salaries Cashout	2,673.62	1,890.24	1,811.48	1,890.24	1,815.00	1,890.00	1,890.00	1,890.00
	<i>Personnel - Salaries Totals</i>	<u>\$47,654.22</u>	<u>\$87,683.96</u>	<u>\$91,704.48</u>	<u>\$95,928.43</u>	<u>\$82,965.00</u>	<u>\$93,691.00</u>	<u>\$103,143.00</u>	<u>\$103,143.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	1,100.00	2,000.00	2,200.00	2,400.00	1,500.00	2,600.00	1,700.00	1,700.00
51 10	Benefits FICA	3,726.97	6,746.45	7,108.59	7,487.17	6,465.00	7,749.00	8,022.00	8,022.00
51 11	Benefits Group Insurance - Health	1,943.81	10,916.10	9,804.29	7,501.84	7,335.00	9,749.00	10,028.00	10,028.00
51 15	Benefits Life Insurance	280.25	523.93	530.95	578.30	325.00	606.00	248.00	248.00
51 20	Benefits Retirement - General Employees	3,377.19	5,931.19	6,716.52	7,257.13	6,490.00	7,708.00	9,283.00	9,283.00
51 30	Benefits 401K - General Employees	1,958.35	3,579.17	3,702.56	3,933.14	3,385.00	4,051.00	4,194.00	4,194.00
	<i>Personnel - Benefits Totals</i>	<u>\$12,386.57</u>	<u>\$29,696.84</u>	<u>\$30,062.91</u>	<u>\$29,157.58</u>	<u>\$25,500.00</u>	<u>\$32,463.00</u>	<u>\$33,475.00</u>	<u>\$33,475.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	.00	.00	.00	.00	20,000.00	20,000.00	18,000.00	18,000.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	5,000.00	20,000.00	
	Final Budget					4.0000	(500.00)	(2,000.00)	
						<i>Final Budget Totals</i>		<u>\$18,000.00</u>	
	<i>Contractual Services Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$18,000.00</u>	<u>\$18,000.00</u>
<i>Operating Expenses</i>									
52 16	Op Exp Telephone Exp - Mobile	456.12	1,030.74	846.26	840.24	1,389.00	912.00	938.00	938.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	40.16	481.92	
						<i>Final Budget Totals</i>		<u>\$937.92</u>	
52 26	Op Exp Training and Travel	373.36	280.00	393.59	1,255.35	900.00	900.00	900.00	900.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	300.00	900.00	
	Final Budget					1.0000	815.00	815.00	
	Final Budget					1.0000	815.00	815.00	
	Final Budget					1.0000	815.00	815.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 42 - Community Development								
	Division 16 - Code Enforcement								
	Operating Expenses								
52 62	Op Exp Dues and Subscriptions	.00	.00	100.00	40.00	180.00	135.00	180.00	180.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Certified Zoning Officer Annual Dues x3					3.0000	60.00	180.00	
								Final Budget Totals	\$180.00
52 70	Op Exp Safety	.00	.00	.00	.00	.00	250.00	250.00	250.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Safety Equipment Service					2.0000	125.00	250.00	
								Final Budget Totals	\$250.00
52 71	Op Exp Protective Clothing	.00	.00	.00	.00	200.00	200.00	200.00	200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Gloves, Boots, Protective Eye Wear, Vests					4.0000	50.00	200.00	
								Final Budget Totals	\$200.00
52 85	Op Exp Departmental Supplies	1,537.90	1,275.63	812.14	361.28	500.00	500.00	500.00	500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Code Enforcement Tools, Brochures, Forms, Supplies					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
53 03	Op Exp Worker's Compensation Insurance	1,183.60	1,100.03	1,561.57	1,371.50	879.00	985.00	1,257.00	1,257.00
	Operating Expenses Totals	\$4,577.66	\$5,023.96	\$8,245.84	\$11,577.31	\$14,328.00	\$10,632.00	\$18,835.00	\$18,835.00
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(3,600.00)	(3,600.00)
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,600.00)	(\$3,600.00)
	Division 16 - Code Enforcement Totals	\$64,618.45	\$122,404.76	\$130,013.23	\$136,663.32	\$142,793.00	\$156,786.00	\$169,853.00	\$169,853.00
	Department 42 - Community Development Totals	\$64,618.45	\$122,404.76	\$130,013.23	\$136,663.32	\$142,793.00	\$156,786.00	\$169,853.00	\$169,853.00
	Fund 100 - GF Totals	\$64,618.45	\$122,404.76	\$130,013.23	\$136,663.32	\$142,793.00	\$156,786.00	\$169,853.00	\$169,853.00
	Net Grand Totals	\$64,618.45	\$122,404.76	\$130,013.23	\$136,663.32	\$142,793.00	\$156,786.00	\$169,853.00	\$169,853.00

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Community Development
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 42 - Community Development								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 00	Cap Out Capital Projects	.00	.00	.00	.00	.00	10,000.00	.00	.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	375,000.00	375,000.00	
	Final Budget					1.0000	(375,000.00)	(375,000.00)	
						Final Budget Totals		\$0.00	
58 01	Cap Out Construction	.00	70,479.14	54,088.12	.00	.00	.00	.00	.00
58 24	Cap Out Design	.00	494.50	.00	.00	.00	.00	.00	.00
58 50	Cap Out Capital Outlay	28,998.54	.00	.00	72,016.90	.00	.00	.00	.00
	Capital Outlay Totals	\$28,998.54	\$70,973.64	\$54,088.12	\$72,016.90	\$0.00	\$10,000.00	\$0.00	\$0.00
	Division 95 - Capital Outlay Totals	\$28,998.54	\$70,973.64	\$54,088.12	\$72,016.90	\$0.00	\$10,000.00	\$0.00	\$0.00
	Department 42 - Community Development Totals	\$28,998.54	\$70,973.64	\$54,088.12	\$72,016.90	\$0.00	\$10,000.00	\$0.00	\$0.00
	Fund 100 - GF Totals	\$28,998.54	\$70,973.64	\$54,088.12	\$72,016.90	\$0.00	\$10,000.00	\$0.00	\$0.00
	Net Grand Totals	\$28,998.54	\$70,973.64	\$54,088.12	\$72,016.90	\$0.00	\$10,000.00	\$0.00	\$0.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Economic Development
Division:**

Economic Development Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,947.00	\$181,947.00
Benefits - Personnel - Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,506.00	\$54,506.00
Contract Serv - Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,970.00	\$20,970.00
Op Exp - Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,777.00	\$29,302.00
Prgms - Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,750.00	\$82,750.00
Cap Outlay - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$92,515.00)	(\$92,515.00)
Fund Total: GF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$269,435.00)	(\$276,960.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269,435.00	\$276,960.00
Net Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$269,435.00)	(\$276,960.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Economic Development
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
<ul style="list-style-type: none"> • Hired Retail Strategies to assist with defining the Clayton retail market and attracting new development 	Think Economic Development. Think Prosperity
<ul style="list-style-type: none"> • Established a “Think Clayton, Think Business” brochure for perspective businesses and developers 	Think Economic Development. Think Prosperity
<ul style="list-style-type: none"> • Partnered with Electricities to network, obtain grants, and facilitate economic development initiatives 	Think Communication & Partnerships. Think Collaboration.
<ul style="list-style-type: none"> • Joined the NC Economic Development Association, Southern Economic Development Council, and the International Council of Shopping Centers to create a professional network and increase knowledge base 	Think Communication & Partnerships. Think Collaboration.
<ul style="list-style-type: none"> • Created a new standalone website for Economic Development 	Think Economic Development. Think Prosperity
<ul style="list-style-type: none"> • Partnered with NCDOT Div. 4 to improve roadway network, including an extension of 42 E to Ranch Road. 	Think Communication & Partnerships. Think Collaboration.
<ul style="list-style-type: none"> • Assisted Town management with the preparation of the Capital Improvement Plan 	Think Town Finances. Think Responsibility.
<ul style="list-style-type: none"> • Started an Economic Development Strategic Plan with Creative ED to give the department specific direction 	Think Economic Development. Think Prosperity
<ul style="list-style-type: none"> • Started a Downtown Streetscape and Parking Plan to facilitate direction on parking initiatives 	Think Downtown. Think Awesome.
<ul style="list-style-type: none"> • Established a strong relationship with the Chamber to further collaboration and a strong business community 	Think Communication & Partnerships. Think Collaboration.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	<ul style="list-style-type: none"> • Filling the Economic Development Specialist position 	No New Costs	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	<ul style="list-style-type: none"> • Working with CDDA to help establish their future direction 	No New Costs	Think Downtown. Think Awesome.
Program or Service Change	<ul style="list-style-type: none"> • Working with TC and Legislators to establish a 2% Occupancy Tax in Clayton 	Approximately \$20K in annual revenue for Economic Development Initiatives	Think Economic Development. Think Prosperity



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100	GF								
	Department 43 - Economic Development								
	Division 02 - Administration								
	Personnel - Salaries								
50 00	Salaries Full-time	.00	.00	.00	.00	.00	.00	179,770.00	179,770.00
50 04	Salaries Overtime	.00	.00	.00	.00	.00	.00	2,177.00	2,177.00
	<i>Personnel - Salaries Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$181,947.00</u>	<u>\$181,947.00</u>
	Personnel - Benefits								
51 00	Benefits Longevity	.00	.00	.00	.00	.00	.00	800.00	800.00
51 10	Benefits FICA	.00	.00	.00	.00	.00	.00	13,980.00	13,980.00
51 11	Benefits Group Insurance - Health	.00	.00	.00	.00	.00	.00	14,837.00	14,837.00
51 15	Benefits Life Insurance	.00	.00	.00	.00	.00	.00	1,115.00	1,115.00
51 20	Benefits Retirement - General Employees	.00	.00	.00	.00	.00	.00	16,465.00	16,465.00
51 30	Benefits 401K - General Employees	.00	.00	.00	.00	.00	.00	7,309.00	7,309.00
	<i>Personnel - Benefits Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$54,506.00</u>	<u>\$54,506.00</u>
	Contractual Services								
56 00	Cont Serv Professional Services	.00	.00	.00	.00	.00	.00	20,970.00	20,970.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	10,000.00	10,000.00	
	Final Budget					1.0000	(5,000.00)	(5,000.00)	
	Final Budget					1.0000	2,250.00	2,250.00	
	Final Budget					1.0000	20,000.00	20,000.00	
	Final Budget					1.0000	(20,000.00)	(20,000.00)	
	Final Budget					1.0000	12,500.00	12,500.00	
	Final Budget					1.0000	220.00	220.00	
	Final Budget					1.0000	1,000.00	1,000.00	
							<i>Final Budget Totals</i>	<u>\$20,970.00</u>	
	<i>Contractual Services Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,970.00</u>	<u>\$20,970.00</u>
	Operating Expenses								
52 00	Op Exp Copy Expense	.00	.00	.00	.00	.00	.00	1,000.00	1,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000.00	1,000.00	
							<i>Final Budget Totals</i>	<u>\$1,000.00</u>	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 43 - Economic Development								
	Division 02 - Administration								
	Operating Expenses								
52 16	Op Exp Telephone Exp - Mobile	.00	.00	.00	.00	.00	.00	1,732.00	1,732.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	53.13	637.56	
	Final Budget					12.0000	53.13	637.56	
	Final Budget					12.0000	38.01	456.12	
								Final Budget Totals	\$1,731.24
52 24	Op Exp Marketing Expense	.00	.00	.00	.00	.00	.00	1,750.00	1,750.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					5.0000	50.00	250.00	
	Final Budget					1.0000	1,500.00	1,500.00	
								Final Budget Totals	\$1,750.00
52 26	Op Exp Training and Travel	.00	.00	.00	.00	.00	.00	10,900.00	18,150.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	1,000.00	2,000.00	
	Final Budget					2.0000	1,000.00	2,000.00	
	Final Budget					1.0000	1,750.00	1,750.00	
	Final Budget					2.0000	1,750.00	3,500.00	
	Final Budget					2.0000	1,000.00	2,000.00	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					2.0000	1,000.00	2,000.00	
	Final Budget					2.0000	700.00	1,400.00	
	Final Budget					1.0000	1,200.00	1,200.00	
	Final Budget					2.0000	650.00	1,300.00	
								Final Budget Totals	\$18,150.00
52 27	Op Exp Local Mileage	.00	.00	.00	.00	.00	.00	2,700.00	2,700.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	200.00	2,400.00	
	Final Budget					12.0000	25.00	300.00	
								Final Budget Totals	\$2,700.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 43 - Economic Development								
	Division 02 - Administration								
	Operating Expenses								
52 60	Op Exp Equipment Purchase	.00	.00	.00	.00	.00	.00	200.00	200.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	(500.00)	(1,000.00)	
	Final Budget					2.0000	500.00	1,000.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	(1,500.00)	(1,500.00)	
							Final Budget Totals	\$200.00	
52 62	Op Exp Dues and Subscriptions	.00	.00	.00	.00	.00	.00	2,190.00	2,465.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	700.00	700.00	
	Final Budget					1.0000	275.00	275.00	
	Final Budget					2.0000	50.00	100.00	
	Final Budget					2.0000	320.00	640.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					1.0000	500.00	500.00	
							Final Budget Totals	\$2,465.00	
52 85	Op Exp Departmental Supplies	.00	.00	.00	.00	.00	.00	1,000.00	1,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000.00	1,000.00	
							Final Budget Totals	\$1,000.00	
53 03	Op Exp Worker's Compensation Insurance	.00	.00	.00	.00	.00	.00	305.00	305.00
	<i>Operating Expenses Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,777.00	\$29,302.00
	<i>Programs</i>								
54 00	Programs Promotions	.00	.00	.00	.00	.00	.00	20,500.00	20,500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					10.0000	50.00	500.00	
	Final Budget					1.0000	20,000.00	20,000.00	
							Final Budget Totals	\$20,500.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 43 - Economic Development									
Division 02 - Administration									
Programs									
54 01	Programs Facade Grants	.00	.00	.00	.00	.00	.00	25,000.00	25,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					10.0000	2,500.00	25,000.00	
	Final Budget					2.0000	5,000.00	10,000.00	
	Final Budget					2.0000	(5,000.00)	(10,000.00)	
							Final Budget Totals	\$25,000.00	
54 15	Programs Special Events	.00	.00	.00	.00	.00	.00	37,250.00	37,250.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					5.0000	200.00	1,000.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					2.0000	550.00	1,100.00	
	Final Budget					50.0000	85.00	4,250.00	
	Final Budget					5.0000	2,500.00	12,500.00	
	Final Budget					5.0000	3,100.00	15,500.00	
	Final Budget					1.0000	1,900.00	1,900.00	
							Final Budget Totals	\$37,250.00	
	<i>Programs Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,750.00	\$82,750.00
	<i>Miscellaneous</i>								
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	.00	.00	(66,730.00)	(66,730.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	.00	.00	(25,785.00)	(25,785.00)
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$92,515.00)	(\$92,515.00)
	Division 02 - Administration Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269,435.00	\$276,960.00
	Department 43 - Economic Development Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269,435.00	\$276,960.00
	Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269,435.00	\$276,960.00
	Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$269,435.00	\$276,960.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Departmental Request	2020 Manager Recommended
Fund 100 - GF									
Department 42 - Community Development									
Division 17 - Economic Development									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	65,547.97	41,684.56	46,020.46	47,473.85	172,990.00	168,477.00	.00	.00
50 02	Salaries Part-time	1,170.00	240.00	.00	.00	.00	.00	.00	.00
	<i>Personnel - Salaries Totals</i>	<u>\$66,717.97</u>	<u>\$41,924.56</u>	<u>\$46,020.46</u>	<u>\$47,473.85</u>	<u>\$172,990.00</u>	<u>\$168,477.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	800.00	.00	.00	100.00	900.00	900.00	.00	.00
51 10	Benefits FICA	5,167.76	3,189.41	3,507.60	3,628.05	13,305.00	12,958.00	.00	.00
51 11	Benefits Group Insurance - Health	5,427.32	5,229.18	6,763.48	5,087.00	14,350.00	14,650.00	.00	.00
51 15	Benefits Life Insurance	358.79	239.64	269.24	300.26	655.00	1,041.00	.00	.00
51 20	Benefits Retirement - General Employees	4,626.50	2,827.42	3,370.79	3,678.00	13,435.00	13,213.00	.00	.00
51 30	Benefits 401K - General Employees	2,653.96	1,587.42	1,840.77	1,947.40	6,915.00	6,775.00	.00	.00
	<i>Personnel - Benefits Totals</i>	<u>\$19,034.33</u>	<u>\$13,073.07</u>	<u>\$15,751.88</u>	<u>\$14,740.71</u>	<u>\$49,560.00</u>	<u>\$49,537.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	4,617.50	4,974.70	2,250.00	22,163.00	47,250.00	47,250.00	47,250.00	.00
56 10	Cont Serv Contracts and Agreements	525.00	.00	.00	.00	.00	.00	.00	.00
	<i>Contractual Services Totals</i>	<u>\$5,142.50</u>	<u>\$4,974.70</u>	<u>\$2,250.00</u>	<u>\$22,163.00</u>	<u>\$47,250.00</u>	<u>\$47,250.00</u>	<u>\$47,250.00</u>	<u>\$0.00</u>
<i>Operating Expenses</i>									
52 16	Op Exp Telephone Exp - Mobile	633.43	635.87	635.97	905.08	1,276.00	1,276.00	964.00	.00
52 26	Op Exp Training and Travel	3,918.30	4,033.73	1,250.48	4,583.21	8,030.00	8,030.00	.00	.00
52 27	Op Exp Local Mileage	160.44	.00	.00	56.68	2,700.00	2,700.00	2,700.00	.00
52 60	Op Exp Equipment Purchase	77.00	106.74	.00	12,890.75	1,000.00	1,000.00	.00	.00
52 62	Op Exp Dues and Subscriptions	974.53	350.00	.00	965.00	1,800.00	1,800.00	.00	.00
52 85	Op Exp Departmental Supplies	883.05	949.35	2,455.54	1,027.74	691.00	1,000.00	.00	.00
53 03	Op Exp Worker's Compensation Insurance	753.82	556.77	782.05	491.08	1,429.00	1,602.00	1,602.00	.00
53 23	Op Exp Citizen Boards	724.20	180.00	.00	.00	.00	300.00	300.00	.00
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	.00	121.00	.00	121.00	.00
	<i>Operating Expenses Totals</i>	<u>\$8,124.77</u>	<u>\$6,812.46</u>	<u>\$5,124.04</u>	<u>\$20,919.54</u>	<u>\$17,047.00</u>	<u>\$17,708.00</u>	<u>\$5,687.00</u>	<u>\$0.00</u>
<i>Programs</i>									
54 00	Programs Promotions	5,816.14	6,219.25	10,909.61	6,396.73	.00	8,500.00	.00	.00
54 01	Programs Facade Grants	16,152.79	16,000.00	29,024.05	35,565.97	20,000.00	30,000.00	.00	.00
54 02	Programs Building Reuse & Renovation	47,195.87	21,518.72	14,630.04	.00	541.00	.00	541.00	.00
54 15	Programs Special Events	30,367.88	28,204.00	32,812.00	55,998.47	33,053.00	33,053.00	33,053.00	.00
	<i>Programs Totals</i>	<u>\$99,532.68</u>	<u>\$71,941.97</u>	<u>\$87,375.70</u>	<u>\$97,961.17</u>	<u>\$53,594.00</u>	<u>\$71,553.00</u>	<u>\$33,594.00</u>	<u>\$0.00</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Departmental Request	2020 Manager Recommended
Fund	100 - GF								
Department	42 - Community Development								
Division	17 - Economic Development Totals	\$198,552.25	\$138,726.76	\$156,522.08	\$203,258.27	\$340,441.00	\$354,525.00	\$86,531.00	\$0.00
Department	42 - Community Development Totals	\$198,552.25	\$138,726.76	\$156,522.08	\$203,258.27	\$340,441.00	\$354,525.00	\$86,531.00	\$0.00
Fund	100 - GF Totals	\$198,552.25	\$138,726.76	\$156,522.08	\$203,258.27	\$340,441.00	\$354,525.00	\$86,531.00	\$0.00
	Net Grand Totals	\$198,552.25	\$138,726.76	\$156,522.08	\$203,258.27	\$340,441.00	\$354,525.00	\$86,531.00	\$0.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Economic Development
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Departmental Request	2020 Manager Recommended
	Net Grand Totals								

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Data and Technology Services
Division:**

Data and Technology Services Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$64,020.00	\$55,354.00	\$65,718.00	\$65,718.00
Benefits - Personnel - Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$20,640.00	\$19,185.00	\$22,130.00	\$22,130.00
Contract Serv - Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$839,153.00	\$833,099.00	\$935,424.00	\$940,212.00
Op Exp - Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$137,225.00	\$142,432.00	\$174,048.00	\$179,448.00
Cap Outlay - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$41,020.00	\$41,020.00	\$35,100.00	\$35,100.00
Misc - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$181,849.00)	(\$350,623.00)	(\$350,623.00)
Fund Total: GF	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,102,058.00)	(\$909,241.00)	(\$881,797.00)	(\$891,985.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$1,102,058.00	\$909,241.00	\$881,797.00	\$891,985.00
Net Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,102,058.00)	(\$909,241.00)	(\$881,797.00)	(\$891,985.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Data and Technology Services
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
• WWTP Fiber Project	Think Growth. Think Balance
• Implement Advanced Threat Protection in Email	Think Safe, Clean, Engaged. Think Community
• Built new/faster Bridge from Town Hall to FS2	Think Growth. Think Balance
• Began comprehensive Disaster Recovery planning	Think Growth. Think Balance
• Built new PD WIFI to transfer camera Data	Think Safe, Clean, Engaged. Think Community
• Implemented Access Control and Security Cameras	Think Safe, Clean, Engaged. Think Community
• Rebuilt IT Managed Services agreement	Think Town Finances. Think Responsibility.
• Recorded End User Security Awareness seminar	Think Town Finances. Think Responsibility.
• Completed Tyler Content Manager Implementation	Think Communication & Partnerships. Think Collaboration.
• Selected AMI project vendor	Think Town Finances. Think Responsibility.

2019-2020 Service, Initiative or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	• Major NWS/Server Upgrades	\$35,600	Think Growth. Think Balance
Program or Service Change	• NWS-Cityworks interface	\$30,000	Think Town Finances. Think Responsibility.
Program or Service Change	• User/space relocations	\$11,000	Think Growth. Think Balance
Program or Service Change	• Mobile Device Manager	\$7,000	Think Safe, Clean, Engaged. Think Community
Program or Service Change	• Implement AMI Project	Cost in prior FY	Think Town Finances. Think Responsibility

Performance Measures

Mission Statement: Keeping Clayton Connected, Current, and Secure

Goal: Maintain Systems Data Integrity

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	2019-2020 Year to Date
• Perform daily data backups on all business-critical systems	99%	99.8%	99.9%
• Incidents per endpoint per month	<0.5	0.36	.43

Goal: Provide Guidance for Technology Implementation

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Introduce IT Team to new technology each month	1	1	1

Goal: Ticket Response and Closure Within Prescribed Timeframe

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Resolve high-priority tickets within 2 hours	95%	96.4%	96.1%
• Resolve priority 3 tickets within 2 business days	95%	94.8%	93.9%

Goal: Maintain systems availability and performance within prescribed measurements.

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Uptime for business application server during production hours	95%	100%	98.5
• Uptime for production network during production hours	95%	100%	99%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 47 - Data and Technology Services								
	Division 02 - Administration								
	Personnel - Salaries								
50 00	Salaries Full-time	.00	.00	.00	.00	64,020.00	55,354.00	65,718.00	65,718.00
	<i>Personnel - Salaries Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$64,020.00</u>	<u>\$55,354.00</u>	<u>\$65,718.00</u>	<u>\$65,718.00</u>
	Personnel - Benefits								
51 00	Benefits Longevity	.00	.00	.00	.00	1,000.00	1,000.00	1,100.00	1,100.00
51 10	Benefits FICA	.00	.00	.00	.00	4,975.00	4,311.00	5,112.00	5,112.00
51 11	Benefits Group Insurance - Health	.00	.00	.00	.00	6,800.00	6,875.00	7,154.00	7,154.00
51 15	Benefits Life Insurance	.00	.00	.00	.00	265.00	344.00	176.00	176.00
51 20	Benefits Retirement - General Employees	.00	.00	.00	.00	5,000.00	4,401.00	5,915.00	5,915.00
51 30	Benefits 401K - General Employees	.00	.00	.00	.00	2,600.00	2,254.00	2,673.00	2,673.00
	<i>Personnel - Benefits Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,640.00</u>	<u>\$19,185.00</u>	<u>\$22,130.00</u>	<u>\$22,130.00</u>
	Contractual Services								
56 00	Cont Serv Professional Services	.00	.00	.00	.00	596,419.00	596,419.00	717,400.00	722,188.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	NWS - Custom interface with CityWorks	1.0000	30,000.00	30,000.00
Final Budget	NWS - Custom Programming	1.0000	10,000.00	10,000.00
Final Budget	VC3 - Additions to VOA for GIS	1.0000	5,100.00	5,100.00
Final Budget	VC3 - Additions to VOA for new users	1.0000	10,500.00	10,500.00
Final Budget	VC3 - Additons to VOA for NWS Server upgrades	1.0000	36,000.00	36,000.00
Final Budget	VC3 - Backup Internet Link	12.0000	1,180.00	14,160.00
Final Budget	VC3 - Managed Services (VOA)	12.0000	39,770.00	477,240.00
Final Budget	VC3 - Network as a Service - Routers	12.0000	1,475.00	17,700.00
Final Budget	VC3 - Network as a Service - Switches	12.0000	1,850.00	22,200.00
Final Budget	VC3 - NEW - Cell Phone MDM	110.0000	60.00	6,600.00
Final Budget	VC3 - NEW - PD Datto for Watchguard backup - CUT	1.0000	(32,040.00)	(32,040.00)
Final Budget	VC3 - NEW - PD Datto for Watchguard backup and storage	12.0000	2,670.00	32,040.00
Final Budget	VC3 - NEW - Social Media Archiving	12.0000	399.00	4,788.00
Final Budget	VC3 - NEW - Support for PD Watchguard	1.0000	3,000.00	3,000.00
Final Budget	VC3 - NEW Active Director P2	12.0000	10.00	120.00
Final Budget	VC3 - Office 365 for FD	12.0000	240.00	2,880.00
Final Budget	VC3 - Onsite Support	12.0000	5,975.00	71,700.00
Final Budget	VC3 - Wifi Bridge FS2	12.0000	850.00	10,200.00
Final Budget Totals				<u>\$722,188.00</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 47 - Data and Technology Services								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget					12.0000	800.00	9,600.00	
	TWC - 15M Non-VOA Traffice Internet Connection (344396501)					12.0000	326.10	3,913.00	
	Final Budget					12.0000	217.00	2,604.00	
	TWC - 2MB Metro E - FS2 (607018501)					3.0000	592.62	1,778.00	
	Final Budget					12.0000	3,192.15	38,306.00	
	TWC - 50MB Metro E - Ops Center 9=(605734101)					12.0000	119.00	1,428.00	
	Final Budget					9.0000	1,178.75	10,609.00	
	TWC - PRI - OPS (862040501)					1.0000	2,950.00	2,950.00	
	Final Budget					9.0000	700.00	6,300.00	
	TWC - PTP to Columbia + Main PRI (867222801)								
	Final Budget								
	TWC - Public Internet Connection (379363901)								
	Final Budget								
	VC3 - Internet Services to support SIP routing								
	Final Budget								
	VC3 - Setup SIP routing								
	Final Budget								
	VC3 - SIP Route trough Internet (Remove PRI)								
	Final Budget								
	Final Budget Totals							\$125,855.00	
52 16	Op Exp Telephone Exp - Mobile	.00	.00	.00	.00	638.00	638.00	482.00	482.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	40.16	481.92	
	MP - Data Base Administrator								
	Final Budget Totals							\$481.92	
52 26	Op Exp Training and Travel	.00	.00	.00	.00	3,750.00	3,750.00	3,750.00	3,750.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
	Certification Courses					1.0000	750.00	750.00	
	Final Budget					1.0000	2,500.00	2,500.00	
	Miscellaneous Training								
	Final Budget								
	NWS Annual Conference								
	Final Budget Totals							\$3,750.00	
52 35	Op Exp Maint and Repair - Equipment	.00	.00	.00	.00	1,000.00	2,000.00	2,000.00	2,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	2,000.00	2,000.00	
	Miscellaneous repairs								
	Final Budget Totals							\$2,000.00	
52 60	Op Exp Equipment Purchase	.00	.00	.00	.00	9,000.00	9,500.00	44,950.00	44,950.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	600.00	600.00	
	Adobe Creative Cloud for EDS					1.0000	20,000.00	20,000.00	
	Final Budget					1.0000	(20,000.00)	(20,000.00)	
	Hardware for Laptop Lab for Library								
	Final Budget								
	Hardware for Laptop Lab for Library- CUT								



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 47 - Data and Technology Services								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget iPad for Streets Crew Leader					1.0000	1,000.00	1,000.00	
	Final Budget iPad for Streets Crew Leader - REDUCE					1.0000	(400.00)	(400.00)	
	Final Budget iPad Pro for Finance Director					1.0000	1,000.00	1,000.00	
	Final Budget iPad Pro for Library Director					1.0000	1,000.00	1,000.00	
	Final Budget iPad Pro for Town Manager					1.0000	1,000.00	1,000.00	
	Final Budget iPad Pro for Town Manager - CUT					1.0000	(1,000.00)	(1,000.00)	
	Final Budget iPad w/case for CPAs in Engineering					1.0000	650.00	650.00	
	Final Budget iPad w/case for CPAs in Engineering - CUT					1.0000	(650.00)	(650.00)	
	Final Budget iPad w/case for Stormwater Engineer					1.0000	650.00	650.00	
	Final Budget Laptop for EDS					1.0000	1,500.00	1,500.00	
	Final Budget Laptop for EDS - CUT					1.0000	(1,500.00)	(1,500.00)	
	Final Budget Laptop for Planning					1.0000	1,000.00	1,000.00	
	Final Budget Laptops for EOC/Training					5.0000	700.00	3,500.00	
	Final Budget Laptops for Town Clerk and Deputy Town Clerk					2.0000	750.00	1,500.00	
	Final Budget Miscellaneous Hardware					1.0000	5,000.00	5,000.00	
	Final Budget Miscellaneous Networking Supplies					1.0000	1,000.00	1,000.00	
	Final Budget Monitor Arms for Planning					2.0000	400.00	800.00	
	Final Budget Monitor Arms for Planning-CUT					2.0000	(400.00)	(800.00)	
	Final Budget New laptop for Electric System Director					1.0000	1,500.00	1,500.00	
	Final Budget Ops Training Room AV Upgrades					1.0000	7,500.00	7,500.00	
	Final Budget Parks and Recreation Laptops					4.0000	750.00	3,000.00	
	Final Budget Parks and Recreation Laptops - REDUCE					2.0000	(750.00)	(1,500.00)	
	Final Budget PD Docking Stations					2.0000	300.00	600.00	
	Final Budget PD MDT Replacements					10.0000	1,500.00	15,000.00	
	Final Budget PD MDT Replacements - REDUCE					3.0000	(1,500.00)	(4,500.00)	
	Final Budget Prop Maint - Microsoft Surface Machines					2.0000	500.00	1,000.00	
	Final Budget Spare Microsoft Surface machines					5.0000	500.00	2,500.00	
	Final Budget Toughbook for Water Sewer Superintendent					1.0000	2,500.00	2,500.00	
	Final Budget UPS Replacements					3.0000	500.00	1,500.00	
							Final Budget Totals	\$44,950.00	
52 62	Op Exp Dues and Subscriptions	.00	.00	.00	.00	.00	1,650.00	510.00	510.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Cisco Phone Licenses (5 pack)					1.0000	1,150.00	1,150.00	

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Data and Technology Services
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 47 - Data and Technology Services								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 00	Cap Out Capital Projects	.00	.00	.00	.00	.00	.00	35,100.00	35,100.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	7,000.00	7,000.00	
	Final Budget					1.0000	7,500.00	7,500.00	
	Final Budget					1.0000	15,000.00	15,000.00	
	Final Budget					1.0000	5,600.00	5,600.00	
							Final Budget Totals	\$35,100.00	
58 50	Cap Out Capital Outlay	.00	.00	.00	.00	41,020.00	41,020.00	.00	.00
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$41,020.00	\$41,020.00	\$35,100.00	\$35,100.00
	Division 95 - Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$41,020.00	\$41,020.00	\$35,100.00	\$35,100.00
	Department 47 - Data and Technology Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$41,020.00	\$41,020.00	\$35,100.00	\$35,100.00
	Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$41,020.00	\$41,020.00	\$35,100.00	\$35,100.00
	Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$41,020.00	\$41,020.00	\$35,100.00	\$35,100.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Public Information Office
Division:**

Public Information Office Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$119,200.00	\$122,083.00	\$128,154.00	\$128,154.00
Benefits - Personnel - Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$37,160.00	\$39,332.00	\$42,083.00	\$42,083.00
Contract Serv - Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$3,850.00	\$3,700.00	\$11,700.00	\$11,700.00
Op Exp - Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$27,540.00	\$30,911.00	\$22,980.00	\$22,980.00
Cap Outlay - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,300.00	\$4,300.00
Misc - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$95,014.00)	(\$63,381.00)	(\$63,381.00)
Fund Total: GF	\$0.00	\$0.00	\$0.00	\$0.00	(\$187,750.00)	(\$101,012.00)	(\$145,836.00)	(\$145,836.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$187,750.00	\$101,012.00	\$145,836.00	\$145,836.00
Net Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	(\$187,750.00)	(\$101,012.00)	(\$145,836.00)	(\$145,836.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Information
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
• Branding of Sesquicentennial Celebration	Think Communication & Partnerships. Think Collaboration.
• Conception and Execution of Sesquicentennial Kick-off Events	Think Safe, Clean, Engaged. Think Community
• Installation of Council Chambers Broadcast Equipment	Think Communication & Partnerships. Think Collaboration.
• Rebooting of PIO program to bring focus to mission	Think Communication & Partnerships. Think Collaboration.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	• Assistant PIO moves to Wake Co.	Salary taken to hire Special Events Coordinator in Parks & Recreation FY19	Think Communication & Partnerships. Think Collaboration.
Staffing Change	• PEG Media Videographer to be brought FT in-house as Assistant PIO at same salary range of previous Assistant PIO	\$25,000.00 in REVENUE from state PEG TV funds to be used to cover salary/benefits (reflected in in Data & Technologies Budget)	Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: To provide open, timely, transparent and engaging information to the public about the Town of Clayton’s exemplary services and departments

Goal: Reach Town of Clayton residents on variety of social media

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Total Facebook followers for main Town account	15,000	11,072	13,906
• Total Twitter followers for main Town account	3,500	2,391	2,932
• Total website pageviews for ClaytonNC.org	900,000	615,786	608,804
• Total Instagram followers for main Town account	3,500	1,897	2,823

Goal: Increase production and reach of video content

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Total videos produced	200		89
• Total impressions of videos on YouTube	400,000	245,000	333,800
• Total minutes viewed on Facebook videos	150,000	76,582	90,300
• Total videos on PEG Channel	100	46	35



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 48 - Public Information								
	Division 02 - Administration								
	Personnel - Salaries								
50 00	Salaries Full-time	.00	.00	.00	.00	119,200.00	122,083.00	128,154.00	128,154.00
	<i>Personnel - Salaries Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$119,200.00</u>	<u>\$122,083.00</u>	<u>\$128,154.00</u>	<u>\$128,154.00</u>
	Personnel - Benefits								
51 00	Benefits Longevity	.00	.00	.00	.00	900.00	900.00	700.00	700.00
51 10	Benefits FICA	.00	.00	.00	.00	9,190.00	9,408.00	9,858.00	9,858.00
51 11	Benefits Group Insurance - Health	.00	.00	.00	.00	12,290.00	13,750.00	14,308.00	14,308.00
51 15	Benefits Life Insurance	.00	.00	.00	.00	650.00	750.00	486.00	486.00
51 20	Benefits Retirement - General Employees	.00	.00	.00	.00	9,320.00	9,605.00	11,576.00	11,576.00
51 30	Benefits 401K - General Employees	.00	.00	.00	.00	4,810.00	4,919.00	5,155.00	5,155.00
	<i>Personnel - Benefits Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$37,160.00</u>	<u>\$39,332.00</u>	<u>\$42,083.00</u>	<u>\$42,083.00</u>
	Contractual Services								
56 00	Cont Serv Professional Services	.00	.00	.00	.00	.00	.00	.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	(25,000.00)	(25,000.00)	
							Final Budget Totals	<u>\$0.00</u>	
56 10	Cont Serv Contracts and Agreements	.00	.00	.00	.00	3,850.00	3,700.00	11,700.00	11,700.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	7,500.00	7,500.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	3,700.00	3,700.00	
							Final Budget Totals	<u>\$11,700.00</u>	
	<i>Contractual Services Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,850.00</u>	<u>\$3,700.00</u>	<u>\$11,700.00</u>	<u>\$11,700.00</u>
	Operating Expenses								
52 16	Op Exp Telephone Exp - Mobile	.00	.00	.00	.00	1,276.00	1,276.00	964.00	964.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
							Final Budget Totals	<u>\$963.84</u>	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 48 - Public Information								
	Division 02 - Administration								
	Operating Expenses								
52 25	Op Exp Advertising Expense	.00	.00	.00	.00	11,340.00	11,340.00	14,988.00	14,988.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	10,000.00	10,000.00	
	Final Budget					3.0000	900.00	2,700.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					12.0000	20.00	240.00	
	Final Budget					12.0000	129.00	1,548.00	
								Final Budget Totals	\$14,988.00
52 26	Op Exp Training and Travel	.00	.00	.00	.00	1,800.00	5,045.00	1,800.00	1,800.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	(1,800.00)	(1,800.00)	
	Final Budget					1.0000	1,800.00	1,800.00	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	(1,700.00)	(1,700.00)	
	Final Budget					1.0000	1,700.00	1,700.00	
	Final Budget					2.0000	650.00	1,300.00	
	Final Budget					1.0000	(650.00)	(650.00)	
	Final Budget					1.0000	(150.00)	(150.00)	
	Final Budget					2.0000	150.00	300.00	
	Final Budget					2.0000	200.00	400.00	
	Final Budget					2.0000	(200.00)	(400.00)	
								Final Budget Totals	\$1,800.00
52 27	Op Exp Local Mileage	.00	.00	.00	.00	3,000.00	3,000.00	1,200.00	1,200.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	100.00	1,200.00	
								Final Budget Totals	\$1,200.00
52 60	Op Exp Equipment Purchase	.00	.00	.00	.00	900.00	900.00	900.00	900.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	200.00	400.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 48 - Public Information								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget					1,000.00	500.00	500.00	
	Miscellaneous								
	Final Budget Totals							\$900.00	
52 62	Op Exp Dues and Subscriptions	.00	.00	.00	.00	7,387.00	7,387.00	1,552.00	1,552.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					1.0000	390.00	390.00	
	Final Budget					1.0000	120.00	120.00	
	Final Budget					5.0000	85.00	425.00	
	Final Budget					2.0000	50.00	100.00	
	Final Budget					2.0000	10.00	20.00	
	Final Budget					19.0000	13.00	247.00	
	Final Budget Totals							\$1,552.00	
52 85	Op Exp Departmental Supplies	.00	.00	.00	.00	800.00	800.00	600.00	600.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget Totals							\$600.00	
53 03	Op Exp Worker's Compensation Insurance	.00	.00	.00	.00	1,037.00	1,163.00	976.00	976.00
	Operating Expenses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$27,540.00	\$30,911.00	\$22,980.00	\$22,980.00
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(4,805.00)	(4,805.00)
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	.00	(47,507.00)	(41,431.00)	(41,431.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	.00	(47,507.00)	(16,009.00)	(16,009.00)
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$95,014.00)	(\$62,245.00)	(\$62,245.00)
	Division 02 - Administration Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$187,750.00	\$101,012.00	\$142,672.00	\$142,672.00
	Department 48 - Public Information Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$187,750.00	\$101,012.00	\$142,672.00	\$142,672.00
	Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$187,750.00	\$101,012.00	\$142,672.00	\$142,672.00
	Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$187,750.00	\$101,012.00	\$142,672.00	\$142,672.00

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Public Information Office
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 48 - Public Information								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 50	Cap Out Capital Outlay	.00	.00	.00	.00	.00	.00	4,300.00	4,300.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$4,300.00</u>	<u>\$4,300.00</u>
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(88.00)	(88.00)
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	.00	.00	(756.00)	(756.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	.00	.00	(292.00)	(292.00)
	<i>Miscellaneous Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$1,136.00)</u>	<u>(\$1,136.00)</u>
	Division 95 - Capital Outlay Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,164.00</u>	<u>\$3,164.00</u>
	Department 48 - Public Information Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,164.00</u>	<u>\$3,164.00</u>
	Fund 100 - GF Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,164.00</u>	<u>\$3,164.00</u>
	Net Grand Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,164.00</u>	<u>\$3,164.00</u>

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Customer Service
Division:**

Customer Service Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$423,215.00	\$413,691.00	\$466,066.00	\$466,066.00
Benefits - Personnel - Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$146,025.00	\$148,911.00	\$166,200.00	\$166,200.00
Contract Serv - Contractual Services	\$0.00	\$0.00	\$0.00	\$0.00	\$46,093.00	\$45,193.00	\$45,850.00	\$45,850.00
Op Exp - Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$79,818.00	\$84,769.00	\$90,534.00	\$90,534.00
Cap Outlay - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$24,686.00	\$24,594.00	\$30,900.00	\$30,900.00
Misc - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$677,083.00)	(\$772,991.00)	(\$772,991.00)
Fund Total: GF	\$0.00	\$0.00	\$0.00	\$0.00	(\$719,837.00)	(\$40,075.00)	(\$26,559.00)	(\$26,559.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$719,837.00	\$40,075.00	\$26,559.00	\$26,559.00
Net Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	(\$719,837.00)	(\$40,075.00)	(\$26,559.00)	(\$26,559.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Customer Service
Division: Utility Billing and Collections**

2018-2019 Major Accomplishments	Related Council Goal
•Negotiated lower unit cost per printed bill	Think Town Finances. Think Responsibility.
•Trained Planning & Engineering staff on revenue collections	Think Town Finances. Think Responsibility.
•Rolled out improved customer portal for on-line payments	Think Town Finances. Think Responsibility.
•Participated in AMI vendor search	Think Growth. Think Balance
•Inventoried garbage customers to ensure correct bills	Think Town Finances. Think Responsibility.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•AMI meter project		Think Growth. Think Balance
Program or Service Change	•Relocation of Customer Service department		Think Happy, Helpful, Professional Workforce. Think Opportunity.

Performance Measures

Mission Statement: Keeping our customers connected through exceptional service

Goal: Efficient meter readings and billing

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Achieve 98% accuracy on all meter reads during the monthly billing cycle	99%	99%	99%

Goal: Efficient collections

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Achieve 90% or greater on collection of all utility bills by due date	90%	86%	82%
• Achieve 99% accuracy rate in all receipt transactions	99%	99%	99.5%

Goal: Customer education

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Utilize 90% of budgeted money available for the Energy Loan Program	90%	88%	80%

***Goal: Convenient customer service (added in 2018-2019)**

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Handle 50% or more of the new customer set ups without an in office visit	75%	*	54%
• Collect 75% or more payments through options other than in office visit	80%	*	80%

**Please note that this goal was added in 2018 - 2019. No data exists for 2017-2018.*



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 49 - Customer Service									
Division 11 - Billing and Collections									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	.00	.00	.00	.00	290,215.00	282,922.00	308,411.00	308,411.00
50 02	Salaries Part-time	.00	.00	.00	.00	.00	.00	7,638.00	7,638.00
50 021	Salaries Part-time w/Benefits	.00	.00	.00	.00	33,535.00	30,515.00	38,410.00	38,410.00
	<i>Personnel - Salaries Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$323,750.00</u>	<u>\$313,437.00</u>	<u>\$354,459.00</u>	<u>\$354,459.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	.00	.00	.00	.00	4,200.00	4,200.00	4,600.00	4,600.00
51 10	Benefits FICA	.00	.00	.00	.00	25,090.00	24,299.00	27,470.00	27,470.00
51 11	Benefits Group Insurance - Health	.00	.00	.00	.00	39,730.00	41,155.00	42,924.00	42,924.00
51 15	Benefits Life Insurance	.00	.00	.00	.00	1,210.00	1,750.00	786.00	786.00
51 20	Benefits Retirement - General Employees	.00	.00	.00	.00	23,340.00	24,806.00	31,214.00	31,214.00
51 30	Benefits 401K - General Employees	.00	.00	.00	.00	10,700.00	11,481.00	12,515.00	12,515.00
	<i>Personnel - Benefits Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$104,270.00</u>	<u>\$107,691.00</u>	<u>\$119,509.00</u>	<u>\$119,509.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	.00	.00	.00	.00	400.00	400.00	400.00	400.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	100.00	400.00	
								<u>400.00</u>	
								Final Budget Totals	<u>\$400.00</u>
56 10	Cont Serv Contracts and Agreements	.00	.00	.00	.00	26,484.00	26,484.00	26,483.00	26,483.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	1,250.00	15,000.00	
	Final Budget					.1050	97,936.00	10,283.00	
	Final Budget					12.0000	100.00	1,200.00	
								<u>\$26,483.00</u>	
								Final Budget Totals	<u>\$26,483.00</u>
56 11	Cont Serv Contract Services	.00	.00	.00	.00	7,500.00	6,720.00	7,500.00	7,500.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	60.00	720.00	
	Final Budget					12.0000	565.00	6,780.00	
								<u>\$7,500.00</u>	
								Final Budget Totals	<u>\$7,500.00</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 49 - Customer Service								
	Division 11 - Billing and Collections								
	Contractual Services								
56 50	Cont Serv Equipment Rental	.00	.00	.00	.00	1,039.00	919.00	1,068.00	1,068.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Konica Minolta 308					12.0000	89.00	1,068.00	
								Final Budget Totals	\$1,068.00
	Contractual Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$35,423.00	\$34,523.00	\$35,451.00	\$35,451.00
	Operating Expenses								
52 00	Op Exp Copy Expense	.00	.00	.00	.00	948.00	948.00	948.00	948.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Minolta copier charges					.0079	120,000.00	948.00	
								Final Budget Totals	\$948.00
52 01	Op Exp Postage and Shipping Expense	.00	.00	.00	.00	50,466.00	50,466.00	59,069.00	59,069.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget FedEx Mailings					10.0000	50.00	500.00	
	Final Budget In house mailings (final bills, misc. bills, correspondance)					2,000.0000	.50	1,000.00	
	Final Budget Outsource billing (multiples)					6,197.0000	.73	4,524.00	
	Final Budget Outsourced billing (average .450 postage, 103,000 pieces)					.5000	103,000.00	51,500.00	
	Final Budget Postage rate increase allowance					1.0000	1,545.00	1,545.00	
								Final Budget Totals	\$59,069.00
52 16	Op Exp Telephone Exp - Mobile	.00	.00	.00	.00	.00	.00	482.00	482.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Customer Service Director					12.0000	40.16	481.92	
								Final Budget Totals	\$481.92
52 26	Op Exp Training and Travel	.00	.00	.00	.00	5,500.00	5,500.00	5,000.00	5,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Electricities Training for CSR's					2.0000	500.00	1,000.00	
	Final Budget Tyler/NWS Advisory Group - Troy, MI					1.0000	1,500.00	1,500.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 49 - Customer Service									
Division 11 - Billing and Collections									
Operating Expenses									
	Final Budget								
	TOC shirts for staff					18.0000	40.00	720.00	
	Final Budget Totals							\$4,663.00	
53 03	Op Exp Worker's Compensation Insurance	.00	.00	.00	.00	567.00	636.00	581.00	581.00
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	.00	820.00	820.00	500.00	500.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					10.0000	40.00	400.00	
	Final Budget					10.0000	(40.00)	(400.00)	
	Final Budget Totals							\$500.00	
	Operating Expenses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$64,009.00	\$65,265.00	\$73,798.00	\$73,798.00
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(11,926.00)	(11,926.00)
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	.00	(260,458.00)	(326,803.00)	(326,803.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	.00	(234,412.00)	(217,443.00)	(217,443.00)
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$494,870.00)	(\$556,172.00)	(\$556,172.00)
	Division 11 - Billing and Collections Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$527,452.00	\$26,046.00	\$27,045.00	\$27,045.00
	Department 49 - Customer Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$527,452.00	\$26,046.00	\$27,045.00	\$27,045.00
	Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$527,452.00	\$26,046.00	\$27,045.00	\$27,045.00
	Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$527,452.00	\$26,046.00	\$27,045.00	\$27,045.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Customer Service
Division: Meter Reading**

2018-2019 Major Accomplishments	Related Council Goal
•Participated in AMI vendor search	Think Growth. Think Balance
•Worked with Utilities Compliance Tech to ensure all irrigations meters not backflow tested were locked	Think Town Finances. Think Responsibility.
•Worked with Utilities Compliance Tech – Continued...	Think Town Finances. Think Responsibility.
•Worked with Utilities Compliance Tech – Continued...	Think Growth. Think Balance
•Worked with Utilities Compliance Tech – Continued...	Think Town Finances. Think Responsibility.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•AMI meter project		Think Growth. Think Balance
Program or Service Change	•Relocation of Customer Service department		Think Happy, Helpful, Professional Workforce. Think Opportunity.

Performance Measures

Mission Statement: Keeping our customers connected through exceptional service

Goal: Efficient meter readings and billing

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Achieve 98% accuracy on all meter reads during the monthly billing cycle	99%	99%	99%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 49 - Customer Service								
	Division 12 - Meter Reading and Technicians								
	Personnel - Salaries								
50 00	Salaries Full-time	.00	.00	.00	.00	99,465.00	100,254.00	111,607.00	111,607.00
	<i>Personnel - Salaries Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$99,465.00	\$100,254.00	\$111,607.00	\$111,607.00
	Personnel - Benefits								
51 00	Benefits Longevity	.00	.00	.00	.00	1,400.00	1,400.00	1,700.00	1,700.00
51 10	Benefits FICA	.00	.00	.00	.00	7,720.00	7,776.00	8,668.00	8,668.00
51 11	Benefits Group Insurance - Health	.00	.00	.00	.00	20,400.00	19,419.00	21,462.00	21,462.00
51 15	Benefits Life Insurance	.00	.00	.00	.00	430.00	620.00	284.00	284.00
51 20	Benefits Retirement - General Employees	.00	.00	.00	.00	7,770.00	7,939.00	10,045.00	10,045.00
51 30	Benefits 401K - General Employees	.00	.00	.00	.00	4,035.00	4,066.00	4,532.00	4,532.00
	<i>Personnel - Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$41,755.00	\$41,220.00	\$46,691.00	\$46,691.00
	Contractual Services								
56 10	Cont Serv Contracts and Agreements	.00	.00	.00	.00	7,723.00	7,723.00	7,453.00	7,453.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Itron Maintenance Contract (6 months)					1.0000	7,453.00	7,453.00	
							Final Budget Totals	\$7,453.00	
56 51	Cont Serv Uniform Rental	.00	.00	.00	.00	2,947.00	2,947.00	2,946.00	2,946.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Meter technician uniforms					52.0000	56.66	2,946.00	
							Final Budget Totals	\$2,946.00	
	<i>Contractual Services Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$10,670.00	\$10,670.00	\$10,399.00	\$10,399.00
	Operating Expenses								
52 16	Op Exp Telephone Exp - Mobile	.00	.00	.00	.00	1,914.00	1,913.00	1,446.00	1,446.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget MP Meter Technician					12.0000	40.16	481.92	
	Final Budget MP Meter Technician					12.0000	40.16	481.92	
	Final Budget MP Meter Technician					12.0000	40.16	481.92	
							Final Budget Totals	\$1,445.76	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 49 - Customer Service								
	Division 12 - Meter Reading and Technicians								
	Operating Expenses								
52 26	Op Exp Training and Travel	.00	.00	.00	.00	.00	2,000.00	.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					2.0000	750.00		1,500.00
	Final Budget					2.0000	(750.00)		(1,500.00)
	Final Budget					1.0000	500.00		500.00
	Final Budget					1.0000	(500.00)		(500.00)
						Final Budget Totals			\$0.00
52 36	Op Exp Maint and Repair - Vehicles	.00	.00	.00	.00	2,700.00	900.00	3,066.00	3,066.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					6.0000	175.00		1,050.00
	Final Budget					6.0000	336.00		2,016.00
						Final Budget Totals			\$3,066.00
52 50	Op Exp Contracted Vehicle Service	.00	.00	.00	.00	60.00	60.00	.00	.00
52 52	Op Exp Fuel	.00	.00	.00	.00	4,000.00	6,000.00	4,998.00	4,998.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					1.0000	1,666.00		1,666.00
	Final Budget					1.0000	1,666.00		1,666.00
	Final Budget					1.0000	1,666.00		1,666.00
						Final Budget Totals			\$4,998.00
52 60	Op Exp Equipment Purchase	.00	.00	.00	.00	920.00	2,050.00	900.00	900.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					3.0000	300.00		900.00
	Final Budget					1.0000	1,000.00		1,000.00
	Final Budget					1.0000	(1,000.00)		(1,000.00)
						Final Budget Totals			\$900.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 49 - Customer Service								
	Division 12 - Meter Reading and Technicians								
	Operating Expenses								
52 70	Op Exp Safety	.00	.00	.00	.00	1,000.00	1,074.00	1,074.00	1,074.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					6.0000	25.00		150.00
	Final Budget					3.0000	20.00		60.00
	Final Budget					6.0000	20.00		120.00
	Final Budget					6.0000	12.00		72.00
	Final Budget					6.0000	100.00		600.00
	Final Budget					6.0000	12.00		72.00
									Final Budget Totals \$1,074.00
52 71	Op Exp Protective Clothing	.00	.00	.00	.00	1,300.00	1,311.00	1,311.00	1,311.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					3.0000	25.00		75.00
	Final Budget					3.0000	25.00		75.00
	Final Budget					1.0000	75.00		75.00
	Final Budget					3.0000	150.00		450.00
	Final Budget					3.0000	150.00		450.00
	Final Budget					3.0000	20.00		60.00
	Final Budget					3.0000	17.00		51.00
	Final Budget					3.0000	25.00		75.00
									Final Budget Totals \$1,311.00
52 80	Op Exp Tools	.00	.00	.00	.00	750.00	756.00	756.00	756.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					3.0000	10.00		30.00
	Final Budget					6.0000	66.00		396.00
	Final Budget					3.0000	25.00		75.00
	Final Budget					3.0000	25.00		75.00
	Final Budget					3.0000	20.00		60.00
	Final Budget					3.0000	40.00		120.00
									Final Budget Totals \$756.00
53 03	Op Exp Worker's Compensation Insurance	.00	.00	.00	.00	2,269.00	2,544.00	2,289.00	2,289.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 49 - Customer Service									
Division 12 - Meter Reading and Technicians									
<i>Operating Expenses</i>									
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	.00	896.00	896.00	896.00	896.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					33.0000	12.00	396.00	
						<i>Final Budget Totals</i>		<u>\$896.00</u>	
	<i>Operating Expenses Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$15,809.00	\$19,504.00	\$16,736.00	\$16,736.00
<i>Miscellaneous</i>									
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	.00	(102,989.00)	(112,164.00)	(112,164.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	.00	(68,659.00)	(75,269.00)	(75,269.00)
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$171,648.00)	(\$187,433.00)	(\$187,433.00)
Division 12 - Meter Reading and Technicians	Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$167,699.00	\$0.00	(\$2,000.00)	(\$2,000.00)
Department 49 - Customer Service	Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$167,699.00	\$0.00	(\$2,000.00)	(\$2,000.00)
Fund 100 - GF	Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$167,699.00	\$0.00	(\$2,000.00)	(\$2,000.00)
	Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$167,699.00	\$0.00	(\$2,000.00)	(\$2,000.00)

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Customer Service
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 49 - Customer Service								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 50	Cap Out Capital Outlay	.00	.00	.00	.00	24,686.00	24,594.00	30,900.00	30,900.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	2019 Ford Transit Connect Van					1.0000	30,900.00	30,900.00	
	Final Budget								
	MOVE Relocation Related Items to Clayton Center Cap Out					1.0000	(128,000.00)	(128,000.00)	
	Final Budget								
	Relocation - Construction Cost for Relocation of Department					1.0000	75,000.00	75,000.00	
	Final Budget								
	Relocation - Furniture for New Offices					1.0000	41,000.00	41,000.00	
	Final Budget								
	Relocation - Key fob access/alarm PLACEHOLDER					1.0000	2,000.00	2,000.00	
	Final Budget								
	Relocation - Safe, Drop Box & Display Cabinet for New Office					1.0000	10,000.00	10,000.00	
	Final Budget								
							Final Budget Totals	\$30,900.00	
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$24,686.00	\$24,594.00	\$30,900.00	\$30,900.00
<i>Miscellaneous</i>									
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(630.00)	(630.00)
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	.00	(8,609.00)	(17,267.00)	(17,267.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	.00	(1,956.00)	(11,489.00)	(11,489.00)
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,565.00)	(\$29,386.00)	(\$29,386.00)
	Division 95 - Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$24,686.00	\$14,029.00	\$1,514.00	\$1,514.00
	Department 49 - Customer Service Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$24,686.00	\$14,029.00	\$1,514.00	\$1,514.00
	Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$24,686.00	\$14,029.00	\$1,514.00	\$1,514.00
	Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$24,686.00	\$14,029.00	\$1,514.00	\$1,514.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Law Enforcement
Division:**

Law Enforcement Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$2,404,143.27	\$2,485,556.65	\$2,626,930.45	\$2,704,042.14	\$3,057,200.00	\$3,093,091.00	\$3,528,512.00	\$3,528,512.00
Benefits - Personnel - Benefits	\$777,292.49	\$840,663.66	\$876,560.01	\$843,441.97	\$1,002,895.00	\$1,044,332.00	\$1,214,172.00	\$1,214,172.00
Contract Serv - Contractual Services	\$70,922.92	\$71,624.17	\$63,716.95	\$46,678.04	\$60,040.00	\$49,509.00	\$73,482.00	\$73,482.00
Op Exp - Operating Expenses	\$495,120.23	\$461,243.82	\$548,732.59	\$579,853.35	\$651,697.00	\$667,819.00	\$702,998.00	\$656,248.00
Sp App - Special Appropriations	\$10,493.00	\$1,624.80	\$2,561.67	\$3,729.26	\$0.00	\$4,642.00	\$0.00	\$0.00
Cap Outlay - Capital Outlay	\$157,891.28	\$149,123.11	\$311,399.32	\$165,172.70	\$457,135.00	\$457,135.00	\$452,836.00	\$452,836.00
Misc - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Total: GF	(\$3,915,863.19)	(\$4,009,836.21)	(\$4,429,900.99)	(\$4,342,917.46)	(\$5,228,967.00)	(\$5,316,528.00)	(\$5,972,000.00)	(\$5,925,250.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$3,915,863.19	\$4,009,836.21	\$4,429,900.99	\$4,342,917.46	\$5,228,967.00	\$5,316,528.00	\$5,972,000.00	\$5,925,250.00
Net Grand Totals:	(\$3,915,863.19)	(\$4,009,836.21)	(\$4,429,900.99)	(\$4,342,917.46)	(\$5,228,967.00)	(\$5,316,528.00)	(\$5,972,000.00)	(\$5,925,250.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Law Enforcement
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
• Leadership development and training opportunities	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Update department image and branding	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Plan for pending retirements	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Implement sustainable vehicle rotation plan	Think Town Finances. Think Responsibility.
• Finish development and implementation of department multi-year strategic plan	Think Economic Development. Think Prosperity
• Use performance management to inform policing strategies and reduce/improve crime/accident statistics	Think Safe, Clean, Engaged. Think Community

2019-2020 Service, Initiative or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	• Creation of a Major position within the police department	Cost to implement is minimal; likely a 5% increase to an existing salaried Captain position	Think Growth. Think Balance

Performance Measures

Mission Statement: To deliver outstanding police service to everyone: every time.

Goal: Reduce crime

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Reduce property crime by 2% per year	400	296	410
• Increase the rate of cases solved by 5% per year	250	295	213
• Patrol Officers spend 20% more time on self-initiated activity	3,411	2,114	2,843

Goal: Improve Traffic Safety

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Alcohol/Drug impairment related crashes at 10% or less of total crashes	14	No data	16
• # of Injury/Fatal crashes at 15% or less of total crashes reported	27	No data	32

Goal: Improve Officer/Citizen Relationships

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• # of citizen complaints per call for service at 2% or less per year	10	11	6
• # of sustained citizen complaints per citizen complaint received at 20% or less per year	5	5	6



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget																																																																																
Fund 100 - GF																																																																																									
Department 50 - Law Enforcement																																																																																									
Division 02 - Administration																																																																																									
<i>Personnel - Salaries</i>																																																																																									
50 00	Salaries Full-time	251,266.37	243,574.15	242,571.94	265,183.08	282,315.00	278,405.00	344,486.00	344,486.00																																																																																
50 04	Salaries Overtime	.00	.00	.00	.00	285.00	.00	761.00	761.00																																																																																
50 50	Salaries Cashout	3,600.48	3,600.48	2,850.38	.00	.00	.00	.00	.00																																																																																
	<i>Personnel - Salaries Totals</i>	<u>\$254,866.85</u>	<u>\$247,174.63</u>	<u>\$245,422.32</u>	<u>\$265,183.08</u>	<u>\$282,600.00</u>	<u>\$278,405.00</u>	<u>\$345,247.00</u>	<u>\$345,247.00</u>																																																																																
<i>Personnel - Benefits</i>																																																																																									
51 00	Benefits Longevity	4,300.00	2,700.00	3,000.00	1,100.00	1,400.00	1,400.00	1,500.00	1,500.00																																																																																
51 10	Benefits FICA	19,576.82	18,850.04	18,803.44	20,195.21	21,730.00	21,406.00	26,526.00	26,526.00																																																																																
51 11	Benefits Group Insurance - Health	17,104.07	19,402.78	15,534.24	21,092.90	28,200.00	30,498.00	32,446.00	32,446.00																																																																																
51 15	Benefits Life Insurance	1,181.45	1,096.24	1,012.13	1,125.15	820.00	1,154.00	836.00	836.00																																																																																
51 20	Benefits Retirement - General Employees	6,534.64	5,233.55	5,663.63	6,279.11	6,820.00	6,663.00	8,078.00	8,078.00																																																																																
51 21	Benefits Retirement - LEO Employees	7,695.66	8,032.51	9,627.53	9,186.81	10,205.00	10,010.00	16,365.00	16,365.00																																																																																
51 30	Benefits 401K - General Employees	3,802.76	3,127.31	3,140.95	3,364.38	3,545.00	3,464.00	3,646.00	3,646.00																																																																																
51 31	Benefits 401K -LEO Employees	5,265.65	5,665.38	6,104.04	5,564.51	6,010.00	5,893.00	8,440.00	8,440.00																																																																																
	<i>Personnel - Benefits Totals</i>	<u>\$65,461.05</u>	<u>\$64,107.81</u>	<u>\$62,885.96</u>	<u>\$67,908.07</u>	<u>\$78,730.00</u>	<u>\$80,488.00</u>	<u>\$97,837.00</u>	<u>\$97,837.00</u>																																																																																
<i>Contractual Services</i>																																																																																									
56 00	Cont Serv Professional Services	6,125.00	6,125.00	6,125.00	5,995.03	1,300.00	2,000.00	4,000.00	4,000.00																																																																																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th></th> <th></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>CALEA on-site assessment</td> <td></td> <td></td> <td>1.0000</td> <td>2,000.00</td> <td>2,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Promotional processes</td> <td></td> <td></td> <td>1.0000</td> <td>4,000.00</td> <td>4,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Promotional processes - REDUCE</td> <td></td> <td></td> <td>1.0000</td> <td>(2,000.00)</td> <td>(2,000.00)</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right;">Final Budget Totals</td> <td></td> <td></td> <td><u>\$4,000.00</u></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	CALEA on-site assessment			1.0000	2,000.00	2,000.00				Final Budget	Promotional processes			1.0000	4,000.00	4,000.00				Final Budget	Promotional processes - REDUCE			1.0000	(2,000.00)	(2,000.00)										Final Budget Totals			<u>\$4,000.00</u>																				
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56 10	Cont Serv Contracts and Agreements	.00	.00	8,066.64	818.85	14,694.00	4,635.00	3,350.00	3,350.00																																																																																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th></th> <th></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Le Bleu water services</td> <td></td> <td></td> <td>12.0000</td> <td>120.00</td> <td>1,440.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Pro Shred Box Rental</td> <td></td> <td></td> <td>2.0000</td> <td>180.00</td> <td>360.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Simplex Grinnell - Maint. Contract Video & Doors</td> <td></td> <td></td> <td>1.0000</td> <td>1,550.00</td> <td>1,550.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Tsunami camera system - CUT</td> <td></td> <td></td> <td>1.0000</td> <td>(6,500.00)</td> <td>(6,500.00)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Tsunami camera system annual lease</td> <td></td> <td></td> <td>1.0000</td> <td>6,500.00</td> <td>6,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right;">Final Budget Totals</td> <td></td> <td></td> <td><u>\$3,350.00</u></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Le Bleu water services			12.0000	120.00	1,440.00				Final Budget	Pro Shred Box Rental			2.0000	180.00	360.00				Final Budget	Simplex Grinnell - Maint. Contract Video & Doors			1.0000	1,550.00	1,550.00				Final Budget	Tsunami camera system - CUT			1.0000	(6,500.00)	(6,500.00)				Final Budget	Tsunami camera system annual lease			1.0000	6,500.00	6,500.00										Final Budget Totals			<u>\$3,350.00</u>
Budget Transactions																																																																																									
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Final Budget	Tsunami camera system - CUT			1.0000	(6,500.00)	(6,500.00)																																																																																			
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Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 02 - Administration								
	Contractual Services								
56 11	Cont Serv Contract Services	10,697.79	10,887.69	13,862.48	14,149.79	10,413.00	10,413.00	29,100.00	29,100.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	CI Radio Maintenance Agreement					1.0000	11,000.00	11,000.00	
	CI Radio Maintenance Agreement - REDUCE					1.0000	(6,000.00)	(6,000.00)	
	DCI Line Fees					2.0000	3,800.00	7,600.00	
	DUO Token					1.0000	1,000.00	1,000.00	
	Fitness Concepts Maintenance Contract					1.0000	1,000.00	1,000.00	
	OSSI annual maintenance fee					1.0000	5,000.00	5,000.00	
	OSSI modules and licenses					1.0000	20,100.00	20,100.00	
	OSSI modules and licenses - CUT					1.0000	(20,100.00)	(20,100.00)	
	OSSI- New modules license fee					2.0000	3,250.00	6,500.00	
	OSSI- New modules license fee - CUT					2.0000	(3,250.00)	(6,500.00)	
	PowerDMS					2.0000	2,850.00	5,700.00	
	Speed Measuring Device Calibrations					1.0000	3,800.00	3,800.00	
							Final Budget Totals	\$29,100.00	
56 40	Cont Serv Pre-employment Screening	2,685.00	2,140.00	1,153.00	2,300.00	4,300.00	3,750.00	4,200.00	4,200.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	FMRT physical and psychological testing					6.0000	700.00	4,200.00	
							Final Budget Totals	\$4,200.00	
56 50	Cont Serv Equipment Rental	6,139.23	6,374.74	4,677.80	1,720.37	3,330.00	2,689.00	3,459.00	3,459.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	Konica Minolta Copier Leases (2 machines)					12.0000	288.21	3,458.52	
							Final Budget Totals	\$3,458.52	
56 51	Cont Serv Uniform Rental	.00	.00	.00	45.51	.00	.00	.00	.00
	<i>Contractual Services Totals</i>	\$25,647.02	\$25,527.43	\$33,884.92	\$25,029.55	\$34,037.00	\$23,487.00	\$44,109.00	\$44,109.00
	<i>Operating Expenses</i>								
52 00	Op Exp Copy Expense	892.95	707.68	715.75	738.33	1,320.00	1,320.00	1,320.00	1,320.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	Konica Minolta Copy Expense BW					12.0000	60.00	720.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget					12.0000	50.00	600.00	
	Konica Minolta Copy Expense Color								
	Final Budget Totals							\$1,320.00	
52 01	Op Exp Postage and Shipping Expense	824.55	258.62	16.65	663.69	300.00	300.00	300.00	300.00
52 16	Op Exp Telephone Exp - Mobile	1,036.76	1,251.58	1,101.19	1,347.14	1,214.00	1,214.00	998.00	998.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	5.00	60.00	
	Final Budget					12.0000	40.16	481.92	
	Final Budget Totals							\$997.92	
52 26	Op Exp Training and Travel	1,257.39	628.55	2,349.99	13,874.84	16,000.00	16,500.00	19,000.00	14,150.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					2.0000	5,000.00	10,000.00	
	Final Budget					3.0000	1,100.00	3,300.00	
	Final Budget					1.0000	(1,100.00)	(1,100.00)	
	Final Budget					1.0000	2,500.00	2,500.00	
	Final Budget					1.0000	(2,500.00)	(2,500.00)	
	Final Budget					1.0000	750.00	750.00	
	Final Budget					1.0000	(750.00)	(750.00)	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					1.0000	1,100.00	1,100.00	
	Final Budget					2.0000	25.00	50.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	(500.00)	(500.00)	
	Final Budget Totals							\$14,150.00	
52 27	Op Exp Local Mileage	.00	.00	.00	.00	.00	50.00	.00	.00
52 35	Op Exp Maint and Repair - Equipment	.00	.00	462.81	967.00	1,500.00	1,500.00	1,500.00	1,500.00
52 36	Op Exp Maint and Repair - Vehicles	60.85	615.36	129.05	306.77	300.00	500.00	500.00	500.00
52 50	Op Exp Contracted Vehicle Service	.00	.00	.00	.00	.00	500.00	500.00	500.00
52 52	Op Exp Fuel	724.15	550.91	776.41	2,046.39	1,200.00	1,500.00	1,500.00	1,500.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 02 - Administration								
	Operating Expenses								
52 60	Op Exp Equipment Purchase	1,969.43	720.29	36,481.22	11,828.73	17,040.00	17,040.00	5,240.00	4,240.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	160.00	640.00	
	Final Budget					10.0000	220.00	2,200.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					1.0000	(1,000.00)	(1,000.00)	
	Final Budget					10.0000	40.00	400.00	
								Final Budget Totals	\$4,240.00
52 61	Op Exp Uniform Cleaning	.00	.00	.00	259.13	100.00	100.00	100.00	100.00
52 62	Op Exp Dues and Subscriptions	4,440.00	5,881.39	4,796.00	5,001.00	6,026.00	6,026.00	6,590.00	6,340.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	5,200.00	5,200.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	(250.00)	(250.00)	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	150.00	150.00	
	Final Budget					1.0000	190.00	190.00	
	Final Budget					1.0000	75.00	75.00	
	Final Budget					1.0000	75.00	75.00	
	Final Budget					1.0000	150.00	150.00	
	Final Budget					2.0000	75.00	150.00	
								Final Budget Totals	\$6,340.00
52 70	Op Exp Safety	.00	320.22	367.92	515.94	1,250.00	1,250.00	750.00	750.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					10.0000	30.00	300.00	
								Final Budget Totals	\$750.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 02 - Administration								
	Operating Expenses								
52 71	Op Exp Protective Clothing	.00	.00	625.00	.00	850.00	850.00	750.00	750.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget ballistic soft body armor					1.0000	750.00	750.00	
						Final Budget Totals		\$750.00	
52 72	Op Exp Uniform Purchase	438.08	255.00	652.53	1,344.60	6,500.00	6,875.00	2,100.00	2,100.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Chief's uniforms					1.0000	1,100.00	1,100.00	
	Final Budget Major uniform					1.0000	1,000.00	1,000.00	
						Final Budget Totals		\$2,100.00	
52 85	Op Exp Departmental Supplies	3,437.15	3,813.36	4,240.18	5,747.14	11,500.00	12,000.00	10,550.00	8,550.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Awards/Retirements					1.0000	1,750.00	1,750.00	
	Final Budget Department flags decorative					4.0000	325.00	1,300.00	
	Final Budget Flags outdoor					4.0000	250.00	1,000.00	
	Final Budget Miscellaneous					1.0000	4,000.00	4,000.00	
	Final Budget Miscellaneous - REDUCE					1.0000	(2,000.00)	(2,000.00)	
	Final Budget Office Supplies - General					1.0000	2,500.00	2,500.00	
						Final Budget Totals		\$8,550.00	
53 00	Op Exp Insurance and Bonds	13,301.39	13,966.01	16,708.84	18,137.86	21,697.00	21,697.00	26,037.00	26,037.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget PLACEHOLDER for Rate Increase					.2000	21,697.00	4,339.40	
	Final Budget PLACEHOLDER IRRFNC - Police Professional Liability FY 18-19					1.0000	21,697.00	21,697.00	
						Final Budget Totals		\$26,036.40	
53 03	Op Exp Worker's Compensation Insurance	10,500.89	3,167.91	3,478.66	3,244.20	5,054.00	5,669.00	2,973.00	2,973.00
53 99	Op Exp Miscellaneous Expense	1,000.00	398.55	.00	23.75	500.00	500.00	500.00	500.00
	Operating Expenses Totals	\$39,883.59	\$32,535.43	\$72,902.20	\$66,046.51	\$92,351.00	\$95,391.00	\$81,208.00	\$73,108.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 50 - Law Enforcement									
Division 02 - Administration									
Sub Department 40 - Law Enforcement Center									
Contractual Services									
56 10	Cont Serv Contracts and Agreements	7,898.67	11,003.20	9,457.43	12,372.19	13,603.00	13,603.00	22,165.00	22,165.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	Access Control Software					1.0000	873.00	873.00	
	Boiler / Chiller Maint contract					1.0000	2,000.00	2,000.00	
	Brady controls contract					1.0000	3,496.00	3,496.00	
	Brady Security Monitoring					12.0000	300.00	3,600.00	
	Elevator inspection Dept of Labor					1.0000	200.00	200.00	
	Elevator Maintenance					1.0000	1,692.00	1,692.00	
	Fire Alarm / Sprinkler					1.0000	3,082.00	3,082.00	
	HVAC Contract					1.0000	2,500.00	2,500.00	
	Johnson Controls/Simplex - Burglar Alarm Monitoring					1.0000	900.00	900.00	
	Once per 5 year Sprinkler / Life Safety inspection					1.0000	2,495.00	2,495.00	
	Pest Control per month					12.0000	85.00	1,020.00	
	Sprinkler Backflow					1.0000	107.00	107.00	
	Termite contract					1.0000	5,395.00	5,395.00	
	Termite contract - CUT					1.0000	(5,395.00)	(5,395.00)	
	Termite inspection contract per year					1.0000	200.00	200.00	
							Final Budget Totals	\$22,165.00	
56 11	Cont Serv Contract Services	14,811.60	14,811.60	13,577.30	.00	.00	.00	.00	.00
	<i>Contractual Services Totals</i>	\$22,710.27	\$25,814.80	\$23,034.73	\$12,372.19	\$13,603.00	\$13,603.00	\$22,165.00	\$22,165.00
	<i>Operating Expenses</i>								
52 10	Op Exp Utility Exp - Town Electricity	49,190.18	49,377.60	47,482.40	51,272.55	55,115.00	48,336.00	55,020.00	55,020.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	4.5 yr Max					12.0000	4,585.00	55,020.00	
							Final Budget Totals	\$55,020.00	
52 11	Op Exp Utility Exp - Town W/S	1,124.05	970.16	1,063.67	1,022.15	1,092.00	1,092.00	1,045.00	1,045.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	4.5 yr avg per month					12.0000	87.07	1,044.84	
							Final Budget Totals	\$1,044.84	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 02 - Administration								
	Sub Department 40 - Law Enforcement Center								
	Operating Expenses								
52 12	Op Exp Utility Exp - Other	15,178.54	13,693.19	12,142.32	18,232.44	14,592.00	14,592.00	18,000.00	18,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget PD gas - 4.5 yr avg per month					12.0000	1,500.00	18,000.00	
							Final Budget Totals	\$18,000.00	
52 15	Op Exp Telephone Exp - Buildings	6,688.89	277.19	.00	8.85	.00	.00	.00	.00
52 37	Op Exp Maint and Repair - Buildings	6,635.36	10,420.99	24,199.68	38,068.06	19,000.00	16,340.00	63,139.00	50,139.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Blinds/West Side of PD - CUT					1.0000	(13,000.00)	(13,000.00)	
	Final Budget Blinds/West Side of PD - Quoted					1.0000	13,000.00	13,000.00	
	Final Budget Brady Security Installation - Garage					1.0000	3,235.00	3,235.00	
	Final Budget Brady Security System Installation - Probation					1.0000	10,599.00	10,599.00	
	Final Budget Brady Video Surveillance - Installation					1.0000	17,965.00	17,965.00	
	Final Budget Chiller Contingency - lump sum					1.0000	10,000.00	10,000.00	
	Final Budget Contingency					1.0000	5,000.00	5,000.00	
	Final Budget Filters / 42 filters x 4 times/year x \$5 each					1.0000	840.00	840.00	
	Final Budget Flagpole lights					3.0000	500.00	1,500.00	
	Final Budget Misc repairs / bulbs / ballasts / glass / etc					1.0000	1,000.00	1,000.00	
							Final Budget Totals	\$50,139.00	
52 38	Op Exp Maint and Repair - Grounds	432.00	.00	720.00	720.00	750.00	750.00	8,111.00	8,111.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Maintenance @ shooting range / fertilizer / seed / etc					1.0000	250.00	250.00	
	Final Budget Sealcoat and stripe parking lot					1.0000	7,361.00	7,361.00	
	Final Budget Trees / flowers / bushes / etc for CLEC					1.0000	500.00	500.00	
							Final Budget Totals	\$8,111.00	
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	.00	.00	.00	.00	.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Office Furniture Replacement					1.0000	13,500.00	13,500.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 50 - Law Enforcement									
Division 02 - Administration									
Sub Department 40 - Law Enforcement Center									
Operating Expenses									
Final Budget	Office Furniture Replacement - CUT					1.0000	(13,500.00)	(13,500.00)	
						Final Budget Totals		\$0.00	
	<i>Operating Expenses Totals</i>	\$79,249.02	\$74,739.13	\$85,608.07	\$109,324.05	\$90,549.00	\$81,110.00	\$145,315.00	\$132,315.00
Sub Department 40 - Law Enforcement Center	Totals	\$101,959.29	\$100,553.93	\$108,642.80	\$121,696.24	\$104,152.00	\$94,713.00	\$167,480.00	\$154,480.00
Division 02 - Administration	Totals	\$487,817.80	\$469,899.23	\$523,738.20	\$545,863.45	\$591,870.00	\$572,484.00	\$735,881.00	\$714,781.00
Department 50 - Law Enforcement	Totals	\$487,817.80	\$469,899.23	\$523,738.20	\$545,863.45	\$591,870.00	\$572,484.00	\$735,881.00	\$714,781.00
Fund 100 - GF	Totals	\$487,817.80	\$469,899.23	\$523,738.20	\$545,863.45	\$591,870.00	\$572,484.00	\$735,881.00	\$714,781.00
	Net Grand Totals	\$487,817.80	\$469,899.23	\$523,738.20	\$545,863.45	\$591,870.00	\$572,484.00	\$735,881.00	\$714,781.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Law Enforcement
Division: Investigations**

2018-2019 Major Accomplishments	Related Council Goal
• Upgraded some of our surveillance equipment.	Think Town Finances. Think Responsibility.
• The detectives attended specialized training necessary to progress with the current criminal trends pertaining to social media and homicide investigations.	Think Safe, Clean, Engaged. Think Community
• We modified our on-call work schedule to strengthen and enhance our relationship with the patrol division.	Think Communication & Partnerships. Think Collaboration.
• Purchased equipment to increase crime scene integrity.	Think Town Finances. Think Responsibility.
• Earp attended and graduated AOMP.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Linder attended and received a General Instructor certification. Linder received the Unit commendation award from the department.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Linder attended and received this Less Lethal Instructor certification.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Millar was awarded and received Officer of the year for the CPD and the International Association of Financial Crimes Investigators of the Carolina's. Millar received the meritorious service award from the department.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Kilpatrick was awarded the officer of year by the American Legion.	Think Happy, Helpful, Professional Workforce. Think Opportunity.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	<ul style="list-style-type: none"> Supervisor Restructuring and possible upcoming promotions in the Investigative Services Division. 	(\$20,000)	Think Town Finances. Think Responsibility.
Staffing Change	<ul style="list-style-type: none"> To fill a vacant detective's position that has been open since January 2018. 	\$0	Think Town Finances. Think Responsibility.



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 50 - Law Enforcement									
Division 30 - Investigations									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	421,262.70	459,212.99	477,277.40	490,595.74	479,200.00	531,694.00	562,423.00	562,423.00
50 02	Salaries Part-time	.00	.00	.00	.00	.00	.00	3.00	3.00
50 04	Salaries Overtime	.00	.00	13,629.82	8,861.22	17,000.00	15,862.00	35,439.00	35,439.00
50 50	Salaries Cashout	5,353.84	3,855.97	4,382.00	4,500.24	4,700.00	4,500.00	2,838.00	2,838.00
	<i>Personnel - Salaries Totals</i>	<u>\$426,616.54</u>	<u>\$463,068.96</u>	<u>\$495,289.22</u>	<u>\$503,957.20</u>	<u>\$500,900.00</u>	<u>\$552,056.00</u>	<u>\$600,703.00</u>	<u>\$600,703.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	9,900.00	10,500.00	10,700.00	11,300.00	9,900.00	11,700.00	10,800.00	10,800.00
51 01	Benefits Stand-by Pay	9,968.48	10,822.36	11,702.98	11,865.70	13,000.00	13,537.00	12,872.00	12,872.00
51 10	Benefits FICA	32,214.01	34,330.69	37,146.93	37,784.26	40,075.00	44,162.00	47,764.00	47,764.00
51 11	Benefits Group Insurance - Health	42,141.82	53,006.01	48,896.98	35,616.54	43,850.00	48,789.00	59,383.00	59,383.00
51 15	Benefits Life Insurance	2,592.68	2,811.89	2,800.37	2,985.77	2,015.00	3,308.00	1,749.00	1,749.00
51 21	Benefits Retirement - LEO Employees	32,301.57	34,092.38	40,588.69	42,579.12	43,515.00	48,076.00	59,565.00	59,565.00
51 31	Benefits 401K -LEO Employees	22,227.85	24,213.96	25,887.92	26,355.65	26,090.00	28,863.00	31,219.00	31,219.00
	<i>Personnel - Benefits Totals</i>	<u>\$151,346.41</u>	<u>\$169,777.29</u>	<u>\$177,723.87</u>	<u>\$168,487.04</u>	<u>\$178,445.00</u>	<u>\$198,435.00</u>	<u>\$223,352.00</u>	<u>\$223,352.00</u>
<i>Contractual Services</i>									
56 10	Cont Serv Contracts and Agreements	4,115.60	4,056.40	4,250.35	5,246.30	5,400.00	5,408.00	7,208.00	7,208.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Blackbag Technologies					1.0000	2,450.00	2,450.00	
Final Budget	Leads On Line					12.0000	186.50	2,238.00	
Final Budget	Movi-Jabber M.O. Teleo Conference					12.0000	15.00	180.00	
Final Budget	TLO - Investigative Search Tool					12.0000	155.00	1,860.00	
Final Budget	US Fleet Tracking - GPS Tracking					1.0000	480.00	480.00	
							<u>Final Budget Totals</u>	<u>\$7,208.00</u>	
	<i>Contractual Services Totals</i>	<u>\$4,115.60</u>	<u>\$4,056.40</u>	<u>\$4,250.35</u>	<u>\$5,246.30</u>	<u>\$5,400.00</u>	<u>\$5,408.00</u>	<u>\$7,208.00</u>	<u>\$7,208.00</u>
<i>Operating Expenses</i>									
52 16	Op Exp Telephone Exp - Mobile	8,113.08	9,122.77	8,741.54	9,196.86	9,049.00	9,049.00	7,986.00	7,986.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	AC Captain					12.0000	38.01	456.00	
Final Budget	AC Detective					12.0000	38.01	456.00	
Final Budget	AC Detective					12.0000	38.01	456.00	
Final Budget	AC Detective					12.0000	38.01	456.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 30 - Investigations								
	Operating Expenses								
52 35	Op Exp Maint and Repair - Equipment	730.27	983.03	928.29	428.36	1,250.00	1,500.00	1,500.00	1,500.00
52 36	Op Exp Maint and Repair - Vehicles	2,362.43	2,599.60	3,639.62	4,416.36	2,500.00	4,000.00	4,500.00	4,500.00
52 50	Op Exp Contracted Vehicle Service	.00	805.61	95.00	515.20	1,500.00	2,400.00	2,400.00	2,400.00
52 52	Op Exp Fuel	12,321.61	8,828.78	8,071.60	8,770.68	8,000.00	11,000.00	10,000.00	10,000.00
52 60	Op Exp Equipment Purchase	11,495.00	17,728.39	14,158.36	7,506.61	13,500.00	13,860.00	6,450.00	6,450.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					1.0000	3,000.00		3,000.00
	Final Budget					1.0000	(3,000.00)		(3,000.00)
	Final Budget					1.0000	3,500.00		3,500.00
	Final Budget					50.0000	50.00		2,500.00
	Final Budget					3.0000	150.00		450.00
						Final Budget Totals			\$6,450.00
52 61	Op Exp Uniform Cleaning	2,555.99	1,600.92	776.98	2,039.18	2,500.00	3,000.00	3,000.00	3,000.00
52 62	Op Exp Dues and Subscriptions	420.00	220.00	280.00	265.00	750.00	750.00	960.00	960.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					1.0000	35.00		35.00
	Final Budget					1.0000	25.00		25.00
	Final Budget					3.0000	125.00		375.00
	Final Budget					1.0000	80.00		80.00
	Final Budget					2.0000	95.00		190.00
	Final Budget					1.0000	100.00		100.00
	Final Budget					1.0000	35.00		35.00
	Final Budget					2.0000	35.00		70.00
	Final Budget					1.0000	50.00		50.00
						Final Budget Totals			\$960.00
52 70	Op Exp Safety	349.62	409.46	466.17	698.68	1,000.00	1,000.00	1,000.00	1,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					1.0000	80.00		80.00
	Final Budget					3.0000	50.00		150.00
	Final Budget					10.0000	25.00		250.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 30 - Investigations								
	Operating Expenses								
	Final Budget Safety Supplies					1.0000	350.00	350.00	
	Final Budget Tyvek Body Suits					12.0000	10.00	120.00	
	Final Budget Tyvek boots					1.0000	50.00	50.00	
								Final Budget Totals	\$1,000.00
52 71	Op Exp Protective Clothing	1,521.51	1,420.00	1,440.00	1,426.85	878.00	850.00	2,250.00	2,250.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Soft Body Armor					3.0000	750.00	2,250.00	
								Final Budget Totals	\$2,250.00
52 72	Op Exp Uniform Purchase	8,211.88	8,454.35	8,050.73	7,762.04	13,000.00	13,100.00	8,500.00	8,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Clothing allowance					8.0000	700.00	5,600.00	
	Final Budget Uniforms (annual replacements as needed)					1.0000	2,900.00	2,900.00	
								Final Budget Totals	\$8,500.00
52 83	Op Exp Forensic Testing	.00	.00	.00	6,321.00	.00	.00	.00	.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Miscellaneous Forensic Testing					1.0000	10,000.00	10,000.00	
	Final Budget Miscellaneous Forensic Testing - CUT					1.0000	(10,000.00)	(10,000.00)	
								Final Budget Totals	\$0.00
52 85	Op Exp Departmental Supplies	5,837.05	5,023.17	5,830.63	5,316.91	5,750.00	6,000.00	6,000.00	5,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Departmental Evidence Supplies					1.0000	3,000.00	3,000.00	
	Final Budget Departmental Office Supplies					1.0000	2,000.00	2,000.00	
	Final Budget Miscellaneous					1.0000	1,000.00	1,000.00	
	Final Budget Miscellaneous - REDUCE					1.0000	(500.00)	(500.00)	
								Final Budget Totals	\$5,500.00
53 03	Op Exp Worker's Compensation Insurance	10,103.26	12,843.11	17,017.68	14,371.24	13,535.00	15,180.00	13,167.00	13,167.00
53 26	Op Exp Special Programs	3,692.24	3,764.65	3,798.17	3,809.04	4,300.00	4,500.00	4,500.00	4,500.00
53 27	Op Exp Law Enforcement - Special Ops	1,600.00	3,550.00	6,000.00	5,000.00	5,500.00	7,500.00	7,500.00	7,500.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 50 - Law Enforcement								
	Division 30 - Investigations								
	<i>Operating Expenses</i>								
53 99	Op Exp Miscellaneous Expense	300.00	300.00	360.31	171.61	300.00	300.00	300.00	300.00
	<i>Operating Expenses Totals</i>	<u>\$73,965.16</u>	<u>\$81,146.15</u>	<u>\$87,413.15</u>	<u>\$84,342.90</u>	<u>\$94,312.00</u>	<u>\$105,139.00</u>	<u>\$92,463.00</u>	<u>\$91,963.00</u>
	Division 30 - Investigations Totals	<u>\$656,043.71</u>	<u>\$718,048.80</u>	<u>\$764,676.59</u>	<u>\$762,033.44</u>	<u>\$779,057.00</u>	<u>\$861,038.00</u>	<u>\$923,726.00</u>	<u>\$923,226.00</u>
	Department 50 - Law Enforcement Totals	<u>\$656,043.71</u>	<u>\$718,048.80</u>	<u>\$764,676.59</u>	<u>\$762,033.44</u>	<u>\$779,057.00</u>	<u>\$861,038.00</u>	<u>\$923,726.00</u>	<u>\$923,226.00</u>
	Fund 100 - GF Totals	<u>\$656,043.71</u>	<u>\$718,048.80</u>	<u>\$764,676.59</u>	<u>\$762,033.44</u>	<u>\$779,057.00</u>	<u>\$861,038.00</u>	<u>\$923,726.00</u>	<u>\$923,226.00</u>
	Net Grand Totals	<u>\$656,043.71</u>	<u>\$718,048.80</u>	<u>\$764,676.59</u>	<u>\$762,033.44</u>	<u>\$779,057.00</u>	<u>\$861,038.00</u>	<u>\$923,726.00</u>	<u>\$923,226.00</u>

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Law Enforcement
Division: Patrol**

2018-2019 Major Accomplishments	Related Council Goal
<ul style="list-style-type: none"> • Continued enhancement of community outreach by Patrol Officers. (Coffee w/ a Cop, Walk to School, Read at School, nation Night Out, etc.) 	Think Communication & Partnerships. Think Collaboration.
<ul style="list-style-type: none"> • Exchanged K-9 Chase for new Police K-9 Eli. (Ofc. Ruffin) 	Think Happy, Helpful, Professional Workforce. Think Opportunity.
<ul style="list-style-type: none"> • Trained New K-9's & Handlers (K-9 Raven w/ Ofc. McNeill & K-9 Eli w/ Ofc. Ruffin) 	Think Safe, Clean, Engaged. Think Community
<ul style="list-style-type: none"> • Trained 90% of Police Officers in C.I.T. Training 	Think Safe, Clean, Engaged. Think Community
<ul style="list-style-type: none"> • Leadership development and training. Sgt. Temple & Lt. Flint – FBI Command College. 	Think Happy, Helpful, Professional Workforce. Think Opportunity.
<ul style="list-style-type: none"> • NIBRS conversion & training for all officers. Switching from (IBR) Incident Based crime Reporting to (NIBRS) National Incident Based crime Reporting System. 	Think Growth. Think Balance
<ul style="list-style-type: none"> • Train Ofc. Jeff Young – Taser Instructor (Jernigan Retirement) 	Think Growth. Think Balance
<ul style="list-style-type: none"> • Train Lt. Flint – Less than lethal Instructor 	Think Growth. Think Balance

2019-2020 Service, Initiative or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	<ul style="list-style-type: none"> • Hiring to fill potential vacancies and equip newly hired Officers 	<\$30,000.00	Think Safe, Clean, Engaged. Think Community



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 50 - Law Enforcement									
Division 31 - Patrol Operations									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	1,191,098.92	1,233,460.00	1,304,472.35	1,316,722.30	1,563,215.00	1,506,464.00	1,716,511.00	1,716,511.00
50 02	Salaries Part-time	1,314.25	.00	.00	.00	.00	.00	2,100.00	2,100.00
50 04	Salaries Overtime	388.60	756.22	15,506.37	29,726.65	30,000.00	61,834.00	40,774.00	40,774.00
50 09	Salaries K-9 Pay	.00	.00	3,920.00	5,390.00	7,255.00	7,650.00	7,650.00	7,650.00
50 50	Salaries Cashout	14,829.59	15,039.12	17,879.86	15,169.92	14,540.00	15,170.00	11,453.00	11,453.00
	<i>Personnel - Salaries Totals</i>	\$1,207,631.36	\$1,249,255.34	\$1,341,778.58	\$1,367,008.87	\$1,615,010.00	\$1,591,118.00	\$1,778,488.00	\$1,778,488.00
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	15,500.00	15,700.00	18,900.00	19,500.00	20,900.00	21,200.00	20,600.00	20,600.00
51 10	Benefits FICA	89,815.58	92,676.17	100,804.01	101,713.87	125,150.00	123,342.00	137,628.00	137,628.00
51 11	Benefits Group Insurance - Health	130,708.01	157,913.80	142,414.26	116,540.56	149,930.00	158,905.00	186,799.00	186,799.00
51 15	Benefits Life Insurance	7,169.72	7,463.43	7,242.98	7,589.55	5,940.00	8,577.00	4,879.00	4,879.00
51 21	Benefits Retirement - LEO Employees	89,243.82	90,035.96	107,410.11	112,848.03	136,090.00	135,391.00	172,307.00	172,307.00
51 31	Benefits 401K -LEO Employees	60,830.72	63,251.44	68,034.23	69,325.28	81,100.00	80,615.00	89,849.00	89,849.00
	<i>Personnel - Benefits Totals</i>	\$393,267.85	\$427,040.80	\$444,805.59	\$427,517.29	\$519,110.00	\$528,030.00	\$612,062.00	\$612,062.00
<i>Operating Expenses</i>									
52 16	Op Exp Telephone Exp - Mobile	7,176.65	7,082.11	14,798.15	14,487.20	14,589.00	14,589.00	13,811.00	13,811.00

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
Level	Transaction			
Final Budget	AC Cpt. Gerrell	12.0000	38.01	456.00
Final Budget	AC Lt. Flint	12.0000	38.01	456.00
Final Budget	AC Lt. Hutchins	12.0000	38.01	456.00
Final Budget	AC Lt. Lunger	12.0000	38.01	456.00
Final Budget	AC Lt. Porter	12.0000	38.01	456.00
Final Budget	AC Ofc. Brantley	12.0000	38.01	456.00
Final Budget	AC Ofc. Carter	12.0000	38.01	456.12
Final Budget	AC Ofc. Ekoule	12.0000	38.01	456.12
Final Budget	AC Ofc. Evans	12.0000	38.01	456.00
Final Budget	AC Ofc. Guider	12.0000	38.01	456.12
Final Budget	AC Ofc. Harris	12.0000	38.01	456.12
Final Budget	AC Ofc. Holzshu	12.0000	38.01	456.00
Final Budget	AC Ofc. Johnson	12.0000	38.01	456.00
Final Budget	AC Ofc. Martinez	12.0000	38.01	456.00
Final Budget	AC Ofc. McNeill	12.0000	38.01	456.00
Final Budget	AC Ofc. Miller	12.0000	38.01	456.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100	GF								
	Department 50 - Law Enforcement								
	Division 31 - Patrol Operations								
	Operating Expenses								
	Final Budget AC Ofc. Mims					12.0000	38.01	456.00	
	Final Budget AC Ofc. Morris					12.0000	38.01	456.12	
	Final Budget AC Ofc. Moyer					12.0000	38.01	456.00	
	Final Budget AC Ofc. Somerville					12.0000	38.01	456.00	
	Final Budget AC Ofc. Wilson-Mayo					12.0000	38.01	456.00	
	Final Budget AC Ofc. Young					12.0000	38.01	456.00	
	Final Budget AC Sgt. Jernigan					12.0000	38.01	456.00	
	Final Budget AC Sgt. Medlin					12.0000	38.01	456.12	
	Final Budget AC Sgt. Pruden					12.0000	38.01	456.12	
	Final Budget MP Cpt. Gerrell					12.0000	40.16	481.92	
	Final Budget MP Lt. Flint					12.0000	40.16	481.92	
	Final Budget MP Lt. Hutchins					12.0000	40.16	481.92	
	Final Budget MP Lt. Lunger					12.0000	40.16	481.92	
	Final Budget MP Lt. Porter					12.0000	40.16	481.92	
								Final Budget Totals	\$13,810.44
52 26	Op Exp Training and Travel	1,750.99	2,175.00	1,021.08	2,849.69	7,450.00	8,200.00	8,750.00	5,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Books, Manuals & State Material					1.0000	850.00	850.00	
	Final Budget Contingency					1.0000	1,500.00	1,500.00	
	Final Budget Contingency - REDUCE					1.0000	(750.00)	(750.00)	
	Final Budget FBI Command College					1.0000	750.00	750.00	
	Final Budget Field Training Officer FTO Training					4.0000	100.00	400.00	
	Final Budget IACP annual conference					1.0000	2,500.00	2,500.00	
	Final Budget IACP annual conference - CUT					1.0000	(2,500.00)	(2,500.00)	
	Final Budget NCACP Conference					1.0000	750.00	750.00	
	Final Budget NCJA Leadership Institute					4.0000	250.00	1,000.00	
	Final Budget Per diem for Officers for out of town training					1.0000	1,000.00	1,000.00	
								Final Budget Totals	\$5,500.00
52 27	Op Exp Local Mileage	.00	.00	.00	.00	.00	200.00	200.00	200.00
52 35	Op Exp Maint and Repair - Equipment	4,269.41	4,748.20	4,202.26	5,612.86	5,300.00	5,500.00	5,000.00	5,000.00
52 36	Op Exp Maint and Repair - Vehicles	15,598.74	23,027.47	28,587.06	34,262.46	20,000.00	20,000.00	18,000.00	18,000.00
52 50	Op Exp Contracted Vehicle Service	10,672.88	2,161.50	7,778.65	6,134.61	6,500.00	5,000.00	5,000.00	5,000.00
52 52	Op Exp Fuel	54,485.07	41,639.04	41,489.38	50,692.22	52,000.00	55,000.00	55,000.00	55,000.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund 100 - GF									
Department 50 - Law Enforcement									
Division 31 - Patrol Operations									
Operating Expenses									
52 60	Op Exp Equipment Purchase	38,926.80	33,500.83	34,872.91	19,182.02	43,420.00	43,420.00	33,580.00	33,580.00

Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	Blackhawk breaching kit			1.0000	1,300.00	1,300.00			
Final Budget	Blackhawk breaching kit - CUT			1.0000	(1,300.00)	(1,300.00)			
Final Budget	Brother PocketJet 6 Thermal Printer (vehicle)			2.0000	375.00	750.00			
Final Budget	Digital cameras for Supervisors			8.0000	350.00	2,800.00			
Final Budget	Full Length Riot Shield			3.0000	180.00	540.00			
Final Budget	Handheld FLIR			1.0000	2,699.00	2,699.00			
Final Budget	Handheld FLIR - CUT			1.0000	(2,699.00)	(2,699.00)			
Final Budget	Harris XG-185 portable 800 MHz radios			6.0000	4,220.00	25,320.00			
Final Budget	Kustom Raptor Radar			1.0000	1,861.00	1,861.00			
Final Budget	Kustom Raptor Radar - CUT			1.0000	(1,861.00)	(1,861.00)			
Final Budget	Riot control suit			6.0000	550.00	3,300.00			
Final Budget	Riot control suit - CUT			6.0000	(550.00)	(3,300.00)			
Final Budget	Tacelite Riot Helmet w/ Face Shield			6.0000	130.00	780.00			
Final Budget	Tacelite Riot Helmet w/ Face Shield - CUT			6.0000	(130.00)	(780.00)			
Final Budget	Taser X26P			2.0000	1,485.00	2,970.00			
Final Budget	Tire Deflation Devices (Stop Stick)			2.0000	450.00	900.00			
Final Budget	Upgrade, repair, replace cell phone			2.0000	150.00	300.00			
Final Budget	Wood Straight Baton 36"			6.0000	23.00	138.00			
Final Budget	Wood Straight Baton 36" - CUT			6.0000	(23.00)	(138.00)			
						Final Budget Totals	\$33,580.00		

52 61	Op Exp Uniform Cleaning	2,519.17	2,487.12	1,469.25	2,559.49	2,500.00	3,000.00	3,000.00	3,000.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Final Budget	Uniform cleaning			200.0000	15.00	3,000.00		
						Final Budget Totals	\$3,000.00	

52 62	Op Exp Dues and Subscriptions	.00	.00	.00	234.88	465.00	465.00	1,315.00	1,315.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Final Budget	IACP Membership Dues			5.0000	125.00	625.00		
Final Budget	NC School of Gov. NC Crimes - On Line			1.0000	350.00	350.00		
Final Budget	NCACP			1.0000	100.00	100.00		



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 50 - Law Enforcement									
Division 31 - Patrol Operations									
Operating Expenses									
Final Budget	GYM sanitation supplies / wipes					1.0000	500.00	500.00	
Final Budget	In Car Printer papers					1.0000	500.00	500.00	
Final Budget	Miscellaneous					1.0000	1,000.00	1,000.00	
Final Budget	Miscellaneous - REDUCE					1.0000	(500.00)	(500.00)	
Final Budget	Office Supplies					1.0000	500.00	500.00	
Final Budget	Officer Supplies (pens, notebooks)					1.0000	300.00	300.00	
Final Budget	Printed Material (citation books, ticket books)					1.0000	800.00	800.00	
Final Budget	Vehicle car cleaning supplies					1.0000	400.00	400.00	
	Final Budget Totals							\$3,700.00	
52 95	Op Exp Canine Expense	7,291.00	7,029.92	5,016.35	25,051.32	15,250.00	15,250.00	34,600.00	13,200.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					4.0000	3,500.00	14,000.00	
	Final Budget					1.0000	(3,500.00)	(3,500.00)	
	Final Budget					1.0000	3,000.00	3,000.00	
	Final Budget					1.0000	(3,000.00)	(3,000.00)	
	Final Budget					1.0000	12,500.00	12,500.00	
	Final Budget					1.0000	(12,500.00)	(12,500.00)	
	Final Budget					1.0000	2,400.00	2,400.00	
	Final Budget					1.0000	(2,400.00)	(2,400.00)	
	Final Budget					1.0000	1,300.00	1,300.00	
	Final Budget					4.0000	350.00	1,400.00	
	Final Budget Totals							\$13,200.00	
53 03	Op Exp Worker's Compensation Insurance	27,389.75	35,002.63	47,450.05	46,474.85	37,563.00	42,134.00	38,760.00	38,760.00
53 25	Op Exp Boarding Fees	.00	.00	.00	.00	.00	500.00	750.00	750.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	750.00	750.00	
	Final Budget Totals							\$750.00	
	Operating Expenses Totals	\$196,462.86	\$181,138.16	\$206,887.07	\$232,103.45	\$244,162.00	\$252,383.00	\$249,341.00	\$224,191.00
	Division 31 - Patrol Operations Totals	\$1,797,362.07	\$1,857,434.30	\$1,993,471.24	\$2,026,629.61	\$2,378,282.00	\$2,371,531.00	\$2,639,891.00	\$2,614,741.00
	Department 50 - Law Enforcement Totals	\$1,797,362.07	\$1,857,434.30	\$1,993,471.24	\$2,026,629.61	\$2,378,282.00	\$2,371,531.00	\$2,639,891.00	\$2,614,741.00
	Fund 100 - GF Totals	\$1,797,362.07	\$1,857,434.30	\$1,993,471.24	\$2,026,629.61	\$2,378,282.00	\$2,371,531.00	\$2,639,891.00	\$2,614,741.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Net Grand Totals	\$1,797,362.07	\$1,857,434.30	\$1,993,471.24	\$2,026,629.61	\$2,378,282.00	\$2,371,531.00	\$2,639,891.00	\$2,614,741.00
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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Law Enforcement
Division: Special Operations**

2018-2019 Major Accomplishments	Related Council Goal
•Applied for and received a Governors Highway Safety Program grant for one Traffic Safety Officer and equipment.	Think Safe, Clean, Engaged. Think Community
•Received a grant from the Johnston County Public Schools for two School Resource Officers for Clayton Middle School and Riverwood Elementary School.	Think Communication & Partnerships. Think Collaboration.
•Updated police vehicle color and graphics.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Lt. John LeQuire graduated from the Administrative Officers Management Program at N.C. State University.	Think Happy, Helpful, Professional Workforce. Think Opportunity.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	• second year GHSP grant	30% of total cost of grant: \$20,299.00	Think Safe, Clean, Engaged. Think Community
Program or Service Change	• second year SRO grant	Cost of officers reimbursed by JCPS at \$48,000.00/Officer	Think Communication & Partnerships. Think Collaboration.
Program or Service Change	• CALEA reaccreditation and conference	< \$5,500.00	Think Safe, Clean, Engaged. Think Community



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100	GF								
	Department 50 - Law Enforcement								
	Division 32 - Special Operations								
	Personnel - Salaries								
50 00	Salaries Full-time	507,759.10	521,136.33	541,444.09	563,417.20	649,315.00	653,681.00	789,198.00	789,198.00
50 02	Salaries Part-time	.00	.00	.00	.00	.00	10,731.00	.00	.00
50 04	Salaries Overtime	.00	37.30	2,996.24	4,475.79	9,375.00	7,100.00	10,570.00	10,570.00
50 50	Salaries Cashout	7,269.42	4,884.09	.00	.00	.00	.00	4,306.00	4,306.00
	<i>Personnel - Salaries Totals</i>	\$515,028.52	\$526,057.72	\$544,440.33	\$567,892.99	\$658,690.00	\$671,512.00	\$804,074.00	\$804,074.00
	Personnel - Benefits								
51 00	Benefits Longevity	9,750.00	8,950.00	7,700.00	8,700.00	10,100.00	9,800.00	11,200.00	11,200.00
51 10	Benefits FICA	39,148.94	39,779.12	40,971.91	42,211.32	51,550.00	52,119.00	62,367.00	62,367.00
51 11	Benefits Group Insurance - Health	52,218.28	63,694.26	68,832.81	50,175.45	73,970.00	73,236.00	86,908.00	86,908.00
51 15	Benefits Life Insurance	3,027.46	3,247.89	3,117.19	3,426.95	2,620.00	4,190.00	2,436.00	2,436.00
51 20	Benefits Retirement - General Employees	5,756.56	2,673.45	2,872.64	3,094.78	3,345.00	3,282.00	3,947.00	3,947.00
51 21	Benefits Retirement - LEO Employees	32,023.60	35,041.80	40,435.63	43,501.66	52,140.00	58,294.00	73,741.00	73,741.00
51 30	Benefits 401K - General Employees	3,346.75	1,637.10	1,568.74	1,640.46	1,720.00	1,689.00	1,766.00	1,766.00
51 31	Benefits 401K -LEO Employees	21,945.59	24,714.14	25,645.67	26,778.95	31,165.00	34,769.00	38,556.00	38,556.00
	<i>Personnel - Benefits Totals</i>	\$167,217.18	\$179,737.76	\$191,144.59	\$179,529.57	\$226,610.00	\$237,379.00	\$280,921.00	\$280,921.00
	Contractual Services								
56 11	Cont Serv Contract Services	4,169.49	1,945.00	2,546.95	4,030.00	7,000.00	7,011.00	.00	.00
56 50	Cont Serv Equipment Rental	14,280.54	14,280.54	.00	.00	.00	.00	.00	.00
	<i>Contractual Services Totals</i>	\$18,450.03	\$16,225.54	\$2,546.95	\$4,030.00	\$7,000.00	\$7,011.00	\$0.00	\$0.00
	Operating Expenses								
52 16	Op Exp Telephone Exp - Mobile	6,812.90	6,903.98	7,781.16	7,769.91	8,386.00	8,386.00	8,820.00	8,820.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	AC Admin/Training Sergeant	12.0000	38.01	456.12
Final Budget	AC Animal Control	12.0000	38.01	456.00
Final Budget	AC Captain	12.0000	38.01	456.00
Final Budget	AC COP 01	12.0000	38.01	456.12
Final Budget	AC COP 02	12.0000	38.01	456.12
Final Budget	AC COP 03	12.0000	38.01	456.12
Final Budget	AC Investigative Support Specialist	12.0000	38.01	456.12
Final Budget	AC Lieutenant	12.0000	38.01	456.00
Final Budget	AC School Resource Ofc. 01	12.0000	38.01	456.12
Final Budget	AC School Resource Ofc. 02	12.0000	38.01	456.12



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 32 - Special Operations								
	Operating Expenses								
52 60	Op Exp Equipment Purchase	26,549.62	15,965.64	13,218.79	9,066.79	35,016.00	35,016.00	33,350.00	33,350.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	AC Cat Transfer Trap	1.0000	66.00	66.00
Final Budget	AC SafeGuard Carrier / Transfer Cage	1.0000	75.00	75.00
Final Budget	Aimpoint Pro Batteries	10.0000	60.00	600.00
Final Budget	Aimpoint Pro Sights	10.0000	450.00	4,500.00
Final Budget	Armorer Tools AR15 / Rem 870	1.0000	500.00	500.00
Final Budget	Banger Response Bags	10.0000	45.00	450.00
Final Budget	Brother PocketJet Thermal Printer	1.0000	375.00	375.00
Final Budget	Class C Holsters	10.0000	50.00	500.00
Final Budget	CR123 Batteries	30.0000	25.00	750.00
Final Budget	Glock 17 Handgun	4.0000	410.00	1,640.00
Final Budget	Glock 17 Magazines	100.0000	19.00	1,900.00
Final Budget	Glock 17 Magazines - REDUCE	50.0000	(19.00)	(950.00)
Final Budget	Inforce Rifle Lights	5.0000	155.00	775.00
Final Budget	New Phone / AC Replacement Contingency	2.0000	150.00	300.00
Final Budget	PMag AR15 Magazines	100.0000	15.00	1,500.00
Final Budget	PMag AR15 Magazines - CUT	100.0000	(15.00)	(1,500.00)
Final Budget	Remington 870 Shotgun	4.0000	557.00	2,228.00
Final Budget	Retractable Traffic Cone Bars	100.0000	20.00	2,000.00
Final Budget	Retractable Traffic Cone Bars - REDUCE	50.0000	(20.00)	(1,000.00)
Final Budget	School Crossing Guard Equipment	3.0000	150.00	450.00
Final Budget	School Crossing Guard Equipment - CUT	3.0000	(150.00)	(450.00)
Final Budget	Simunitions for SIMS Handguns	4.0000	295.00	1,180.00
Final Budget	Simunitions Glock 17T SIMS Handgun	4.0000	454.00	1,816.00
Final Budget	Simunitions Protective Helmet	4.0000	170.00	680.00
Final Budget	Streamlight TLR-1 Light Glock	10.0000	130.00	1,300.00
Final Budget	Taser cartridges	120.0000	26.00	3,120.00
Final Budget	TASER X26P (Replacement)	1.0000	1,485.00	1,485.00
Final Budget	Tourniquets and Tourniquet Pouches	20.0000	75.00	1,500.00
Final Budget	Traffic Checkpoint Signs	4.0000	400.00	1,600.00
Final Budget	Traffic Cones	200.0000	16.00	3,200.00
Final Budget	Viking Tactical Sling for Rem 870	4.0000	40.00	160.00
Final Budget	Water Barricade	40.0000	260.00	10,400.00
Final Budget	Water Barricade - REDUCE	30.0000	(260.00)	(7,800.00)



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 32 - Special Operations								
	Operating Expenses								
								Final Budget Totals	\$33,350.00
52 61	Op Exp Uniform Cleaning	924.75	532.27	382.46	650.08	500.00	1,000.00	800.00	800.00
52 62	Op Exp Dues and Subscriptions	110.00	85.00	270.00	311.00	400.00	675.00	775.00	775.00
								Budget Transactions	
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					4.0000	125.00	500.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	75.00	75.00	
								Final Budget Totals	\$775.00
52 70	Op Exp Safety	508.25	1,457.97	215.66	617.27	3,790.00	3,790.00	1,290.00	1,290.00
								Budget Transactions	
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	25.00	50.00	
	Final Budget					3.0000	80.00	240.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					50.0000	50.00	2,500.00	
	Final Budget					50.0000	(50.00)	(2,500.00)	
	Final Budget					8.0000	25.00	200.00	
	Final Budget					2.0000	50.00	100.00	
	Final Budget					1.0000	100.00	100.00	
								Final Budget Totals	\$1,290.00
52 71	Op Exp Protective Clothing	590.62	587.19	1,237.90	1,856.85	3,400.00	3,400.00	1,500.00	1,500.00
								Budget Transactions	
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	750.00	750.00	
	Final Budget					1.0000	750.00	750.00	
								Final Budget Totals	\$1,500.00
52 72	Op Exp Uniform Purchase	7,596.99	6,985.21	6,341.89	7,396.62	10,000.00	10,000.00	8,600.00	8,600.00
								Budget Transactions	
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	400.00	800.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 32 - Special Operations								
	Operating Expenses								
	Final Budget					12,000.00	650.00	7,800.00	
	Officer uniforms								
								Final Budget Totals	\$8,600.00
52 85	Op Exp Departmental Supplies	16,296.80	11,017.68	10,349.50	11,738.52	11,900.00	11,900.00	15,900.00	15,900.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	10,000.00	10,000.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					2.0000	450.00	900.00	
	Final Budget					2.0000	500.00	1,000.00	
								Final Budget Totals	\$15,900.00
53 03	Op Exp Worker's Compensation Insurance	10,504.60	14,257.26	18,931.24	15,038.50	15,603.00	17,501.00	16,671.00	16,671.00
53 26	Op Exp Special Programs	880.24	372.03	474.00	199.35	1,500.00	1,500.00	5,000.00	5,000.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	5,000.00	5,000.00	
								Final Budget Totals	\$5,000.00
53 99	Op Exp Miscellaneous Expense	348.86	442.46	384.36	570.02	1,328.00	1,000.00	500.00	500.00
	Operating Expenses Totals	\$104,317.72	\$90,672.00	\$94,880.59	\$87,803.84	\$130,323.00	\$133,796.00	\$134,671.00	\$134,671.00
	Division 32 - Special Operations Totals	\$805,013.45	\$812,693.02	\$833,012.46	\$839,256.40	\$1,022,623.00	\$1,049,698.00	\$1,219,666.00	\$1,219,666.00
	Department 50 - Law Enforcement Totals	\$805,013.45	\$812,693.02	\$833,012.46	\$839,256.40	\$1,022,623.00	\$1,049,698.00	\$1,219,666.00	\$1,219,666.00
	Fund 100 - GF Totals	\$805,013.45	\$812,693.02	\$833,012.46	\$839,256.40	\$1,022,623.00	\$1,049,698.00	\$1,219,666.00	\$1,219,666.00
	Net Grand Totals	\$805,013.45	\$812,693.02	\$833,012.46	\$839,256.40	\$1,022,623.00	\$1,049,698.00	\$1,219,666.00	\$1,219,666.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Law Enforcement
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 50 - Law Enforcement								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 03	Cap Out Furniture Fixtures and Equipment	.00	.00	.00	.00	.00	.00	.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	63,000.00	63,000.00	
	Final Budget					1.0000	(63,000.00)	(63,000.00)	
							Final Budget Totals	\$0.00	
58 20	Cap Out Buiding Improvements	.00	.00	.00	.00	.00	.00	30,000.00	30,000.00
58 50	Cap Out Capital Outlay	157,891.28	149,123.11	311,399.32	165,172.70	457,135.00	457,135.00	422,836.00	422,836.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	14,000.00	14,000.00	
	Final Budget					9.0000	47,667.00	429,003.00	
	Final Budget					1.0000	(47,667.00)	(47,667.00)	
	Final Budget					1.0000	21,500.00	21,500.00	
	Final Budget					1.0000	(21,500.00)	(21,500.00)	
	Final Budget					5.0000	5,500.00	27,500.00	
							Final Budget Totals	\$422,836.00	
	<i>Capital Outlay Totals</i>	\$157,891.28	\$149,123.11	\$311,399.32	\$165,172.70	\$457,135.00	\$457,135.00	\$452,836.00	\$452,836.00
	Division 95 - Capital Outlay Totals	\$157,891.28	\$149,123.11	\$311,399.32	\$165,172.70	\$457,135.00	\$457,135.00	\$452,836.00	\$452,836.00
	Department 50 - Law Enforcement Totals	\$157,891.28	\$149,123.11	\$311,399.32	\$165,172.70	\$457,135.00	\$457,135.00	\$452,836.00	\$452,836.00
	Fund 100 - GF Totals	\$157,891.28	\$149,123.11	\$311,399.32	\$165,172.70	\$457,135.00	\$457,135.00	\$452,836.00	\$452,836.00
	Net Grand Totals	\$157,891.28	\$149,123.11	\$311,399.32	\$165,172.70	\$457,135.00	\$457,135.00	\$452,836.00	\$452,836.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Fire Department
Division:**

Fire Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$1,362,057.41	\$1,409,519.07	\$1,566,329.17	\$1,823,297.52	\$2,035,835.00	\$2,024,585.00	\$2,153,155.00	\$2,153,155.00
Benefits - Personnel - Benefits	\$324,941.67	\$359,991.33	\$409,994.58	\$458,852.31	\$563,485.00	\$561,382.00	\$674,422.00	\$674,422.00
Contract Serv - Contractual Services	\$178,550.85	\$188,644.47	\$203,270.92	\$190,239.74	\$182,076.00	\$183,306.00	\$107,694.00	\$107,694.00
Op Exp - Operating Expenses	\$360,433.43	\$355,601.96	\$379,577.45	\$347,067.84	\$365,280.00	\$380,684.00	\$443,764.00	\$438,987.00
Cap Outlay - Capital Outlay	\$284,289.33	\$347,157.81	\$593,636.00	\$16,677.45	\$590,407.00	\$588,720.00	\$287,600.00	\$290,100.00
Fund Total: GF	(\$2,510,272.69)	(\$2,660,914.64)	(\$3,152,808.12)	(\$2,836,134.86)	(\$3,737,083.00)	(\$3,738,677.00)	(\$3,666,635.00)	(\$3,664,358.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$2,510,272.69	\$2,660,914.64	\$3,152,808.12	\$2,836,134.86	\$3,737,083.00	\$3,738,677.00	\$3,666,635.00	\$3,664,358.00
Net Grand Totals:	(\$2,510,272.69)	(\$2,660,914.64)	(\$3,152,808.12)	(\$2,836,134.86)	(\$3,737,083.00)	(\$3,738,677.00)	(\$3,666,635.00)	(\$3,664,358.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Fire Protection
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
• Transitioned from Fire House software to the more productive Emergency Reporting software	Think Growth. Think Balance
• Began the QITA Fire Department Accreditation process to improve the departments readiness and structure by preparing the accreditation process through the Center for Public Safety Excellence	Think Communication & Partnerships. Think Collaboration.
• Fire Services Study- We continue planning phases of the recommendations from the study to meet the needs of our community's growth	Think Communication & Partnerships. Think Collaboration.
	Think Growth. Think Balance
	Think Town Finances. Think Responsibility.
•New Fire Inspector position was filled from within the Department	Think Happy, Helpful, Professional Workforce. Think Opportunity.
	Think Growth. Think Balance

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	• Public Safety Citizen Academy	\$1,500	Think Communication & Partnerships. Think Collaboration.
Program or Service Change	• Public Safety Citizen Academy	See above	Think Safe, Clean, Engaged. Think Community
Program or Service Change	• Public Safety Citizen Academy	See above	Think Happy, Helpful, Professional Workforce. Think Opportunity.

Performance Measures

Mission Statement: Preventing Loss of Life & Property through Fire Code Enforcement and Education

Goal: Meet Or Exceed Local & State Requirements

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Conduct 100% scheduled inspections	100%	91%	100%
• Conduct 90% of unscheduled inspections within one business day of notification	90%	100%	88%

Goal: Plan Review

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Complete plan review within 72 hours 90% of the time.	90%	100%	75%

Goal: Fire Safety Awareness and Education

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Spend Time providing education classes to various stakeholders and citizens	100	83 hours	132
• # People classes provided to	2500	1923	2296
• # of classes provided	75	56	42



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 52 - Fire Protection									
Division 02 - Administration									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	317,245.27	340,346.03	339,458.84	266,647.51	333,305.00	360,666.00	404,883.00	404,883.00
50 02	Salaries Part-time	.00	.00	6,105.96	17,446.67	.00	.00	.00	.00
50 04	Salaries Overtime	.00	.00	2,755.47	644.28	.00	.00	.00	.00
50 05	Salaries Holiday Pay FT	.00	.00	2,737.26	214.76	.00	.00	.00	.00
50 50	Salaries Cashout	3,336.00	3,336.00	3,197.00	278.00	.00	.00	.00	.00
	<i>Personnel - Salaries Totals</i>	\$320,581.27	\$343,682.03	\$354,254.53	\$285,231.22	\$333,305.00	\$360,666.00	\$404,883.00	\$404,883.00
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	6,700.00	7,200.00	7,400.00	5,150.00	5,600.00	5,400.00	6,100.00	6,100.00
51 10	Benefits FICA	24,325.70	26,005.80	26,998.20	21,683.10	25,930.00	27,962.00	31,440.00	31,440.00
51 11	Benefits Group Insurance - Health	26,864.23	31,815.17	27,561.87	16,804.17	31,890.00	34,573.00	43,604.00	43,604.00
51 15	Benefits Life Insurance	1,946.04	2,045.39	1,889.72	1,536.62	1,315.00	2,025.00	1,256.00	1,256.00
51 20	Benefits Retirement - General Employees	22,616.66	23,304.45	25,499.25	20,256.16	26,035.00	28,192.00	36,537.00	36,537.00
51 30	Benefits 401K - General Employees	13,091.36	14,035.11	14,222.53	10,914.79	13,560.00	14,642.00	16,440.00	16,440.00
	<i>Personnel - Benefits Totals</i>	\$95,543.99	\$104,405.92	\$103,571.57	\$76,344.84	\$104,330.00	\$112,794.00	\$135,377.00	\$135,377.00
<i>Contractual Services</i>									
56 10	Cont Serv Contracts and Agreements	4,100.00	4,400.00	5,894.75	7,302.68	7,800.00	9,390.00	7,801.00	7,801.00
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Fire Manager Scheduling Software					1.0000	2,900.00	2,900.00	
Final Budget	PSTrax PPE Module					1.0000	696.00	696.00	
Final Budget	PSTrax SCBA Module					1.0000	550.00	550.00	
Final Budget	PSTrax Vehicle and Station Module					1.0000	1,755.00	1,755.00	
Final Budget	Simplex Fire Alarm Monitoring/Service					1.0000	1,900.00	1,900.00	
							Final Budget Totals	\$7,801.00	
56 11	Cont Serv Contract Services	144,050.85	152,294.04	155,553.88	167,802.56	151,075.00	151,075.00	62,222.00	62,222.00
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	AL Fire Service Agreement					4.0000	15,555.29	62,221.16	
Final Budget	AL Fire Service Agreement - REDUCE					1.0000	(10,000.00)	(10,000.00)	
Final Budget	Archer Lodge True Up Payment					1.0000	10,000.00	10,000.00	
							Final Budget Totals	\$62,221.16	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 02 - Administration								
	Contractual Services								
56 50	Cont Serv Equipment Rental	2,751.15	2,953.72	2,214.70	1,032.16	1,464.00	1,104.00	1,536.00	1,536.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Konica Minolta Copier 308					12.0000	128.00	1,536.00	
								Final Budget Totals	\$1,536.00
	Contractual Services Totals	\$150,902.00	\$159,647.76	\$163,663.33	\$176,137.40	\$160,339.00	\$161,569.00	\$71,559.00	\$71,559.00
	Operating Expenses								
52 00	Op Exp Copy Expense	458.34	463.36	509.23	761.07	884.00	884.00	884.00	884.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Konica Minolta Copy Expense BW					12.0000	23.70	284.00	
	Final Budget Konica Minolta Copy Expense Color					12.0000	50.00	600.00	
								Final Budget Totals	\$884.00
52 01	Op Exp Postage and Shipping Expense	405.20	205.96	103.50	124.27	250.00	560.00	210.00	210.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Postage and Shipping					210.0000	1.00	210.00	
								Final Budget Totals	\$210.00
52 16	Op Exp Telephone Exp - Mobile	3,321.44	2,990.24	3,236.73	3,124.08	3,509.00	3,509.00	3,270.00	3,270.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget AC Fire Chief					12.0000	38.01	456.00	
	Final Budget AC Fire Inspector					12.0000	38.01	456.12	
	Final Budget AC Fire Marshall					12.0000	38.01	456.00	
	Final Budget AC Training/Safety Division Chief					12.0000	38.01	456.00	
	Final Budget MP Fire Chief					12.0000	40.16	481.92	
	Final Budget MP Fire Marshall					12.0000	40.16	481.92	
	Final Budget MP Training/Safety Division Chief					12.0000	40.16	481.92	
								Final Budget Totals	\$3,269.88
52 26	Op Exp Training and Travel	4,932.44	4,407.87	4,741.52	5,015.92	8,200.00	8,235.00	8,295.00	6,795.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Arson Investigations Con Ed. Reg.					2.0000	60.00	120.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget					3.0000	1,500.00	4,500.00	
	Final Budget					1.0000	(1,500.00)	(1,500.00)	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					3.0000	725.00	2,175.00	
	Final Budget					5.0000	125.00	625.00	
	Final Budget					5.0000	75.00	375.00	
	Final Budget					1.0000	150.00	150.00	
	Final Budget					1.0000	150.00	150.00	
								<u>Final Budget Totals</u>	<u>\$6,795.00</u>
52 27	Op Exp Local Mileage	.00	179.75	51.36	.00	100.00	300.00	300.00	300.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					2.0000	150.00	300.00	
								<u>Final Budget Totals</u>	<u>\$300.00</u>
52 36	Op Exp Maint and Repair - Vehicles	1,358.97	1,473.23	2,431.58	1,274.21	1,500.00	1,700.00	2,100.00	2,100.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					4.0000	400.00	1,600.00	
	Final Budget					1.0000	500.00	500.00	
								<u>Final Budget Totals</u>	<u>\$2,100.00</u>
52 50	Op Exp Contracted Vehicle Service	.00	50.00	.00	1,900.57	800.00	1,650.00	2,440.00	2,440.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					4.0000	550.00	2,200.00	
	Final Budget					4.0000	60.00	240.00	
								<u>Final Budget Totals</u>	<u>\$2,440.00</u>
52 52	Op Exp Fuel	4,127.03	2,430.98	2,366.78	2,776.17	4,000.00	4,444.00	4,038.00	4,038.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					750.0000	2.05	1,537.50	
	Final Budget					1,000.0000	2.50	2,500.00	
								<u>Final Budget Totals</u>	<u>\$4,037.50</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 02 - Administration								
	Operating Expenses								
52 61	Op Exp Uniform Cleaning	333.95	344.96	642.36	321.38	500.00	675.00	675.00	675.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					225.0000	3.00	675.00	
								Final Budget Totals	\$675.00
52 62	Op Exp Dues and Subscriptions	7,012.00	8,257.00	7,720.00	8,233.00	9,451.00	9,451.00	8,011.00	8,011.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	10.00	10.00	
	Final Budget					1.0000	225.00	225.00	
	Final Budget					1.0000	236.00	236.00	
	Final Budget					1.0000	30.00	30.00	
	Final Budget					1.0000	1,495.00	1,495.00	
	Final Budget					6.0000	30.00	180.00	
	Final Budget					45.0000	120.00	5,400.00	
	Final Budget					10.0000	(120.00)	(1,200.00)	
	Final Budget					72.0000	25.00	1,800.00	
	Final Budget					10.0000	(25.00)	(250.00)	
	Final Budget					1.0000	85.00	85.00	
								Final Budget Totals	\$8,011.00
52 70	Op Exp Safety	1,210.00	1,100.00	970.00	.00	1,212.00	1,530.00	1,446.00	1,446.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					51.0000	30.00	1,530.00	
	Final Budget					16.0000	(30.00)	(480.00)	
	Final Budget					15.0000	30.00	450.00	
	Final Budget					9.0000	(30.00)	(270.00)	
	Final Budget					9.0000	(36.00)	(324.00)	
	Final Budget					15.0000	36.00	540.00	
								Final Budget Totals	\$1,446.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 02 - Administration								
	Operating Expenses								
52 85	Op Exp Departmental Supplies	762.80	782.08	357.77	764.19	853.00	800.00	800.00	800.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Office Supplies					1.0000	800.00	800.00	
								Final Budget Totals	\$800.00
53 00	Op Exp Insurance and Bonds	26,936.00	28,347.00	29,941.00	30,736.00	30,768.00	30,768.00	35,527.00	32,250.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Ladder Truck Add on CUT					1.0000	(3,277.00)	(3,277.00)	
	Final Budget Ladder Truck Add-on - PLACEHOLDER assuming Ladder Truck Purchase					1.0000	3,277.00	3,277.00	
	Final Budget VFIS Insurance Policy Renewal					1.0000	32,250.00	32,250.00	
								Final Budget Totals	\$32,250.00
53 03	Op Exp Worker's Compensation Insurance	.00	7,785.48	13,207.92	8,210.84	7,219.00	8,097.00	7,759.00	7,759.00
53 07	Op Exp Other Benefits	1,205.55	701.00	690.71	1,084.63	1,500.00	1,500.00	1,500.00	1,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Annual Awards Banquet					1.0000	1,500.00	1,500.00	
								Final Budget Totals	\$1,500.00
53 28	Op Exp Fire Prevention	521.66	520.73	352.30	999.03	1,000.00	1,000.00	2,500.00	2,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Citizens Fire Academy					1.0000	1,500.00	1,500.00	
	Final Budget Fire Prevention Supplies & Materials					1.0000	1,000.00	1,000.00	
								Final Budget Totals	\$2,500.00
	Operating Expenses Totals	\$52,585.38	\$60,039.64	\$67,322.76	\$65,325.36	\$71,746.00	\$75,103.00	\$79,755.00	\$74,978.00
	Division 02 - Administration Totals	\$619,612.64	\$667,775.35	\$688,812.19	\$603,038.82	\$669,720.00	\$710,132.00	\$691,574.00	\$686,797.00
	Department 52 - Fire Protection Totals	\$619,612.64	\$667,775.35	\$688,812.19	\$603,038.82	\$669,720.00	\$710,132.00	\$691,574.00	\$686,797.00
	Fund 100 - GF Totals	\$619,612.64	\$667,775.35	\$688,812.19	\$603,038.82	\$669,720.00	\$710,132.00	\$691,574.00	\$686,797.00
	Net Grand Totals	\$619,612.64	\$667,775.35	\$688,812.19	\$603,038.82	\$669,720.00	\$710,132.00	\$691,574.00	\$686,797.00

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Fire Protection
Division: Operations**

2018-2019 Major Accomplishments	Related Council Goal
• Ordered 2019 Pierce Enforcer Pumper/Tanker to replace the 2000 Pierce Pumper scheduled for May delivery	Think Safe, Clean, Engaged. Think Community
• 2019 Pierce Enforcer – Continued...	Think Town Finances. Think Responsibility.
• 2019 Pierce Enforcer – Continued...	Think Growth. Think Balance
• Promotional processes for completed for Captain, Engineer and Firefighter positions created by filling the new Fire Inspector position	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Promotional processes – Continued...	Think Growth. Think Balance

2019-2020 Service, Initiative or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	• 800 mhz communications for TOC Departments- continue planning and preparing to improve interoperability of communications with other TOC departments	Fire/PD rotation/replacement w/replaced radios being distributed to other departments	Think Communication & Partnerships. Think Collaboration.
Program or Service Change	• Purchase used Platform Ladder Truck	49/51Clayton/Claytex \$125,000.00	Think Town Finances. Think Responsibility.
Program or Service Change	• Ladder Truck – Continued...	See above	Think Growth. Think Balance
Program or Service Change	• Ladder Truck – Continued...	See above	Think Economic Development. Think Prosperity
Staffing Change	•Part Time to Full Time staffing conversion	SAFER Grant request	Think Town Finances. Think Responsibility.

Performance Measures

Mission Statement: Ready and able to meet the community response needs

Goal: Provide safe work environment

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	2019-2020 Year to Date
Maintain 3 personnel on each station Engine, 98% of the time in FY17-18 (allocated budget) with the ultimate goal of building staffing to be able to maintain 4 personnel on each station Engine, 90% of the time per NFPA 1710 Standard.	90%	49%	53.6%
Maintain an occupational injury and illness rate at 2.0% or less in FY17-18	2%	0%	.11%

Goal: Provide timely and quality responses for incidents

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Have a turnout time of 80 seconds for each station, 90% of the time in FY17-18 Per NFPA 1710 Standard	90%	28%	30.9%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 52 - Fire Protection									
Division 40 - Operations									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	556,457.94	583,402.33	740,516.90	1,102,543.00	1,232,020.00	1,209,704.00	1,458,083.00	1,458,083.00
50 02	Salaries Part-time	446,323.66	391,597.12	359,738.43	351,189.73	383,310.00	367,524.00	224,057.00	224,057.00
50 04	Salaries Overtime	38,219.64	44,382.27	57,335.49	57,483.26	60,000.00	64,084.00	59,100.00	59,100.00
50 05	Salaries Holiday Pay FT	.00	25,603.96	50,510.63	4,701.38	.00	.00	.00	.00
50 055	Salaries Holiday Pay PT	.00	20,851.36	3,973.19	19,090.93	24,000.00	19,271.00	3,696.00	3,696.00
50 50	Salaries Cashout	474.90	.00	.00	3,058.00	3,200.00	3,336.00	3,336.00	3,336.00
	<i>Personnel - Salaries Totals</i>	<u>\$1,041,476.14</u>	<u>\$1,065,837.04</u>	<u>\$1,212,074.64</u>	<u>\$1,538,066.30</u>	<u>\$1,702,530.00</u>	<u>\$1,663,919.00</u>	<u>\$1,748,272.00</u>	<u>\$1,748,272.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	6,000.00	7,500.00	8,050.00	11,950.00	14,400.00	12,200.00	12,500.00	12,500.00
51 10	Benefits FICA	78,594.58	79,125.69	89,173.70	112,415.08	131,345.00	128,220.00	134,701.00	134,701.00
51 11	Benefits Group Insurance - Health	76,155.36	95,837.60	111,347.41	116,380.72	149,100.00	150,123.00	190,260.00	190,260.00
51 15	Benefits Life Insurance	3,199.15	3,450.16	4,241.99	6,256.59	4,820.00	6,776.00	3,251.00	3,251.00
51 20	Benefits Retirement - General Employees	41,677.81	43,666.76	60,366.01	88,345.34	105,120.00	99,744.00	137,021.00	137,021.00
51 30	Benefits 401K - General Employees	23,770.78	26,005.20	33,243.90	47,159.74	54,370.00	51,525.00	61,312.00	61,312.00
	<i>Personnel - Benefits Totals</i>	<u>\$229,397.68</u>	<u>\$255,585.41</u>	<u>\$306,423.01</u>	<u>\$382,507.47</u>	<u>\$459,155.00</u>	<u>\$448,588.00</u>	<u>\$539,045.00</u>	<u>\$539,045.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	.00	.00	14,000.00	.00	5,130.00	5,130.00	12,220.00	12,220.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					40.0000	121.50	4,860.00	
	Final Budget					40.0000	121.50	4,860.00	
	Final Budget					1.0000	2,500.00	2,500.00	
							Final Budget Totals	<u>\$12,220.00</u>	
56 10	Cont Serv Contracts and Agreements	10,904.93	10,172.79	9,256.25	10,651.00	12,557.00	12,557.00	19,865.00	19,865.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	610.00	610.00	
	Final Budget					20.0000	20.00	400.00	
	Final Budget					12.0000	390.00	4,680.00	
	Final Budget					5.0000	200.00	1,000.00	
	Final Budget					20,775.0000	.32	6,648.00	
	Final Budget					390.0000	1.80	702.00	
	Final Budget					1.0000	915.00	915.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget	
Fund 100 - GF										
	Department 52 - Fire Protection									
	Division 40 - Operations									
	Operating Expenses									
	Final Budget									
	Fire Extinguisher Refill					15.0000	24.00	360.00		
	Final Budget					1.0000	150.00	150.00		
	Fire Helmet/Goggle Repair					2.0000	300.00	600.00		
	Ice Machine Filters					7.0000	100.00	700.00		
	Mobile Radios/Intercom					4.0000	125.00	500.00		
	Multi Gas Meters-Calibration Gas					1.0000	200.00	200.00		
	Nozzle Repair Kits					1.0000	4,000.00	4,000.00		
	SCBA Repair					18.0000	60.00	1,080.00		
	Service Test/Hydrant Gauges-Calibrating & Repair					1.0000	200.00	200.00		
	Streamlight Flashlight Repair					Final Budget Totals		\$11,440.00		
52 36	Op Exp Maint and Repair - Vehicles	14,978.38	13,668.63	10,843.79	7,022.55	17,925.00	16,425.00	18,425.00	18,425.00	
	Budget Transactions									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		
	Final Budget	Annual P&M Pumps Service				5.0000	350.00	1,750.00		
	Final Budget	Annual Rear End Service				3.0000	225.00	675.00		
	Final Budget	Battery Replacement				1.0000	2,250.00	2,250.00		
	Final Budget	Contingency Maint. & Repair Vehicles				1.0000	2,000.00	2,000.00		
	Final Budget	Fire Pump Valve Repair Kits				9.0000	100.00	900.00		
	Final Budget	Misc. Vehicles Repair (reserve)				1.0000	2,500.00	2,500.00		
	Final Budget	P&M Vehicle Service				12.0000	475.00	5,700.00		
	Final Budget	Per Fleet Maint. 12 % increase				1.0000	2,000.00	2,000.00		
	Final Budget	Replacement Hose Bed Covers				1.0000	650.00	650.00		
	Final Budget Totals								\$18,425.00	
52 50	Op Exp Contracted Vehicle Service	40,116.36	22,620.12	26,796.03	26,721.71	27,500.00	28,625.00	34,025.00	34,025.00	
	Budget Transactions									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		
	Final Budget	Annual Transmission Service				3.0000	775.00	2,325.00		
	Final Budget	Apparatus Front End Alignment				3.0000	300.00	900.00		
	Final Budget	Apparatus Repair-Contingency				3.0000	4,000.00	12,000.00		
	Final Budget	Brake Repair/Replacement				4.0000	1,500.00	6,000.00		
	Final Budget	Support/Trailer Tires Full Set				1.0000	600.00	600.00		
	Final Budget	Tire Repair/Replacement-Contingency				6.0000	700.00	4,200.00		
	Final Budget	Tire Replacement Front Steer				4.0000	750.00	3,000.00		
	Final Budget	Tire Replacement Rear Drive				8.0000	625.00	5,000.00		
	Final Budget Totals								\$34,025.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 40 - Operations								
	Operating Expenses								
52 52	Op Exp Fuel	19,328.59	13,529.52	15,959.65	23,266.36	24,500.00	23,620.00	29,550.00	29,550.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					11,000.0000	2.50	27,500.00	
	Final Budget					1,000.0000	2.05	2,050.00	
							Final Budget Totals	\$29,550.00	
52 60	Op Exp Equipment Purchase	59,971.50	53,476.97	36,524.82	35,801.11	31,880.00	31,880.00	52,725.00	52,725.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	4,225.00	16,900.00	
	Final Budget					1.0000	1,400.00	1,400.00	
	Final Budget					1.0000	2,500.00	2,500.00	
	Final Budget					1.0000	4,000.00	4,000.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	4,500.00	4,500.00	
	Final Budget					2.0000	800.00	1,600.00	
	Final Budget					1.0000	2,350.00	2,350.00	
	Final Budget					5.0000	425.00	2,125.00	
	Final Budget					7.0000	120.00	840.00	
	Final Budget					7.0000	80.00	560.00	
	Final Budget					1.0000	5,000.00	5,000.00	
	Final Budget					4.0000	925.00	3,700.00	
	Final Budget					1.0000	750.00	750.00	
	Final Budget					1.0000	5,000.00	5,000.00	
							Final Budget Totals	\$52,725.00	
52 61	Op Exp Uniform Cleaning	.00	.00	56.34	.00	333.00	250.00	250.00	250.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	250.00	250.00	
							Final Budget Totals	\$250.00	
52 62	Op Exp Dues and Subscriptions	.00	.00	.00	39.96	.00	.00	.00	.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund **100 - GF**
 Department **52 - Fire Protection**
 Division **40 - Operations**
Operating Expenses

52 70	Op Exp Safety	15,861.00	19,556.00	17,393.00	13,490.00	14,850.00	15,051.00	12,351.00	12,351.00
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Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Final Budget	Annual Medical Physicals			53.0000	270.00	14,310.00	
Final Budget	Annual Medical Physicals - New Hire - REDUCE			6.0000	(270.00)	(1,620.00)	
Final Budget	Annual Medical Physicals - REDUCE			18.0000	(270.00)	(4,860.00)	
Final Budget	Annual Medical Physicals New Hire			15.0000	270.00	4,050.00	
Final Budget	Class B License Renewal Driver Requirement Program			3.0000	32.00	96.00	
Final Budget	Hepatitis Shots			5.0000	75.00	375.00	
						Final Budget Totals	\$12,351.00

52 71	Op Exp Protective Clothing	36,744.33	51,063.54	53,956.71	50,066.57	53,063.00	53,063.00	56,288.00	56,288.00
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Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Final Budget	Accountability Tags			150.0000	2.60	390.00	
Final Budget	Firefighter Gloves			25.0000	68.00	1,700.00	
Final Budget	Globe Leather Fire Boots			12.0000	400.00	4,800.00	
Final Budget	New Hire FF PPE - Complete - CUT			15.0000	(3,300.00)	(49,500.00)	
Final Budget	New Hire FF PPE Complete			15.0000	3,300.00	49,500.00	
Final Budget	Nomex Hoods			15.0000	25.00	375.00	
Final Budget	Protective Vest			4.0000	750.00	3,000.00	
Final Budget	Replacement Leather Helmet Shields			20.0000	65.00	1,300.00	
Final Budget	Rescue/Extracation Gloves			16.0000	46.00	736.00	
Final Budget	Rescue/Extracation Goggles			10.0000	48.00	480.00	
Final Budget	Rope Gloves			8.0000	46.00	368.00	
Final Budget	SCBA Eyeglass Kits			1.0000	110.00	110.00	
Final Budget	SCBA Mask Bags			15.0000	23.00	345.00	
Final Budget	Scott AV3000 SCBA Masks			18.0000	300.00	5,400.00	
Final Budget	Traditional Fire Helmets /Visor			12.0000	285.00	3,420.00	
Final Budget	Traffic Vest			12.0000	22.00	264.00	
Final Budget	Turnout Coat/Pants w/ Name			16.0000	2,100.00	33,600.00	
						Final Budget Totals	\$56,288.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 40 - Operations								
	Operating Expenses								
52 72	Op Exp Uniform Purchase	15,335.51	15,992.93	15,741.76	13,923.69	17,500.00	20,350.00	21,450.00	21,450.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	550.00	1,650.00	
	Final Budget					25.0000	400.00	10,000.00	
	Final Budget					15.0000	950.00	14,250.00	
	Final Budget					6.0000	(950.00)	(5,700.00)	
	Final Budget					25.0000	200.00	5,000.00	
	Final Budget					25.0000	(200.00)	(5,000.00)	
	Final Budget					6.0000	250.00	1,500.00	
	Final Budget					6.0000	(250.00)	(1,500.00)	
	Final Budget					1.0000	1,250.00	1,250.00	
							Final Budget Totals	\$21,450.00	
52 85	Op Exp Departmental Supplies	9,834.52	12,570.21	14,515.16	12,105.15	12,750.00	14,830.00	13,830.00	13,830.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					8.0000	60.00	480.00	
	Final Budget					3.0000	155.00	465.00	
	Final Budget					8.0000	45.00	360.00	
	Final Budget					1.0000	3,000.00	3,000.00	
	Final Budget					1.0000	1,800.00	1,800.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	700.00	700.00	
	Final Budget					4.0000	125.00	500.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	225.00	225.00	
	Final Budget					4.0000	500.00	2,000.00	
							Final Budget Totals	\$13,830.00	
53 03	Op Exp Worker's Compensation Insurance	29,538.63	30,146.94	42,836.76	43,740.44	36,606.00	41,060.00	35,644.00	35,644.00
	<i>Operating Expenses Totals</i>	\$262,949.22	\$254,144.42	\$248,331.96	\$243,387.24	\$251,639.00	\$260,381.00	\$289,609.00	\$289,609.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 40 - Operations								
	Sub Department 30 - Station One								
	Contractual Services								
56 10	Cont Serv Contracts and Agreements	733.82	1,039.82	1,318.30	2,252.30	2,525.00	2,525.00	2,525.00	2,525.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Bay Door Service Agreement					1.0000	1,800.00	1,800.00	
	Final Budget Gregory Poole Generator Service Agreement					1.0000	525.00	525.00	
	Final Budget Termite contract					1.0000	3,895.00	3,895.00	
	Final Budget Termite contract - CUT					1.0000	(3,895.00)	(3,895.00)	
	Final Budget Wood Pest Control Service Agreement					1.0000	200.00	200.00	
							Final Budget Totals	\$2,525.00	
56 70	Cont Serv Contract Services - Grounds	8,025.00	8,034.00	6,884.00	.00	.00	.00	.00	.00
	Contractual Services Totals	\$8,758.82	\$9,073.82	\$8,202.30	\$2,252.30	\$2,525.00	\$2,525.00	\$2,525.00	\$2,525.00
	Operating Expenses								
52 10	Op Exp Utility Exp - Town Electricity	8,599.35	8,266.13	8,977.69	9,338.55	10,500.00	9,540.00	9,900.00	9,900.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Station 1 Electric and Area Lights					12.0000	825.00	9,900.00	
							Final Budget Totals	\$9,900.00	
52 11	Op Exp Utility Exp - Town W/S	1,998.83	1,897.99	2,074.08	1,840.94	2,075.00	1,980.00	2,100.00	2,100.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Station 1 Water/Sewer					12.0000	175.00	2,100.00	
							Final Budget Totals	\$2,100.00	
52 12	Op Exp Utility Exp - Other	3,148.78	2,795.66	3,084.45	4,030.02	3,000.00	3,900.00	3,600.00	3,600.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Piedmont Natural Gas					12.0000	300.00	3,600.00	
							Final Budget Totals	\$3,600.00	
52 15	Op Exp Telephone Exp - Buildings	445.23	.00	.00	.00	.00	.00	.00	.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 52 - Fire Protection									
Division 40 - Operations									
Sub Department 30 - Station One									
Operating Expenses									
52 37	Op Exp Maint and Repair - Buildings	6,545.74	8,985.19	31,822.60	6,257.08	6,390.00	6,390.00	35,690.00	35,690.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	950.00	950.00	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	5,000.00	5,000.00	
	Final Budget					2.0000	110.00	220.00	
	Final Budget					1.0000	7,500.00	7,500.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	670.00	670.00	
	Final Budget					1.0000	8,850.00	8,850.00	
	Final Budget					1.0000	(6,000.00)	(6,000.00)	
	Final Budget					1.0000	16,000.00	16,000.00	
							Final Budget Totals	\$35,690.00	
52 38	Op Exp Maint and Repair - Grounds	2,694.49	713.50	.00	2,845.44	2,000.00	2,500.00	2,500.00	2,500.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	2,500.00	2,500.00	
							Final Budget Totals	\$2,500.00	
	<i>Operating Expenses Totals</i>	\$23,432.42	\$22,658.47	\$45,958.82	\$24,312.03	\$23,965.00	\$24,310.00	\$53,790.00	\$53,790.00
	Sub Department 30 - Station One Totals	\$32,191.24	\$31,732.29	\$54,161.12	\$26,564.33	\$26,490.00	\$26,835.00	\$56,315.00	\$56,315.00
	Sub Department 31 - Station Two								
	Contractual Services								
56 10	Cont Serv Contracts and Agreements	725.10	740.10	749.04	1,199.04	1,525.00	1,525.00	1,525.00	1,525.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					1.0000	525.00	525.00	
	Final Budget					1.0000	1,495.00	1,495.00	
	Final Budget					1.0000	(1,495.00)	(1,495.00)	
	Final Budget					1.0000	200.00	200.00	
							Final Budget Totals	\$1,525.00	
56 70	Cont Serv Contract Services - Grounds	7,260.00	9,010.00	7,400.00	.00	.00	.00	.00	.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 40 - Operations								
	Sub Department 31 - Station Two								
	Contractual Services								
	<i>Contractual Services Totals</i>	\$7,985.10	\$9,750.10	\$8,149.04	\$1,199.04	\$1,525.00	\$1,525.00	\$1,525.00	\$1,525.00
	<i>Operating Expenses</i>								
52 10	Op Exp Utility Exp - Town Electricity	5,675.54	5,801.87	5,803.67	5,757.33	6,130.00	5,880.00	6,300.00	6,300.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Station 2 Electric and Area Lights					12.0000	525.00	6,300.00	
								Final Budget Totals	\$6,300.00
52 11	Op Exp Utility Exp - Town W/S	421.13	677.56	633.11	805.34	1,200.00	2,400.00	1,200.00	1,200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Station 2 Water					12.0000	100.00	1,200.00	
								Final Budget Totals	\$1,200.00
52 12	Op Exp Utility Exp - Other	1,814.74	1,332.19	1,361.53	1,894.11	1,350.00	2,100.00	1,560.00	1,560.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Station 2 Natural gas					12.0000	130.00	1,560.00	
								Final Budget Totals	\$1,560.00
52 37	Op Exp Maint and Repair - Buildings	4,533.60	6,767.04	10,165.60	3,904.05	6,500.00	6,890.00	8,490.00	8,490.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Contingency Repairs					1.0000	500.00	500.00	
	Final Budget Furniture Replacement					1.0000	1,500.00	1,500.00	
	Final Budget Grease Trap Maintenance					2.0000	110.00	220.00	
	Final Budget HVAC Maintenance & Repair					1.0000	1,000.00	1,000.00	
	Final Budget LED Lighting Replacement					1.0000	1,000.00	1,000.00	
	Final Budget Oil Water Separator Maintenance					1.0000	670.00	670.00	
	Final Budget Replace/Repair 2 Doors, Frames & Hardware					1.0000	3,600.00	3,600.00	
								Final Budget Totals	\$8,490.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 52 - Fire Protection								
	Division 40 - Operations								
	Sub Department 31 - Station Two								
	Operating Expenses								
52 38	Op Exp Maint and Repair - Grounds	9,021.40	4,180.77	.00	1,682.38	2,750.00	3,620.00	3,060.00	3,060.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	2,500.00	2,500.00	
	Final Budget					2.0000	280.00	560.00	
						Final Budget Totals		\$3,060.00	
	<i>Operating Expenses Totals</i>	\$21,466.41	\$18,759.43	\$17,963.91	\$14,043.21	\$17,930.00	\$20,890.00	\$20,610.00	\$20,610.00
	Sub Department 31 - Station Two Totals	\$29,451.51	\$28,509.53	\$26,112.95	\$15,242.25	\$19,455.00	\$22,415.00	\$22,135.00	\$22,135.00
	Division 40 - Operations Totals	\$1,606,370.72	\$1,645,981.48	\$1,870,359.93	\$2,216,418.59	\$2,476,956.00	\$2,439,825.00	\$2,687,461.00	\$2,687,461.00
	Department 52 - Fire Protection Totals	\$1,606,370.72	\$1,645,981.48	\$1,870,359.93	\$2,216,418.59	\$2,476,956.00	\$2,439,825.00	\$2,687,461.00	\$2,687,461.00
	Fund 100 - GF Totals	\$1,606,370.72	\$1,645,981.48	\$1,870,359.93	\$2,216,418.59	\$2,476,956.00	\$2,439,825.00	\$2,687,461.00	\$2,687,461.00
	Net Grand Totals	\$1,606,370.72	\$1,645,981.48	\$1,870,359.93	\$2,216,418.59	\$2,476,956.00	\$2,439,825.00	\$2,687,461.00	\$2,687,461.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Fire
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund **100 - GF**
 Department **52 - Fire Protection**
 Division **95 - Capital Outlay**
Capital Outlay

58 50	Cap Out Capital Outlay	284,289.33	347,157.81	593,636.00	16,677.45	590,407.00	588,720.00	287,600.00	290,100.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Final Budget	Bay Door Replacement/Four Fold Door			3.0000	35,000.00	105,000.00		
Final Budget	Bullard Thermal Imaging Camera/Bundle - Replace			2.0000	6,250.00	12,500.00		
Final Budget	Chevy Tahoe SUV/Graphics,Acc. pkg, tax,title,tags			1.0000	61,800.00	61,800.00		
Final Budget	Reserve for purchase of Platform Ladder truck			1.0000	125,000.00	125,000.00		
Final Budget	Reserve for purchase of Platform Ladder truck - REDUCE			1.0000	(50,000.00)	(50,000.00)		
Final Budget	Scott X3 Pro 4.5 SCBA/Bottles (Possible Grant Funds)			4.0000	8,950.00	35,800.00		
						Final Budget Totals	\$290,100.00	

<i>Capital Outlay Totals</i>		\$284,289.33	\$347,157.81	\$593,636.00	\$16,677.45	\$590,407.00	\$588,720.00	\$287,600.00	\$290,100.00
Division	95 - Capital Outlay Totals	\$284,289.33	\$347,157.81	\$593,636.00	\$16,677.45	\$590,407.00	\$588,720.00	\$287,600.00	\$290,100.00
Department	52 - Fire Protection Totals	\$284,289.33	\$347,157.81	\$593,636.00	\$16,677.45	\$590,407.00	\$588,720.00	\$287,600.00	\$290,100.00
Fund	100 - GF Totals	\$284,289.33	\$347,157.81	\$593,636.00	\$16,677.45	\$590,407.00	\$588,720.00	\$287,600.00	\$290,100.00
Net Grand Totals		\$284,289.33	\$347,157.81	\$593,636.00	\$16,677.45	\$590,407.00	\$588,720.00	\$287,600.00	\$290,100.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Public Works
Division:**

Public Works Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$1,441,814.65	\$1,553,712.05	\$1,558,446.93	\$1,805,102.06	\$2,228,350.00	\$2,335,883.00	\$2,539,874.00	\$2,539,874.00
Benefits - Personnel - Benefits	\$477,201.85	\$551,305.96	\$556,569.71	\$570,568.50	\$752,865.00	\$829,618.00	\$897,121.00	\$897,121.00
Contract Serv - Contractual Services	\$317,742.03	\$299,712.92	\$295,574.92	\$252,788.17	\$347,515.00	\$340,201.00	\$584,184.00	\$584,184.00
Op Exp - Operating Expenses	\$2,016,215.94	\$2,069,487.42	\$1,944,716.80	\$2,044,378.00	\$2,554,185.00	\$2,509,563.00	\$2,878,953.00	\$2,875,353.00
Debt Service - Debt Service	\$199,062.50	\$195,312.50	\$191,562.50	\$187,734.37	\$183,437.00	\$183,437.00	\$178,594.00	\$178,594.00
Cap Outlay - Capital Outlay	\$392,814.84	\$1,071,302.28	\$748,923.58	\$326,497.21	\$1,341,013.00	\$1,804,925.00	\$2,283,014.00	\$2,700,014.00
Misc - Miscellaneous	(\$547,956.00)	(\$728,132.76)	(\$727,021.92)	(\$653,291.04)	(\$427,998.00)	(\$427,998.00)	(\$405,768.00)	(\$405,768.00)
Fund Total: GF	(\$4,296,895.81)	(\$5,012,700.37)	(\$4,568,772.52)	(\$4,533,777.27)	(\$6,979,367.00)	(\$7,575,629.00)	(\$8,955,972.00)	(\$9,369,372.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$4,296,895.81	\$5,012,700.37	\$4,568,772.52	\$4,533,777.27	\$6,979,367.00	\$7,575,629.00	\$8,955,972.00	\$9,369,372.00
Net Grand Totals:	(\$4,296,895.81)	(\$5,012,700.37)	(\$4,568,772.52)	(\$4,533,777.27)	(\$6,979,367.00)	(\$7,575,629.00)	(\$8,955,972.00)	(\$9,369,372.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Works
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
• Filled the Assistant Public Works & Utilities Dir. Position	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Expanded implementation of Work-order tracking system	Think Growth. Think Balance
• Continued participation in the New Development Process Improvement endeavor	Think Communication & Partnerships. Think Collaboration.
• Continued involvement to support Novo DAPI and proposed WWPTF project	Think Economic Development. Think Prosperity
• Completion of the Town Capacity Study and Future Wastewater needs determination	Think Growth. Think Balance
• Director Retired after 22 years mid-year. Staff adapted and continued to provide high levels of service during the interim period.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Filled the Assistant Public Works & Utilities Dir. Position	Think Happy, Helpful, Professional Workforce. Think Opportunity.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	• Administrative support staff shared with Town Hall	Saves paying PT help to cover	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	• Loose-leaf collection service proposed to be provided by a private contractor	Savings of Capital Equipment replacement and additional positions needed to meet current needs and growing demand	Think Growth. Think Balance

Staffing Change	•Re-combine the Engineering, Inspections, and GIS Departments with Public Works & Utilities		Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	•Management of the Wastewater Pre-Treatment plant through a third-party operator		Think Economic Development. Think Prosperity

Performance Measures – Under Development



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 02 - Administration									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	238,411.83	256,249.49	264,888.22	277,924.46	315,000.00	365,837.00	382,919.00	382,919.00
50 02	Salaries Part-time	1,776.00	1,401.42	1,913.97	2,165.13	2,000.00	2,074.00	13,313.00	13,313.00
50 04	Salaries Overtime	.00	264.45	.00	.00	660.00	660.00	.00	.00
	<i>Personnel - Salaries Totals</i>	<u>\$240,187.83</u>	<u>\$257,915.36</u>	<u>\$266,802.19</u>	<u>\$280,089.59</u>	<u>\$317,660.00</u>	<u>\$368,571.00</u>	<u>\$396,232.00</u>	<u>\$396,232.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	3,200.00	2,900.00	3,300.00	3,700.00	4,000.00	4,000.00	2,600.00	2,600.00
51 10	Benefits FICA	17,322.04	18,829.19	20,179.72	21,227.25	24,610.00	28,502.00	30,510.00	30,510.00
51 11	Benefits Group Insurance - Health	16,985.42	22,763.20	20,644.67	14,522.47	26,000.00	27,405.00	32,133.00	32,133.00
51 15	Benefits Life Insurance	1,419.24	1,509.70	1,480.78	1,589.15	1,315.00	2,375.00	1,407.00	1,407.00
51 20	Benefits Retirement - General Employees	16,816.69	17,402.01	19,402.19	21,024.57	7,250.00	28,573.00	34,592.00	34,592.00
51 30	Benefits 401K - General Employees	9,664.44	10,261.82	10,667.81	11,264.84	12,775.00	14,792.00	15,421.00	15,421.00
	<i>Personnel - Benefits Totals</i>	<u>\$65,407.83</u>	<u>\$73,665.92</u>	<u>\$75,675.17</u>	<u>\$73,328.28</u>	<u>\$75,950.00</u>	<u>\$105,647.00</u>	<u>\$116,663.00</u>	<u>\$116,663.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	42,624.27	.00	2,220.00	.00	.00	1,000.00	10,000.00	10,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	10,000.00	10,000.00	
								<u>\$10,000.00</u>	
							Final Budget Totals		
56 10	Cont Serv Contracts and Agreements	4,009.00	4,396.00	2,296.00	1,819.00	1,820.00	1,820.00	1,820.00	1,820.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	775.00	775.00	
	Final Budget					1.0000	1,045.00	1,045.00	
								<u>\$1,820.00</u>	
							Final Budget Totals		
56 11	Cont Serv Contract Services	5,110.90	4,450.72	4,923.86	4,334.06	1,620.00	1,620.00	1,620.00	1,620.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	135.00	1,620.00	
								<u>\$1,620.00</u>	
							Final Budget Totals		



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 02 - Administration									
<i>Contractual Services</i>									
56 40	Cont Serv Pre-employment Screening	330.00	132.00	284.00	165.00	100.00	300.00	300.00	300.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	75.00	300.00	
								Final Budget Totals	\$300.00
56 50	Cont Serv Equipment Rental	2,396.99	3,057.64	1,874.51	1,032.16	2,467.00	2,467.00	2,635.00	2,635.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	128.00	1,536.00	
	Final Budget					12.0000	91.55	1,099.00	
								Final Budget Totals	\$2,635.00
56 51	Cont Serv Uniform Rental	828.79	884.96	811.72	645.29	390.00	390.00	442.00	442.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					52.0000	8.50	442.00	
								Final Budget Totals	\$442.00
<i>Contractual Services Totals</i>		\$55,299.95	\$12,921.32	\$12,410.09	\$7,995.51	\$6,397.00	\$7,597.00	\$16,817.00	\$16,817.00
<i>Operating Expenses</i>									
52 00	Op Exp Copy Expense	991.37	1,062.83	1,039.16	756.33	979.00	979.00	979.00	979.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	31.60	379.00	
	Final Budget					12.0000	50.00	600.00	
								Final Budget Totals	\$979.00
52 01	Op Exp Postage and Shipping Expense	383.16	543.78	1.41	739.97	.00	295.00	300.00	300.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	300.00	300.00	
								Final Budget Totals	\$300.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 02 - Administration								
	Operating Expenses								
52 16	Op Exp Telephone Exp - Mobile	1,266.86	1,271.74	1,273.33	1,275.12	1,913.00	1,913.00	1,902.00	1,902.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	38.01	456.12	
								Final Budget Totals	\$1,901.88
52 26	Op Exp Training and Travel	160.48	.00	30.39	.00	100.00	100.00	5,250.00	5,250.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	1,250.00	2,500.00	
	Final Budget					2.0000	750.00	1,500.00	
	Final Budget					2.0000	250.00	500.00	
	Final Budget					1.0000	750.00	750.00	
								Final Budget Totals	\$5,250.00
52 27	Op Exp Local Mileage	447.20	412.66	427.02	398.16	600.00	444.00	500.00	500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
52 35	Op Exp Maint and Repair - Equipment	12.23	.00	1,060.50	.00	125.00	150.00	300.00	300.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	100.00	300.00	
								Final Budget Totals	\$300.00
52 36	Op Exp Maint and Repair - Vehicles	123.20	37.45	304.40	45.90	822.00	115.00	500.00	500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
52 37	Op Exp Maint and Repair - Buildings	.00	529.99	217.45	.00	.00	.00	.00	.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 02 - Administration								
	Operating Expenses								
52 50	Op Exp Contracted Vehicle Service	.00	.00	.00	.00	150.00	150.00	150.00	150.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Unit #38					1.0000	150.00	150.00	
							Final Budget Totals	\$150.00	
52 52	Op Exp Fuel	707.12	493.19	484.83	463.00	400.00	617.00	600.00	600.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Unit #38 3,814 miles @ 12.5 mpg					1.0000	600.00	600.00	
							Final Budget Totals	\$600.00	
52 60	Op Exp Equipment Purchase	33.94	4,322.91	2,002.02	40.02	250.00	250.00	300.00	300.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Replacement Radio					1.0000	300.00	300.00	
							Final Budget Totals	\$300.00	
52 62	Op Exp Dues and Subscriptions	243.00	343.00	260.00	265.00	200.00	275.00	1,325.00	1,325.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget APWA Memberships					2.0000	175.00	350.00	
	Final Budget Asst PWD Professional Membership					1.0000	275.00	275.00	
	Final Budget Engineering License					2.0000	200.00	400.00	
	Final Budget PENC Membership					1.0000	300.00	300.00	
							Final Budget Totals	\$1,325.00	
52 63	Op Exp Permits and Fees	.00	985.00	860.00	860.00	860.00	860.00	860.00	860.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget MS4 Storm Water Permit (needs to move to Engr)					1.0000	860.00	860.00	
							Final Budget Totals	\$860.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 02 - Administration								
	Operating Expenses								
52 70	Op Exp Safety	243.44	28.00	.00	.00	100.00	100.00	100.00	100.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Safety training 1 each for 2 employees					2.0000	50.00	100.00	
								Final Budget Totals	\$100.00
52 71	Op Exp Protective Clothing	176.15	.00	114.99	.00	163.00	275.00	550.00	550.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget PPE 2 employee					2.0000	100.00	200.00	
	Final Budget Safety Boots 2 employee					2.0000	175.00	350.00	
								Final Budget Totals	\$550.00
52 85	Op Exp Departmental Supplies	3,097.51	3,233.18	4,289.98	3,600.00	3,882.00	3,882.00	3,882.00	3,882.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 5 yr average expenditure					1.0000	3,632.00	3,632.00	
	Final Budget Share of OPS plotter supplies (ink & paper)					1.0000	250.00	250.00	
								Final Budget Totals	\$3,882.00
53 03	Op Exp Worker's Compensation Insurance	4,047.37	3,409.48	4,885.92	5,218.48	4,528.00	5,079.00	4,292.00	4,292.00
	Operating Expenses Totals	\$11,933.03	\$16,673.21	\$17,251.40	\$13,661.98	\$15,072.00	\$15,484.00	\$21,790.00	\$21,790.00
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(11,247.00)	(11,247.00)
59 98	Misc Support Services - W/S Fund	(131,476.00)	(143,176.80)	(157,572.00)	(152,421.00)	(256,195.00)	(256,195.00)	(96,968.00)	(96,968.00)
59 99	Misc Support Services - Electric Fund	(49,304.00)	(53,691.30)	(59,088.96)	(57,158.04)	(96,073.00)	(96,073.00)	(37,469.00)	(37,469.00)
	Miscellaneous Totals	(\$180,780.00)	(\$196,868.10)	(\$216,660.96)	(\$209,579.04)	(\$352,268.00)	(\$352,268.00)	(\$145,684.00)	(\$145,684.00)
	Sub Department 20 - Operations Center								
	Contractual Services								
56 00	Cont Serv Professional Services	.00	.00	.00	.00	.00	.00	40,000.00	40,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Space Needs Study					1.0000	40,000.00	40,000.00	
								Final Budget Totals	\$40,000.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 02 - Administration									
Sub Department 20 - Operations Center									
Contractual Services									
56 10	Cont Serv Contracts and Agreements	5,344.23	5,310.50	4,824.23	4,139.23	7,005.00	7,005.00	14,295.00	14,295.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	ATS Annual Maintenance					1.0000	350.00	350.00	
	Final Budget								
	Brady System Monitoring					12.0000	200.00	2,400.00	
	Final Budget								
	Generator PM svc 2X per year / parts					2.0000	250.00	500.00	
	Final Budget								
	HVAC PM svc 8 units 2X per year					16.0000	90.00	1,440.00	
	Final Budget								
	Johnson Controls/Simplex Fire alarm system PM svc annual					1.0000	2,150.00	2,150.00	
	Final Budget								
	Misc Service Needs					1.0000	625.00	625.00	
	Final Budget								
	NC Dept of Labor / Compressor					1.0000	45.00	45.00	
	Final Budget								
	Overhead door PM svc \$30 per door					19.0000	30.00	570.00	
	Final Budget								
	Pest control per month x 2 buildings					12.0000	60.00	720.00	
	Final Budget								
	Termite contract					1.0000	4,895.00	4,895.00	
	Final Budget								
	Termite inspection contract per year x 3 buildings					3.0000	200.00	600.00	
	Final Budget								
								Final Budget Totals	\$14,295.00
	<i>Contractual Services Totals</i>	\$5,344.23	\$5,310.50	\$4,824.23	\$4,139.23	\$7,005.00	\$7,005.00	\$54,295.00	\$54,295.00
Operating Expenses									
52 10	Op Exp Utility Exp - Town Electricity	21,661.83	20,101.18	18,542.45	19,256.59	20,250.00	19,428.00	20,500.00	20,500.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	4.5 yr avg per month					1.0000	20,500.00	20,500.00	
	Final Budget								
								Final Budget Totals	\$20,500.00
52 11	Op Exp Utility Exp - Town W/S	1,964.22	1,978.39	1,975.10	2,219.46	2,700.00	1,956.00	2,700.00	2,700.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	5 year Max					1.0000	2,700.00	2,700.00	
	Final Budget								
								Final Budget Totals	\$2,700.00
52 12	Op Exp Utility Exp - Other	4,764.97	4,064.38	4,954.96	6,593.98	5,000.00	5,484.00	5,500.00	5,500.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	Natural Gas 5 yr avg					1.0000	5,500.00	5,500.00	
	Final Budget								
								Final Budget Totals	\$5,500.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 02 - Administration									
Sub Department 20 - Operations Center									
<i>Operating Expenses</i>									
52 37	Op Exp Maint and Repair - Buildings	12,986.43	14,662.85	7,156.39	8,047.99	8,975.00	8,975.00	21,537.00	21,537.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	8,725.00	8,725.00	
	Final Budget					1.0000	12,537.00	12,537.00	
	Final Budget					1.0000	175.00	175.00	
	Final Budget					1.0000	100.00	100.00	
								Final Budget Totals	\$21,537.00
52 38	Op Exp Maint and Repair - Grounds	869.28	197.88	.00	480.00	69,500.00	69,500.00	500.00	500.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
53 99	Op Exp Miscellaneous Expense	860.00	840.00	840.00	840.00	840.00	840.00	840.00	840.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	420.00	840.00	
								Final Budget Totals	\$840.00
<i>Operating Expenses Totals</i>		\$43,106.73	\$41,844.68	\$33,468.90	\$37,438.02	\$107,265.00	\$106,183.00	\$51,577.00	\$51,577.00
<i>Capital Outlay</i>									
58 20	Cap Out Buiding Improvements	53,980.00	15,111.45	71,867.10	.00	.00	30,000.00	40,000.00	40,000.00
<i>Capital Outlay Totals</i>		\$53,980.00	\$15,111.45	\$71,867.10	\$0.00	\$0.00	\$30,000.00	\$40,000.00	\$40,000.00
<i>Miscellaneous</i>									
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(2,975.00)	(2,975.00)
59 98	Misc Support Services - W/S Fund	(36,289.00)	(89,024.95)	(74,568.96)	(24,392.04)	.00	.00	(25,648.00)	(25,648.00)
59 99	Misc Support Services - Electric Fund	(31,105.00)	(76,307.10)	(63,917.04)	(20,907.00)	.00	.00	(9,911.00)	(9,911.00)
<i>Miscellaneous Totals</i>		(\$67,394.00)	(\$165,332.05)	(\$138,486.00)	(\$45,299.04)	\$0.00	\$0.00	(\$38,534.00)	(\$38,534.00)
Sub Department 20 - Operations Center Totals		\$35,036.96	(\$103,065.42)	(\$28,325.77)	(\$3,721.79)	\$114,270.00	\$143,188.00	\$107,338.00	\$107,338.00
Division 02 - Administration Totals		\$227,085.60	\$61,242.29	\$127,152.12	\$161,774.53	\$177,081.00	\$288,219.00	\$513,156.00	\$513,156.00
Department 55 - Public Works Totals		\$227,085.60	\$61,242.29	\$127,152.12	\$161,774.53	\$177,081.00	\$288,219.00	\$513,156.00	\$513,156.00
Fund 100 - GF Totals		\$227,085.60	\$61,242.29	\$127,152.12	\$161,774.53	\$177,081.00	\$288,219.00	\$513,156.00	\$513,156.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Net Grand Totals	\$227,085.60	\$61,242.29	\$127,152.12	\$161,774.53	\$177,081.00	\$288,219.00	\$513,156.00	\$513,156.00
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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Works
Division: Building Inspections**

2018-2019 Major Accomplishments	Related Council Goal
• Permitting and Inspection of over 600 NEW Single Family	Think Economic Development. Think Prosperity
• Live Access to E-Suites for Public Viewing Online	Think Communication & Partnerships. Think Collaboration.
• Addition of a New Inspector Level III to Inspection Dept.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Cross Training of Inspection Planning Front Desk Personal	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Continue Support of Both Novo and Grifol's Major Projects	Think Economic Development. Think Prosperity
• Implementation of New Inspections Supervisors Position	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Continued Advancement of Build Your Own Inspector up to	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• 6 of 8 Level I's Completed and Certified.	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Inspection/Planning Community Development Breakfast	Think Communication & Partnerships. Think Collaboration.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	• New Inspectors position	\$65,000	Think Growth. Think Balance
Legislative Mandate	• Loss Of Funds from Permitting	\$20,000	Think Town Finances. Think Responsibility.
Staffing Change	• Inspector advancements to Level II Pay grades	\$16,000	Think Happy, Helpful, Professional Workforce. Think Opportunity.

Performance Measures

Mission Statement:

Goal: Conduct Review of Residential Building permits consistently

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Return comments/approve within 10 business days of submittal	95%	80%	80%

Goal: Conduct review of Commercial Project plans consistently

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Return 1 st . review plans within 15 business days of submittal	95%	90%	85%
• Return re-review comments/approve within 10 business days of submittal	95%	90%	90%

Goal: Conduct field inspection within a timely manner

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Provide in inspections within 24-hours of request	100%	98%	95%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget																																																		
Fund 100 - GF																																																											
Department 55 - Public Works																																																											
Division 20 - Building Inspections																																																											
<i>Personnel - Salaries</i>																																																											
50 00	Salaries Full-time	257,417.25	262,361.25	239,093.77	304,466.76	373,990.00	373,770.00	458,704.00	458,704.00																																																		
50 02	Salaries Part-time	.00	.00	.00	42,240.00	46,610.00	83,477.00	46,058.00	46,058.00																																																		
50 04	Salaries Overtime	.00	.00	.00	.00	500.00	.00	.00	.00																																																		
	<i>Personnel - Salaries Totals</i>	<u>\$257,417.25</u>	<u>\$262,361.25</u>	<u>\$239,093.77</u>	<u>\$346,706.76</u>	<u>\$421,100.00</u>	<u>\$457,247.00</u>	<u>\$504,762.00</u>	<u>\$504,762.00</u>																																																		
<i>Personnel - Benefits</i>																																																											
51 00	Benefits Longevity	4,800.00	3,700.00	2,900.00	3,100.00	3,850.00	3,850.00	4,350.00	4,350.00																																																		
51 10	Benefits FICA	18,944.70	19,643.61	18,068.69	26,099.32	32,510.00	35,275.00	38,947.00	38,947.00																																																		
51 11	Benefits Group Insurance - Health	28,172.57	34,831.97	31,524.24	30,835.53	43,095.00	45,536.00	54,196.00	54,196.00																																																		
51 15	Benefits Life Insurance	1,607.99	1,511.26	1,396.05	1,838.76	1,500.00	2,349.00	1,422.00	1,422.00																																																		
51 20	Benefits Retirement - General Employees	18,156.35	17,779.80	17,512.71	23,034.32	29,175.00	29,347.00	41,284.00	41,284.00																																																		
51 30	Benefits 401K - General Employees	10,488.76	10,642.31	9,679.72	12,302.60	15,090.00	15,102.00	18,520.00	18,520.00																																																		
	<i>Personnel - Benefits Totals</i>	<u>\$82,170.37</u>	<u>\$88,108.95</u>	<u>\$81,081.41</u>	<u>\$97,210.53</u>	<u>\$125,220.00</u>	<u>\$131,459.00</u>	<u>\$158,719.00</u>	<u>\$158,719.00</u>																																																		
<i>Contractual Services</i>																																																											
56 00	Cont Serv Professional Services	2,269.00	90.00	27,657.50	8,385.00	4,000.00	9,000.00	.00	.00																																																		
56 51	Cont Serv Uniform Rental	884.15	1,113.90	837.18	1,782.87	2,500.00	5,280.00	4,160.00	4,160.00																																																		
	<i>Contractual Services Totals</i>	<u>\$3,153.15</u>	<u>\$1,203.90</u>	<u>\$28,494.68</u>	<u>\$10,167.87</u>	<u>\$6,500.00</u>	<u>\$14,280.00</u>	<u>\$4,160.00</u>	<u>\$4,160.00</u>																																																		
<i>Operating Expenses</i>																																																											
52 00	Op Exp Copy Expense	.00	.00	.00	154.69	100.00	250.00	100.00	100.00																																																		
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th></th> <th></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Bldg Inspectors (8 @ \$10/week)</td> <td></td> <td></td> <td>52.0000</td> <td>80.00</td> <td>4,160.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right;">Final Budget Totals</td> <td><u>\$4,160.00</u></td> <td></td> <td></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Bldg Inspectors (8 @ \$10/week)			52.0000	80.00	4,160.00										Final Budget Totals	<u>\$4,160.00</u>												
Budget Transactions																																																											
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																																					
Final Budget	Bldg Inspectors (8 @ \$10/week)			52.0000	80.00	4,160.00																																																					
						Final Budget Totals	<u>\$4,160.00</u>																																																				
	<i>Operating Expenses Totals</i>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>154.69</u>	<u>100.00</u>	<u>250.00</u>	<u>100.00</u>	<u>100.00</u>																																																		
52 01	Op Exp Postage and Shipping Expense	.00	152.41	.00	114.46	50.00	200.00	200.00	200.00																																																		
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th></th> <th></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>UPS/FEDEX Other Ground</td> <td></td> <td></td> <td>1.0000</td> <td>100.00</td> <td>100.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>USPS Postage</td> <td></td> <td></td> <td>1.0000</td> <td>100.00</td> <td>100.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"></td> <td style="text-align: right;">Final Budget Totals</td> <td><u>\$200.00</u></td> <td></td> <td></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	UPS/FEDEX Other Ground			1.0000	100.00	100.00				Final Budget	USPS Postage			1.0000	100.00	100.00										Final Budget Totals	<u>\$200.00</u>		
Budget Transactions																																																											
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																																					
Final Budget	UPS/FEDEX Other Ground			1.0000	100.00	100.00																																																					
Final Budget	USPS Postage			1.0000	100.00	100.00																																																					
						Final Budget Totals	<u>\$200.00</u>																																																				
	<i>Operating Expenses Totals</i>	<u>.00</u>	<u>152.41</u>	<u>.00</u>	<u>114.46</u>	<u>50.00</u>	<u>200.00</u>	<u>200.00</u>	<u>200.00</u>																																																		



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund **100 - GF**
 Department **55 - Public Works**
 Division **20 - Building Inspections**
 Operating Expenses

52 16	Op Exp Telephone Exp - Mobile	2,090.54	3,030.56	3,033.89	5,366.07	6,653.00	6,653.00	6,148.00	6,148.00
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	AC Building Inspector - NEW			1.0000	38.01	38.00			
Final Budget	AC Building Inspector			12.0000	38.01	456.00			
Final Budget	AC Building Inspector			12.0000	38.01	456.00			
Final Budget	AC Building Inspector			12.0000	38.01	456.00			
Final Budget	AC Building Inspector			12.0000	38.01	456.00			
Final Budget	AC Building Inspector			12.0000	38.01	456.00			
Final Budget	AC Building Inspector Spare			12.0000	38.01	456.00			
Final Budget	MP Building Inspector - NEW			12.0000	40.16	481.92			
Final Budget	MP Building Inspector			12.0000	40.16	481.92			
Final Budget	MP Building Inspector			12.0000	40.16	481.92			
Final Budget	MP Building Inspector			12.0000	40.16	481.92			
Final Budget	MP Building Inspector			12.0000	40.16	481.92			
Final Budget	MP Building Inspector			12.0000	40.16	481.92			
Final Budget	MP Building Inspector			12.0000	40.16	481.92			
Final Budget	MP Building Inspector Spare			12.0000	40.16	481.92			
Final Budget Totals							<u>\$6,147.44</u>		

52 25	Op Exp Advertising Expense	.00	.00	.00	.00	497.00	500.00	500.00	500.00
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	Ordinance Updates			1.0000	500.00	500.00			
Final Budget Totals							<u>\$500.00</u>		

52 26	Op Exp Training and Travel	3,461.76	6,108.69	4,536.03	11,225.02	13,500.00	13,500.00	21,500.00	21,500.00
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	NWS Annual Conference			1.0000	2,500.00	2,500.00			
Final Budget	T&T - New Inspector Position			1.0000	2,000.00	2,000.00			
Final Budget	T&T - Sed. & Ero. Cntrl.			7.0000	500.00	3,500.00			
Final Budget	Training & Travel - Current Inspectors			6.0000	1,500.00	9,000.00			
Final Budget	Training & Travel - Permit Specialist			1.0000	500.00	500.00			
Final Budget	Training & Travel - Probationary Inspectors			2.0000	2,000.00	4,000.00			
Final Budget Totals							<u>\$21,500.00</u>		



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 20 - Building Inspections								
	Operating Expenses								
52 35	Op Exp Maint and Repair - Equipment	.00	.00	.00	.00	.00	.00	500.00	500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Misc Repairs					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
52 36	Op Exp Maint and Repair - Vehicles	1,267.25	1,153.35	1,402.65	1,751.10	3,000.00	3,000.00	3,100.00	3,100.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Inspector Vehicles					6.0000	500.00	3,000.00	
	Final Budget New Inspector Vehicle					1.0000	100.00	100.00	
								Final Budget Totals	\$3,100.00
52 50	Op Exp Contracted Vehicle Service	55.00	55.00	259.90	340.30	1,400.00	1,400.00	1,400.00	1,400.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Vehicles Cleaning					7.0000	200.00	1,400.00	
								Final Budget Totals	\$1,400.00
52 52	Op Exp Fuel	2,662.72	2,743.46	2,343.38	3,795.59	4,000.00	6,128.00	5,200.00	5,200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Inspector Vehicles					6.5000	800.00	5,200.00	
								Final Budget Totals	\$5,200.00
52 60	Op Exp Equipment Purchase	783.94	480.72	2,084.04	5,130.59	5,000.00	5,550.00	4,200.00	4,200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 4-ft Digital Levels					3.0000	250.00	750.00	
	Final Budget 4-ft. Digital Levels - REDUCE					1.0000	(250.00)	(250.00)	
	Final Budget New Ipad & case for Position Req					1.0000	600.00	600.00	
	Final Budget New Vehicle Misc needs					1.0000	500.00	500.00	
	Final Budget Phone & Accessories					3.0000	200.00	600.00	
	Final Budget Replace existing iPads (Damage Contingency)					2.0000	600.00	1,200.00	
	Final Budget Replace existing iPads - REDUCE					1.0000	(600.00)	(600.00)	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 20 - Building Inspections								
	Operating Expenses								
	Final Budget								
	Various Tools per inspector					7.0000	200.00	1,400.00	
	Final Budget Totals							\$4,200.00	
52 62	Op Exp Dues and Subscriptions	547.00	825.95	714.95	1,470.89	5,500.00	5,530.00	2,930.00	2,930.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					8.0000	135.00	1,080.00	
	Final Budget					2.0000	800.00	1,600.00	
	Final Budget					1.0000	50.00	50.00	
	Final Budget Totals							\$2,930.00	
52 70	Op Exp Safety	.00	63.00	13.96	144.06	800.00	870.00	870.00	870.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					18.0000	15.00	270.00	
	Final Budget					6.0000	50.00	300.00	
	Final Budget					4.0000	75.00	300.00	
	Final Budget Totals							\$870.00	
52 71	Op Exp Protective Clothing	130.49	.00	557.48	400.09	2,000.00	2,200.00	2,200.00	2,200.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					8.0000	175.00	1,400.00	
	Final Budget					8.0000	100.00	800.00	
	Final Budget Totals							\$2,200.00	
52 85	Op Exp Departmental Supplies	2,111.78	3,160.89	1,766.38	2,248.74	3,000.00	3,000.00	3,000.00	3,000.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	3,000.00	3,000.00	
	Final Budget Totals							\$3,000.00	
53 03	Op Exp Worker's Compensation Insurance	2,605.90	2,841.16	3,318.10	2,878.64	3,104.00	3,481.00	3,597.00	3,597.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 20 - Building Inspections								
	Operating Expenses								
53 20	Op Exp Homeowner's Recovery Reimb	2,628.00	2,700.00	6,597.00	3,906.00	5,400.00	3,375.00	5,400.00	5,400.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Estimate based on projected					600.0000	9.00	5,400.00	
						Final Budget Totals		\$5,400.00	
53 21	Op Exp Minimum Housing Code	38,290.00	.00	.00	.00	.00	.00	.00	.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Bldg demo expenses					1.0000	20,000.00	20,000.00	
	Final Budget Bldg demo expenses - move to Code Enforcement					1.0000	(20,000.00)	(20,000.00)	
						Final Budget Totals		\$0.00	
	Operating Expenses Totals	\$56,634.38	\$23,315.19	\$26,627.76	\$38,926.24	\$54,004.00	\$55,637.00	\$60,845.00	\$60,845.00
	Miscellaneous								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	652,403.00	652,403.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Support Services Charge back for General Fund Services					1.0000	652,403.00	652,403.00	
						Final Budget Totals		\$652,403.00	
	Miscellaneous Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$652,403.00	\$652,403.00
	Division 20 - Building Inspections Totals	\$399,375.15	\$374,989.29	\$375,297.62	\$493,011.40	\$606,824.00	\$658,623.00	\$1,380,889.00	\$1,380,889.00
	Department 55 - Public Works Totals	\$399,375.15	\$374,989.29	\$375,297.62	\$493,011.40	\$606,824.00	\$658,623.00	\$1,380,889.00	\$1,380,889.00
	Fund 100 - GF Totals	\$399,375.15	\$374,989.29	\$375,297.62	\$493,011.40	\$606,824.00	\$658,623.00	\$1,380,889.00	\$1,380,889.00
	Net Grand Totals	\$399,375.15	\$374,989.29	\$375,297.62	\$493,011.40	\$606,824.00	\$658,623.00	\$1,380,889.00	\$1,380,889.00

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Works
Division: GIS**

2018-2019 Major Accomplishments	Related Council Goal
• Implemented HTTPS for ArcGIS Server and Cityworks	Think Communication & Partnerships. Think Collaboration.
• Upgraded ArcGIS Server software from version 10.2 to version 10.5	Think Communication & Partnerships. Think Collaboration.
• Upgraded Citworks AMS software from version 2014 sp9 to version 15.2.4	Think Communication & Partnerships. Think Collaboration.
• Completed the Asset Inventory and Assessment Project	Think Town Finances. Think Responsibility.
• Created Public Web Mapping Application for Development Services	Think Economic Development. Think Prosperity

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•Increased training and implementation of Cityworks within other Departments to increase productivity and consistency of Operations		Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement:

Goal: Ensure data meets standards for accuracy, timeliness, and reliability

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• All record drawing will be processed within 1 week 90% of the time.	90%	N/a	100%
• Cityworks work orders set to waiting on GIS will be processed within 1 business day 90% of the time	90%		98%
• GNSS location for all Town owned water and sewer assets at 95%	95%		93%

Goal: Use GIS to support decision-making

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Provide reporting from ArcGIS and Cityworks in support of decision-making monthly	95%	N/a	
• Produce visual aids for decision making			

Goal: Help other groups leverage GIS

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Provide GIS and Cityworks training to staff twice per year	100%	N/a	n/a
• Develop 3 new purpose driven web mapping applications	100%		



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 25 - GIS									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	.00	.00	.00	.00	106,505.00	104,502.00	117,015.00	117,015.00
50 04	Salaries Overtime	.00	.00	.00	.00	.00	.00	473.00	473.00
	<i>Personnel - Salaries Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$106,505.00</u>	<u>\$104,502.00</u>	<u>\$117,488.00</u>	<u>\$117,488.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	.00	.00	.00	.00	300.00	300.00	500.00	500.00
51 10	Benefits FICA	.00	.00	.00	.00	8,175.00	8,018.00	9,025.00	9,025.00
51 11	Benefits Group Insurance - Health	.00	.00	.00	.00	11,430.00	17,729.00	14,308.00	14,308.00
51 15	Benefits Life Insurance	.00	.00	.00	.00	455.00	639.00	295.00	295.00
51 20	Benefits Retirement - General Employees	.00	.00	.00	.00	8,320.00	8,185.00	10,574.00	10,574.00
51 30	Benefits 401K - General Employees	.00	.00	.00	.00	4,275.00	4,192.00	4,719.00	4,719.00
	<i>Personnel - Benefits Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$32,955.00</u>	<u>\$39,063.00</u>	<u>\$39,421.00</u>	<u>\$39,421.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	.00	.00	.00	.00	3,200.00	5,000.00	5,000.00	5,000.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	5,000.00	5,000.00	
								<u>5,000.00</u>	
								Final Budget Totals	<u>\$5,000.00</u>
	<i>Contractual Services Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,200.00</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>
<i>Operating Expenses</i>									
52 00	Op Exp Copy Expense	.00	.00	.00	.00	1,140.00	1,140.00	1,440.00	1,440.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	20.00	240.00	
	Final Budget					1.0000	1,200.00	1,200.00	
								<u>1,440.00</u>	
								Final Budget Totals	<u>\$1,440.00</u>
52 01	Op Exp Postage and Shipping Expense	.00	.00	.00	.00	.00	100.00	100.00	100.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	100.00	100.00	
								<u>100.00</u>	
								Final Budget Totals	<u>\$100.00</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 25 - GIS								
	Operating Expenses								
52 60	Op Exp Equipment Purchase	.00	.00	.00	.00	1,500.00	1,900.00	500.00	500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	3,200.00	3,200.00	
	Final Budget					1.0000	(3,200.00)	(3,200.00)	
							Final Budget Totals	\$500.00	
52 62	Op Exp Dues and Subscriptions	.00	.00	.00	.00	600.00	700.00	800.00	800.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	400.00	400.00	
	Final Budget					2.0000	150.00	300.00	
	Final Budget					2.0000	50.00	100.00	
	Final Budget					2.0000	(200.00)	(400.00)	
	Final Budget					2.0000	200.00	400.00	
							Final Budget Totals	\$800.00	
52 70	Op Exp Safety	.00	.00	.00	.00	150.00	300.00	300.00	300.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	150.00	300.00	
							Final Budget Totals	\$300.00	
52 85	Op Exp Departmental Supplies	.00	.00	.00	.00	500.00	800.00	680.00	680.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					6.0000	30.00	180.00	
							Final Budget Totals	\$680.00	
53 03	Op Exp Worker's Compensation Insurance	.00	.00	.00	.00	884.00	991.00	901.00	901.00
	<i>Operating Expenses Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$8,724.00	\$12,817.00	\$11,655.00	\$11,655.00
	<i>Miscellaneous</i>								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(3,539.00)	(3,539.00)
59 98	Misc Support Services - W/S Fund	.00	.00	.00	.00	(56,484.00)	(56,484.00)	(30,517.00)	(30,517.00)
59 99	Misc Support Services - Electric Fund	.00	.00	.00	.00	(56,484.00)	(56,484.00)	(11,792.00)	(11,792.00)



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 55 - Public Works								
	Division 25 - GIS								
	Miscellaneous								
	<i>Miscellaneous Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	(\$112,968.00)	(\$112,968.00)	(\$45,848.00)	(\$45,848.00)
	Division 25 - GIS Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$38,416.00	\$48,414.00	\$127,716.00	\$127,716.00
	Department 55 - Public Works Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$38,416.00	\$48,414.00	\$127,716.00	\$127,716.00
	Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$38,416.00	\$48,414.00	\$127,716.00	\$127,716.00
	Net Grand Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$38,416.00	\$48,414.00	\$127,716.00	\$127,716.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Works
Division: Engineering**

2018-2019 Major Accomplishments	Related Council Goal
• Implemented Construction Document Process Changes	Think Growth. Think Balance
• Made progress through management of Capital Projects	Think Safe, Clean, Engaged. Think Community
• Completion of Horne Street/Town Hall Angled Parking Improvements Construction Project	Think Safe, Clean, Engaged. Think Community
• Substantial Completion of the ECIA Water & Wastewater Improvements Construction Project	Think Economic Development. Think Prosperity

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	• Fill the Town Engineer Position due to re-organization of Public Works & Utilities Department	Potential Salary savings due to less direct reports	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Staffing Change	• Add a Part-time Construction Project Administrator position to assist with private development review and inspection process as well as Stormwater Program Setup	\$40,000/Year – salary only	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	• Begin the process of setting up Stormwater Program to meet Federal NPDES Permit and provide all required services	TBD	Think Safe, Clean, Engaged. Think Community
Program or Service Change	• Update Town Standards & Specifications (last completed in 2010)	\$40,000	Think Growth. Think Balance

Performance Measures

Mission Statement:

Goal: Conduct consistent first review of Construction Documents

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Return first-review comments within 20 days of submittal	85%	N/A	80%*
• Return re-review comments within 10 days of submittal	85%	N/A	75%*

**Department operated for 2 months with only one Construction Project Administrator which impacted workload and ability to meet deadlines for that period of time.*

Goal: Conduct field inspections consistently and in a timely manner

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Provide inspections within 24-hours of request	80%	N/A	70%*

**Department operated for 2 months with only one Construction Project Administrator which impacted workload and ability to meet deadlines for that period of time.*



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 51 - Engineering Operations									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	178,218.62	207,415.86	182,087.40	241,836.30	307,475.00	300,905.00	331,357.00	331,357.00
50 02	Salaries Part-time	.00	.00	.00	.00	20,000.00	.00	40,188.00	40,188.00
	<i>Personnel - Salaries Totals</i>	<u>\$178,218.62</u>	<u>\$207,415.86</u>	<u>\$182,087.40</u>	<u>\$241,836.30</u>	<u>\$327,475.00</u>	<u>\$300,905.00</u>	<u>\$371,545.00</u>	<u>\$371,545.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	2,100.00	2,400.00	2,500.00	2,000.00	3,200.00	3,200.00	3,400.00	3,400.00
51 10	Benefits FICA	13,254.66	14,887.56	13,304.86	17,565.69	23,770.00	23,264.00	28,685.00	28,685.00
51 11	Benefits Group Insurance - Health	13,399.83	22,380.26	21,766.76	20,324.02	30,980.00	31,384.00	36,425.00	36,425.00
51 15	Benefits Life Insurance	1,099.08	1,289.30	994.26	1,447.23	1,245.00	1,791.00	1,078.00	1,078.00
51 20	Benefits Retirement - General Employees	12,573.56	14,060.56	13,340.59	18,294.35	24,015.00	23,586.00	29,859.00	29,859.00
51 30	Benefits 401K - General Employees	7,212.52	8,392.57	7,383.41	9,753.38	12,430.00	12,163.00	13,391.00	13,391.00
	<i>Personnel - Benefits Totals</i>	<u>\$49,639.65</u>	<u>\$63,410.25</u>	<u>\$59,289.88</u>	<u>\$69,384.67</u>	<u>\$95,640.00</u>	<u>\$95,388.00</u>	<u>\$112,838.00</u>	<u>\$112,838.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	2,500.00	6,455.00	4,495.76	4,672.00	80,000.00	80,000.00	175,000.00	175,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	50,000.00	50,000.00	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	75,000.00	75,000.00	
	Final Budget					1.0000	50,000.00	50,000.00	
	Final Budget					1.0000	(50,000.00)	(50,000.00)	
								<u>\$175,000.00</u>	
	<i>Final Budget Totals</i>								
56 10	Cont Serv Contracts and Agreements	1,082.00	1,521.45	1,082.00	4,132.00	3,000.00	3,000.00	3,500.00	3,500.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	3,500.00	3,500.00	
								<u>\$3,500.00</u>	
	<i>Final Budget Totals</i>								
56 11	Cont Serv Contract Services	.00	.00	.00	.00	1,000.00	3,000.00	1,000.00	1,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000.00	1,000.00	
								<u>\$1,000.00</u>	
	<i>Final Budget Totals</i>								



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 51 - Engineering Operations								
	Contractual Services								
56 50	Cont Serv Equipment Rental	2,995.03	3,249.73	2,589.06	823.26	1,140.00	918.00	1,184.00	1,184.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Konica Minolta Copier 308 BW					12.0000	98.65	1,183.80	
							Final Budget Totals	\$1,183.80	
56 51	Cont Serv Uniform Rental	583.52	445.03	533.52	509.17	1,000.00	1,508.00	1,560.00	1,560.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Uniform Rental (4 FTEs)					52.0000	30.00	1,560.00	
							Final Budget Totals	\$1,560.00	
	<i>Contractual Services Totals</i>	\$7,160.55	\$11,671.21	\$8,700.34	\$10,136.43	\$86,140.00	\$88,426.00	\$182,244.00	\$182,244.00
	<i>Operating Expenses</i>								
52 00	Op Exp Copy Expense	1,102.93	497.64	389.97	240.33	200.00	240.00	240.00	240.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Konica Minolta Copy Expense BW					12.0000	20.00	240.00	
							Final Budget Totals	\$240.00	
52 01	Op Exp Postage and Shipping Expense	.00	69.43	54.67	138.79	50.00	130.00	100.00	100.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Certified mailings lump sum					1.0000	50.00	50.00	
	Final Budget UPS/FedEx shipping lump sum					1.0000	50.00	50.00	
							Final Budget Totals	\$100.00	
52 16	Op Exp Telephone Exp - Mobile	1,900.29	2,196.35	2,075.59	2,168.45	3,463.00	3,463.00	2,840.00	2,840.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget (FY19Req) AC Const Prj Admin TBD					12.0000	38.01	456.00	
	Final Budget (FY19Req) MP Const Proj Admin TBD AC					12.0000	40.16	481.92	
	Final Budget Town Engineer					12.0000	38.01	456.00	
	Final Budget MP Construction Inspector					12.0000	40.16	481.92	
	Final Budget MP Construction Inspector					12.0000	40.16	481.92	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 51 - Engineering Operations								
	Operating Expenses								
	Final Budget					12.0000	40.16	481.92	
	MP Town Engineer								
								\$2,839.68	
	Final Budget Totals								
52 26	Op Exp Training and Travel	1,574.01	5,545.85	2,030.75	1,096.29	4,000.00	4,000.00	10,000.00	10,000.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					2.0000	1,000.00	2,000.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					2.0000	750.00	1,500.00	
	Final Budget					3.0000	1,000.00	3,000.00	
	Final Budget					4.0000	500.00	2,000.00	
	Final Budget Totals							\$10,000.00	
52 27	Op Exp Local Mileage	.00	.00	.00	.00	500.00	650.00	500.00	500.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	500.00	500.00	
	Final Budget Totals							\$500.00	
52 35	Op Exp Maint and Repair - Equipment	.00	97.50	.00	.00	400.00	400.00	500.00	500.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					4.0000	100.00	400.00	
	Final Budget Totals							\$500.00	
52 36	Op Exp Maint and Repair - Vehicles	202.88	462.20	440.03	496.85	500.00	800.00	1,500.00	1,500.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					2,500.0000	.08	200.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					5,000.0000	.08	400.00	
	Final Budget					5,000.0000	.08	400.00	
	Final Budget Totals							\$1,500.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 51 - Engineering Operations								
	Operating Expenses								
52 50	Op Exp Contracted Vehicle Service	.00	.00	140.35	725.60	200.00	400.00	400.00	400.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	100.00	100.00	
								Final Budget Totals	\$400.00
52 52	Op Exp Fuel	636.23	747.15	962.28	988.55	800.00	1,346.00	1,750.00	1,750.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					100.0000	2.02	202.00	
	Final Budget					100.0000	2.02	202.00	
	Final Budget					333.0000	2.02	673.00	
	Final Budget					333.0000	2.02	673.00	
								Final Budget Totals	\$1,750.00
52 60	Op Exp Equipment Purchase	1,495.71	1,294.89	255.03	1,111.02	1,000.00	2,400.00	1,700.00	1,700.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	650.00	650.00	
	Final Budget					1.0000	(650.00)	(650.00)	
	Final Budget					1.0000	650.00	650.00	
	Final Budget					1.0000	(650.00)	(650.00)	
	Final Budget					3.0000	200.00	600.00	
	Final Budget					1.0000	400.00	400.00	
	Final Budget					2.0000	200.00	400.00	
	Final Budget					1.0000	300.00	300.00	
								Final Budget Totals	\$1,700.00
52 62	Op Exp Dues and Subscriptions	.00	.00	102.00	545.00	3,000.00	4,900.00	6,000.00	6,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	3,000.00	3,000.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 55 - Public Works								
	Division 51 - Engineering Operations								
	Miscellaneous								
	<i>Miscellaneous Totals</i>	(\$131,145.00)	(\$158,159.70)	(\$185,361.96)	(\$173,875.92)	\$264,043.00	\$264,043.00	(\$458,948.00)	(\$458,948.00)
Division	51 - Engineering Operations Totals	\$114,563.89	\$138,502.41	\$74,908.59	\$159,938.96	\$792,184.00	\$773,908.00	\$240,388.00	\$240,388.00
Department	55 - Public Works Totals	\$114,563.89	\$138,502.41	\$74,908.59	\$159,938.96	\$792,184.00	\$773,908.00	\$240,388.00	\$240,388.00
Fund	100 - GF Totals	\$114,563.89	\$138,502.41	\$74,908.59	\$159,938.96	\$792,184.00	\$773,908.00	\$240,388.00	\$240,388.00
	Net Grand Totals	\$114,563.89	\$138,502.41	\$74,908.59	\$159,938.96	\$792,184.00	\$773,908.00	\$240,388.00	\$240,388.00

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Information
Division: Property Maintenance**

2018-2019 Major Accomplishments	Related Council Goal
•Install Security System at Community Center / Town Hall	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Install bridge at Dog Park	Think Communication & Partnerships. Think Collaboration.
•Expanded Art Trail	Think Arts & Culture. Think Diversity
•Arbor Day with Clayton HS	Think Communication & Partnerships. Think Collaboration.
•Remodeled Town Hall GS 2 nd and 3 rd Floors	Think Growth. Think Balance
•Removed 81 trees Regency Drive	Think Safe, Clean, Engaged. Think Community
•Replaced roof at Town Hall	Think Town Finances. Think Responsibility.
•Built disc golf course tees - ECCP	Think Communication & Partnerships. Think Collaboration.
•Paint GS 223	Think Town Finances. Think Responsibility.
•Purchased Ventrac mower with attachments	Think Town Finances. Think Responsibility.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	• Move Customer Service to Probation Building	Time to perform project and construction management services	Think Town Finances. Think Responsibility.
Program or Service Change	• Expand Arbor Day Celebration	Plant more trees with more community participation	Think Communication & Partnerships. Think Collaboration.

Program or Service Change	• Paint exterior at OPS, FS#1	Save money by performing in-house	Think Town Finances. Think Responsibility.
Program or Service Change	• Fence parking lot at Pole Yard	Better utilization of town parking lot.	Think Growth. Think Balance
Legislative Mandate	• ADA Transition Plan	Perform asset inventory, after completed the costs can be determined.	Think Safe, Clean, Engaged. Think Community
Program or Service Change	• Operation Center Needs Study and Master Plan	Be able to plan more effectively for the future	Think Growth. Think Balance
Program or Service Change	• Continued focus on Customer Service (i.e. customer service training)	Spend more time focusing on customer needs and communication	Think Happy, Helpful, Professional Workforce. Think Opportunity.

Performance Measures

Mission Statement:

Goal: Complete work orders in a timely manner

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Complete 80% of work orders on-time	80%	N/A	N/A

Goal: Safe Town for Employees and the Public

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Respond to 90% of emergency work orders within 2 hours of receipt	90%	N/A	N/A



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 52 - Property Maintenance Operations									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	381,477.77	383,320.92	453,924.75	516,506.53	609,120.00	613,924.00	629,237.00	629,237.00
50 02	Salaries Part-time	.00	.00	1,964.75	1,865.26	3,300.00	.00	.00	.00
50 04	Salaries Overtime	316.61	702.48	1,553.61	387.80	2,500.00	4,024.00	14,535.00	14,535.00
50 50	Salaries Cashout	5,051.32	2,922.02	2,317.44	2,317.44	2,225.00	2,317.00	2,317.00	2,317.00
	<i>Personnel - Salaries Totals</i>	\$386,845.70	\$386,945.42	\$459,760.55	\$521,077.03	\$617,145.00	\$620,265.00	\$646,089.00	\$646,089.00
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	5,000.00	4,700.00	5,600.00	6,600.00	6,800.00	8,000.00	8,300.00	8,300.00
51 01	Benefits Stand-by Pay	.00	.00	.00	.00	6,855.00	10,118.00	8,486.00	8,486.00
51 10	Benefits FICA	29,118.17	29,235.98	34,768.39	39,565.20	48,260.00	48,836.00	50,709.00	50,709.00
51 11	Benefits Group Insurance - Health	62,497.02	72,387.85	83,164.41	76,407.10	112,125.00	113,252.00	113,659.00	113,659.00
51 15	Benefits Life Insurance	2,116.45	2,261.77	2,640.34	3,048.11	2,485.00	3,659.00	1,697.00	1,697.00
51 20	Benefits Retirement - General Employees	27,285.93	26,245.99	33,533.01	39,278.29	48,435.00	49,233.00	56,841.00	56,841.00
51 30	Benefits 401K - General Employees	15,673.83	15,562.92	18,362.97	21,032.71	25,080.00	24,896.00	25,595.00	25,595.00
	<i>Personnel - Benefits Totals</i>	\$141,691.40	\$150,394.51	\$178,069.12	\$185,931.41	\$250,040.00	\$257,994.00	\$265,287.00	\$265,287.00
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	.00	.00	17,587.20	14,687.00	1,600.00	2,000.00	2,000.00	2,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	2,000.00	2,000.00	
								Final Budget Totals	
								\$2,000.00	
56 10	Cont Serv Contracts and Agreements	150.72	.00	.00	.00	.00	.00	.00	.00
56 11	Cont Serv Contract Services	54,028.08	54,028.08	49,525.74	68,064.00	70,000.00	68,064.00	78,273.00	78,273.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	10,209.00	10,209.00	
	Final Budget					12.0000	5,672.00	68,064.00	
								Final Budget Totals	
								\$78,273.00	
56 50	Cont Serv Equipment Rental	1,352.46	107.00	136.80	.00	.00	.00	.00	.00
56 51	Cont Serv Uniform Rental	8,353.19	7,731.89	8,980.74	9,848.47	9,137.00	9,137.00	9,137.00	9,137.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					52.0000	8.88	462.00	
								New Prop Maint Tech position	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 52 - Property Maintenance Operations								
	Contractual Services								
	Final Budget					52.0000	10.00	520.00	
	Final Budget					52.0000	156.83	8,155.00	
								<u>Final Budget Totals</u>	<u>\$9,137.00</u>
56 70	Cont Serv Contract Services - Grounds	111,881.00	113,595.13	111,596.00	114,139.68	115,160.00	116,514.00	120,009.00	120,009.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	3,495.00	3,495.00	
	Final Budget					2.0000	5,871.00	11,742.00	
	Final Budget					12.0000	8,331.00	99,972.00	
	Final Budget					20.0000	240.00	4,800.00	
								<u>Final Budget Totals</u>	<u>\$120,009.00</u>
	<i>Contractual Services Totals</i>	\$175,765.45	\$175,462.10	\$187,826.48	\$206,739.15	\$195,897.00	\$195,715.00	\$209,419.00	\$209,419.00
	Operating Expenses								
52 16	Op Exp Telephone Exp - Mobile	1,017.59	1,020.15	2,939.94	3,203.38	3,556.00	3,556.00	3,244.00	3,244.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
								<u>Final Budget Totals</u>	<u>\$3,243.84</u>
52 26	Op Exp Training and Travel	627.21	466.99	1,809.68	886.00	850.00	330.00	430.00	430.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					20.0000	20.00	400.00	
	Final Budget					2.0000	15.00	30.00	
								<u>Final Budget Totals</u>	<u>\$430.00</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 52 - Property Maintenance Operations								
	Operating Expenses								
52 29	Op Exp Maint and Repair - Horne Square	814.77	1,444.14	605.99	981.00	3,600.00	1,000.00	1,000.00	1,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	100.00	200.00	
	Final Budget					15.0000	20.00	300.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	300.00	300.00	
								Final Budget Totals	\$1,000.00
52 30	Op Exp Maint and Repair - Signage	309.69	180.00	.00	240.00	275.00	275.00	275.00	275.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	75.00	75.00	
								Final Budget Totals	\$275.00
52 31	Op Exp Maint and Repair - Cemeteries	39,742.48	9,198.48	3,086.89	4,603.88	3,925.00	3,925.00	3,925.00	3,925.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	125.00	125.00	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					1.0000	3,000.00	3,000.00	
								Final Budget Totals	\$3,925.00
52 32	Op Exp Maint and Repair - Town Square	932.09	5,088.36	876.49	1,727.49	1,000.00	5,000.00	5,000.00	1,400.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	1,200.00	1,200.00	
	Final Budget					3.0000	1,200.00	3,600.00	
	Final Budget					3.0000	(1,200.00)	(3,600.00)	
								Final Budget Totals	\$1,400.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 52 - Property Maintenance Operations								
	Operating Expenses								
	Final Budget Unit #65 Prop Maint Van					4,000.0000	.11	440.00	
	Final Budget Unit #66 Ford F-250 4 x 4					10,000.0000	.11	1,100.00	
	Final Budget Unit #67 International - Dump Truck					3,000.0000	.35	1,050.00	
	Final Budget Unit #68 F-450 Cemetery					3,000.0000	.11	330.00	
								Final Budget Totals	\$4,894.00
52 37	Op Exp Maint and Repair - Buildings	139,139.97	157,705.07	29,157.12	9,662.32	133,519.00	133,519.00	137,524.00	137,524.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 3% inflation					1.0000	4,005.00	4,005.00	
	Final Budget Bulb /computer / electronics recycling - real number					1.0000	1,100.00	1,100.00	
	Final Budget HVAC Maint Allowance \$193,000 for past 30 months					12.0000	6,418.00	77,016.00	
	Final Budget Ice melt all buildings					90.0000	9.00	810.00	
	Final Budget Misc repairs					1.0000	8,593.00	8,593.00	
	Final Budget Roof Maint Allowance					1.0000	8,000.00	8,000.00	
	Final Budget Roof Repair Allowance					1.0000	38,000.00	38,000.00	
								Final Budget Totals	\$137,524.00
52 38	Op Exp Maint and Repair - Grounds	7,798.67	10,403.24	9,185.86	17,374.36	28,700.00	28,700.00	28,700.00	28,700.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Gravel screenings for Trails / Walkways					1.0000	3,000.00	3,000.00	
	Final Budget Implementation towards NCRR Agreement					1.0000	5,000.00	5,000.00	
	Final Budget Mulch for Park perimeters					1.0000	7,200.00	7,200.00	
	Final Budget Repair/Maintenance Grounds					1.0000	5,000.00	5,000.00	
	Final Budget Stone for parking lots @ Parks					1.0000	5,000.00	5,000.00	
	Final Budget Trees for Arbor Day					20.0000	175.00	3,500.00	
								Final Budget Totals	\$28,700.00
52 380	Op Exp Maint and Repair - Easements	8,597.11	.00	162.90	576.60	5,300.00	1,000.00	1,000.00	1,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget stone / rip-rap / etc					1.0000	1,000.00	1,000.00	
								Final Budget Totals	\$1,000.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund **100 - GF**
 Department **55 - Public Works**
 Division **52 - Property Maintenance Operations**
Operating Expenses

52 381	Op Exp Maint and Repair - Trails	.00	16,083.90	2,945.14	178,366.01	3,036.00	3,240.00	48,290.00	48,290.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Final Budget	Asphalt patch along Neuse River - Quoted 1			1.0000	45,050.00	45,050.00		
Final Budget	Bags for dog waste			1.0000	800.00	800.00		
Final Budget	Fence maintenance - wood / pvc / bolts / etc			1.0000	500.00	500.00		
Final Budget	Pet Waste stations			1.0000	1,100.00	1,100.00		
Final Budget	Stone for parking lot 12 ton @ \$20 ton			12.0000	20.00	240.00		
Final Budget	Wood for bridge decking / repair			1.0000	600.00	600.00		
						Final Budget Totals	\$48,290.00	

52 50	Op Exp Contracted Vehicle Service	55.00	307.34	4,017.50	614.42	5,500.00	5,500.00	1,800.00	1,800.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Final Budget	Unit 60 Chevy 4 x 4 Service Truck			1.0000	400.00	400.00		
Final Budget	Unit 62 Ford Ranger			1.0000	200.00	200.00		
Final Budget	Unit 63 Ford F-250			1.0000	200.00	200.00		
Final Budget	Unit 64 Ford F-150			1.0000	200.00	200.00		
Final Budget	Unit 65 Service Van			1.0000	100.00	100.00		
Final Budget	Unit 66 Ford F-250 4 x 4			1.0000	200.00	200.00		
Final Budget	Unit 67 Intern. Dump Truck			1.0000	500.00	500.00		
						Final Budget Totals	\$1,800.00	

52 52	Op Exp Fuel	14,516.10	12,273.19	13,777.83	18,578.52	20,000.00	22,713.00	27,721.00	27,721.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Final Budget	Equipment 600 hours @ 2 gph			1,200.0000	2.46	2,952.00		
Final Budget	MST fuel estimate - mower / ww / blower / etc			1.0000	1,000.00	1,000.00		
Final Budget	Trail between Lombard / Amelia Church Rd			1.0000	200.00	200.00		
Final Budget	Unit #22 Dump truck (from P & R)			1.0000	700.00	700.00		
Final Budget	Unit #60 5,000 miles @ 7 mpg			715.0000	2.01	1,437.15		
Final Budget	Unit #61 F-250 4 x 4 5000 miles @ 9.11 mpg			548.0000	2.46	1,348.08		
Final Budget	Unit #62 4,000 miles @ 11.43 mpg			350.0000	2.01	703.50		
Final Budget	Unit #620 Kubota Cemetery Tractor 300 hrs @ 2 gph			600.0000	2.46	1,476.00		
Final Budget	Unit #63 5,500 miles @ 6.27 mpg			877.0000	2.01	1,762.77		
Final Budget	Unit #64 5,000 miles @ 11.16 mpg			450.0000	2.01	904.50		



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund 100 - GF

Department 55 - Public Works

Division 52 - Property Maintenance Operations

Operating Expenses

Final Budget	Unit #65 15,000 miles @ 9.11 mpg					1,646.0000	2.01	3,308.46	
Final Budget	Unit #66 7,000 miles @ 7.46 mpg					938.0000	2.01	1,885.38	
Final Budget	Unit #660 2016 F-450 8,000 miles @ 7 mpg					1,142.0000	2.46	2,809.32	
Final Budget	Unit #661 2017 Ford F350 5,000 miles @ 7 mpg					714.0000	2.46	1,756.44	
Final Budget	Unit #67 4,000 miles @ 8.43 mpg					474.5000	2.01	953.74	
Final Budget	Unit #68 Cemetery Ford F-450 4,000 @ 5 mpg					800.0000	2.46	1,968.00	
Final Budget	Unit #69 Ford F-250 4 x 4 13,000 miles @ 10.23 mpg					1,271.0000	2.01	2,554.71	
Final Budget Totals									\$27,720.05

52 60	Op Exp Equipment Purchase	14,006.28	4,005.30	13,895.47	11,316.60	6,180.00	6,180.00	8,230.00	8,230.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	Brush bucket for tractor	1.0000	3,900.00	3,900.00
Final Budget	Brush bucket for tractor - CUT	1.0000	(3,900.00)	(3,900.00)
Final Budget	DeWalt 20 volt combo set	1.0000	580.00	580.00
Final Budget	Electrical / tester / tools / misc	1.0000	500.00	500.00
Final Budget	Honda walk behind blower	1.0000	2,100.00	2,100.00
Final Budget	Microsoft Surface Machines - CMMS	2.0000	450.00	900.00
Final Budget	Microsoft Surface Machines - MOVE to IT	2.0000	(450.00)	(900.00)
Final Budget	Replace hand held radio	1.0000	350.00	350.00
Final Budget	Replace phone	1.0000	150.00	150.00
Final Budget	Replace string trimmer Stihl 110	2.0000	450.00	900.00
Final Budget	Stihl backpack blower br700	2.0000	600.00	1,200.00
Final Budget	Stihl chain saw ms 441	1.0000	1,000.00	1,000.00
Final Budget	Stihl edger FC96R	1.0000	450.00	450.00
Final Budget	Various hand tools / rakes / shovels	1.0000	1,000.00	1,000.00
Final Budget Totals				\$8,230.00

52 70	Op Exp Safety	1,718.05	1,408.89	781.63	851.51	2,592.00	2,592.00	2,592.00	2,592.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	Chain saw chaps / face shield / ear protection	1.0000	300.00	300.00
Final Budget	Fire Ext service	1.0000	150.00	150.00
Final Budget	Safety incentive meals - 2 each for 17 employees	34.0000	13.00	442.00
Final Budget	Safety training - 2 each for 17 employees	34.0000	50.00	1,700.00
Final Budget Totals				\$2,592.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 52 - Property Maintenance Operations								
	Operating Expenses								
52 71	Op Exp Protective Clothing	2,567.45	2,835.18	3,029.60	2,743.55	3,825.00	3,825.00	3,825.00	3,825.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					17.0000	50.00	850.00	
	Final Budget					17.0000	175.00	2,975.00	
						Final Budget Totals		\$3,825.00	
52 80	Op Exp Tools	.00	.00	.00	129.17	36.00	.00	.00	.00
52 81	Op Exp Chemicals	9,818.65	2,308.79	786.10	8,600.00	9,400.00	9,400.00	13,800.00	13,800.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	100.00	200.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					200.0000	35.00	7,000.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					6.0000	150.00	900.00	
	Final Budget					1.0000	1,000.00	1,000.00	
						Final Budget Totals		\$13,800.00	
52 85	Op Exp Departmental Supplies	12,687.21	10,010.14	13,480.61	9,242.37	8,610.00	8,610.00	8,610.00	8,610.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	60.00	120.00	
	Final Budget					2.0000	145.00	290.00	
	Final Budget					1.0000	8,000.00	8,000.00	
	Final Budget					1.0000	200.00	200.00	
						Final Budget Totals		\$8,610.00	
53 03	Op Exp Worker's Compensation Insurance	8,261.08	10,478.29	15,051.97	15,726.39	14,076.00	15,788.00	10,678.00	10,678.00
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	.00	.00	1,800.00	1,800.00	1,800.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	25.00	300.00	

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Works
Division: Vehicle Maintenance**

2018-2019 Major Accomplishments	Related Council Goal
•Developed Town-Wide Vehicle Replacement Program	Think Town Finances. Think Responsibility.
• Retrofitted Fueling Station to meet new underground storage tank requirements.	Think Town Finances. Think Responsibility.
•Reorganized Car Wash Area	Think Safe, Clean, Engaged. Think Community
•Reorganized Fleet shop parking lot to accommodate Police loaner vehicles.	Think Communication & Partnerships. Think Collaboration.
• Special Emphasis placed on Customer Service	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Established contracts with local vendors to provide car cleaning services	Think Happy, Helpful, Professional Workforce. Think Opportunity.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	• Continued focus on Customer Service (i.e. customer service training)	Spend more time focusing on customer needs and communication	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	• Maximize the use of Manager Plus to enhance our preventative maintenance program for both vehicles and equipment.	Save town money by being more proactive rather than reactive.	Think Town Finances. Think Responsibility.

Program or Service Change	<ul style="list-style-type: none"> • Develop a town-wide equipment replacement program 	More accurate long range budgeting and save the town money by being able to replace equipment when it is most cost effective.	Think Town Finances. Think Responsibility.
Program or Service Change	<ul style="list-style-type: none"> • Review fleet shop operations to improve efficiency and safety. 	Save money and reduce risk of injury	Think Town Finances. Think Responsibility.
Program or Service Change	<ul style="list-style-type: none"> • Operation Center Space Needs Study and Master Plan 	Be able to plan more effectively for the future	Think Growth. Think Balance
Program or Service Change	<ul style="list-style-type: none"> • Study whether the Town should continue to operate a fueling station or use local gas stations through a credit card system. 	Save town money by determining the most cost effective option.	Think Town Finances. Think Responsibility.

Performance Measures

Mission Statement:

Goal: Complete work orders in a timely manner

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Complete 80% of work orders on-time	80%	N/A	N/A



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 53 - Vehicle Maintenance									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	140,646.63	148,304.44	138,473.65	158,581.12	136,690.00	164,567.00	166,510.00	166,510.00
50 04	Salaries Overtime	.00	.00	.00	.00	1,000.00	619.00	1,431.00	1,431.00
	<i>Personnel - Salaries Totals</i>	<u>\$140,646.63</u>	<u>\$148,304.44</u>	<u>\$138,473.65</u>	<u>\$158,581.12</u>	<u>\$137,690.00</u>	<u>\$165,186.00</u>	<u>\$167,941.00</u>	<u>\$167,941.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	1,200.00	1,500.00	1,300.00	1,500.00	1,400.00	1,800.00	1,600.00	1,600.00
51 10	Benefits FICA	10,443.02	11,005.04	10,115.79	11,621.88	10,645.00	12,774.00	12,970.00	12,970.00
51 11	Benefits Group Insurance - Health	17,559.24	24,173.75	22,420.45	19,048.67	21,560.00	24,604.00	25,580.00	25,580.00
51 15	Benefits Life Insurance	861.64	920.75	821.71	973.91	585.00	1,037.00	446.00	446.00
51 20	Benefits Retirement - General Employees	9,920.44	10,059.41	10,143.38	11,996.33	10,730.00	12,900.00	14,986.00	14,986.00
51 30	Benefits 401K - General Employees	5,673.72	5,992.19	5,590.98	6,403.35	5,550.00	6,680.00	6,724.00	6,724.00
	<i>Personnel - Benefits Totals</i>	<u>\$45,658.06</u>	<u>\$53,651.14</u>	<u>\$50,392.31</u>	<u>\$51,544.14</u>	<u>\$50,470.00</u>	<u>\$59,795.00</u>	<u>\$62,306.00</u>	<u>\$62,306.00</u>
<i>Contractual Services</i>									
56 10	Cont Serv Contracts and Agreements	5,903.68	5,487.18	6,683.13	6,080.51	8,496.00	8,496.00	7,996.00	7,996.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					2.0000	100.00		200.00
	Final Budget					1.0000	1,500.00		1,500.00
	Final Budget					1.0000	1,678.00		1,678.00
	Final Budget					1.0000	1,350.00		1,350.00
	Final Budget					4.0000	207.00		828.00
	Final Budget					4.0000	610.00		2,440.00
									<u>\$7,996.00</u>
									Final Budget Totals
56 11	Cont Serv Contract Services	.00	.00	.00	.00	227.00	.00	.00	.00
56 51	Cont Serv Uniform Rental	3,064.75	3,121.44	2,928.87	2,982.70	2,500.00	2,629.00	2,629.00	2,629.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					52.0000	25.45		1,323.00
	Final Budget					52.0000	8.88		462.00
	Final Budget					52.0000	8.88		462.00
	Final Budget					52.0000	7.34		382.00
									<u>\$2,629.00</u>
									Final Budget Totals
	<i>Contractual Services Totals</i>	<u>\$8,968.43</u>	<u>\$8,608.62</u>	<u>\$9,612.00</u>	<u>\$9,063.21</u>	<u>\$11,223.00</u>	<u>\$11,125.00</u>	<u>\$10,625.00</u>	<u>\$10,625.00</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 53 - Vehicle Maintenance								
	Operating Expenses								
52 16	Op Exp Telephone Exp - Mobile	524.09	635.87	684.12	637.56	638.00	638.00	482.00	482.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget MP Fleet Services Supervisor					12.0000	40.16	481.92	
								Final Budget Totals	\$481.92
52 26	Op Exp Training and Travel	167.00	107.00	90.00	180.00	1,510.00	1,510.00	2,800.00	2,800.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget EVT Training					6.0000	200.00	1,200.00	
	Final Budget Excel Training For Supervisor					1.0000	600.00	600.00	
	Final Budget Manager + User Training					1.0000	1,000.00	1,000.00	
								Final Budget Totals	\$2,800.00
52 35	Op Exp Maint and Repair - Equipment	1,285.55	2,856.81	2,353.32	1,303.55	12,243.00	2,900.00	7,600.00	7,600.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Air Compressor & air dryer PM					1.0000	800.00	800.00	
	Final Budget Fuel dispenser calibration & PM					2.0000	1,000.00	2,000.00	
	Final Budget Tire balancer calibration & PM					1.0000	1,600.00	1,600.00	
	Final Budget Tire Machine PM					1.0000	700.00	700.00	
	Final Budget Vehicle lift PM					2.0000	850.00	1,700.00	
	Final Budget Welder Repairs					1.0000	800.00	800.00	
								Final Budget Totals	\$7,600.00
52 36	Op Exp Maint and Repair - Vehicles	621.79	1,766.34	1,983.35	862.60	1,400.00	2,016.00	3,520.00	3,520.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Vehicle Units #11, 12, 17, 19 FY19 Avg Main cost \$1,061/ea @80%					4.0000	880.00	3,520.00	
								Final Budget Totals	\$3,520.00
52 50	Op Exp Contracted Vehicle Service	.00	.00	128.00	.00	400.00	400.00	880.00	880.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Unit # 11, 12,17,19 FY19 Avg cost \$1061 @20%					4.0000	220.00	880.00	
								Final Budget Totals	\$880.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 53 - Vehicle Maintenance								
	Operating Expenses								
52 71	Op Exp Protective Clothing	243.93	503.85	444.73	412.33	825.00	825.00	1,425.00	1,425.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	200.00	600.00	
	Final Budget					3.0000	175.00	525.00	
	Final Budget					2.0000	150.00	300.00	
								Final Budget Totals	\$1,425.00
52 85	Op Exp Departmental Supplies	1,603.07	2,911.32	3,558.87	3,785.75	3,930.00	3,930.00	4,180.00	4,180.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	650.00	650.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	650.00	650.00	
	Final Budget					1.0000	130.00	130.00	
								Final Budget Totals	\$4,180.00
53 03	Op Exp Worker's Compensation Insurance	3,404.24	3,168.00	4,497.63	3,964.41	3,363.00	3,772.00	3,083.00	3,083.00
	<i>Operating Expenses Totals</i>	\$42,419.13	\$31,545.06	\$44,044.40	\$24,373.11	\$38,349.00	\$29,148.00	\$33,627.00	\$33,627.00
	<i>Miscellaneous</i>								
59 97	Misc Support Services - General Fund	.00	.00	.00	.00	.00	.00	(10,856.00)	(10,856.00)
59 98	Misc Support Services - W/S Fund	(29,440.00)	(29,687.91)	(31,932.96)	(39,917.04)	(43,333.00)	(43,333.00)	(51,630.00)	(51,630.00)
59 99	Misc Support Services - Electric Fund	(18,378.00)	(20,439.98)	(17,341.08)	(17,046.00)	(23,240.00)	(23,240.00)	(21,512.00)	(21,512.00)
	<i>Miscellaneous Totals</i>	(\$47,818.00)	(\$50,127.89)	(\$49,274.04)	(\$56,963.04)	(\$66,573.00)	(\$66,573.00)	(\$83,998.00)	(\$83,998.00)
	Division 53 - Vehicle Maintenance Totals	\$189,874.25	\$191,981.37	\$193,248.32	\$186,598.54	\$171,159.00	\$198,681.00	\$190,501.00	\$190,501.00
	Department 55 - Public Works Totals	\$189,874.25	\$191,981.37	\$193,248.32	\$186,598.54	\$171,159.00	\$198,681.00	\$190,501.00	\$190,501.00
	Fund 100 - GF Totals	\$189,874.25	\$191,981.37	\$193,248.32	\$186,598.54	\$171,159.00	\$198,681.00	\$190,501.00	\$190,501.00
	Net Grand Totals	\$189,874.25	\$191,981.37	\$193,248.32	\$186,598.54	\$171,159.00	\$198,681.00	\$190,501.00	\$190,501.00

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Works
Division: Streets**

2018-2019 Major Accomplishments	Related Council Goal
•Installed Kennel for new K-9 Officer	Think Communication & Partnerships. Think Collaboration.
•Installed bridge @ Dog Park	Think Communication & Partnerships. Think Collaboration.
•Expanded Art Trail	Think Arts & Culture. Think Diversity
•Drainage projects – Sleepy Creek, Cardinal, Damon St.	Think Town Finances. Think Responsibility.
•Pavement Condition Survey	Think Town Finances. Think Responsibility.
•Promote from within – Robbie Russell to Crew Leader	Think Happy, Helpful, Professional Workforce. Think Opportunity.
• Hurricane Florence response	Think Communication & Partnerships. Think Collaboration.
• Hurricane Michael response	Think Communication & Partnerships. Think Collaboration.
• Purchased mosquito sprayer	Think Safe, Clean, Engaged. Think Community
• Started E-timesheets	Think Town Finances. Think Responsibility.
• Develop long-term maintenance program for Town Roads.	Think Town Finances. Think Responsibility.
• Prepare a Sidewalk Master Plan	Think Growth. Think Balance
• Receive NCDOT Transportation Alternative Program (TAP) Grant to retrofit non-compliant handicap ramps.	Think Communication & Partnerships. Think Collaboration.
• Study option to contract out loose leaf collection	Think Town Finances. Think Responsibility.
• Georgetowne Storm Drainage Project	Think Safe, Clean, Engaged. Think Community

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•Expand sidewalk install / replace projects	Save town money by performing in-house	Think Growth. Think Balance
Program or Service Change	•Replace asphalt patching machine	Save town money by using more efficient equipment	Think Growth. Think Balance

Legislative Mandate	•ADA Transition Plan	To be determined	Think Safe, Clean, Engaged. Think Community
Program or Service Change	•Continued focus on Customer Service (i.e. customer service training)	Spend more time focusing on customer needs and communication	Think Happy, Helpful, Professional Workforce. Think Opportunity.
Program or Service Change	• Operations Center Needs Study and Master Plan	Be able to plan more effectively for the future	Think Growth. Think Balance
Program or Service Change	• Successful execution of FY 2020 street maintenance contract	Important project that needs appropriated time dedicated	Think Town Finances. Think Responsibility.

Performance Measures

Mission Statement:

Goal: Complete utility cut work orders in a timely manner

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Patch 90% of utility cuts within 5 working days of properly submitted work orders from March 1 to November 30	90%	N/A	N/A

Goal: Save town for employees and the public

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Respond to 90% of emergency work orders within 2 hours of receipt	90%	N/A	N/A

Goal: Complete work orders in a timely manner

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Complete 80% of properly submitted work orders on-time	80%	N/A	N/A



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 55 - Streets Operations									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	237,769.14	290,049.83	270,363.00	256,612.08	295,000.00	311,964.00	318,191.00	318,191.00
50 04	Salaries Overtime	729.48	719.89	1,866.37	199.18	5,775.00	7,243.00	17,626.00	17,626.00
	<i>Personnel - Salaries Totals</i>	<u>\$238,498.62</u>	<u>\$290,769.72</u>	<u>\$272,229.37</u>	<u>\$256,811.26</u>	<u>\$300,775.00</u>	<u>\$319,207.00</u>	<u>\$335,817.00</u>	<u>\$335,817.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	3,800.00	4,300.00	3,400.00	4,100.00	3,600.00	3,100.00	2,800.00	2,800.00
51 01	Benefits Stand-by Pay	.00	.00	.00	.00	4,630.00	7,972.00	7,638.00	7,638.00
51 10	Benefits FICA	18,181.18	21,543.40	19,924.15	18,480.97	23,640.00	25,267.00	26,489.00	26,489.00
51 11	Benefits Group Insurance - Health	42,727.05	61,804.71	55,963.22	39,144.90	53,690.00	63,361.00	62,432.00	62,432.00
51 15	Benefits Life Insurance	1,396.27	1,790.84	1,607.75	1,579.85	1,250.00	1,961.00	1,012.00	1,012.00
51 20	Benefits Retirement - General Employees	16,833.66	20,418.85	20,159.07	19,427.30	23,565.00	25,399.00	28,676.00	28,676.00
51 30	Benefits 401K - General Employees	9,696.38	12,217.39	11,007.63	10,436.45	12,215.00	13,212.00	12,840.00	12,840.00
	<i>Personnel - Benefits Totals</i>	<u>\$92,634.54</u>	<u>\$122,075.19</u>	<u>\$112,061.82</u>	<u>\$93,169.47</u>	<u>\$122,590.00</u>	<u>\$140,272.00</u>	<u>\$141,887.00</u>	<u>\$141,887.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	52,352.53	79,258.92	31,576.94	.00	20,100.00	.00	90,000.00	90,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	10,000.00	10,000.00	
	Final Budget					1.0000	35,000.00	35,000.00	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	20,000.00	20,000.00	
							<u>Final Budget Totals</u>	<u>\$90,000.00</u>	
56 50	Cont Serv Equipment Rental	4,913.00	.00	7,066.83	.00	6,000.00	6,000.00	6,000.00	6,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	6,000.00	6,000.00	
							<u>Final Budget Totals</u>	<u>\$6,000.00</u>	
56 51	Cont Serv Uniform Rental	4,784.74	5,276.35	5,063.33	4,546.77	5,053.00	5,053.00	5,624.00	5,624.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					52.0000	11.00	572.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 55 - Streets Operations								
	Operating Expenses								
	Final Budget					12.0000	2,032.74	24,393.00	
	HPS light 9,500 lumens 207 @ \$9.82 per month					12.0000	175.00	2,100.00	
	Final Budget					12.0000	6.11	73.00	
	REPS adjustment 1 @ \$6.11 per month					12.0000	118.64	1,423.68	
	Final Budget					12.0000	569.10	6,829.00	
	RWAC-Badger Pass					12.0000	161.44	1,937.00	
	Final Budget					12.0000	117.95	1,415.00	
	Standard fiberglass or metal pole 210 @ \$2.71 per month					12.0000	3.10	37.00	
	Final Budget								
	Stoneridge								
	Final Budget								
	Underground charges 35 @ \$3.37 per month								
	Final Budget								
	Wood pole 2 @ \$1.55 per month								
	Final Budget								
	Final Budget Totals							\$50,000.00	
52 14	Op Exp Street Lights - Special	39,996.71	44,331.72	29,554.48	36,943.10	133,594.00	133,594.00	72,063.00	72,063.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	1,067.10	12,805.20	
	LionsGate lights / per month (2018 agreement)					12.0000	4,938.12	59,257.44	
	Final Budget								
	RWAC lights / per month (2018 agreement)								
	Final Budget								
	Final Budget Totals							\$72,062.64	
52 16	Op Exp Telephone Exp - Mobile	958.79	1,033.69	2,033.26	2,125.38	2,341.00	2,341.00	2,426.00	2,426.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	38.01	456.00	
	AC Street Maint Crew Leader					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.00	
	AC Street Maint Supervisor					12.0000	24.00	288.00	
	Final Budget					12.0000	24.00	288.00	
	MP SM Crew Leader					12.0000	40.16	481.92	
	Final Budget								
	MP SM Crew Leader								
	Final Budget								
	MP SM Supervisor - upgrade from flip phone								
	Final Budget								
	Final Budget Totals							\$2,425.92	
52 26	Op Exp Training and Travel	453.79	239.00	2,652.15	1,248.72	1,177.00	765.00	765.00	765.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					4.0000	10.00	40.00	
	Meals for 2 trips to ODB (Leaf Truck Service)					2.0000	150.00	300.00	
	Final Budget					4.0000	100.00	400.00	
	ITRE Advanced Road Scholar 2 emp x 1 classes					1.0000	25.00	25.00	
	Final Budget								
	ITRE Road Scholar 2 employee x 2 classes								
	Final Budget								
	Pesticide Cert 1 new employee								
	Final Budget								
	Final Budget Totals							\$765.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund **100 - GF**
 Department **55 - Public Works**
 Division **55 - Streets Operations**
Operating Expenses

52 35	Op Exp Maint and Repair - Equipment	14,322.63	23,716.52	38,600.01	13,063.27	25,125.00	25,125.00	25,125.00	25,125.00
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Budget Transactions							
Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
Final Budget	Backhoe tires/ front	1.0000	900.00	900.00			
Final Budget	Backhoe tires/rear	2.0000	1,000.00	2,000.00			
Final Budget	Snow plow blades 4 trucks 1 skid steer	10.0000	200.00	2,000.00			
Final Budget	Unit # 300 500 hrs / year	500.0000	4.00	2,000.00			
Final Budget	Unit # 302 50 hrs / year	100.0000	5.00	500.00			
Final Budget	Unit # 303 Brine Rig	1.0000	700.00	700.00			
Final Budget	Unit # 306 CAT Skid Steer 289D	1.0000	200.00	200.00			
Final Budget	Unit # 308 asphalt hot box	1.0000	300.00	300.00			
Final Budget	Unit # 350 350 hrs / year	350.0000	5.00	1,750.00			
Final Budget	Unit # 350 4 belly brushes \$250/ 8 gutter brooms \$75	1.0000	1,600.00	1,600.00			
Final Budget	Unit # 370 380 hrs/ year - leaf truck	190.0000	25.00	4,750.00			
Final Budget	Unit # 370 ODB annual service	1.0000	8,000.00	8,000.00			
Final Budget	Unit # 607 50 hrs / year	25.0000	5.00	125.00			
Final Budget	Unit # 652 100 hrs / year	50.0000	6.00	300.00			
				Final Budget Totals			\$25,125.00

52 36	Op Exp Maint and Repair - Vehicles	5,528.08	14,496.50	4,288.84	12,805.15	10,283.00	10,283.00	12,283.00	12,283.00
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Budget Transactions							
Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
Final Budget	Unit # 30 - 6,500/ year F 250	6,500.0000	.11	715.00			
Final Budget	Unit # 31 - 2,000 miles / year 2000 Inter 470	3,500.0000	.35	1,225.00			
Final Budget	Unit # 32 - 4,000 miles/ year 2002 Inter	4,000.0000	.35	1,400.00			
Final Budget	Unit # 33 - 6,800 miles / year 2009 Crew Cab	6,800.0000	.11	748.00			
Final Budget	Unit # 34 - 11,000 miles / year 2016 Chevy	11,000.0000	.05	550.00			
Final Budget	Unit # 35 - 2,300 miles / year 2012 Johnston Sweeper	2,300.0000	.15	345.00			
Final Budget	Unit # 36 - 6,000 miles / year 2014 Ford F - 450	6,000.0000	.05	300.00			
Final Budget	Unit # 37 - 4,000 miles / year	4,000.0000	.25	1,000.00			
Final Budget	Unit # 37 - ODB factory PM svc truck & vacuum	2.0000	3,000.00	6,000.00			
				Final Budget Totals			\$12,283.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 55 - Streets Operations								
	Operating Expenses								
52 38	Op Exp Maint and Repair - Grounds	2,502.64	21,306.58	32.29	8,000.00	10,000.00	8,750.00	8,750.00	8,750.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					25.0000	350.00	8,750.00	
								Final Budget Totals	\$8,750.00
52 39	Op Exp Maint and Repair - System	32,975.55	36,944.58	29,103.52	35,375.62	51,000.00	42,855.00	44,350.00	44,350.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	2,500.00	5,000.00	
	Final Budget					1.0000	8,000.00	8,000.00	
	Final Budget					5.0000	185.00	925.00	
	Final Budget					100.0000	99.00	9,900.00	
	Final Budget					25.0000	(99.00)	(2,475.00)	
	Final Budget					1.0000	7,000.00	7,000.00	
	Final Budget					1.0000	8,000.00	8,000.00	
	Final Budget					1.0000	8,000.00	8,000.00	
								Final Budget Totals	\$44,350.00
52 50	Op Exp Contracted Vehicle Service	534.00	2,167.23	904.70	3,846.85	2,150.00	2,150.00	2,150.00	2,150.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					1.0000	300.00	300.00	
	Final Budget					1.0000	600.00	600.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	600.00	600.00	
								Final Budget Totals	\$2,150.00
52 52	Op Exp Fuel	15,736.81	13,809.38	13,511.17	15,235.54	21,971.00	21,971.00	23,396.00	23,396.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					400.0000	2.46	984.00	
	Final Budget					726.0000	2.01	1,459.26	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 55 - Streets Operations								
	Operating Expenses								
	Final Budget Unit # 300 500 hours @ 1.65 gph					743.0000	2.46	1,827.78	
	Final Budget Unit # 302 50 hours @ 1 gph					50.0000	2.01	100.50	
	Final Budget Unit # 31 2,000 miles @ 2.6 mpg					770.0000	2.46	1,894.20	
	Final Budget Unit # 32 1,000 miles @ 3.5 mpg					285.0000	2.46	701.10	
	Final Budget Unit # 33 6,800 miles @ 5.6 mpg					1,214.0000	2.01	2,440.14	
	Final Budget Unit # 34 11,000 miles @ 7.2 mpg					1,528.0000	2.01	3,071.28	
	Final Budget Unit # 35 2,500 miles @ 10 mpg					250.0000	2.46	615.00	
	Final Budget Unit # 350 380 hours @ 2 gph					760.0000	2.46	1,869.60	
	Final Budget Unit # 36 6,000 miles @ 7.1 mpg					845.0000	2.46	2,078.70	
	Final Budget Unit # 37 4,000 miles @ 3.5 mpg					1,143.0000	2.46	2,811.78	
	Final Budget Unit # 371 1200 hours @ 1.2 gph					1,440.0000	2.46	3,542.40	
								Final Budget Totals	\$23,395.74
52 60	Op Exp Equipment Purchase	10,094.22	3,026.52	4,409.85	7,898.16	6,750.00	6,750.00	13,050.00	13,050.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget Grapple bucket for Skid Steer					1.0000	3,900.00	3,900.00	
	Final Budget Leaf Blower / Weed eater / chain saw					1.0000	1,500.00	1,500.00	
	Final Budget LED - truck mounted lights - flood / 20k lumens					2.0000	250.00	500.00	
	Final Budget Replacement phone					2.0000	150.00	300.00	
	Final Budget Replacement radio					1.0000	250.00	250.00	
	Final Budget Snow push for CAT backhoe					1.0000	4,500.00	4,500.00	
	Final Budget Undesignated hand/power tools					1.0000	2,000.00	2,000.00	
	Final Budget Upgrade to smart phone for Supervisor					1.0000	100.00	100.00	
								Final Budget Totals	\$13,050.00
52 70	Op Exp Safety	907.96	1,358.22	1,892.25	1,324.87	1,594.00	1,594.00	1,594.00	1,594.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget Chain saw chaps					2.0000	95.00	190.00	
	Final Budget Chain saw helmet / ear protection / face shield					2.0000	125.00	250.00	
	Final Budget Safety incentive meals - 1 each for 8 employees					8.0000	13.00	104.00	
	Final Budget Safety training - 2 each for 7 employees					14.0000	50.00	700.00	
	Final Budget Vehicle 1st Aid kit & fire ext svc - 7 units					7.0000	50.00	350.00	
								Final Budget Totals	\$1,594.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 55 - Streets Operations								
	Operating Expenses								
52 71	Op Exp Protective Clothing	1,827.79	2,028.89	2,559.19	2,069.94	2,000.00	2,000.00	2,000.00	2,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					8.0000	75.00	600.00	
	Final Budget					8.0000	175.00	1,400.00	
						Final Budget Totals		\$2,000.00	
52 85	Op Exp Departmental Supplies	8,455.83	13,201.73	10,114.57	8,987.25	10,390.00	10,390.00	10,390.00	10,390.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					55.0000	22.00	1,210.00	
	Final Budget					75.0000	8.00	600.00	
	Final Budget					6.0000	300.00	1,800.00	
	Final Budget					1.0000	300.00	300.00	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					1.0000	300.00	300.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	400.00	400.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	1,200.00	1,200.00	
	Final Budget					8.0000	110.00	880.00	
	Final Budget					1.0000	500.00	500.00	
						Final Budget Totals		\$10,390.00	
52 90	Op Exp Regulatory Signs	12,900.09	11,918.50	12,996.20	15,687.50	20,800.00	20,800.00	33,300.00	33,300.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	1,100.00	3,300.00	
	Final Budget					1.0000	10,000.00	10,000.00	
	Final Budget					1.0000	20,000.00	20,000.00	
						Final Budget Totals		\$33,300.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 55 - Streets Operations								
	Operating Expenses								
53 00	Op Exp Insurance and Bonds	.00	1,000.00	(1,000.00)	.00	.00	1,000.00	1,000.00	1,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Norfolk Southern R R					1.0000	1,000.00	1,000.00	
								Final Budget Totals	\$1,000.00
53 03	Op Exp Worker's Compensation Insurance	9,832.41	15,544.04	18,427.67	16,769.63	15,126.00	16,966.00	15,138.00	15,138.00
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	.00	.00	300.00	300.00	300.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget On call pager Streets Dept					12.0000	25.00	300.00	
								Final Budget Totals	\$300.00
	Operating Expenses Totals	\$230,952.74	\$287,821.16	\$249,973.48	\$265,077.27	\$416,425.00	\$407,697.00	\$369,884.00	\$369,884.00
	Debt Service								
57 035	Debt Service FY 09-10 Series 2009A Public Imp	199,062.50	195,312.50	191,562.50	187,734.37	183,437.00	183,437.00	178,594.00	178,594.00
	Debt Service Totals	\$199,062.50	\$195,312.50	\$191,562.50	\$187,734.37	\$183,437.00	\$183,437.00	\$178,594.00	\$178,594.00
	Capital Outlay								
58 10	Cap Out Sidewalk Repair and Improvements	19,014.63	19,257.13	24,487.00	15,000.00	69,000.00	69,000.00	139,000.00	139,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Allowance for sidewalk repairs					1.0000	39,000.00	39,000.00	
	Final Budget Handicap ramps - concrete / disposal / forms / dye					20.0000	250.00	5,000.00	
	Final Budget Sidewalk grinding					1.0000	25,000.00	25,000.00	
	Final Budget Sidewalk Master Plan Installation Program					1.0000	50,000.00	50,000.00	
	Final Budget Sidewalk Master Plan Installation Program - DEFER					1.0000	(50,000.00)	(50,000.00)	
	Final Budget Town Contribution for SW between NCDOT installed Ramps					200.0000	100.00	20,000.00	
	Final Budget Town Contribution to NCDOT TAP SW Ramp Repairs					1.0000	50,000.00	50,000.00	
								Final Budget Totals	\$139,000.00
58 11	Cap Out Drainage Repair and Improvements	6,104.50	.00	217,431.98	107,600.00	50,000.00	75,000.00	100,000.00	100,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Georgetown Drainage Repair					1.0000	100,000.00	100,000.00	
								Final Budget Totals	\$100,000.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 55 - Streets Operations								
	Capital Outlay								
58 12	Cap Out Street Repair and Improvements	191,609.01	920,808.98	302,399.09	45,029.86	912,088.00	1,112,088.00	1,600,000.00	1,970,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	100,000.00	100,000.00	
	Final Budget					1.0000	500,000.00	500,000.00	
	Final Budget					1.0000	1,370,000.00	1,370,000.00	
						Final Budget Totals		\$1,970,000.00	
	<i>Capital Outlay Totals</i>	\$216,728.14	\$940,066.11	\$544,318.07	\$167,629.86	\$1,031,088.00	\$1,256,088.00	\$1,839,000.00	\$2,209,000.00
	<i>Miscellaneous</i>								
59 98	Misc Support Services - W/S Fund	(6,589.00)	(28,187.25)	(30,291.96)	(33,997.92)	(71,215.00)	(71,215.00)	(47,461.00)	(47,461.00)
59 99	Misc Support Services - Electric Fund	(1,318.00)	(5,637.45)	(6,057.96)	(6,800.04)	(8,006.00)	(8,006.00)	(47,461.00)	(47,461.00)
	<i>Miscellaneous Totals</i>	(\$7,907.00)	(\$33,824.70)	(\$36,349.92)	(\$40,797.96)	(\$79,221.00)	(\$79,221.00)	(\$94,922.00)	(\$94,922.00)
	Division 55 - Streets Operations Totals	\$1,032,019.81	\$1,886,755.25	\$1,377,502.42	\$934,171.04	\$2,006,247.00	\$2,238,533.00	\$2,871,884.00	\$3,241,884.00
	Department 55 - Public Works Totals	\$1,032,019.81	\$1,886,755.25	\$1,377,502.42	\$934,171.04	\$2,006,247.00	\$2,238,533.00	\$2,871,884.00	\$3,241,884.00
	Fund 100 - GF Totals	\$1,032,019.81	\$1,886,755.25	\$1,377,502.42	\$934,171.04	\$2,006,247.00	\$2,238,533.00	\$2,871,884.00	\$3,241,884.00
	Net Grand Totals	\$1,032,019.81	\$1,886,755.25	\$1,377,502.42	\$934,171.04	\$2,006,247.00	\$2,238,533.00	\$2,871,884.00	\$3,241,884.00

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Public Works
Division: Sanitation**

2018-2019 Major Accomplishments	Related Council Goal
•Reduced # of citizen complaints	Think Growth. Think Balance
•Increased bulk waste pickups	Think Safe, Clean, Engaged. Think Community
•Studied option for All Star to perform loose leaf collection.	Think Town Finances. Think Responsibility.
•Town permitted All Star to sell yard waste receptacles directly to citizens increasing efficiency, reducing debris in storm sewers and reducing street sweeper work.	Think Town Finances. Think Responsibility.
•Town staff hauled debris from Durham St site to landfill	Think Safe, Clean, Engaged. Think Community

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•All Star to start Leaf Collection for the Town Public Works staff to perform contract administration services.	Town not required to purchase \$275,000 in new leaf collection equipment	Think Growth. Think Balance
Program or Service Change	•use All Star for bulk waste pickup at illegal dump sites thru Code Enforcement	Save town \$ using private contractors	Think Town Finances. Think Responsibility.
Program or Service Change	•Contracting leaf collection enables Public Works to reallocate resources to other important work such as concrete, asphalt, signs and special projects.	Catch up on backlog of work and improve level of service and save money by not contracting out.	Think Town Finances. Think Responsibility.

Performance Measures

Mission Statement: Provide Efficient and Effective Solid Waste Services

Goal: Provide Reliable Solid Waste Services

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Less than one missed pickup per 1000 pickups	Less than 1.00	0.17	0.15
• Deliver new carts as requested by customers within 48 hours (95%) and no longer than 72 hours (3 working days).	95%	100%	100%

Goal: Provide Reliable Recycling Services

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Less than one missed pickup per 1000 pickups	Less than 1.00	0.17	0.15
• Deliver new carts as requested by customers within 48 hours (95%) and no longer than 72 hours (3 working days).	95%	100%	100%

Goal: Provide Reliable Yard Waste Services

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Less than one missed pickup per 1000 pickups	Less than 1.00	0.17	0.15



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 59 - Sanitation								
	Operating Expenses								
52 43	Op Exp Contracted Yard Waste Disposal	232,322.25	255,710.04	252,458.57	219,590.64	258,924.00	259,944.00	445,913.00	445,913.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					92,172.0000	1.70	156,692.40	
	Final Budget					1.0000	281,081.00	281,081.00	
	Final Budget					1.0000	8,139.00	8,139.00	
							Final Budget Totals	\$445,912.40	
52 44	Op Exp Clean-Up Activity	27,777.14	27,654.81	26,834.30	3,855.75	5,000.00	20,000.00	5,000.00	5,000.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	5,000.00	5,000.00	
							Final Budget Totals	\$5,000.00	
53 40	Op Exp Landfill Fees	247,901.62	253,032.27	261,952.28	206,783.24	275,334.00	229,058.00	344,066.00	344,066.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	8,139.00	8,139.00	
	Final Budget					1.0000	335,927.00	335,927.00	
							Final Budget Totals	\$344,066.00	
53 41	Op Exp Contracted Trash Hauling Fees	522,883.02	527,466.29	543,112.02	573,991.62	675,483.00	642,494.00	728,553.00	728,553.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	54,133.00	54,133.00	
	Final Budget					1.0000	28,338.00	28,338.00	
	Final Budget					1.0000	646,082.00	646,082.00	
							Final Budget Totals	\$728,553.00	
53 42	Op Exp Contracted Recycling Fees	314,142.55	329,684.37	341,802.67	336,711.59	401,992.00	414,906.00	434,032.00	434,032.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	434,032.00	434,032.00	
							Final Budget Totals	\$434,032.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 55 - Public Works								
	Division 59 - Sanitation								
	Operating Expenses								
53 43	Op Exp Contracted Fuel Surcharge	.00	.00	.00	.00	.00	.00	5,000.00	5,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Estimated Amount					1.0000	5,000.00	5,000.00	
							Final Budget Totals	\$5,000.00	
53 99	Op Exp Miscellaneous Expense	454.97	910.61	289.61	1,881.46	1,151.00	9,000.00	4,000.00	4,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget E Recycle Event					1.0000	3,000.00	3,000.00	
	Final Budget Misc. Landfill Charges (Not All Star)					1.0000	1,000.00	1,000.00	
							Final Budget Totals	\$4,000.00	
	Operating Expenses Totals	\$1,345,481.55	\$1,394,458.39	\$1,426,449.45	\$1,342,814.30	\$1,617,884.00	\$1,575,402.00	\$1,966,564.00	\$1,966,564.00
	Division 59 - Sanitation Totals	\$1,345,481.55	\$1,394,458.39	\$1,426,449.45	\$1,342,814.30	\$1,617,884.00	\$1,575,402.00	\$1,966,564.00	\$1,966,564.00
	Department 55 - Public Works Totals	\$1,345,481.55	\$1,394,458.39	\$1,426,449.45	\$1,342,814.30	\$1,617,884.00	\$1,575,402.00	\$1,966,564.00	\$1,966,564.00
	Fund 100 - GF Totals	\$1,345,481.55	\$1,394,458.39	\$1,426,449.45	\$1,342,814.30	\$1,617,884.00	\$1,575,402.00	\$1,966,564.00	\$1,966,564.00
	Net Grand Totals	\$1,345,481.55	\$1,394,458.39	\$1,426,449.45	\$1,342,814.30	\$1,617,884.00	\$1,575,402.00	\$1,966,564.00	\$1,966,564.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Public Works
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 55 - Public Works									
Division 95 - Capital Outlay									
Capital Outlay									
Final Budget	ST-Brine making machine					1.0000	40,000.00	40,000.00	
Final Budget	ST-Message board					1.0000	18,500.00	18,500.00	
Final Budget	ST-Message board - CUT					1.0000	(18,500.00)	(18,500.00)	
Final Budget	ST-Pull behind leaf unit					1.0000	88,000.00	88,000.00	
Final Budget	ST-Pull behind leaf unit - CUT					1.0000	(88,000.00)	(88,000.00)	
Final Budget	ST-Snow plow blade for F350 - DEFER					1.0000	(8,000.00)	(8,000.00)	
Final Budget	ST-Snow plow blade for F750					1.0000	8,000.00	8,000.00	
Final Budget	ST-Snow plow blade for F750 - DEFER					1.0000	(8,000.00)	(8,000.00)	
Final Budget	VM - Overhead Oil Supply & Dispenser					1.0000	14,000.00	14,000.00	
Final Budget	VM - Tire Balancer					1.0000	11,000.00	11,000.00	
Final Budget	VM - Tire Machine					1.0000	5,800.00	5,800.00	
							Final Budget Totals	\$351,014.00	
	<i>Capital Outlay Totals</i>	\$122,106.70	\$116,124.72	\$132,738.41	\$158,867.35	\$309,925.00	\$518,837.00	\$404,014.00	\$451,014.00
Division 95 - Capital Outlay Totals		\$122,106.70	\$116,124.72	\$132,738.41	\$158,867.35	\$309,925.00	\$518,837.00	\$404,014.00	\$451,014.00
Department 55 - Public Works Totals		\$122,106.70	\$116,124.72	\$132,738.41	\$158,867.35	\$309,925.00	\$518,837.00	\$404,014.00	\$451,014.00
Fund 100 - GF Totals		\$122,106.70	\$116,124.72	\$132,738.41	\$158,867.35	\$309,925.00	\$518,837.00	\$404,014.00	\$451,014.00
Net Grand Totals		\$122,106.70	\$116,124.72	\$132,738.41	\$158,867.35	\$309,925.00	\$518,837.00	\$404,014.00	\$451,014.00

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**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Parks and Recreation
Division:**

Parks & Recreation Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$586,076.51	\$649,932.78	\$689,280.29	\$724,167.50	\$751,515.00	\$771,697.00	\$977,485.00	\$977,485.00
Benefits - Personnel - Benefits	\$127,833.32	\$153,020.15	\$157,140.21	\$152,710.01	\$166,840.00	\$186,663.00	\$233,295.00	\$233,295.00
Contract Serv - Contractual Services	\$149,303.50	\$171,330.32	\$158,878.69	\$133,427.74	\$148,436.00	\$150,658.00	\$170,413.00	\$170,413.00
Op Exp - Operating Expenses	\$315,271.30	\$324,020.44	\$382,450.27	\$328,622.65	\$361,656.00	\$384,852.00	\$458,071.00	\$458,071.00
Prgms - Programs	\$36,860.70	\$34,341.87	\$37,032.53	\$37,384.77	\$39,000.00	\$39,500.00	\$39,500.00	\$39,500.00
Cap Outlay - Capital Outlay	\$2,119,164.99	\$55,919.28	\$0.00	\$15,000.00	\$0.00	\$0.00	\$897,967.00	\$904,967.00
Fund Total: GF	(\$3,334,510.32)	(\$1,388,564.84)	(\$1,424,781.99)	(\$1,391,312.67)	(\$1,467,447.00)	(\$1,533,370.00)	(\$2,776,731.00)	(\$2,783,731.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$3,334,510.32	\$1,388,564.84	\$1,424,781.99	\$1,391,312.67	\$1,467,447.00	\$1,533,370.00	\$2,776,731.00	\$2,783,731.00
Net Grand Totals:	(\$3,334,510.32)	(\$1,388,564.84)	(\$1,424,781.99)	(\$1,391,312.67)	(\$1,467,447.00)	(\$1,533,370.00)	(\$2,776,731.00)	(\$2,783,731.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Parks & Recreational Services
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
•Condensed master plan/bond planning process	Think Growth. Think Balance
•Reengaged with Community and Senior Services re partnership at Clayton Community Center	Think Communication & Partnerships. Think Collaboration.
• Reengaged with soccer community re partnership at East Clayton and beyond with potential bond	Think Communication & Partnerships. Think Collaboration.
•Engaged with TORC (Triangle Off Road Cyclist) and TLC (Triangle Land Conservancy) to partner to construct/manage 14+ miles of trails on property leases from state	Think Economic Development. Think Prosperity
•Applied for and received 200k+ grant from Gametime for Harmony Playground	Think Town Finances. Think Responsibility.
•Applied for and received pre-approval for 75k RTP grant in partnership with TORC and TLC	Think Town Finances. Think Responsibility.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	New Special Events and Marketing Coordinator		Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: To provide quality and diverse recreation opportunities

Goal: Provide affordable, fun and safe leisure experiences

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
60% of memberships renewed the following year	60%	N/A	69%
100% of direct cost are covered for all adult programs-NEW	100%	N/A	102%
75% of classes that are offered meet the minimum and run-NEW	75%	N/A	79%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 02 - Administration									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	174,814.12	177,684.52	176,305.86	183,690.57	180,430.00	195,317.00	247,899.00	247,899.00
50 02	Salaries Part-time	54,302.26	52,355.37	51,472.48	44,432.39	60,000.00	60,284.00	98,653.00	98,653.00
50 04	Salaries Overtime	.00	.00	.00	.00	.00	.00	1,772.00	1,772.00
	<i>Personnel - Salaries Totals</i>	<u>\$229,116.38</u>	<u>\$230,039.89</u>	<u>\$227,778.34</u>	<u>\$228,122.96</u>	<u>\$240,430.00</u>	<u>\$255,601.00</u>	<u>\$348,324.00</u>	<u>\$348,324.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	2,700.00	2,900.00	3,100.00	2,850.00	1,050.00	3,050.00	1,250.00	1,250.00
51 10	Benefits FICA	16,943.52	16,880.04	17,255.56	17,408.87	18,475.00	19,786.00	26,480.00	26,480.00
51 11	Benefits Group Insurance - Health	20,565.00	23,399.70	20,488.78	16,390.10	18,675.00	24,604.00	28,616.00	28,616.00
51 15	Benefits Life Insurance	820.02	863.43	869.24	1,119.33	670.00	1,199.00	822.00	822.00
51 20	Benefits Retirement - General Employees	12,333.17	12,049.99	12,902.43	13,886.39	14,100.00	15,255.00	22,476.00	22,476.00
51 30	Benefits 401K - General Employees	7,100.60	7,223.40	7,170.92	7,454.37	7,260.00	7,933.00	10,034.00	10,034.00
	<i>Personnel - Benefits Totals</i>	<u>\$60,462.31</u>	<u>\$63,316.56</u>	<u>\$61,786.93</u>	<u>\$59,109.06</u>	<u>\$60,230.00</u>	<u>\$71,827.00</u>	<u>\$89,678.00</u>	<u>\$89,678.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	24,894.00	23,734.75	32,337.34	8,150.00	30,000.00	30,000.00	30,000.00	30,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	30,000.00	30,000.00	
								<u>\$30,000.00</u>	
							Final Budget Totals		
								<u>\$30,000.00</u>	
56 10	Cont Serv Contracts and Agreements	2,814.06	3,287.35	4,031.51	3,800.61	4,000.00	4,000.00	4,000.00	4,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	4,000.00	4,000.00	
								<u>4,000.00</u>	
								<u>\$4,000.00</u>	
							Final Budget Totals		
								<u>\$4,000.00</u>	
56 11	Cont Serv Contract Services	.00	.00	10,543.47	22,068.53	.00	.00	.00	.00
56 50	Cont Serv Equipment Rental	4,162.85	4,466.02	3,286.19	1,141.34	1,386.00	1,236.00	1,416.00	1,416.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	118.00	1,416.00	
								<u>1,416.00</u>	
								<u>\$1,416.00</u>	
							Final Budget Totals		
								<u>\$1,416.00</u>	
	<i>Contractual Services Totals</i>	<u>\$31,870.91</u>	<u>\$31,488.12</u>	<u>\$50,198.51</u>	<u>\$35,160.48</u>	<u>\$35,386.00</u>	<u>\$35,236.00</u>	<u>\$35,416.00</u>	<u>\$35,416.00</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 02 - Administration								
	Operating Expenses								
52 00	Op Exp Copy Expense	2,652.24	2,404.49	2,679.43	2,250.13	2,400.00	2,400.00	2,400.00	2,400.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	50.00	600.00	
	Final Budget					12.0000	150.00	1,800.00	
								Final Budget Totals	\$2,400.00
52 01	Op Exp Postage and Shipping Expense	922.73	843.66	.58	576.86	850.00	850.00	850.00	850.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	850.00	850.00	
								Final Budget Totals	\$850.00
52 16	Op Exp Telephone Exp - Mobile	1,266.86	1,271.74	1,271.94	1,275.12	1,276.00	1,276.00	964.00	964.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
								Final Budget Totals	\$963.84
52 24	Op Exp Marketing Expense	.00	.00	.00	.00	.00	.00	22,600.00	22,600.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					10.0000	500.00	5,000.00	
	Final Budget					30.0000	200.00	6,000.00	
	Final Budget					14.0000	(200.00)	(2,800.00)	
	Final Budget					3.0000	2,500.00	7,500.00	
	Final Budget					500.0000	.80	400.00	
	Final Budget					500.0000	3.00	1,500.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					3.0000	1,000.00	3,000.00	
								Final Budget Totals	\$22,600.00
52 26	Op Exp Training and Travel	4,152.56	2,285.65	2,513.73	1,828.12	2,165.00	2,165.00	6,865.00	6,865.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	125.00	125.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget					2.0000	725.00	1,450.00	
	Final Budget					1.0000	1,200.00	1,200.00	
	Final Budget					1.0000	3,500.00	3,500.00	
	Final Budget					1.0000	350.00	350.00	
	Final Budget					6.0000	40.00	240.00	
								<u>Final Budget Totals</u>	<u>\$6,865.00</u>
52 36	Op Exp Maint and Repair - Vehicles	48.76	731.97	276.49	232.76	500.00	500.00	500.00	500.00
52 52	Op Exp Fuel	293.46	214.78	168.87	125.75	300.00	300.00	300.00	300.00
52 60	Op Exp Equipment Purchase	72.74	683.48	160.10	2,410.99	3,000.00	4,209.00	1,990.00	1,990.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					1.0000	(1,400.00)	(1,400.00)	
	Final Budget					1.0000	1,400.00	1,400.00	
	Final Budget					8.0000	850.00	6,800.00	
	Final Budget					8.0000	(850.00)	(6,800.00)	
	Final Budget					1.0000	4,500.00	4,500.00	
	Final Budget					1.0000	(4,500.00)	(4,500.00)	
	Final Budget					2.0000	100.00	200.00	
	Final Budget					2.0000	400.00	800.00	
	Final Budget					2.0000	(400.00)	(800.00)	
	Final Budget					3.0000	80.00	240.00	
	Final Budget					1.0000	750.00	750.00	
								<u>Final Budget Totals</u>	<u>\$1,990.00</u>
52 62	Op Exp Dues and Subscriptions	660.00	1,050.00	1,185.00	1,700.00	1,700.00	1,700.00	2,200.00	2,200.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	450.00	450.00	
	Final Budget					1.0000	650.00	650.00	
	Final Budget					12.0000	50.00	600.00	
	Final Budget					1.0000	500.00	500.00	
								<u>Final Budget Totals</u>	<u>\$2,200.00</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 02 - Administration								
	Operating Expenses								
52 70	Op Exp Safety	174.57	.00	68.00	.00	120.00	120.00	1,170.00	1,170.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	30.00	60.00	
	Final Budget					1.0000	60.00	60.00	
	Final Budget					3.0000	350.00	1,050.00	
								Final Budget Totals	\$1,170.00
52 85	Op Exp Departmental Supplies	12,726.71	12,921.42	9,364.11	11,915.86	11,240.00	11,240.00	5,550.00	5,550.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					5.0000	30.00	150.00	
	Final Budget					1.0000	150.00	150.00	
	Final Budget					3.0000	250.00	750.00	
	Final Budget					1.0000	750.00	750.00	
	Final Budget					1.0000	3,000.00	3,000.00	
	Final Budget					15.0000	50.00	750.00	
								Final Budget Totals	\$5,550.00
53 03	Op Exp Worker's Compensation Insurance	3,250.88	4,303.89	6,229.19	3,340.83	2,801.00	3,141.00	3,354.00	3,354.00
	<i>Operating Expenses Totals</i>	\$26,221.51	\$26,711.08	\$23,917.44	\$25,656.42	\$26,352.00	\$27,901.00	\$48,743.00	\$48,743.00
	Sub Department 50 - Community Center								
	Contractual Services								
56 10	Cont Serv Contracts and Agreements	8,009.70	8,185.72	8,004.08	7,438.82	8,550.00	8,550.00	18,962.00	18,962.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	2,550.00	2,550.00	
	Final Budget					12.0000	30.00	360.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					12.0000	185.00	2,220.00	
	Final Budget					1.0000	120.00	120.00	
	Final Budget					2.0000	1,000.00	2,000.00	
	Final Budget					1.0000	150.00	150.00	
	Final Budget					1.0000	45.00	45.00	
	Final Budget					1.0000	895.00	895.00	
	Final Budget					1.0000	2,613.00	2,613.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	60 - Parks & Recreational Services								
Division	02 - Administration								
Sub Department	50 - Community Center								
<i>Contractual Services</i>									
Final Budget	Termite contract					1.0000	4,995.00	4,995.00	
Final Budget	Video Surveillance - Brady					1.0000	1,494.00	1,494.00	
Final Budget	Wood Pest Control / monthly					12.0000	85.00	1,020.00	
							Final Budget Totals	\$18,962.00	
	<i>Contractual Services Totals</i>	\$8,009.70	\$8,185.72	\$8,004.08	\$7,438.82	\$8,550.00	\$8,550.00	\$18,962.00	\$18,962.00
<i>Operating Expenses</i>									
52 10	Op Exp Utility Exp - Town Electricity	44,973.11	49,161.50	54,279.59	56,101.68	53,196.00	53,196.00	53,196.00	53,196.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	4,433.00	53,196.00	
							Final Budget Totals	\$53,196.00	
52 11	Op Exp Utility Exp - Town W/S	2,094.06	2,250.64	2,092.59	2,604.36	2,800.00	2,400.00	3,000.00	3,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	250.00	3,000.00	
							Final Budget Totals	\$3,000.00	
52 12	Op Exp Utility Exp - Other	4,907.93	5,821.35	6,222.58	8,682.50	7,020.00	7,020.00	7,020.00	7,020.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	563.00	6,756.00	
	Final Budget					12.0000	22.00	264.00	
							Final Budget Totals	\$7,020.00	
52 15	Op Exp Telephone Exp - Buildings	5,200.43	573.07	98.46	.00	.00	.00	.00	.00
52 37	Op Exp Maint and Repair - Buildings	4,461.93	11,906.80	27,789.51	23,129.18	45,000.00	59,000.00	60,000.00	60,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	11,400.00	11,400.00	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	3,500.00	3,500.00	
	Final Budget					1.0000	9,500.00	9,500.00	
	Final Budget					1.0000	2,500.00	2,500.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 02 - Administration									
Sub Department 50 - Community Center									
Operating Expenses									
	Final Budget Wax / coat floors - gym					1.0000	5,000.00	5,000.00	
	Final Budget Window tint - 2nd floor field side					1.0000	1,600.00	1,600.00	
	Final Budget Totals							\$60,000.00	
52 38	Op Exp Maint and Repair - Grounds	3,188.94	12,626.18	395.79	.00	4,417.00	3,350.00	3,150.00	3,150.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Exterior lights					10.0000	215.00	2,150.00	
	Final Budget Mulch / flowers / tree replacement CCC					1.0000	1,000.00	1,000.00	
	Final Budget Sealcoat and stripe parking lot					1.0000	7,361.00	7,361.00	
	Final Budget Sealcoat and stripe parking lot - CUT					1.0000	(7,361.00)	(7,361.00)	
	Final Budget Totals							\$3,150.00	
52 85	Op Exp Departmental Supplies	3,440.79	4,264.75	3,290.77	2,041.83	3,720.00	3,720.00	3,720.00	3,720.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Filters / HVAC - 40 filters every 4 months (16 x 25 x 2)					120.0000	6.00	720.00	
	Final Budget Light bulbs/ ballasts					1.0000	300.00	300.00	
	Final Budget Misc supplies - lysol / wipes / etc					1.0000	200.00	200.00	
	Final Budget Paper towels/ toilet paper/ hand towels/ tissues/etc					1.0000	2,500.00	2,500.00	
	Final Budget Totals							\$3,720.00	
	Operating Expenses Totals	\$68,267.19	\$86,604.29	\$94,169.29	\$92,559.55	\$116,153.00	\$128,686.00	\$130,086.00	\$130,086.00
	Sub Department 50 - Community Center Totals	\$76,276.89	\$94,790.01	\$102,173.37	\$99,998.37	\$124,703.00	\$137,236.00	\$149,048.00	\$149,048.00
	Sub Department 51 - Civitan Building								
	Contractual Services								
56 10	Cont Serv Contracts and Agreements	14,400.00	14,400.00	14,400.00	14,400.00	14,400.00	14,400.00	14,400.00	14,400.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Building lease					12.0000	1,200.00	14,400.00	
	Final Budget Totals							\$14,400.00	
	Contractual Services Totals	\$14,400.00	\$14,400.00	\$14,400.00	\$14,400.00	\$14,400.00	\$14,400.00	\$14,400.00	\$14,400.00
	Operating Expenses								
52 10	Op Exp Utility Exp - Town Electricity	3,899.03	190.36	79.97	120.11	75.00	140.00	.00	.00
52 11	Op Exp Utility Exp - Town W/S	2,598.00	2,478.32	1,781.70	2,062.30	550.00	1,800.00	.00	.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 60 - Parks & Recreational Services								
	Division 02 - Administration								
	Sub Department 51 - Civitan Building								
	<i>Operating Expenses</i>								
	<i>Operating Expenses Totals</i>	\$6,497.03	\$2,668.68	\$1,861.67	\$2,182.41	\$625.00	\$1,940.00	\$0.00	\$0.00
	Sub Department 51 - Civitan Building Totals	\$20,897.03	\$17,068.68	\$16,261.67	\$16,582.41	\$15,025.00	\$16,340.00	\$14,400.00	\$14,400.00
	Division 02 - Administration Totals	\$444,845.03	\$463,414.34	\$482,116.26	\$464,629.70	\$502,126.00	\$544,141.00	\$685,609.00	\$685,609.00
	Department 60 - Parks & Recreational Services Totals	\$444,845.03	\$463,414.34	\$482,116.26	\$464,629.70	\$502,126.00	\$544,141.00	\$685,609.00	\$685,609.00
	Fund 100 - GF Totals	\$444,845.03	\$463,414.34	\$482,116.26	\$464,629.70	\$502,126.00	\$544,141.00	\$685,609.00	\$685,609.00
	Net Grand Totals	\$444,845.03	\$463,414.34	\$482,116.26	\$464,629.70	\$502,126.00	\$544,141.00	\$685,609.00	\$685,609.00

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Parks & Recreational Services
Division: Adult Athletics**

2018-2019 Major Accomplishments	Related Council Goal
<ul style="list-style-type: none"> • Continued growth and expansion of adult athletic leagues (9% increase in soccer, 29% increase in basketball and 50% increase in softball) 	Think Growth. Think Balance
<ul style="list-style-type: none"> • Addition of 'pick-up' adult flag football events 	Think Growth. Think Balance

Performance Measures

Mission Statement: To Provide quality and diverse recreation opportunities

Goal: Provide adults with physical, artistic and recreational opportunities

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
<ul style="list-style-type: none"> • Retain adult athletic teams from previous season 	80%	N/A	74%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 71 - Adult Athletics									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	.00	.00	.00	13.50	.00	.00	.00	.00
50 02	Salaries Part-time	4,859.86	1,561.12	1,877.19	3,577.58	4,362.00	3,777.00	10,563.00	10,563.00
	<i>Personnel - Salaries Totals</i>	<u>\$4,859.86</u>	<u>\$1,561.12</u>	<u>\$1,877.19</u>	<u>\$3,591.08</u>	<u>\$4,362.00</u>	<u>\$3,777.00</u>	<u>\$10,563.00</u>	<u>\$10,563.00</u>
<i>Personnel - Benefits</i>									
51 10	Benefits FICA	390.37	121.77	143.58	274.73	335.00	290.00	807.00	807.00
	<i>Personnel - Benefits Totals</i>	<u>\$390.37</u>	<u>\$121.77</u>	<u>\$143.58</u>	<u>\$274.73</u>	<u>\$335.00</u>	<u>\$290.00</u>	<u>\$807.00</u>	<u>\$807.00</u>
<i>Contractual Services</i>									
56 11	Cont Serv Contract Services	12,988.00	10,454.00	10,764.00	13,601.00	16,200.00	18,752.00	20,802.00	20,802.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					54.0000	58.00	3,132.00	
	Final Budget					29.0000	90.00	2,610.00	
	Final Budget					28.0000	40.00	1,120.00	
	Final Budget					164.0000	60.00	9,840.00	
	Final Budget					82.0000	50.00	4,100.00	
							<i>Final Budget Totals</i>	<u>\$20,802.00</u>	
	<i>Contractual Services Totals</i>	<u>\$12,988.00</u>	<u>\$10,454.00</u>	<u>\$10,764.00</u>	<u>\$13,601.00</u>	<u>\$16,200.00</u>	<u>\$18,752.00</u>	<u>\$20,802.00</u>	<u>\$20,802.00</u>
<i>Operating Expenses</i>									
52 26	Op Exp Training and Travel	294.88	.00	.00	.00	.00	.00	.00	.00
52 70	Op Exp Safety	64.55	.00	.00	.00	.00	.00	.00	.00
52 85	Op Exp Departmental Supplies	742.97	471.96	568.40	452.60	1,250.00	1,000.00	3,250.00	3,250.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,250.00	1,250.00	
	Final Budget					1.0000	2,000.00	2,000.00	
							<i>Final Budget Totals</i>	<u>\$3,250.00</u>	
53 03	Op Exp Worker's Compensation Insurance	461.94	43.45	64.94	70.33	64.00	71.00	157.00	157.00
	<i>Operating Expenses Totals</i>	<u>\$1,564.34</u>	<u>\$515.41</u>	<u>\$633.34</u>	<u>\$522.93</u>	<u>\$1,314.00</u>	<u>\$1,071.00</u>	<u>\$3,407.00</u>	<u>\$3,407.00</u>
	Division 71 - Adult Athletics Totals	<u>\$19,802.57</u>	<u>\$12,652.30</u>	<u>\$13,418.11</u>	<u>\$17,989.74</u>	<u>\$22,211.00</u>	<u>\$23,890.00</u>	<u>\$35,579.00</u>	<u>\$35,579.00</u>
	Department 60 - Parks & Recreational Services Totals	<u>\$19,802.57</u>	<u>\$12,652.30</u>	<u>\$13,418.11</u>	<u>\$17,989.74</u>	<u>\$22,211.00</u>	<u>\$23,890.00</u>	<u>\$35,579.00</u>	<u>\$35,579.00</u>
	Fund 100 - GF Totals	<u>\$19,802.57</u>	<u>\$12,652.30</u>	<u>\$13,418.11</u>	<u>\$17,989.74</u>	<u>\$22,211.00</u>	<u>\$23,890.00</u>	<u>\$35,579.00</u>	<u>\$35,579.00</u>
	Net Grand Totals	<u>\$19,802.57</u>	<u>\$12,652.30</u>	<u>\$13,418.11</u>	<u>\$17,989.74</u>	<u>\$22,211.00</u>	<u>\$23,890.00</u>	<u>\$35,579.00</u>	<u>\$35,579.00</u>

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Parks & Recreational Services
Division: Youth Athletics**

2018-2019 Major Accomplishments	Related Council Goal
<ul style="list-style-type: none"> • Continued growth and expansion of youth athletic leagues (6% increase in baseball/t-ball, 7% increase in spring softball, 28% increase in fall softball and a 22% increase in volleyball) 	Think Growth. Think Balance
<ul style="list-style-type: none"> • Increased volunteer coach training offerings 	Think Growth. Think Balance

Performance Measures

Mission Statement: To provide quality and diverse recreational opportunities

Goal: Operated Fun and instructional youth and athletic leagues

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
<ul style="list-style-type: none"> • Retain eligible youth from previous seasons 	60%	N/A	47%
<ul style="list-style-type: none"> • Accommodate youth interested in programs 	90%	N/A	94%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 70 - Youth Athletics									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	44,412.59	68,587.91	91,726.52	96,656.17	100,815.00	97,656.00	107,280.00	107,280.00
50 02	Salaries Part-time	42,317.52	41,187.06	42,376.69	42,864.87	35,138.00	35,138.00	46,115.00	46,115.00
50 04	Salaries Overtime	.00	.00	.00	.00	.00	.00	859.00	859.00
	<i>Personnel - Salaries Totals</i>	<u>\$86,730.11</u>	<u>\$109,774.97</u>	<u>\$134,103.21</u>	<u>\$139,521.04</u>	<u>\$135,953.00</u>	<u>\$132,794.00</u>	<u>\$154,254.00</u>	<u>\$154,254.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	400.00	550.00	750.00	950.00	1,100.00	1,100.00	1,000.00	1,000.00
51 10	Benefits FICA	6,676.15	8,277.76	10,197.10	10,207.81	10,485.00	10,246.00	11,875.00	11,875.00
51 11	Benefits Group Insurance - Health	7,250.65	12,819.27	13,983.05	10,501.08	14,500.00	14,650.00	15,240.00	15,240.00
51 15	Benefits Life Insurance	266.48	425.48	537.91	587.86	420.00	613.00	272.00	272.00
51 20	Benefits Retirement - General Employees	3,101.66	4,656.53	6,718.63	7,293.09	7,865.00	7,627.00	9,733.00	9,733.00
51 30	Benefits 401K - General Employees	1,774.51	2,763.58	3,697.11	3,892.36	4,075.00	3,950.00	4,366.00	4,366.00
	<i>Personnel - Benefits Totals</i>	<u>\$19,469.45</u>	<u>\$29,492.62</u>	<u>\$35,883.80</u>	<u>\$33,432.20</u>	<u>\$38,445.00</u>	<u>\$38,186.00</u>	<u>\$42,486.00</u>	<u>\$42,486.00</u>
<i>Contractual Services</i>									
56 10	Cont Serv Contracts and Agreements	.00	.00	243.42	.00	.00	.00	.00	.00
56 11	Cont Serv Contract Services	26,170.99	27,959.00	29,966.00	39,603.00	40,300.00	40,300.00	41,488.00	41,488.00
	<i>Contractual Services Totals</i>	<u>\$26,170.99</u>	<u>\$27,959.00</u>	<u>\$30,209.42</u>	<u>\$39,603.00</u>	<u>\$40,300.00</u>	<u>\$40,300.00</u>	<u>\$41,488.00</u>	<u>\$41,488.00</u>

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
Final Budget	Assist Basketball Clinics, Camps, & Training(Players&Coaches)	1.0000	1,500.00	1,500.00
Final Budget	Background Checks on Coaches	200.0000	20.00	4,000.00
Final Budget	Concession Health Inspections	1.0000	75.00	75.00
Final Budget	County Usage fee (gyms)	1.0000	500.00	500.00
Final Budget	Officials - Girls Softball Officials	90.0000	82.00	7,380.00
Final Budget	Officials - Baseball 13-15	27.0000	100.00	2,700.00
Final Budget	Officials - Baseball 7-8 Coach Pitch	35.0000	37.50	1,312.50
Final Budget	Officials - Baseball 9-10 and 11-12	68.0000	75.00	5,100.00
Final Budget	Officials - Basketball	290.0000	50.00	14,500.00
Final Budget	Officials - Basketball (7-8 COED League)	64.0000	30.00	1,920.00
Final Budget	Pest Control/Inspections @ CCP	10.0000	50.00	500.00
Final Budget	Quickscores website(scores and schedules)	1.0000	2,000.00	2,000.00
Final Budget Totals				<u>\$41,487.50</u>



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 70 - Youth Athletics								
	Operating Expenses								
52 10	Op Exp Utility Exp - Town Electricity	27,772.99	27,864.11	27,695.89	28,819.08	28,800.00	28,800.00	28,800.00	28,800.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Electricity Used at Ballfields, Concessions & Tennis					12.0000	2,400.00	28,800.00	
								Final Budget Totals	\$28,800.00
52 11	Op Exp Utility Exp - Town W/S	11,360.07	13,291.56	11,381.09	7,157.59	8,500.00	12,000.00	10,800.00	10,800.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Water and Sewer for Ballfields and Restroom Buildings					12.0000	900.00	10,800.00	
								Final Budget Totals	\$10,800.00
52 16	Op Exp Telephone Exp - Mobile	633.43	1,150.15	1,271.94	1,275.12	1,276.00	1,276.00	964.00	964.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget MP Athletic Programs Assistant					12.0000	40.16	481.92	
	Final Budget MP Athletic Programs Supervisor					12.0000	40.16	481.92	
								Final Budget Totals	\$963.84
52 26	Op Exp Training and Travel	541.00	10.00	655.08	587.73	1,200.00	1,200.00	3,500.00	3,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 2019 Athletic Director's Workshop					2.0000	500.00	1,000.00	
	Final Budget 2019 Athletic Director's Workshop - REDUCE					1.0000	(500.00)	(500.00)	
	Final Budget 2019 NCRPA Conference					2.0000	500.00	1,000.00	
	Final Budget 2019 NRPA Conference					1.0000	1,800.00	1,800.00	
	Final Budget Pesticide Trainings					4.0000	50.00	200.00	
								Final Budget Totals	\$3,500.00
52 27	Op Exp Local Mileage	.00	.00	.00	.00	60.00	60.00	60.00	60.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Local mileage					1.0000	60.00	60.00	
								Final Budget Totals	\$60.00
52 38	Op Exp Maint and Repair - Grounds	.00	25.99	2,815.00	.00	.00	.00	.00	.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 70 - Youth Athletics									
Operating Expenses									
52 60	Op Exp Equipment Purchase	.00	(300.00)	4,361.06	4,968.43	4,700.00	4,700.00	11,900.00	11,900.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	(1,800.00)	(3,600.00)	
	Final Budget					6.0000	1,800.00	10,800.00	
	Final Budget					2.0000	4,500.00	9,000.00	
	Final Budget					1.0000	(4,500.00)	(4,500.00)	
	Final Budget					2.0000	100.00	200.00	
	Final Budget					2.0000	400.00	800.00	
	Final Budget					2.0000	(400.00)	(800.00)	
							Final Budget Totals	\$11,900.00	
52 62	Op Exp Dues and Subscriptions	2,495.00	2,315.00	2,300.00	2,210.00	2,550.00	3,890.00	3,890.00	3,890.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					2.0000	25.00	50.00	
	Final Budget					12.0000	95.00	1,140.00	
	Final Budget					12.0000	150.00	1,800.00	
	Final Budget					2.0000	200.00	400.00	
							Final Budget Totals	\$3,890.00	
52 70	Op Exp Safety	164.50	2,740.96	263.77	261.77	300.00	300.00	300.00	300.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	150.00	150.00	
	Final Budget					1.0000	150.00	150.00	
							Final Budget Totals	\$300.00	
52 85	Op Exp Departmental Supplies	28,212.80	36,760.26	36,511.38	33,819.21	38,166.00	38,166.00	44,771.00	44,771.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					3.0000	1,500.00	4,500.00	
	Final Budget					1.0000	650.00	650.00	

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Parks & Recreational Services
Division: Programs and Classes**

2018-2019 Major Accomplishments	Related Council Goal
• Free Fitness Week	Think Growth. Think Balance
• Preschool Dance	Think Growth. Think Balance
• Touch-A-Truck became an annual event	Think Growth. Think Balance

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019- 2020	Related Council Goal
Staffing Change	• Programming Position		Think Growth. Think Balance
Staffing Change	• Special Event and Marketing Position		Think Growth. Think Balance
Program or Service Change	• Taking over special events		Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: To Provide quality and diverse recreational opportunities

Goal: operate fun and instructional youth programs

Objective	2019-2020 Target	Fiscal Year 2017- 2018 Actual	2018-2019 Year to Date
• Cover the direct cost of youth programs with fees	100%	N/A	140%

Goal: provide adults with physical, artistic and recreational opportunities

Objective	2019-2020 Target	Fiscal Year 2017- 2018 Actual	2018-2019 Year to Date
• Cover direct cost of adult programs	100%	N/A	102%
• Meet minimum attendance to hold class	80%	N/A	86%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget																																																												
Fund 100 - GF																																																																					
Department 60 - Parks & Recreational Services																																																																					
Division 73 - Programs and Classes																																																																					
<i>Personnel - Salaries</i>																																																																					
50 00	Salaries Full-time	45,007.20	44,459.80	46,843.84	49,845.06	50,270.00	47,895.00	85,033.00	85,033.00																																																												
50 02	Salaries Part-time	126,290.19	156,047.66	170,986.76	183,641.90	200,734.00	200,734.00	209,848.00	209,848.00																																																												
50 04	Salaries Overtime	.00	.00	63.38	.00	.00	.00	1,933.00	1,933.00																																																												
	<i>Personnel - Salaries Totals</i>	\$171,297.39	\$200,507.46	\$217,893.98	\$233,486.96	\$251,004.00	\$248,629.00	\$296,814.00	\$296,814.00																																																												
<i>Personnel - Benefits</i>																																																																					
51 00	Benefits Longevity	50.00	200.00	250.00	350.00	450.00	450.00	550.00	550.00																																																												
51 10	Benefits FICA	12,845.40	15,035.99	16,512.00	17,693.89	17,240.00	19,048.00	22,745.00	22,745.00																																																												
51 11	Benefits Group Insurance - Health	6,308.32	8,110.88	7,040.60	4,862.96	7,380.00	6,875.00	12,384.00	12,384.00																																																												
51 15	Benefits Life Insurance	264.77	273.47	267.07	287.56	210.00	300.00	342.00	342.00																																																												
51 20	Benefits Retirement - General Employees	3,063.30	3,014.69	3,335.73	3,566.46	3,855.00	3,741.00	7,830.00	7,830.00																																																												
51 30	Benefits 401K - General Employees	1,736.70	1,782.31	1,829.60	1,897.93	1,990.00	1,932.00	3,499.00	3,499.00																																																												
	<i>Personnel - Benefits Totals</i>	\$24,268.49	\$28,417.34	\$29,235.00	\$28,658.80	\$31,125.00	\$32,346.00	\$47,350.00	\$47,350.00																																																												
<i>Contractual Services</i>																																																																					
56 10	Cont Serv Contracts and Agreements	.00	1,024.80	1,177.60	669.60	1,680.00	1,500.00	1,680.00	1,680.00																																																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th colspan="2"></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th colspan="2">Total Amount</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Kinderlime Agreement</td> <td colspan="2"></td> <td>12.0000</td> <td>140.00</td> <td colspan="2">1,680.00</td> <td colspan="2"></td> </tr> <tr> <td colspan="4"></td> <td colspan="2" style="text-align: right;">Final Budget Totals</td> <td colspan="2">\$1,680.00</td> <td colspan="2"></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Kinderlime Agreement			12.0000	140.00	1,680.00								Final Budget Totals		\$1,680.00																							
Budget Transactions																																																																					
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																																															
Final Budget	Kinderlime Agreement			12.0000	140.00	1,680.00																																																															
				Final Budget Totals		\$1,680.00																																																															
	<i>Contractual Services Totals</i>	\$0.00	\$1,024.80	\$1,177.60	\$669.60	\$1,680.00	\$1,500.00	\$1,680.00	\$1,680.00																																																												
<i>Operating Expenses</i>																																																																					
52 16	Op Exp Telephone Exp - Mobile	633.43	635.87	635.97	637.56	638.00	638.00	482.00	482.00																																																												
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Budget Transactions																																																																					
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																																															
Final Budget	MP Recreation Programs Supervisor			12.0000	40.16	481.92																																																															
				Final Budget Totals		\$481.92																																																															
52 26	Op Exp Training and Travel	1,794.75	607.20	767.64	632.72	1,100.00	1,255.00	2,425.00	2,425.00																																																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th colspan="2"></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th colspan="2">Total Amount</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Adobe Creative Suite Training</td> <td colspan="2"></td> <td>1.0000</td> <td>1,400.00</td> <td colspan="2">1,400.00</td> <td colspan="2"></td> </tr> <tr> <td>Final Budget</td> <td>NCRPA Conference--Amy</td> <td colspan="2"></td> <td>1.0000</td> <td>725.00</td> <td colspan="2">725.00</td> <td colspan="2"></td> </tr> <tr> <td>Final Budget</td> <td>Teleconferences & workshops</td> <td colspan="2"></td> <td>6.0000</td> <td>50.00</td> <td colspan="2">300.00</td> <td colspan="2"></td> </tr> <tr> <td colspan="4"></td> <td colspan="2" style="text-align: right;">Final Budget Totals</td> <td colspan="2">\$2,425.00</td> <td colspan="2"></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Adobe Creative Suite Training			1.0000	1,400.00	1,400.00				Final Budget	NCRPA Conference--Amy			1.0000	725.00	725.00				Final Budget	Teleconferences & workshops			6.0000	50.00	300.00								Final Budget Totals		\$2,425.00			
Budget Transactions																																																																					
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																																															
Final Budget	Adobe Creative Suite Training			1.0000	1,400.00	1,400.00																																																															
Final Budget	NCRPA Conference--Amy			1.0000	725.00	725.00																																																															
Final Budget	Teleconferences & workshops			6.0000	50.00	300.00																																																															
				Final Budget Totals		\$2,425.00																																																															



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 73 - Programs and Classes								
	Operating Expenses								
52 35	Op Exp Maint and Repair - Equipment	.00	112.08	.00	.00	200.00	200.00	200.00	200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Equipment repair					1.0000	200.00	200.00	
								Final Budget Totals	\$200.00
52 36	Op Exp Maint and Repair - Vehicles	31.98	804.23	130.38	31.20	500.00	500.00	500.00	500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Vehicle Repair- Turtle Van					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
52 38	Op Exp Maint and Repair - Grounds	.00	112.48	.00	.00	.00	.00	.00	.00
52 52	Op Exp Fuel	346.87	439.55	449.44	300.53	300.00	500.00	500.00	500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Fuel for Turtle Van					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
52 60	Op Exp Equipment Purchase	11,748.82	3,599.59	6,278.73	1,990.72	600.00	600.00	1,445.00	1,445.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget A Frame sign boards					4.0000	80.00	320.00	
	Final Budget Dry Erase Board with wheels					1.0000	325.00	325.00	
	Final Budget New laptop					1.0000	400.00	400.00	
	Final Budget New laptop - CUT					1.0000	(400.00)	(400.00)	
	Final Budget Portable sound system					1.0000	700.00	700.00	
	Final Budget Replacement cell phone					1.0000	100.00	100.00	
								Final Budget Totals	\$1,445.00
52 62	Op Exp Dues and Subscriptions	30.00	.00	.00	.00	.00	.00	.00	.00
52 70	Op Exp Safety	.00	.00	86.95	.00	200.00	200.00	550.00	550.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Safety Apparel					1.0000	350.00	350.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	60 - Parks & Recreational Services								
Division	73 - Programs and Classes								
<i>Operating Expenses</i>									
Final Budget	Program Magnets					500.0000	.80	400.00	
Final Budget	Promotional Items					500.0000	3.00	1,500.00	
Final Budget	Social Media					1.0000	2,000.00	2,000.00	
Final Budget	Special Events Apparel					3.0000	1,000.00	3,000.00	
						Final Budget Totals		\$0.00	
<i>Operating Expenses Totals</i>		\$33,362.53	\$26,884.24	\$30,654.30	\$26,139.92	\$28,614.00	\$29,464.00	\$34,713.00	\$34,713.00
<i>Programs</i>									
54 10	Programs Senior Citizens Travel	276.00	376.00	741.00	.00	500.00	1,000.00	1,000.00	1,000.00
<i>Budget Transactions</i>									
<i>Level Transaction</i>				<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Final Budget	Day Trips				5.0000	200.00		1,000.00	
						Final Budget Totals		\$1,000.00	
54 12	Programs Classes	2,163.15	1,767.17	1,528.96	1,224.48	1,500.00	1,500.00	1,500.00	1,500.00
<i>Budget Transactions</i>									
<i>Level Transaction</i>				<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Final Budget	Exercise/Dance Classes - Replacement dumbbells, mats, ab balls				3.0000	500.00		1,500.00	
						Final Budget Totals		\$1,500.00	
54 14	Programs Youth Council	315.00	109.90	547.70	211.17	500.00	500.00	500.00	500.00
<i>Budget Transactions</i>									
<i>Level Transaction</i>				<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Final Budget	CYC Incentives				1.0000	450.00		450.00	
Final Budget	State Youth Council dues				1.0000	50.00		50.00	
						Final Budget Totals		\$500.00	
54 15	Programs Special Events	34,106.55	32,088.80	34,214.87	35,949.12	36,500.00	36,500.00	36,500.00	36,500.00
<i>Budget Transactions</i>									
<i>Level Transaction</i>				<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Final Budget	Easter Egg Hunt				1.0000	2,000.00		2,000.00	
Final Budget	Fourth of July Fireworks				1.0000	23,000.00		23,000.00	
Final Budget	Halloween Events				2.0000	1,000.00		2,000.00	
Final Budget	Road Race				1.0000	6,000.00		6,000.00	
Final Budget	Santa's Workshop				1.0000	1,000.00		1,000.00	
Final Budget	Senior Appreciation Day				1.0000	1,500.00		1,500.00	

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Parks & Recreational Services
Division: Property Maintenance**

2018-2019 Major Accomplishments	Related Council Goal
• Construction of Batting Cage at East Clayton Community Park	Think Economic Development. Think Prosperity
• Replacement of bocce court fencing at Community Park	Think Economic Development. Think Prosperity
• Continued implementation of turf grass maintenance plan	Think Growth. Think Balance

Performance Measures

Mission Statement: To provide quality and diverse recreational experiences

Goal: Provide affordable, fun and safe leisure experiences

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Complete work with ft staff members instead of part-time	60%	N/A	54%
• Percentage of total man hours dedicated to ballfield maintenance	25%	N/A	39%
• Percentage of total man hours dedicated to trash and restrooms	15%	N/A	16%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 74 - Parks Facilities Maintenance									
<i>Personnel - Salaries</i>									
50 00	Salaries Full-time	53,268.35	67,424.12	69,787.25	80,688.38	94,215.00	105,345.00	127,862.00	127,862.00
50 02	Salaries Part-time	40,804.42	40,625.22	37,840.32	38,757.08	25,551.00	25,551.00	38,995.00	38,995.00
50 04	Salaries Overtime	.00	.00	.00	.00	.00	.00	673.00	673.00
	<i>Personnel - Salaries Totals</i>	<u>\$94,072.77</u>	<u>\$108,049.34</u>	<u>\$107,627.57</u>	<u>\$119,445.46</u>	<u>\$119,766.00</u>	<u>\$130,896.00</u>	<u>\$167,530.00</u>	<u>\$167,530.00</u>
<i>Personnel - Benefits</i>									
51 00	Benefits Longevity	850.00	950.00	1,050.00	1,150.00	1,350.00	1,300.00	1,500.00	1,500.00
51 10	Benefits FICA	7,195.05	8,177.40	8,034.32	8,615.63	8,500.00	10,114.00	12,929.00	12,929.00
51 11	Benefits Group Insurance - Health	9,069.28	14,843.75	12,770.22	11,708.99	15,470.00	19,453.00	21,462.00	21,462.00
51 15	Benefits Life Insurance	330.22	413.82	401.40	487.64	340.00	654.00	312.00	312.00
51 20	Benefits Retirement - General Employees	3,684.03	4,561.29	5,041.78	6,036.94	7,275.00	8,227.00	11,569.00	11,569.00
51 30	Benefits 401K - General Employees	2,114.12	2,725.60	2,793.18	3,236.02	3,770.00	4,266.00	5,202.00	5,202.00
	<i>Personnel - Benefits Totals</i>	<u>\$23,242.70</u>	<u>\$31,671.86</u>	<u>\$30,090.90</u>	<u>\$31,235.22</u>	<u>\$36,705.00</u>	<u>\$44,014.00</u>	<u>\$52,974.00</u>	<u>\$52,974.00</u>
<i>Contractual Services</i>									
56 10	Cont Serv Contracts and Agreements	3,953.65	18,999.23	18,200.08	21,829.84	25,020.00	25,020.00	28,140.00	28,140.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Bathroom Cleaning Services for the Park Bathrooms					12.0000	1,055.00	12,660.00	
Final Budget	John Deere Reel Mower Maintenance Contract					2.0000	2,860.00	5,720.00	
Final Budget	Pest Control / Inspections of concession buildings					12.0000	83.33	1,000.00	
Final Budget	Portable Sanitation - Dog Park					12.0000	165.00	1,980.00	
Final Budget	Portable Sanitation - ECCP (winter months)					4.0000	165.00	660.00	
Final Budget	Portable Sanitation - Legend (winter months)					4.0000	165.00	660.00	
Final Budget	Portable Sanitation - Riverwalk					12.0000	165.00	1,980.00	
Final Budget	Portable Sanitation - Sam's Branch					12.0000	165.00	1,980.00	
Final Budget	Storage Room - Lee's					12.0000	125.00	1,500.00	
	<i>Final Budget Totals</i>							<u>\$28,140.00</u>	
56 11	Cont Serv Contract Services	350.75	532.95	.00	725.00	6,900.00	6,900.00	8,025.00	8,025.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	BFPE - fire system testing					1.0000	300.00	300.00	
Final Budget	CCP Ballfield Gate Install					3.0000	1,500.00	4,500.00	
Final Budget	CCP Dumpster Enclosure					1.0000	4,000.00	4,000.00	
Final Budget	CCP Dumpster Enclosure - CUT					1.0000	(4,000.00)	(4,000.00)	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	60 - Parks & Recreational Services								
Division	74 - Parks Facilities Maintenance								
<i>Contractual Services</i>									
	Final Budget					1.0000	2,850.00	2,850.00	
	CCP Restroom Building Pressure Wash and Stain Roof								
	Final Budget					1.0000	375.00	375.00	
	Pond Treatments								
	Final Budget Totals							\$8,025.00	
56 51	Cont Serv Uniform Rental	.00	.00	.00	.00	.00	.00	1,500.00	1,500.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	500.00	1,500.00	
	Staff Uniforms								
	Final Budget Totals							\$1,500.00	
56 70	Cont Serv Contract Services - Grounds	51,559.50	58,286.50	25,925.00	.00	.00	.00	.00	.00
	<i>Contractual Services Totals</i>	\$55,863.90	\$77,818.68	\$44,125.08	\$22,554.84	\$31,920.00	\$31,920.00	\$37,665.00	\$37,665.00
	<i>Operating Expenses</i>								
52 15	Op Exp Telephone Exp - Buildings	503.28	45.60	.00	.00	.00	.00	.00	.00
52 16	Op Exp Telephone Exp - Mobile	1,132.25	1,122.13	1,083.81	1,024.09	1,142.00	1,142.00	964.00	964.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	40.16	481.92	
	MP Park Maintenance Technician								
	Final Budget					12.0000	40.16	481.92	
	MP Recreation Maintenance								
	Final Budget Totals							\$963.84	
52 26	Op Exp Training and Travel	519.00	85.00	251.00	.00	500.00	770.00	800.00	800.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					6.0000	50.00	300.00	
	Maintenance Workshops and Trainings								
	Final Budget					2.0000	50.00	100.00	
	Pesticide Training								
	Final Budget					4.0000	100.00	400.00	
	Turf Workshops and Trainings								
	Final Budget Totals							\$800.00	
52 27	Op Exp Local Mileage	.00	.00	.00	.00	150.00	150.00	150.00	150.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	50.00	150.00	
	Travel to classes, exhibits& showson equip.& products								
	Final Budget Totals							\$150.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 74 - Parks Facilities Maintenance								
	Operating Expenses								
52 34	Op Exp Maint and Repair - Facilities	4,416.47	2,207.22	32,214.08	5,615.56	6,000.00	6,000.00	6,000.00	6,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	500.00	1,000.00	
	Final Budget					2.0000	1,000.00	2,000.00	
	Final Budget					1.0000	3,000.00	3,000.00	
								Final Budget Totals	\$6,000.00
52 35	Op Exp Maint and Repair - Equipment	6,959.80	4,736.77	6,518.39	3,419.50	6,335.00	6,335.00	6,335.00	6,335.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					48.0000	10.00	480.00	
	Final Budget					7.0000	10.00	70.00	
	Final Budget					96.0000	10.00	960.00	
	Final Budget					4.0000	250.00	1,000.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					4.0000	250.00	1,000.00	
	Final Budget					1.0000	75.00	75.00	
	Final Budget					4.0000	200.00	800.00	
	Final Budget					2.0000	100.00	200.00	
	Final Budget					4.0000	250.00	1,000.00	
								Final Budget Totals	\$6,335.00
52 36	Op Exp Maint and Repair - Vehicles	1,536.76	1,905.01	3,369.02	2,155.92	1,400.00	1,400.00	1,600.00	1,600.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	200.00	800.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	200.00	200.00	
								Final Budget Totals	\$1,600.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 74 - Parks Facilities Maintenance									
Operating Expenses									
52 38	Op Exp Maint and Repair - Grounds	51,180.81	44,645.18	40,970.42	37,342.39	34,000.00	34,000.00	54,200.00	54,200.00

Budget Transactions								
Level	Transaction	Number of Units	Cost Per Unit	Total Amount				
Final Budget	Ball Field Dirt Mixtures	5.0000	600.00	3,000.00				
Final Budget	CCP Concession Stand Concrete Project	1.0000	4,000.00	4,000.00				
Final Budget	Crush and Run/Gravel - Parking Lots and Driveways	1.0000	5,000.00	5,000.00				
Final Budget	Equipment Rentals (sod cutter, skid steer, tractor, etc.)	5.0000	500.00	2,500.00				
Final Budget	Field Conditioner/Turface	5.0000	400.00	2,000.00				
Final Budget	Grass Seed for Park Perimeters	1.0000	2,000.00	2,000.00				
Final Budget	Grass Seeds for Overseeding Ballfields	1.0000	6,200.00	6,200.00				
Final Budget	Gravel Screenings - Trails and Walkways	1.0000	3,000.00	3,000.00				
Final Budget	Mulch - Parks	360.0000	25.00	9,000.00				
Final Budget	Mulch/Pine Bark for Dog Park	1.0000	8,000.00	8,000.00				
Final Budget	Repairs to Basketball and Volleyball Courts	1.0000	2,000.00	2,000.00				
Final Budget	Repairs to Fences (wooden & metal, bike trail)	1.0000	1,000.00	1,000.00				
Final Budget	Safety Mulch for Playgrounds (cypress)	1.0000	6,500.00	6,500.00				
Final Budget Totals							\$54,200.00	

52 42	Op Exp Park Beautification	8,493.73	8,338.80	7,239.00	5,935.94	5,500.00	5,500.00	11,000.00	11,000.00
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Budget Transactions								
Level	Transaction	Number of Units	Cost Per Unit	Total Amount				
Final Budget	CCC Garden Supplies	1.0000	3,000.00	3,000.00				
Final Budget	Compost (New construction/special projects)	1.0000	1,000.00	1,000.00				
Final Budget	Landscaping - General Parks	1.0000	2,000.00	2,000.00				
Final Budget	Landscaping - General Trees and Arbor Day	1.0000	1,500.00	1,500.00				
Final Budget	Seasonal Plantings at Signs	1.0000	2,000.00	2,000.00				
Final Budget	Special Projects (Eagle & Girl Scouts, Volunteer, Churches, Busi	2.0000	500.00	1,000.00				
Final Budget	Wheat Straw (New construction/Halloween Hayride & Senior Games)	1.0000	500.00	500.00				
Final Budget Totals							\$11,000.00	

52 50	Op Exp Contracted Vehicle Service	262.70	629.17	241.80	215.28	750.00	750.00	750.00	750.00
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Budget Transactions								
Level	Transaction	Number of Units	Cost Per Unit	Total Amount				
Final Budget	Unexpected repairs - (Services not handled by Town)	3.0000	250.00	750.00				
Final Budget Totals							\$750.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 74 - Parks Facilities Maintenance								
	Operating Expenses								
52 52	Op Exp Fuel	5,583.92	4,417.78	4,238.56	4,984.24	5,000.00	6,348.00	5,661.00	5,661.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					200.0000	2.50	500.00	
	Final Budget					600.0000	2.50	1,500.00	
	Final Budget					650.0000	2.02	1,313.00	
	Final Budget					1.0000	(2,500.00)	(2,500.00)	
	Final Budget					600.0000	2.02	1,212.00	
	Final Budget					1,800.0000	2.02	3,636.00	
							Final Budget Totals	\$5,661.00	
52 60	Op Exp Equipment Purchase	10,402.24	10,567.41	21,715.55	9,151.47	8,150.00	8,150.00	11,475.00	11,475.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	100.00	100.00	
	Final Budget					1.0000	945.00	945.00	
	Final Budget					4.0000	600.00	2,400.00	
	Final Budget					4.0000	600.00	2,400.00	
	Final Budget					4.0000	600.00	2,400.00	
	Final Budget					1.0000	890.00	890.00	
	Final Budget					1.0000	840.00	840.00	
	Final Budget					1.0000	(8,000.00)	(8,000.00)	
	Final Budget					1.0000	8,000.00	8,000.00	
							Final Budget Totals	\$11,475.00	
52 62	Op Exp Dues and Subscriptions	30.00	.00	.00	.00	250.00	455.00	455.00	455.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	45.00	45.00	
	Final Budget					10.0000	10.00	100.00	
	Final Budget					2.0000	30.00	60.00	
	Final Budget					2.0000	125.00	250.00	
							Final Budget Totals	\$455.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 74 - Parks Facilities Maintenance								
	Operating Expenses								
52 70	Op Exp Safety	557.10	212.98	1,734.55	1,539.73	1,300.00	1,300.00	1,300.00	1,300.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	100.00	300.00	
	Final Budget					8.0000	50.00	400.00	
	Final Budget					1.0000	600.00	600.00	
								Final Budget Totals	\$1,300.00
52 71	Op Exp Protective Clothing	150.00	451.41	570.57	824.23	950.00	950.00	1,365.00	1,365.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					12.0000	20.00	240.00	
	Final Budget					1.0000	175.00	175.00	
	Final Budget					1.0000	175.00	175.00	
	Final Budget					1.0000	175.00	175.00	
	Final Budget					1.0000	175.00	175.00	
	Final Budget					1.0000	175.00	175.00	
								Final Budget Totals	\$1,365.00
52 72	Op Exp Uniform Purchase	.00	.00	.00	.00	.00	.00	500.00	500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					5.0000	100.00	500.00	
								Final Budget Totals	\$500.00
52 80	Op Exp Tools	573.94	711.06	833.61	585.78	1,000.00	1,000.00	1,400.00	1,400.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	600.00	600.00	
	Final Budget					1.0000	400.00	400.00	
	Final Budget					1.0000	400.00	400.00	
								Final Budget Totals	\$1,400.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 60 - Parks & Recreational Services								
	Division 74 - Parks Facilities Maintenance								
	Operating Expenses								
52 81	Op Exp Chemicals	1,510.56	1,882.15	4,058.91	9,968.50	10,040.00	10,040.00	12,540.00	12,540.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	8,300.00	8,300.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	1,200.00	1,200.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					1.0000	540.00	540.00	
							Final Budget Totals	\$12,540.00	
52 85	Op Exp Departmental Supplies	9,738.62	10,262.15	12,434.40	14,173.68	16,225.00	16,225.00	14,850.00	14,850.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	375.00	4,500.00	
	Final Budget					30.0000	55.00	1,650.00	
	Final Budget					25.0000	(55.00)	(1,375.00)	
	Final Budget					65.0000	55.00	3,575.00	
	Final Budget					460.0000	5.00	2,300.00	
	Final Budget					300.0000	8.00	2,400.00	
	Final Budget					60.0000	15.00	900.00	
	Final Budget					60.0000	15.00	900.00	
							Final Budget Totals	\$14,850.00	
53 03	Op Exp Worker's Compensation Insurance	2,351.74	2,616.75	3,714.28	2,744.25	2,163.00	2,426.00	2,490.00	2,490.00
	Operating Expenses Totals	\$105,902.92	\$94,836.57	\$141,187.95	\$99,680.56	\$100,855.00	\$102,941.00	\$133,835.00	\$133,835.00
	Division 74 - Parks Facilities Maintenance Totals	\$279,082.29	\$312,376.45	\$323,031.50	\$272,916.08	\$289,246.00	\$309,771.00	\$392,004.00	\$392,004.00
	Department 60 - Parks & Recreational Services Totals	\$279,082.29	\$312,376.45	\$323,031.50	\$272,916.08	\$289,246.00	\$309,771.00	\$392,004.00	\$392,004.00
	Fund 100 - GF Totals	\$279,082.29	\$312,376.45	\$323,031.50	\$272,916.08	\$289,246.00	\$309,771.00	\$392,004.00	\$392,004.00
	Net Grand Totals	\$279,082.29	\$312,376.45	\$323,031.50	\$272,916.08	\$289,246.00	\$309,771.00	\$392,004.00	\$392,004.00

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Parks and Recreation
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund **100 - GF**
 Department **60 - Parks & Recreational Services**
 Division **95 - Capital Outlay**
Capital Outlay

58 00	Cap Out Capital Projects	.00	.00	.00	.00	.00	.00	700,000.00	700,000.00
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Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	Harmony Playground	1.0000	700,000.00	700,000.00
Final Budget	Sam's Branch Trail Head and Paving	1.0000	121,200.00	121,200.00
Final Budget	Sam's Branch Trail Head and Paving - DEFER	1.0000	(121,200.00)	(121,200.00)
Final Budget Totals				\$700,000.00

58 50	Cap Out Capital Outlay	2,119,164.99	55,919.28	.00	15,000.00	.00	.00	197,967.00	204,967.00
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Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	Auto Door Locks for Restrooms	13.0000	1,400.00	18,200.00
Final Budget	CCC PA system	1.0000	15,000.00	15,000.00
Final Budget	CCC PA system - CUT	1.0000	(15,000.00)	(15,000.00)
Final Budget	CCC Playground Shade Structure	1.0000	40,000.00	40,000.00
Final Budget	CCC Playground Shade Structure - CUT	1.0000	(40,000.00)	(40,000.00)
Final Budget	ECCP Baseball Bleacher Shade Structure	2.0000	5,900.00	11,800.00
Final Budget	ECCP Baseball Bleacher Shade Structure - DEFER	2.0000	(5,900.00)	(11,800.00)
Final Budget	ECCP Baseball Sidewalk and Bleacher Pad Paving	1.0000	9,400.00	9,400.00
Final Budget	ECCP Baseball Sidewalk and Bleacher Pad Paving - DEFER	1.0000	(9,400.00)	(9,400.00)
Final Budget	ECCP Multipurpose Field Sidewalk Paving	1.0000	6,500.00	6,500.00
Final Budget	ECCP Multipurpose Field Sidewalk Paving - DEFER	1.0000	(6,500.00)	(6,500.00)
Final Budget	Field Painter LINELAZER V 3900	1.0000	6,500.00	6,500.00
Final Budget	Gym Floor Cover System	1.0000	12,700.00	12,700.00
Final Budget	John Deere 7700A Reel Mower - 5 Reel (new)	1.0000	57,461.25	57,461.25
Final Budget	John Deere ProGator 2030A with Boom Sprayer Attachment (new)	1.0000	40,815.60	40,815.60
Final Budget	Municipal Playground (Replace Existing)	1.0000	175,000.00	175,000.00
Final Budget	Municipal Playground (Replace Existing) - CUT	1.0000	(175,000.00)	(175,000.00)
Final Budget	Redesign Front desk at CCC	1.0000	15,000.00	15,000.00
Final Budget	Storage Shed - CCP, ECCP and Municipal	3.0000	10,000.00	30,000.00
Final Budget	Storage Shed - CCP, ECCP and Municipal - REDUCE	2.0000	(10,000.00)	(20,000.00)
Final Budget	Sun Shade - ECCP Multipurpose Field	1.0000	8,000.00	8,000.00
Final Budget	Sun Shade - ECCP Multipurpose Field - DEFER	1.0000	(8,000.00)	(8,000.00)
Final Budget	Work Truck - New Request	1.0000	35,000.00	35,000.00
Final Budget	Work Truck - New Request - CUT	1.0000	(35,000.00)	(35,000.00)



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 60 - Parks & Recreational Services									
Division 95 - Capital Outlay									
Capital Outlay									
Final Budget	Work Truck with Utility Bed - Replace 2004 Ford truck					1.0000	44,290.00	44,290.00	
							Final Budget Totals	\$204,966.85	
	Capital Outlay Totals	\$2,119,164.99	\$55,919.28	\$0.00	\$15,000.00	\$0.00	\$0.00	\$897,967.00	\$904,967.00
	Division 95 - Capital Outlay Totals	\$2,119,164.99	\$55,919.28	\$0.00	\$15,000.00	\$0.00	\$0.00	\$897,967.00	\$904,967.00
	Department 60 - Parks & Recreational Services Totals	\$2,119,164.99	\$55,919.28	\$0.00	\$15,000.00	\$0.00	\$0.00	\$897,967.00	\$904,967.00
	Fund 100 - GF Totals	\$2,119,164.99	\$55,919.28	\$0.00	\$15,000.00	\$0.00	\$0.00	\$897,967.00	\$904,967.00
	Net Grand Totals	\$2,119,164.99	\$55,919.28	\$0.00	\$15,000.00	\$0.00	\$0.00	\$897,967.00	\$904,967.00

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**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Cultural Arts
Division:**

Cultural Arts Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$259,962.15	\$273,890.66	\$312,233.02	\$318,083.61	\$360,729.00	\$363,189.00	\$356,784.00	\$356,784.00
Benefits - Personnel - Benefits	\$65,265.57	\$71,028.57	\$84,801.58	\$77,234.69	\$95,095.00	\$95,271.00	\$92,645.00	\$92,645.00
Contract Serv - Contractual Services	\$4,760.31	\$3,744.76	\$6,496.74	\$12,784.26	\$21,560.00	\$23,060.00	\$23,225.00	\$23,225.00
Op Exp - Operating Expenses	\$145,124.66	\$154,891.69	\$170,661.27	\$154,518.47	\$159,585.00	\$160,559.00	\$153,100.00	\$153,100.00
Prgms - Programs	\$73,747.82	\$58,816.29	\$57,347.05	\$64,642.59	\$84,664.00	\$88,490.00	\$84,028.00	\$84,028.00
Cap Outlay - Capital Outlay	\$0.00	\$0.00	\$0.00	\$77,338.68	\$40,549.00	\$40,564.00	\$0.00	\$0.00
Misc - Miscellaneous	\$0.00	\$2,047.20	\$1,571.99	\$2,253.14	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
Fund Total: GF	(\$548,860.51)	(\$564,419.17)	(\$633,111.65)	(\$706,855.44)	(\$763,682.00)	(\$772,633.00)	(\$711,282.00)	(\$711,282.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$548,860.51	\$564,419.17	\$633,111.65	\$706,855.44	\$763,682.00	\$772,633.00	\$711,282.00	\$711,282.00
Net Grand Totals:	(\$548,860.51)	(\$564,419.17)	(\$633,111.65)	(\$706,855.44)	(\$763,682.00)	(\$772,633.00)	(\$711,282.00)	(\$711,282.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Cultural and Performing Arts
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
•Introduced patrons to a Jazz program with local artist Al Strong as a pre-season announce party. Well received.	Think Arts & Culture. Think Diversity
• Brought in Durham power woman, Yolanda Rabun. Strong, multi- genre singer who is an actor, activist attorney. Audience expressed deep appreciation of her performance.	Think Arts & Culture. Think Diversity
• Tomas Kubinek performed out first Family promoted event. His vaudevillian styled act produced conversation amongst families and positive comments to The Clayton Center.	Think Arts & Culture. Think Diversity

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•Teaming up with Jonathan Levin's, Clayton Piano Festival , in November, as he will present a special 150 th Celebration Concert.	No increased cost. Will share in door receipts. Festival performs on this stage for first time closing out their festival. Adds another discipline of music to our series.	Think Arts & Culture. Think Diversity

Performance Measures

Mission Statement: Sustain an inviting place to meet, gather, celebrate and present a shared community experience

Goal:

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
Fill 30% of seating capacity with Season Subscribers			
• Average attendance of Season Ticket Holders	70%	73%	68%

Goal:

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
Achieve 10% monthly usage of prime space annually(FY)			
• Prime Space usage per FY	25%	21%	21%

Goal:

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
Obtain 60% occupancy over the run of the Palladian Series			
• % of occupancy over run of Palladian series	70%	83%	68%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	65 - Cultural and Performing Arts								
Division	02 - Administration								
	<i>Personnel - Salaries</i>								
50 00	Salaries Full-time	153,356.45	160,780.60	169,912.49	178,808.53	187,680.00	182,753.00	157,411.00	157,411.00
50 02	Salaries Part-time	15,377.31	20,498.90	18,722.72	18,425.58	41,402.00	41,402.00	42,159.00	42,159.00
50 04	Salaries Overtime	.00	.00	.00	.00	.00	.00	5,220.00	5,220.00
50 50	Salaries Cashout	4,188.00	4,188.00	4,013.50	4,188.00	4,015.00	4,188.00	4,188.00	4,188.00
	<i>Personnel - Salaries Totals</i>	\$172,921.76	\$185,467.50	\$192,648.71	\$201,422.11	\$233,097.00	\$228,343.00	\$208,978.00	\$208,978.00
	<i>Personnel - Benefits</i>								
51 00	Benefits Longevity	1,800.00	2,100.00	2,400.00	2,700.00	3,000.00	3,000.00	3,350.00	3,350.00
51 10	Benefits FICA	13,230.92	13,956.10	14,394.66	15,069.90	18,065.00	17,698.00	16,247.00	16,247.00
51 11	Benefits Group Insurance - Health	13,432.59	16,013.03	14,964.09	10,785.34	15,725.00	14,650.00	10,760.00	10,760.00
51 15	Benefits Life Insurance	943.25	989.07	993.29	1,093.01	790.00	1,122.00	412.00	412.00
51 20	Benefits Retirement - General Employees	11,131.17	11,187.06	12,739.70	13,843.69	14,990.00	14,600.00	15,013.00	15,013.00
51 30	Benefits 401K - General Employees	6,391.41	6,682.65	7,053.12	7,427.99	7,800.00	7,597.00	6,805.00	6,805.00
	<i>Personnel - Benefits Totals</i>	\$46,929.34	\$50,927.91	\$52,544.86	\$50,919.93	\$60,370.00	\$58,667.00	\$52,587.00	\$52,587.00
	<i>Contractual Services</i>								
56 00	Cont Serv Professional Services	.00	.00	.00	7,439.68	5,500.00	7,000.00	7,000.00	7,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	7,000.00	7,000.00	
								Final Budget Totals	\$7,000.00
56 10	Cont Serv Contracts and Agreements	1,768.28	1,487.24	3,959.68	3,298.59	9,130.00	9,130.00	8,410.00	8,410.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,350.00	1,350.00	
	Final Budget					1.0000	730.00	730.00	
	Final Budget					10.0000	50.00	500.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	3,750.00	3,750.00	
	Final Budget					1.0000	580.00	580.00	
								Final Budget Totals	\$8,410.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 65 - Cultural and Performing Arts								
	Division 02 - Administration								
	Contractual Services								
56 11	Cont Serv Contract Services	.00	.00	.00	75.00	3,250.00	3,250.00	3,250.00	3,250.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget FCB Merchant Fees					1.0000	3,250.00	3,250.00	
								Final Budget Totals	\$3,250.00
56 50	Cont Serv Equipment Rental	475.00	579.06	744.40	.00	1,600.00	1,600.00	2,225.00	2,225.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Backline for Series Performances					1.0000	600.00	600.00	
	Final Budget Lift for Banners					1.0000	525.00	525.00	
	Final Budget Lifts and truss for Opener					1.0000	600.00	600.00	
	Final Budget Misc					1.0000	500.00	500.00	
								Final Budget Totals	\$2,225.00
	Contractual Services Totals	\$2,243.28	\$2,066.30	\$4,704.08	\$10,813.27	\$19,480.00	\$20,980.00	\$20,885.00	\$20,885.00
	Operating Expenses								
52 01	Op Exp Postage and Shipping Expense	1,036.44	1,805.35	14.39	1,358.14	50.00	525.00	1,025.00	1,025.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Brochure Mailer					1.0000	675.00	675.00	
	Final Budget Misc Equipment					1.0000	275.00	275.00	
	Final Budget Ticket Delivery, Contracts, General Posts,Shipping					1.0000	75.00	75.00	
								Final Budget Totals	\$1,025.00
52 16	Op Exp Telephone Exp - Mobile	2,549.40	2,543.48	3,187.72	3,187.80	3,188.00	3,188.00	2,410.00	2,410.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget MP Clayton Center Director					12.0000	40.16	481.92	
	Final Budget MP Conf Center Support Specialist					12.0000	40.16	481.92	
	Final Budget MP Conference Center Coordinator					12.0000	40.16	481.92	
	Final Budget MP Facility Technician					12.0000	40.16	481.92	
	Final Budget MP Sr. Admin. Support Specialist					12.0000	40.16	481.92	
								Final Budget Totals	\$2,409.60



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 65 - Cultural and Performing Arts								
	Division 02 - Administration								
	Operating Expenses								
52 25	Op Exp Advertising Expense	54,051.74	48,395.21	61,981.40	65,451.75	53,580.00	53,580.00	57,375.00	57,375.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	600.00	600.00	
	Final Budget					1.0000	34,885.00	34,885.00	
	Final Budget					1.0000	(7,060.00)	(7,060.00)	
	Final Budget					24.0000	25.00	600.00	
	Final Budget					1.0000	9,600.00	9,600.00	
	Final Budget					1.0000	5,500.00	5,500.00	
	Final Budget					3.0000	750.00	2,250.00	
	Final Budget					1.0000	20,100.00	20,100.00	
	Final Budget					1.0000	(9,100.00)	(9,100.00)	
	Final Budget					3.0000	1,280.00	3,840.00	
	Final Budget					3.0000	(1,280.00)	(3,840.00)	
							Final Budget Totals	\$57,375.00	
52 26	Op Exp Training and Travel	5,301.93	2,279.77	3,019.71	8,429.68	3,660.00	3,660.00	3,650.00	3,650.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	625.00	625.00	
	Final Budget					1.0000	1,950.00	1,950.00	
	Final Budget					1.0000	350.00	350.00	
	Final Budget					1.0000	725.00	725.00	
							Final Budget Totals	\$3,650.00	
52 27	Op Exp Local Mileage	254.52	93.15	45.48	.00	35.00	135.00	40.00	40.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	40.00	40.00	
							Final Budget Totals	\$40.00	
52 35	Op Exp Maint and Repair - Equipment	3,271.95	4,722.58	2,938.32	1,480.11	4,080.00	4,080.00	4,485.00	4,485.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	3,350.00	3,350.00	
	Final Budget					3.0000	150.00	450.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 65 - Cultural and Performing Arts								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget								
	Poster Mounting/New Frames					1.0000	685.00	685.00	
	Final Budget Totals							\$4,485.00	
52 60	Op Exp Equipment Purchase	8,464.80	19,563.07	12,573.70	11,326.22	9,631.00	9,631.00	8,400.00	8,400.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					2.0000	600.00	1,200.00	
	Final Budget					1.0000	325.00	325.00	
	Final Budget					4.0000	1,000.00	4,000.00	
	Final Budget					1.0000	2,875.00	2,875.00	
	Final Budget Totals							\$8,400.00	
52 62	Op Exp Dues and Subscriptions	1,320.75	1,381.92	2,192.19	2,192.38	3,420.00	3,420.00	3,100.00	3,100.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	600.00	600.00	
	Final Budget					1.0000	295.00	295.00	
	Final Budget					1.0000	380.00	380.00	
	Final Budget					1.0000	380.00	380.00	
	Final Budget					1.0000	120.00	120.00	
	Final Budget					1.0000	175.00	175.00	
	Final Budget					1.0000	600.00	600.00	
	Final Budget					1.0000	440.00	440.00	
	Final Budget					1.0000	110.00	110.00	
	Final Budget Totals							\$3,100.00	
52 70	Op Exp Safety	228.06	26.34	.00	.00	.00	.00	.00	.00
52 85	Op Exp Departmental Supplies	3,893.12	4,509.93	7,285.62	6,314.79	5,250.00	5,250.00	5,250.00	5,250.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	550.00	550.00	
	Final Budget					1.0000	1,200.00	1,200.00	
	Final Budget					1.0000	3,500.00	3,500.00	
	Final Budget Totals							\$5,250.00	
53 03	Op Exp Worker's Compensation Insurance	3,175.43	1,943.34	2,760.60	2,613.01	2,367.00	2,654.00	1,880.00	1,880.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 65 - Cultural and Performing Arts									
Division 02 - Administration									
Operating Expenses									
53 99	Op Exp Miscellaneous Expense	.00	.00	.00	527.63	.00	.00	.00	.00
	<i>Operating Expenses Totals</i>	<u>\$83,548.14</u>	<u>\$87,264.14</u>	<u>\$95,999.13</u>	<u>\$102,881.51</u>	<u>\$85,261.00</u>	<u>\$86,123.00</u>	<u>\$87,615.00</u>	<u>\$87,615.00</u>
Programs									
54 30	Programs Community Based Production	2,544.48	1,591.89	9,250.00	3,175.00	7,414.00	7,350.00	5,800.00	5,800.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	3,800.00	3,800.00	
	Final Budget					1.0000	2,000.00	2,000.00	
								<u>\$5,800.00</u>	
54 31	Programs Professional Season	66,587.39	51,269.08	45,660.41	59,605.44	68,900.00	68,900.00	67,250.00	67,250.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	6,500.00	6,500.00	
	Final Budget					1.0000	7,000.00	7,000.00	
	Final Budget					1.0000	5,500.00	5,500.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					1.0000	27,000.00	27,000.00	
	Final Budget					1.0000	10,000.00	10,000.00	
	Final Budget					1.0000	11,000.00	11,000.00	
								<u>\$67,250.00</u>	
54 35	Programs Value Added Services-Dance Floor	1,200.00	.00	.00	.00	.00	.00	.00	.00
54 36	Programs Value Added Service - Tch Lounge	.00	.00	.00	.00	6,750.00	6,750.00	7,200.00	7,200.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					80.0000	90.00	7,200.00	
								<u>\$7,200.00</u>	
	<i>Programs Totals</i>	<u>\$70,331.87</u>	<u>\$52,860.97</u>	<u>\$54,910.41</u>	<u>\$62,780.44</u>	<u>\$83,064.00</u>	<u>\$83,000.00</u>	<u>\$80,250.00</u>	<u>\$80,250.00</u>
	Division 02 - Administration Totals	<u>\$375,974.39</u>	<u>\$378,586.82</u>	<u>\$400,807.19</u>	<u>\$428,817.26</u>	<u>\$481,272.00</u>	<u>\$477,113.00</u>	<u>\$450,315.00</u>	<u>\$450,315.00</u>
	Department 65 - Cultural and Performing Arts Totals	<u>\$375,974.39</u>	<u>\$378,586.82</u>	<u>\$400,807.19</u>	<u>\$428,817.26</u>	<u>\$481,272.00</u>	<u>\$477,113.00</u>	<u>\$450,315.00</u>	<u>\$450,315.00</u>
	Fund 100 - GF Totals	<u>\$375,974.39</u>	<u>\$378,586.82</u>	<u>\$400,807.19</u>	<u>\$428,817.26</u>	<u>\$481,272.00</u>	<u>\$477,113.00</u>	<u>\$450,315.00</u>	<u>\$450,315.00</u>
	Net Grand Totals	<u>\$375,974.39</u>	<u>\$378,586.82</u>	<u>\$400,807.19</u>	<u>\$428,817.26</u>	<u>\$481,272.00</u>	<u>\$477,113.00</u>	<u>\$450,315.00</u>	<u>\$450,315.00</u>

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Cultural and Performing Arts
Division: Facility Enterprises**

2018-2019 Major Accomplishments	Related Council Goal
•Added three additional Dance Schools to Spring recital hosting.	Think Arts & Culture. Think Diversity
• Collaborated with the library in presenting children performances in chambers and auditorium.	Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: Sustain an inviting place to meet, gather, celebrate and present a shared community experience

Goal: Space Optimization

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
Retain 10% of return Rental events annually(terms of FY)			
• Average Return Rental	90%	89%	92%



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget																																																		
Fund 100 - GF																																																											
Department 65 - Cultural and Performing Arts																																																											
Division 75 - Facility Enterprises																																																											
<i>Personnel - Salaries</i>																																																											
50 00	Salaries Full-time	45,119.09	47,435.27	88,176.96	69,478.07	87,610.00	94,960.00	104,409.00	104,409.00																																																		
50 02	Salaries Part-time	41,921.30	40,987.89	31,407.35	46,901.52	39,886.00	39,886.00	43,397.00	43,397.00																																																		
50 021	Salaries Part-time w/Benefits	.00	.00	.00	281.91	136.00	.00	.00	.00																																																		
<i>Personnel - Salaries Totals</i>		\$87,040.39	\$88,423.16	\$119,584.31	\$116,661.50	\$127,632.00	\$134,846.00	\$147,806.00	\$147,806.00																																																		
<i>Personnel - Benefits</i>																																																											
51 00	Benefits Longevity	250.00	350.00	450.00	600.00	700.00	650.00	850.00	850.00																																																		
51 10	Benefits FICA	6,297.63	6,344.56	8,524.37	8,361.34	9,620.00	10,366.00	11,373.00	11,373.00																																																		
51 11	Benefits Group Insurance - Health	6,549.82	7,987.27	12,755.49	8,785.09	13,600.00	13,750.00	13,504.00	13,504.00																																																		
51 15	Benefits Life Insurance	277.34	292.92	525.10	493.90	415.00	599.00	642.00	642.00																																																		
51 20	Benefits Retirement - General Employees	3,166.28	3,216.56	6,458.71	5,276.12	6,860.00	7,417.00	9,480.00	9,480.00																																																		
51 30	Benefits 401K - General Employees	1,795.16	1,909.35	3,543.05	2,798.31	3,530.00	3,822.00	4,209.00	4,209.00																																																		
<i>Personnel - Benefits Totals</i>		\$18,336.23	\$20,100.66	\$32,256.72	\$26,314.76	\$34,725.00	\$36,604.00	\$40,058.00	\$40,058.00																																																		
<i>Contractual Services</i>																																																											
56 10	Cont Serv Contracts and Agreements	1,586.53	1,678.46	1,792.66	1,970.99	2,080.00	2,080.00	2,340.00	2,340.00																																																		
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th colspan="2"></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th colspan="2">Total Amount</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Base Weekly linen service-Alsco</td> <td colspan="2"></td> <td>52.0000</td> <td>45.00</td> <td colspan="2">2,340.00</td> <td colspan="2"></td> </tr> <tr> <td colspan="4"></td> <td colspan="2" style="text-align: right;">Final Budget Totals</td> <td colspan="2">\$2,340.00</td> <td colspan="2"></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Base Weekly linen service-Alsco			52.0000	45.00	2,340.00								Final Budget Totals		\$2,340.00													
Budget Transactions																																																											
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																																					
Final Budget	Base Weekly linen service-Alsco			52.0000	45.00	2,340.00																																																					
				Final Budget Totals		\$2,340.00																																																					
56 11	Cont Serv Contract Services	930.50	.00	.00	.00	.00	.00	.00	.00																																																		
<i>Contractual Services Totals</i>		\$2,517.03	\$1,678.46	\$1,792.66	\$1,970.99	\$2,080.00	\$2,080.00	\$2,340.00	\$2,340.00																																																		
<i>Operating Expenses</i>																																																											
52 01	Op Exp Postage and Shipping Expense	.00	118.13	13.45	470.37	995.00	995.00	245.00	245.00																																																		
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th colspan="2"></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th colspan="2">Total Amount</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Postage</td> <td colspan="2"></td> <td>500.0000</td> <td>.49</td> <td colspan="2">245.00</td> <td colspan="2"></td> </tr> <tr> <td colspan="4"></td> <td colspan="2" style="text-align: right;">Final Budget Totals</td> <td colspan="2">\$245.00</td> <td colspan="2"></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Postage			500.0000	.49	245.00								Final Budget Totals		\$245.00													
Budget Transactions																																																											
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																																					
Final Budget	Postage			500.0000	.49	245.00																																																					
				Final Budget Totals		\$245.00																																																					
52 25	Op Exp Advertising Expense	39,093.05	38,648.95	67,139.29	47,595.30	57,840.00	57,840.00	55,585.00	55,585.00																																																		
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> <th colspan="2"></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th colspan="2"></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th colspan="2">Total Amount</th> <th colspan="2"></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Clayton Wedding Expo Postcards</td> <td colspan="2"></td> <td>1.0000</td> <td>200.00</td> <td colspan="2">200.00</td> <td colspan="2"></td> </tr> <tr> <td>Final Budget</td> <td>CWE Posters</td> <td colspan="2"></td> <td>1.0000</td> <td>300.00</td> <td colspan="2">300.00</td> <td colspan="2"></td> </tr> <tr> <td>Final Budget</td> <td>CWE Radio Ads</td> <td colspan="2"></td> <td>1.0000</td> <td>1,200.00</td> <td colspan="2">1,200.00</td> <td colspan="2"></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Clayton Wedding Expo Postcards			1.0000	200.00	200.00				Final Budget	CWE Posters			1.0000	300.00	300.00				Final Budget	CWE Radio Ads			1.0000	1,200.00	1,200.00			
Budget Transactions																																																											
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																																					
Final Budget	Clayton Wedding Expo Postcards			1.0000	200.00	200.00																																																					
Final Budget	CWE Posters			1.0000	300.00	300.00																																																					
Final Budget	CWE Radio Ads			1.0000	1,200.00	1,200.00																																																					



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 65 - Cultural and Performing Arts								
	Division 75 - Facility Enterprises								
	Operating Expenses								
	Final Budget					1.0000	34,885.00	34,885.00	
	Final Budget					1.0000	(6,000.00)	(6,000.00)	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					1.0000	8,000.00	8,000.00	
	Final Budget					1.0000	(2,000.00)	(2,000.00)	
	Final Budget					1.0000	(2,000.00)	(2,000.00)	
	Final Budget					1.0000	19,000.00	19,000.00	
							Final Budget Totals	\$55,585.00	
52 27	Op Exp Local Mileage	14.38	129.01	.00	80.10	115.00	115.00	130.00	130.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	130.00	130.00	
								Final Budget Totals	\$130.00
52 35	Op Exp Maint and Repair - Equipment	223.87	9,901.59	72.96	728.09	800.00	800.00	6,050.00	6,050.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	5,000.00	5,000.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					1.0000	800.00	800.00	
								Final Budget Totals	\$6,050.00
52 60	Op Exp Equipment Purchase	21,996.78	16,865.65	4,413.38	79.95	12,074.00	12,074.00	1,080.00	1,080.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					8.0000	35.00	280.00	
	Final Budget					2.0000	250.00	500.00	
	Final Budget					1.0000	300.00	300.00	
								Final Budget Totals	\$1,080.00
52 62	Op Exp Dues and Subscriptions	.00	50.00	50.00	75.00	75.00	75.00	75.00	75.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					1.0000	75.00	75.00	
								Final Budget Totals	\$75.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 65 - Cultural and Performing Arts								
	Division 75 - Facility Enterprises								
	Operating Expenses								
52 85	Op Exp Departmental Supplies	248.44	6.64	495.57	538.86	671.00	570.00	650.00	650.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					10.0000	15.00	150.00	
	Final Budget					5.0000	50.00	250.00	
	Final Budget					1.0000	250.00	250.00	
								Final Budget Totals	\$650.00
53 03	Op Exp Worker's Compensation Insurance	.00	1,670.13	2,477.49	1,681.09	1,754.00	1,967.00	1,670.00	1,670.00
53 99	Op Exp Miscellaneous Expense	.00	237.45	.00	388.20	.00	.00	.00	.00
	<i>Operating Expenses Totals</i>	\$61,576.52	\$67,627.55	\$74,662.14	\$51,636.96	\$74,324.00	\$74,436.00	\$65,485.00	\$65,485.00
	<i>Programs</i>								
54 33	Programs Value Added Services - Beverages	1,080.52	1,139.15	587.62	145.09	500.00	1,530.00	1,018.00	1,018.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					550.0000	.85	467.50	
	Final Budget					3.0000	50.00	150.00	
	Final Budget					3.0000	50.00	150.00	
								Final Budget Totals	\$1,017.50
54 34	Programs Value Added Services - Linens	691.93	916.17	1,249.02	1,017.06	500.00	1,560.00	1,160.00	1,160.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					580.0000	2.00	1,160.00	
								Final Budget Totals	\$1,160.00
54 35	Programs Value Added Services-Dance Floor	1,643.50	3,900.00	600.00	700.00	600.00	2,400.00	1,600.00	1,600.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	400.00	1,600.00	
								Final Budget Totals	\$1,600.00
	<i>Programs Totals</i>	\$3,415.95	\$5,955.32	\$2,436.64	\$1,862.15	\$1,600.00	\$5,490.00	\$3,778.00	\$3,778.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 65 - Cultural and Performing Arts								
	Division 75 - Facility Enterprises								
	Miscellaneous								
59 06	Misc Miscellaneous	.00	2,047.20	1,571.99	2,253.14	1,500.00	1,500.00	1,500.00	1,500.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,500.00	1,500.00	
							Final Budget Totals	\$1,500.00	
	<i>Miscellaneous Totals</i>	\$0.00	\$2,047.20	\$1,571.99	\$2,253.14	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	Division 75 - Facility Enterprises Totals	\$172,886.12	\$185,832.35	\$232,304.46	\$200,699.50	\$241,861.00	\$254,956.00	\$260,967.00	\$260,967.00
	Department 65 - Cultural and Performing Arts Totals	\$172,886.12	\$185,832.35	\$232,304.46	\$200,699.50	\$241,861.00	\$254,956.00	\$260,967.00	\$260,967.00
	Fund 100 - GF Totals	\$172,886.12	\$185,832.35	\$232,304.46	\$200,699.50	\$241,861.00	\$254,956.00	\$260,967.00	\$260,967.00
	Net Grand Totals	\$172,886.12	\$185,832.35	\$232,304.46	\$200,699.50	\$241,861.00	\$254,956.00	\$260,967.00	\$260,967.00

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Cultural Arts
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 65 - Cultural and Performing Arts								
	Division 95 - Capital Outlay								
	<i>Capital Outlay</i>								
58 50	Cap Out Capital Outlay	.00	.00	.00	77,338.68	40,549.00	40,564.00	.00	.00
	<i>Capital Outlay Totals</i>	\$0.00	\$0.00	\$0.00	\$77,338.68	\$40,549.00	\$40,564.00	\$0.00	\$0.00
	Division 95 - Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$77,338.68	\$40,549.00	\$40,564.00	\$0.00	\$0.00
	Department 65 - Cultural and Performing Arts Totals	\$0.00	\$0.00	\$0.00	\$77,338.68	\$40,549.00	\$40,564.00	\$0.00	\$0.00
	Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$77,338.68	\$40,549.00	\$40,564.00	\$0.00	\$0.00
	Net Grand Totals	\$0.00	\$0.00	\$0.00	\$77,338.68	\$40,549.00	\$40,564.00	\$0.00	\$0.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Library
Division:**

Library Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Salaries - Personnel - Salaries	\$262,010.24	\$304,657.90	\$329,009.84	\$310,212.03	\$349,070.00	\$356,751.00	\$407,574.00	\$407,574.00
Benefits - Personnel - Benefits	\$93,846.21	\$114,839.46	\$113,434.93	\$92,896.14	\$117,205.00	\$120,235.00	\$134,615.00	\$134,615.00
Contract Serv - Contractual Services	\$36,396.85	\$13,080.74	\$11,486.20	\$18,976.09	\$68,001.00	\$67,451.00	\$27,281.00	\$27,281.00
Op Exp - Operating Expenses	\$23,672.31	\$42,280.22	\$31,703.16	\$26,962.89	\$49,310.00	\$44,985.00	\$69,154.00	\$69,154.00
Prgms - Programs	\$32,613.56	\$51,167.78	\$41,099.29	\$40,367.83	\$43,369.00	\$43,369.00	\$50,446.00	\$50,446.00
Cap Outlay - Capital Outlay	\$0.00	\$0.00	\$31,219.75	\$36,390.70	\$0.00	\$0.00	\$0.00	\$0.00
Fund Total: GF	(\$448,539.17)	(\$526,026.10)	(\$557,953.17)	(\$525,805.68)	(\$626,955.00)	(\$632,791.00)	(\$689,070.00)	(\$689,070.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$448,539.17	\$526,026.10	\$557,953.17	\$525,805.68	\$626,955.00	\$632,791.00	\$689,070.00	\$689,070.00
Net Grand Totals:	(\$448,539.17)	(\$526,026.10)	(\$557,953.17)	(\$525,805.68)	(\$626,955.00)	(\$632,791.00)	(\$689,070.00)	(\$689,070.00)

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Library Services
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
<ul style="list-style-type: none"> •Library received a number of grants and scholarships, including: <ol style="list-style-type: none"> 1. LSTA Planning Grant (from the state library and the Institute of Museum and Library Services) for library building and service assessment: 2. Scholarship to the Research Institute for Public Libraries (state library): \$500 3. Association of Library Services to Children (American Library Association) Maureen Hayes Author/Illustrator Award: \$4,000 4. Scholarship to the North Carolina Library Association Youth Services Retreat: \$180 	Think Town Finances. Think Responsibility.
<ul style="list-style-type: none"> •Library adopted more rigorous accounting standards and has implemented use of a cash register, safe, and credit card machine. 	Think Town Finances. Think Responsibility.
<ul style="list-style-type: none"> •Library opened the meeting room for use by the public and implemented an application and scheduling process for the room. The library also installed a SmartBoard in the meeting room, which allows for better presentations and programs. 	Think Communication & Partnerships. Think Collaboration.
<ul style="list-style-type: none"> •Library purchased lounge furniture and iPad library catalogs in order to make library more comfortable and easy to navigate. Seating has become very popular and helps the library be a destination for people who need to work and study downtown. 	Think Downtown. Think Awesome.
<ul style="list-style-type: none"> •The library hired its first ALA Library Degreed Children’s Librarian. 	Think Happy, Helpful, Professional Workforce. Think Opportunity.

•The library increased its storytime offerings from 2 per week to 5 per week, with new classes for babies and toddlers.	Think Safe, Clean, Engaged. Think Community
•The library made a concentrated effort to increase online book collections (eBooks and audioBooks), and the new children’s librarian has diversified and increased our children’s book collection to great success.	Think Arts & Culture. Think Diversity
•The library has started creating regular, targeted social media posts that tap into the public and increase local awareness of the library and the Town of Clayton.	Think Safe, Clean, Engaged. Think Community
•The library has built and increased partnerships with the Clayton Center for Active Aging, the Clayton Chamber of Commerce, the Rotary Club, the Clayton Farmer’s Market, the Clayton Police Department, the Clayton Fire Department, and the Clayton Parks and Recreation Department.	Think Communication & Partnerships. Think Collaboration.
•The library has started holding quarterly staff development days in order to educate and train staff, as well as make needed changes within the building.	Think Happy, Helpful, Professional Workforce. Think Opportunity.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	•Substitute part-time worker; this person will fill in when we are short-staffed, due to illness, emergency situations, and vacations.	Up to \$3,966.	Think Growth. Think Balance

Performance Measures

Mission Statement: The library will foster learning and connection to the community.

Goal: Provide access to relevant resources

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Meet or exceed state average of 6.25 circulation per capita.	6.25 Circ per capita	4.19	3.117
• Program attendance meets or exceeds the average rate of attendance of municipal. (21.51 avg per program)	21.51 people per program	22.11 people per program	39.2 people per program

Goal: Demonstrate in-person connections to the community

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• For 90% of the months of the year (11 months), have non-staff community members present library programs in the library.	11 outside presenters per year	* Did not track	13 outside presenters so far!
• For 90% of the months of the year (11 months), have staff present outreach programs to community members OUTSIDE of the library.	11 outreach programs per year	* Did not track	49 outreach programs so far!

Goal: Demonstrate virtual connections to the community

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Make three social media posts 90% of weeks of the year.	3 posts/week,or 141 posts per year	* Did not track	6.73 posts per week, or 276 total posts so far this year.



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget																																																																																																				
Fund 100 - GF																																																																																																													
Department 68 - Library Operations																																																																																																													
Division 02 - Administration																																																																																																													
<i>Personnel - Salaries</i>																																																																																																													
50 00	Salaries Full-time	215,252.21	274,701.87	287,831.34	270,004.04	309,070.00	305,574.00	349,675.00	349,675.00																																																																																																				
50 02	Salaries Part-time	31,686.03	29,956.03	41,178.50	40,207.99	40,000.00	51,177.00	57,899.00	57,899.00																																																																																																				
50 021	Salaries Part-time w/Benefits	15,072.00	.00	.00	.00	.00	.00	.00	.00																																																																																																				
	<i>Personnel - Salaries Totals</i>	<u>\$262,010.24</u>	<u>\$304,657.90</u>	<u>\$329,009.84</u>	<u>\$310,212.03</u>	<u>\$349,070.00</u>	<u>\$356,751.00</u>	<u>\$407,574.00</u>	<u>\$407,574.00</u>																																																																																																				
<i>Personnel - Benefits</i>																																																																																																													
51 00	Benefits Longevity	4,050.00	4,700.00	5,350.00	5,600.00	5,600.00	6,100.00	6,300.00	6,300.00																																																																																																				
51 10	Benefits FICA	20,062.37	23,173.78	25,009.01	23,596.96	27,135.00	27,758.00	31,665.00	31,665.00																																																																																																				
51 11	Benefits Group Insurance - Health	43,425.84	55,623.24	48,567.73	30,597.62	46,465.00	48,125.00	50,078.00	50,078.00																																																																																																				
51 15	Benefits Life Insurance	1,295.92	1,684.16	1,698.96	1,656.49	1,300.00	1,923.00	866.00	866.00																																																																																																				
51 20	Benefits Retirement - General Employees	16,246.99	18,625.60	21,083.99	20,424.97	24,125.00	23,865.00	31,472.00	31,472.00																																																																																																				
51 30	Benefits 401K - General Employees	8,765.09	11,032.68	11,725.24	11,020.10	12,580.00	12,464.00	14,234.00	14,234.00																																																																																																				
	<i>Personnel - Benefits Totals</i>	<u>\$93,846.21</u>	<u>\$114,839.46</u>	<u>\$113,434.93</u>	<u>\$92,896.14</u>	<u>\$117,205.00</u>	<u>\$120,235.00</u>	<u>\$134,615.00</u>	<u>\$134,615.00</u>																																																																																																				
<i>Contractual Services</i>																																																																																																													
56 00	Cont Serv Professional Services	.00	.00	.00	.00	50,000.00	50,000.00	.00	.00																																																																																																				
56 10	Cont Serv Contracts and Agreements	18,892.66	4,184.00	4,264.00	16,227.91	14,046.00	13,846.00	16,736.00	16,736.00																																																																																																				
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>Level</th> <th>Transaction</th> <th></th> <th></th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Final Budget</td> <td>Alarm system 24/7 monitoring + 2 cams/panic buttons</td> <td></td> <td></td> <td>1.0000</td> <td>1,310.00</td> <td>1,310.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Alarm system 24/7 monitoring - MOVE to building budget</td> <td></td> <td></td> <td>1.0000</td> <td>(1,310.00)</td> <td>(1,310.00)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Children's Author Appearance</td> <td></td> <td></td> <td>1.0000</td> <td>4,000.00</td> <td>4,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Koha Integrated Library System Annual Hosting Fee</td> <td></td> <td></td> <td>1.0000</td> <td>3,300.00</td> <td>3,300.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Libki Kiosk Management System - ByWater Solutions</td> <td></td> <td></td> <td>1.0000</td> <td>524.00</td> <td>524.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>OCLC Interlibrary Loan Services</td> <td></td> <td></td> <td>1.0000</td> <td>2,912.00</td> <td>2,912.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Final Budget</td> <td>Overdrive Content Service Plan for digital platform</td> <td></td> <td></td> <td>1.0000</td> <td>6,000.00</td> <td>6,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="7" style="text-align: right;">Final Budget Totals</td> <td>\$16,736.00</td> <td></td> <td></td> </tr> </tbody> </table>										Budget Transactions										Level	Transaction			Number of Units	Cost Per Unit	Total Amount				Final Budget	Alarm system 24/7 monitoring + 2 cams/panic buttons			1.0000	1,310.00	1,310.00				Final Budget	Alarm system 24/7 monitoring - MOVE to building budget			1.0000	(1,310.00)	(1,310.00)				Final Budget	Children's Author Appearance			1.0000	4,000.00	4,000.00				Final Budget	Koha Integrated Library System Annual Hosting Fee			1.0000	3,300.00	3,300.00				Final Budget	Libki Kiosk Management System - ByWater Solutions			1.0000	524.00	524.00				Final Budget	OCLC Interlibrary Loan Services			1.0000	2,912.00	2,912.00				Final Budget	Overdrive Content Service Plan for digital platform			1.0000	6,000.00	6,000.00				Final Budget Totals							\$16,736.00		
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56 50	Cont Serv Equipment Rental	5,873.19	6,110.71	4,441.20	1,326.18	1,820.00	1,470.00	1,890.00	1,890.00																																																																																																				
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Final Budget Totals							\$1,890.00																																																																																																						
	<i>Contractual Services Totals</i>	<u>\$24,765.85</u>	<u>\$10,294.71</u>	<u>\$8,705.20</u>	<u>\$17,554.09</u>	<u>\$65,866.00</u>	<u>\$65,316.00</u>	<u>\$18,626.00</u>	<u>\$18,626.00</u>																																																																																																				



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 68 - Library Operations								
	Division 02 - Administration								
	Operating Expenses								
52 00	Op Exp Copy Expense	780.84	869.22	1,326.37	1,545.58	970.00	971.00	971.00	971.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	43.45	521.00	
	Final Budget					12.0000	37.50	450.00	
							Final Budget Totals	\$971.00	
52 01	Op Exp Postage and Shipping Expense	.00	472.61	678.24	757.91	750.00	450.00	600.00	600.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	600.00	600.00	
							Final Budget Totals	\$600.00	
52 16	Op Exp Telephone Exp - Mobile	.00	.00	.00	219.15	638.00	638.00	482.00	482.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	40.16	481.92	
							Final Budget Totals	\$481.92	
52 26	Op Exp Training and Travel	355.96	38.83	1,736.63	1,521.58	2,150.00	2,600.00	4,900.00	4,900.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					6.0000	(150.00)	(900.00)	
	Final Budget					6.0000	150.00	900.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					6.0000	50.00	300.00	
	Final Budget					3.0000	450.00	1,350.00	
	Final Budget					2.0000	500.00	1,000.00	
							Final Budget Totals	\$4,900.00	
52 27	Op Exp Local Mileage	.00	.00	21.94	.00	.00	.00	.00	.00



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 68 - Library Operations								
	Division 02 - Administration								
	Operating Expenses								
52 35	Op Exp Maint and Repair - Equipment	311.25	.00	.00	8.99	250.00	500.00	500.00	500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Misc.					1.0000	500.00	500.00	
						Final Budget Totals		\$500.00	
52 36	Op Exp Maint and Repair - Vehicles	20.61	.00	.00	65.64	200.00	100.00	100.00	100.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Miscellaneous					1.0000	100.00	100.00	
						Final Budget Totals		\$100.00	
52 37	Op Exp Maint and Repair - Buildings	127.06	.00	.00	.00	.00	.00	.00	.00
52 52	Op Exp Fuel	.00	.00	.00	59.43	100.00	200.00	200.00	200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Fuel for Library Van					5.0000	40.00	200.00	
						Final Budget Totals		\$200.00	
52 60	Op Exp Equipment Purchase	1,864.55	11,733.69	4,041.04	6.74	18,809.00	18,809.00	18,928.00	18,928.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Baby Changing Stations					2.0000	300.00	600.00	
	Final Budget Baby Changing Stations - MOVE to building budget					2.0000	(300.00)	(600.00)	
	Final Budget Handicap Door parts and installation					1.0000	2,985.00	2,985.00	
	Final Budget Handicap Door parts and installation - MOVE to building budget					1.0000	(2,985.00)	(2,985.00)	
	Final Budget Interactive Displays for Children's and Teen - REDUCE					1.0000	(1,500.00)	(1,500.00)	
	Final Budget Interactive Displays for Children's and Teen Rooms					1.0000	2,500.00	2,500.00	
	Final Budget iPad cases for Edge Grant					6.0000	25.00	150.00	
	Final Budget iPad software for Edge grant					1.0000	876.00	876.00	
	Final Budget iPads for Edge Grant					6.0000	329.00	1,974.00	
	Final Budget Library Signage					10.0000	131.99	1,319.90	
	Final Budget Library Signage - MOVE to building budget					10.0000	(131.99)	(1,319.90)	
	Final Budget Rectangular tables for meeting room					6.0000	889.99	5,339.94	
	Final Budget Semi-circular tables for meeting room					6.0000	899.99	5,399.94	
	Final Budget Smart TV for Running Announcements					1.0000	500.00	500.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
	Department 68 - Library Operations								
	Division 02 - Administration								
	Operating Expenses								
	Final Budget Smart TV for Running Announcements - CUT					1.0000	(500.00)	(500.00)	
	Final Budget Stackable chairs for meeting room					60.0000	69.79	4,187.40	
	Final Budget Totals							\$18,927.28	
52 62	Op Exp Dues and Subscriptions	477.99	3,102.44	4,249.99	1,151.00	1,818.00	1,818.00	2,078.00	2,078.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget American Library Association					3.0000	160.00	480.00	
	Final Budget MALiA membership: extensive discount w book vendor					1.0000	150.00	150.00	
	Final Budget MLU Annual License					1.0000	453.00	453.00	
	Final Budget NC Public Library Directors Association					1.0000	175.00	175.00	
	Final Budget NCPLDA- NC Kids Digital Services Platform					1.0000	100.00	100.00	
	Final Budget Rotary Annual Dues					12.0000	60.00	720.00	
	Final Budget Totals							\$2,078.00	
52 85	Op Exp Departmental Supplies	7,267.06	10,141.31	5,350.90	6,242.37	4,898.00	4,898.00	5,176.00	5,176.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Book Processing (tape, labels, stickers, covers)					12.0000	250.00	3,000.00	
	Final Budget Clayton Seal Shirts/Vests					12.0000	50.00	600.00	
	Final Budget Office Supplies					12.0000	50.00	600.00	
	Final Budget Paper					12.0000	35.00	420.00	
	Final Budget Thermal Paper (receipt printers)					2.0000	178.00	356.00	
	Final Budget Toner cartridges (1 desktop printer for book labels)					2.0000	100.00	200.00	
	Final Budget Totals							\$5,176.00	
53 03	Op Exp Worker's Compensation Insurance	526.25	575.58	859.83	827.04	1,052.00	1,179.00	669.00	669.00
	Operating Expenses Totals	\$11,731.57	\$26,933.68	\$18,264.94	\$12,405.43	\$31,635.00	\$32,163.00	\$34,604.00	\$34,604.00
	Programs								
54 25	Programs Book Purchases	30,214.80	49,283.33	39,639.06	39,533.84	39,186.00	39,186.00	46,485.00	46,485.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Adult E-books and eAudio (Overdrive)					1.0000	9,000.00	9,000.00	
	Final Budget Adult Fiction and Nonfiction (Ingram)					1.0000	5,000.00	5,000.00	
	Final Budget Book Club Sets (Ingram and Amazon)					6.0000	300.00	1,800.00	
	Final Budget Children's Audio Books on CD					12.0000	200.00	2,400.00	
	Final Budget Gale proforma (Large Print)					1.0000	5,694.15	5,694.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	68 - Library Operations								
Division	02 - Administration								
Programs									
	Final Budget					1.0000	5,550.70	5,551.00	
	Final Budget					1.0000	10,000.00	10,000.00	
	Final Budget					1.0000	5,000.00	5,000.00	
	Final Budget					12.0000	170.00	2,040.00	
								<u>\$46,485.00</u>	
54 26	Programs Periodicals	998.76	1,289.45	1,160.23	833.99	1,183.00	1,183.00	961.00	961.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	300.00	300.00	
	Final Budget					1.0000	355.00	355.00	
	Final Budget					1.0000	305.31	305.31	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					1.0000	(250.00)	(250.00)	
								<u>\$960.31</u>	
54 30	Programs Community Based Production	1,400.00	595.00	300.00	.00	3,000.00	3,000.00	3,000.00	3,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	50.00	600.00	
	Final Budget					12.0000	100.00	1,200.00	
	Final Budget					6.0000	100.00	600.00	
	Final Budget					12.0000	50.00	600.00	
								<u>\$3,000.00</u>	
	<i>Programs Totals</i>	<u>\$32,613.56</u>	<u>\$51,167.78</u>	<u>\$41,099.29</u>	<u>\$40,367.83</u>	<u>\$43,369.00</u>	<u>\$43,369.00</u>	<u>\$50,446.00</u>	<u>\$50,446.00</u>
Sub Department	03 - Hocutt Ellington Library								
Contractual Services									
56 10	Cont Serv Contracts and Agreements	11,631.00	2,786.03	2,781.00	1,422.00	2,135.00	2,135.00	8,655.00	8,655.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	200.00	2,400.00	
	Final Budget					12.0000	110.00	1,320.00	
	Final Budget					1.0000	75.00	75.00	
	Final Budget					1.0000	40.00	40.00	
	Final Budget					16.0000	90.00	1,440.00	
	Final Budget					12.0000	35.00	420.00	



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department	68 - Library Operations								
Division	02 - Administration								
Sub Department	03 - Hocutt Ellington Library								
<i>Contractual Services</i>									
Final Budget	Termite contract					1.0000	2,800.00	2,800.00	
Final Budget	Termite inspection contract per year					1.0000	160.00	160.00	
							Final Budget Totals	\$8,655.00	
<i>Contractual Services Totals</i>		\$11,631.00	\$2,786.03	\$2,781.00	\$1,422.00	\$2,135.00	\$2,135.00	\$8,655.00	\$8,655.00
<i>Operating Expenses</i>									
52 10	Op Exp Utility Exp - Town Electricity	8,172.12	7,478.08	7,634.13	8,613.31	13,300.00	7,980.00	8,400.00	8,400.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	5 yr average					12.0000	700.00	8,400.00	
							Final Budget Totals	\$8,400.00	
52 11	Op Exp Utility Exp - Town W/S	863.69	956.77	741.77	704.04	825.00	792.00	840.00	840.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	5 yr Max					12.0000	70.00	840.00	
							Final Budget Totals	\$840.00	
52 37	Op Exp Maint and Repair - Buildings	1,871.01	6,341.69	5,062.32	3,258.34	2,050.00	2,050.00	23,810.00	23,810.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	ADA Door					1.0000	3,000.00	3,000.00	
Final Budget	Brady Security System Installation					1.0000	14,885.00	14,885.00	
Final Budget	Misc undesignated repairs (lump sum)					1.0000	1,800.00	1,800.00	
Final Budget	R 410 refrigerant switch from R22 5 units/5 lbs unit					1.0000	250.00	250.00	
Final Budget	Soffit and Fascia repairs					1.0000	3,875.00	3,875.00	
							Final Budget Totals	\$23,810.00	
52 38	Op Exp Maint and Repair - Grounds	1,033.92	570.00	.00	1,981.77	1,500.00	2,000.00	1,500.00	1,500.00
<i>Budget Transactions</i>									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Landscaping / flowers / mulch / etc					1.0000	1,500.00	1,500.00	
							Final Budget Totals	\$1,500.00	
<i>Operating Expenses Totals</i>		\$11,940.74	\$15,346.54	\$13,438.22	\$14,557.46	\$17,675.00	\$12,822.00	\$34,550.00	\$34,550.00
Sub Department	03 - Hocutt Ellington Library	\$23,571.74	\$18,132.57	\$16,219.22	\$15,979.46	\$19,810.00	\$14,957.00	\$43,205.00	\$43,205.00
Totals									



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
Department	68 - Library Operations								
	Division 02 - Administration Totals	\$448,539.17	\$526,026.10	\$526,733.42	\$489,414.98	\$626,955.00	\$632,791.00	\$689,070.00	\$689,070.00
	Department 68 - Library Operations Totals	\$448,539.17	\$526,026.10	\$526,733.42	\$489,414.98	\$626,955.00	\$632,791.00	\$689,070.00	\$689,070.00
Fund	100 - GF Totals	\$448,539.17	\$526,026.10	\$526,733.42	\$489,414.98	\$626,955.00	\$632,791.00	\$689,070.00	\$689,070.00
	Net Grand Totals	\$448,539.17	\$526,026.10	\$526,733.42	\$489,414.98	\$626,955.00	\$632,791.00	\$689,070.00	\$689,070.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Library
Division: Capital Outlay**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	100 - GF								
	Department 68 - Library Operations								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 50	Cap Out Capital Outlay	.00	.00	31,219.75	36,390.70	.00	.00	.00	.00
	<i>Capital Outlay Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$31,219.75</u>	<u>\$36,390.70</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Division 95 - Capital Outlay Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$31,219.75</u>	<u>\$36,390.70</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Department 68 - Library Operations Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$31,219.75</u>	<u>\$36,390.70</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Fund 100 - GF Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$31,219.75</u>	<u>\$36,390.70</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Net Grand Totals	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$31,219.75</u>	<u>\$36,390.70</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: General Fund Debt
Division:**

General Fund Debt Service Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 100 GF								
Expenditures								
Debt Service - Debt Service	\$1,954,995.64	\$2,039,022.19	\$1,745,062.10	\$1,751,453.91	\$1,802,756.00	\$1,802,755.00	\$1,807,599.00	\$1,807,599.00
Misc - Miscellaneous	(\$65,734.00)	(\$65,200.80)	(\$64,618.08)	(\$63,981.00)	\$0.00	(\$35,530.00)	\$0.00	\$0.00
Fund Total: GF	(\$1,889,261.64)	(\$1,973,821.39)	(\$1,680,444.02)	(\$1,687,472.91)	(\$1,802,756.00)	(\$1,767,225.00)	(\$1,807,599.00)	(\$1,807,599.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$1,889,261.64	\$1,973,821.39	\$1,680,444.02	\$1,687,472.91	\$1,802,756.00	\$1,767,225.00	\$1,807,599.00	\$1,807,599.00
Net Grand Totals:	(\$1,889,261.64)	(\$1,973,821.39)	(\$1,680,444.02)	(\$1,687,472.91)	(\$1,802,756.00)	(\$1,767,225.00)	(\$1,807,599.00)	(\$1,807,599.00)

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: General Government
Division: Debt Service**



Detail Expenditure Budget - General Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 100 - GF									
Department 90 - Debt Service									
Division 00 - Non-departmental									
Debt Service									
57 001	Debt Service FY 00-01 Gov Services Building	306,144.66	302,790.05	299,435.44	296,070.31	.00	.00	.00	.00
57 003	Debt Service FY 03-04 Main Fire Station	118,374.55	114,713.10	110,990.98	107,299.19	69,484.00	69,484.00	.00	.00
57 006	Debt Service Rolling Stock #1	85,808.64	.00	.00	.00	.00	.00	.00	.00
57 008	Debt Service FY 07-08 Park Land Purchase	164,400.90	161,041.93	13,680.67	.00	.00	.00	.00	.00
57 009	Debt Service FY 07-08 Fire Truck	47,758.08	47,758.08	47,758.08	31,839.04	.00	.00	.00	.00
57 011	Debt Service Rolling Stock #2	113,656.44	85,223.41	.00	.00	.00	.00	.00	.00
57 012	Debt Service FY 09-10 USDA Comm Ctr Loan	293,600.00	467,884.79	.00	.00	.00	.00	.00	.00
57 013	Debt Service FY 08-09 Community Center	132,873.72	130,816.03	.00	.00	.00	.00	.00	.00
57 035	Debt Service FY 09-10 Series 2009A Public Imp	199,062.50	195,312.50	191,562.50	187,734.38	183,438.00	183,438.00	178,594.00	178,594.00
57 038	Debt Service Clayton Law Enforcement Center	322,746.15	363,682.30	131,204.65	.00	.00	.00	.00	.00
57 039	Debt Service FY 11-12 Series 2012 Public Imp	170,570.00	169,800.00	168,750.00	167,350.00	165,600.00	165,600.00	162,800.00	162,800.00
57 046	Debt Service Community Center Refunding	.00	.00	497,817.26	494,043.99	489,728.00	489,728.00	487,307.00	487,307.00
57 047	Debt Service Law Enforcement Center Refunding	.00	.00	146,789.74	313,594.00	463,370.00	463,370.00	481,758.00	481,758.00
57 048	Debt Service Parkland Refunding	.00	.00	137,072.78	153,523.00	150,556.00	150,556.00	147,589.00	147,589.00
57 15	Debt Service Reserve	.00	.00	.00	.00	280,580.00	280,579.00	349,551.00	349,551.00
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Final Budget	Davenport Recommendation for Debt Levelling Reserve					1.0000	349,551.00	349,551.00	
						Final Budget Totals		\$349,551.00	
<i>Debt Service Totals</i>		\$1,954,995.64	\$2,039,022.19	\$1,745,062.10	\$1,751,453.91	\$1,802,756.00	\$1,802,755.00	\$1,807,599.00	\$1,807,599.00
<i>Miscellaneous</i>									
59 98	Misc Support Services - W/S Fund	(50,427.00)	(50,061.30)	(49,647.00)	(49,176.00)	.00	(20,726.00)	.00	.00
59 99	Misc Support Services - Electric Fund	(15,307.00)	(15,139.50)	(14,971.08)	(14,805.00)	.00	(14,804.00)	.00	.00
<i>Miscellaneous Totals</i>		(\$65,734.00)	(\$65,200.80)	(\$64,618.08)	(\$63,981.00)	\$0.00	(\$35,530.00)	\$0.00	\$0.00
Division 00 - Non-departmental Totals		\$1,889,261.64	\$1,973,821.39	\$1,680,444.02	\$1,687,472.91	\$1,802,756.00	\$1,767,225.00	\$1,807,599.00	\$1,807,599.00
Department 90 - Debt Service Totals		\$1,889,261.64	\$1,973,821.39	\$1,680,444.02	\$1,687,472.91	\$1,802,756.00	\$1,767,225.00	\$1,807,599.00	\$1,807,599.00
Fund 100 - GF Totals		\$1,889,261.64	\$1,973,821.39	\$1,680,444.02	\$1,687,472.91	\$1,802,756.00	\$1,767,225.00	\$1,807,599.00	\$1,807,599.00
Net Grand Totals		\$1,889,261.64	\$1,973,821.39	\$1,680,444.02	\$1,687,472.91	\$1,802,756.00	\$1,767,225.00	\$1,807,599.00	\$1,807,599.00

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**Town of Clayton
FY 2019-2020
Revenue Summary**

**Department: Water/Sewer Fund
Division:**



Detail Revenue Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2018 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 00 - Non-departmental								
	Permits and Fees								
43 10	Per & Fees Assessments	11,272.40	8,762.75	7,310.34	3,257.08	7,750.00	5,925.00	5,925.00	5,925.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget John Street Sewer Assessments					11.0000	538.67	5,925.00	
								Final Budget Totals	\$5,925.00
43 20	Per & Fees Late Fee Penalties	55,877.73	52,083.07	48,157.32	51,952.99	59,527.00	51,383.00	53,519.00	53,519.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Late Fees & Penalties (5 yr average)					1.0000	53,519.00	53,519.00	
								Final Budget Totals	\$53,519.00
43 21	Per & Fees Past Due Penalty	52,110.71	58,085.92	.00	58,765.00	82,500.00	67,500.00	82,500.00	82,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 4.5 yr avg					1.0000	82,500.00	82,500.00	
								Final Budget Totals	\$82,500.00
43 25	Per & Fees AMI Meter Fee	.00	.00	.00	.00	.00	.00	216,000.00	216,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget \$2 AMI Meter Fee					1.0000	216,000.00	216,000.00	
								Final Budget Totals	\$216,000.00
43 38	Per & Fees Tower Rental Fees	42,891.28	26,687.97	32,153.40	33,118.00	34,109.00	49,392.00	34,440.00	34,440.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget T-Mobile					12.0000	2,870.00	34,440.00	
								Final Budget Totals	\$34,440.00
43 54	Per & Fees Reimbursement and User Surcharge	54,079.00	373,614.76	442,337.67	589,811.32	600,000.00	696,720.00	757,160.00	757,160.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget ESTIMATED JoCo Hi Strength 10% Increase (800K gpd)					365.0000	176.00	64,240.00	
	Final Budget Grifols Capital Recovery					12.0000	5,000.00	60,000.00	
	Final Budget Grifols Pre-Treatment Sampling Lab & Labor					12.0000	2,800.00	33,600.00	
	Final Budget Hi Strength S'crge (800K gpd @ \$2.01/1000)					365.0000	1,608.00	586,920.00	



Detail Revenue Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2018 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 00 - Non-departmental								
	Sales and Services								
44 05	Sales & Serv Sale of Water	4,383,065.95	4,661,296.14	5,035,227.65	5,610,931.80	6,221,771.00	5,519,000.00	7,400,000.00	7,400,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Industrial Increased Flow					1.0000	650,000.00	650,000.00	
	Final Budget Rate Study Results - PLACEHOLDER					1.0000	6,750,000.00	6,750,000.00	
							Final Budget Totals	\$7,400,000.00	
44 07	Sales & Serv Sale of Water Treatment	3,794,383.87	4,207,264.14	4,461,852.59	5,025,695.63	5,300,000.00	4,950,000.00	6,700,000.00	6,700,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Industrial Increased Flow					1.0000	800,000.00	800,000.00	
	Final Budget Rate Study Results - PLACEHOLDER					1.0000	5,900,000.00	5,900,000.00	
							Final Budget Totals	\$6,700,000.00	
44 08	Sales & Serv Sale of Water - Bulk	2,034.99	1,041.62	1,423.97	2,159.75	4,547.00	1,717.00	2,242.00	2,242.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 5 yr average					1.0000	2,242.00	2,242.00	
							Final Budget Totals	\$2,242.00	
	<i>Sales and Services Totals</i>	\$8,179,484.81	\$8,869,601.90	\$9,498,504.21	\$10,638,787.18	\$11,526,318.00	\$10,470,717.00	\$14,102,242.00	\$14,102,242.00
	<i>Grants and Donations</i>								
45 20	Grants & Don Grant Funds - Miscellaneous	.00	.00	.00	60,000.00	186,000.00	.00	.00	.00
	<i>Grants and Donations Totals</i>	\$0.00	\$0.00	\$0.00	\$60,000.00	\$186,000.00	\$0.00	\$0.00	\$0.00
	<i>Other Financing Sources</i>								
48 91	Misc Transfer from Reserve Fund	.00	.00	1,140,152.00	4,359,000.00	.00	4,359,000.00	3,362,500.00	3,362,500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Sewer Capacity City of Raleigh - PLACEHOLDER					250,000.0000	8.00	2,000,000.00	
	Final Budget Water Capacity Purchase from County					250,000.0000	5.45	1,362,500.00	
							Final Budget Totals	\$3,362,500.00	
49 05	Other Fin Scs Water Capacity Fees	.00	.00	.00	.00	5,010,000.00	.00	.00	.00



Detail Revenue Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2018 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
Department 56 - Water Sewer Enterprise									
Division 00 - Non-departmental									
<i>Other Financing Sources</i>									
49 06	Other Fin Scs Sewer Capacity Fees	.00	.00	.00	.00	338,400.00	.00	7,916,000.00	7,916,000.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	5,410,000.00	5,410,000.00	
	Final Budget					1.0000	2,506,000.00	2,506,000.00	
								Final Budget Totals	\$7,916,000.00
49 07	Other Fin Scs Water Acreage Fees	.00	181,500.00	.00	.00	.00	.00	.00	.00
49 08	Other Fin Scs Sewer Acreage Fees	.00	771,000.00	.00	.00	.00	.00	.00	.00
49 85	Other Fin Scs Due from Capital Project Fund	33,575.95	.00	.00	.00	.00	.00	.00	.00
	<i>Other Financing Sources Totals</i>	\$33,575.95	\$952,500.00	\$1,140,152.00	\$4,359,000.00	\$5,348,400.00	\$4,359,000.00	\$11,278,500.00	\$11,278,500.00
<i>Miscellaneous</i>									
48 00	Misc Investment Earnings	1,708.17	3,545.89	7,444.45	14,587.06	21,793.00	7,192.00	22,070.00	22,070.00
48 10	Misc Debt Setoff Revenue	7,968.34	13,040.23	11,879.40	11,559.99	3,077.00	.00	.00	.00
48 40	Misc FEMA/NCEM Damage Reimbursement	.00	.00	8,559.60	.00	.00	.00	.00	.00
48 60	Misc Reimbursable Projects	4,148.36	6,981.00	5,907.00	6,444.00	4,833.00	.00	.00	.00
48 71	Misc Sale of Scrap	1,653.37	991.31	1,948.10	661.70	935.00	.00	.00	.00
48 73	Misc Sale of Surplus Equipment	61.00	.00	.00	6,400.00	2,885.00	.00	.00	.00
48 97	Misc Miscellaneous	4,569.00	2,743.54	18,227.54	7,968.42	2,826.00	.00	.00	.00
	<i>Miscellaneous Totals</i>	\$20,108.24	\$27,301.97	\$53,966.09	\$47,621.17	\$36,349.00	\$7,192.00	\$22,070.00	\$22,070.00
<i>Fund Balance and Capital Reserve</i>									
48 99	Misc Fund Balance Appropriated	.00	.00	.00	.00	.00	2,115,335.00	1,113,818.00	1,113,818.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	295,000.00	295,000.00	
	Final Budget					1.0000	287,734.00	287,734.00	
	Final Budget					1.0000	100,000.00	100,000.00	
	Final Budget					1.0000	431,084.00	431,084.00	
								Final Budget Totals	\$1,113,818.00
	<i>Fund Balance and Capital Reserve Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,115,335.00	\$1,113,818.00	\$1,113,818.00
	Division 00 - Non-departmental Totals	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$17,954,446.00	\$27,809,010.00	\$27,809,010.00
	Department 56 - Water Sewer Enterprise Totals	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$17,954,446.00	\$27,809,010.00	\$27,809,010.00
	Fund 300 - WSF Totals	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$17,954,446.00	\$27,809,010.00	\$27,809,010.00



Detail Revenue Budget - Water/Sewer Fund

Budget Year 2020

Net Grand Totals	\$8,553,467.86	\$10,494,653.26	\$11,375,796.55	\$15,992,671.97	\$18,045,672.00	\$17,954,446.00	\$27,809,010.00	\$27,809,010.00
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**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Water/Sewer Fund
Division:**

Water Sewer Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 300 WSF								
Expenditures								
Salaries - Personnel - Salaries	\$754,463.60	\$849,546.67	\$848,067.68	\$978,888.88	\$1,056,075.00	\$1,187,519.00	\$1,265,282.00	\$1,265,282.00
Benefits - Personnel - Benefits	\$270,950.76	\$328,256.10	\$323,781.12	\$334,738.81	\$399,556.00	\$453,704.00	\$489,897.00	\$489,897.00
Contract Serv - Contractual Services	\$1,062,132.59	\$1,747,172.24	\$1,874,439.76	\$2,127,165.40	\$2,001,729.00	\$2,531,195.00	\$3,955,839.00	\$3,955,839.00
Op Exp - Operating Expenses	\$1,195,048.04	\$1,354,245.60	\$1,292,280.06	\$1,365,555.49	\$1,696,863.00	\$1,775,516.00	\$1,840,965.00	\$1,840,965.00
Prgms - Programs	\$2,105,344.15	\$2,257,389.26	\$3,098,962.98	\$7,127,009.10	\$8,708,700.00	\$8,078,456.00	\$15,092,006.00	\$15,092,006.00
Sp App - Special Appropriations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00
Debt Service - Debt Service	\$183,303.15	\$157,326.61	\$143,517.72	\$364,907.81	\$895,225.00	\$895,224.00	\$832,327.00	\$832,327.00
Cap Outlay - Capital Outlay	(\$34,484.67)	(\$1,567,195.74)	(\$4,751,437.76)	(\$2,285,450.57)	\$1,683,361.00	\$2,842,433.00	\$2,436,041.00	\$2,436,041.00
Misc - Miscellaneous	\$2,312,276.18	\$2,655,992.61	\$2,909,290.90	\$3,062,660.05	\$2,701,745.00	\$2,701,745.00	\$1,896,653.00	\$1,896,653.00
Fund Total: WSF	(\$7,849,033.80)	(\$7,782,733.35)	(\$5,738,902.46)	(\$13,075,474.97)	(\$19,143,254.00)	(\$20,486,792.00)	(\$27,809,010.00)	(\$27,809,010.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$7,849,033.80	\$7,782,733.35	\$5,738,902.46	\$13,075,474.97	\$19,143,254.00	\$20,486,792.00	\$27,809,010.00	\$27,809,010.00
Net Grand Totals:	(\$7,849,033.80)	(\$7,782,733.35)	(\$5,738,902.46)	(\$13,075,474.97)	(\$19,143,254.00)	(\$20,486,792.00)	(\$27,809,010.00)	(\$27,809,010.00)

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Water Sewer Fund
Division: Non-Departmental**



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
Department 56 - Water Sewer Enterprise									
Division 00 - Non-departmental									
<i>Personnel - Benefits</i>									
51 25	Benefits Retirement - OPEB	3,621.00	.00	1,014.00	.00	.00	.00	.00	.00
	<i>Personnel - Benefits Totals</i>	<u>\$3,621.00</u>	<u>\$0.00</u>	<u>\$1,014.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Contractual Services</i>									
56 00	Cont Serv Professional Services	42,760.44	152,954.75	293,896.75	10,519.50	.00	.00	.00	.00
	<i>Contractual Services Totals</i>	<u>\$42,760.44</u>	<u>\$152,954.75</u>	<u>\$293,896.75</u>	<u>\$10,519.50</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Operating Expenses</i>									
53 03	Op Exp Worker's Compensation Insurance	(3,839.29)	.00	.00	.00	.00	.00	.00	.00
	<i>Operating Expenses Totals</i>	<u>(\$3,839.29)</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Programs</i>									
54 40	Programs Water Capacity Allocation	.00	.00	650,000.00	975,000.00	5,010,000.00	5,010,000.00	1,362,500.00	1,362,500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					250,000.0000	5.45	1,362,500.00	
						Final Budget Totals		<u>\$1,362,500.00</u>	
54 41	Programs Sewer Capacity Allocation	.00	.00	.00	3,384,000.00	507,900.00	2,588,400.00	10,085,500.00	10,085,500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	169,500.00	169,500.00	
	Final Budget					1.0000	7,916,000.00	7,916,000.00	
	Final Budget					250,000.0000	8.00	2,000,000.00	
						Final Budget Totals		<u>\$10,085,500.00</u>	
	<i>Programs Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$650,000.00</u>	<u>\$4,359,000.00</u>	<u>\$5,517,900.00</u>	<u>\$7,598,400.00</u>	<u>\$11,448,000.00</u>	<u>\$11,448,000.00</u>
<i>Special Appropriations</i>									
55 00	Spec App Salary Reserve	.00	.00	.00	.00	.00	21,000.00	.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	21,000.00	21,000.00	
	Final Budget					1.0000	(21,000.00)	(21,000.00)	
						Final Budget Totals		<u>\$0.00</u>	
	<i>Special Appropriations Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$21,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Miscellaneous</i>									
59 00	Misc Depreciation Expense	901,484.18	988,471.05	1,082,455.90	1,145,766.01	.00	.00	.00	.00
59 03	Misc Amortization Expense	180,000.00	180,000.00	180,000.00	180,000.00	.00	.00	.00	.00

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Water Sewer Enterprise
Division: Operations**

2018-2019 Major Accomplishments	Related Council Goal
•Purchased Equipment and began developing a Drone Program within the PW, Water & Sewer Division	Think Town Finances. Think Responsibility.
•Fully Staffed the Operations Division and developed a collaborative and efficient work group	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Completed AIA Grant Project to identify needed improvements within the water and sewer system	Think Town Finances. Think Responsibility.

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•AMI Deployment for entire system	Not finalized	Think Growth. Think Balance
Program or Service Change	•Develop a Town wide Drone Program, GIS, FD, PD, PIO, Safety, Engineering	\$2,500	Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: Safeguarding Public Health and Natural Resources for now and tomorrow

Goal: Efficient Emergency Repairs

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Compete 90% or more emergency tasks within 2 hours of notification	90%	N/A	78%



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300	WSF								
Department 56 - Water Sewer Enterprise									
Division 60 - Operations									
Contractual Services									
	Final Budget					52.0000	9.51	495.00	
	Final Budget					52.0000	8.57	445.64	
	Final Budget					52.0000	7.48	389.00	
	Final Budget					52.0000	5.34	278.00	
	Final Budget					52.0000	7.03	366.00	
								Final Budget Totals	\$4,071.92
	<i>Contractual Services Totals</i>	\$377,401.94	\$258,113.79	\$211,617.40	\$383,104.36	\$27,797.00	\$265,118.00	\$1,030,341.00	\$1,030,341.00
Operating Expenses									
52 01	Op Exp Postage and Shipping Expense	1,371.76	402.88	62.36	260.42	300.00	1,800.00	1,800.00	1,800.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	50.00	100.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	200.00	200.00	
								Final Budget Totals	\$1,800.00
52 12	Op Exp Utility Exp - Other	.00	.00	.00	16.00	.00	.00	.00	.00
52 15	Op Exp Telephone Exp - Buildings	.00	.00	8,218.74	.00	.00	3,000.00	.00	.00
52 16	Op Exp Telephone Exp - Mobile	2,508.50	2,829.37	4,246.30	5,314.75	5,374.00	5,374.00	5,146.00	5,146.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.12	
	Final Budget					12.0000	38.01	456.12	
	Final Budget					12.0000	38.01	456.12	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
	Final Budget					12.0000	40.16	481.92	
								Final Budget Totals	\$5,145.96



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 60 - Operations								
	Operating Expenses								
52 25	Op Exp Advertising Expense	.00	18.26	701.55	.00	500.00	1,000.00	1,000.00	1,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000.00	1,000.00	
								<u>1,000.00</u>	
							Final Budget Totals	\$1,000.00	
52 26	Op Exp Training and Travel	1,915.00	2,490.46	3,444.32	3,529.15	5,000.00	6,360.00	7,230.00	7,230.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					8.0000	140.00	1,120.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					5.0000	415.00	2,075.00	
	Final Budget					2.0000	415.00	830.00	
	Final Budget					1.0000	(415.00)	(415.00)	
	Final Budget					20.0000	16.00	320.00	
	Final Budget					2.0000	400.00	800.00	
	Final Budget					2.0000	500.00	1,000.00	
								<u>\$7,230.00</u>	
							Final Budget Totals	\$7,230.00	
52 35	Op Exp Maint and Repair - Equipment	4,187.81	22,462.39	16,526.07	17,359.28	26,000.00	47,400.00	33,400.00	33,400.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	700.00	700.00	
	Final Budget					300.0000	15.00	4,500.00	
	Final Budget					350.0000	10.00	3,500.00	
	Final Budget					100.0000	10.00	1,000.00	
	Final Budget					1.0000	50.00	50.00	
	Final Budget					50.0000	10.00	500.00	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					1.0000	400.00	400.00	
	Final Budget					1.0000	600.00	600.00	
	Final Budget					1.0000	50.00	50.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					1.0000	300.00	300.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 60 - Operations								
	Operating Expenses								
52 40	Op Exp Maint and Repair - Lift Stations	.00	.00	74.08	.00	.00	.00	.00	.00
52 41	Op Exp Maint and Repair - Elevated Tank	.00	1,444.50	18.82	2,738.84	20,000.00	20,000.00	20,000.00	20,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000.00	1,000.00	
	Final Budget					1.0000	15,500.00	15,500.00	
	Final Budget					1.0000	1,500.00	1,500.00	
	Final Budget					1.0000	2,000.00	2,000.00	
							Final Budget Totals	\$20,000.00	
52 50	Op Exp Contracted Vehicle Service	1,500.89	708.20	3,236.27	520.91	6,500.00	2,000.00	6,000.00	6,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					10.0000	200.00	2,000.00	
	Final Budget					1.0000	4,000.00	4,000.00	
							Final Budget Totals	\$6,000.00	
52 52	Op Exp Fuel	14,534.22	12,688.56	12,549.38	17,076.49	15,000.00	21,094.00	25,248.00	25,248.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	(4,000.00)	(4,000.00)	
	Final Budget					300.0000	2.01	603.00	
	Final Budget					1,868.0000	2.46	4,595.28	
	Final Budget					300.0000	2.46	738.00	
	Final Budget					275.0000	2.46	676.50	
	Final Budget					100.0000	2.01	201.00	
	Final Budget					20.0000	2.46	49.20	
	Final Budget					1,088.0000	2.01	2,186.88	
	Final Budget					200.0000	2.46	492.00	
	Final Budget					800.0000	2.46	1,968.00	
	Final Budget					927.0000	2.01	1,863.27	
	Final Budget					640.0000	2.01	1,286.40	
	Final Budget					401.0000	2.46	986.46	
	Final Budget					703.0000	2.46	1,729.38	
	Final Budget					1,875.0000	2.46	4,612.50	
	Final Budget					1,385.0000	2.01	2,783.85	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300	WSF								
	Department 56 - Water Sewer Enterprise								
	Division 60 - Operations								
	Operating Expenses								
	Final Budget					824.0000	2.02	1,664.48	
	Final Budget					1,143.0000	2.46	2,811.78	
								Final Budget Totals	\$25,247.98
52 59	Op Exp Water Meters	83,827.19	102,233.81	123,561.47	190,681.52	127,470.00	127,470.00	127,470.00	127,470.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	295.00	3,540.00	
	Final Budget					8.0000	960.00	7,680.00	
	Final Budget					3.0000	8,500.00	25,500.00	
	Final Budget					500.0000	181.50	90,750.00	
								Final Budget Totals	\$127,470.00
52 60	Op Exp Equipment Purchase	7,063.06	7,850.15	9,909.09	14,815.90	4,620.00	4,867.00	7,405.00	7,405.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,800.00	1,800.00	
	Final Budget					1.0000	700.00	700.00	
	Final Budget					1.0000	1,200.00	1,200.00	
	Final Budget					3.0000	1,000.00	3,000.00	
	Final Budget					2.0000	200.00	400.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					3.0000	35.00	105.00	
								Final Budget Totals	\$7,405.00
52 62	Op Exp Dues and Subscriptions	900.00	1,052.00	1,154.00	1,359.00	1,179.00	1,179.00	1,880.00	1,880.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	95.00	95.00	
	Final Budget					1.0000	210.00	210.00	
	Final Budget					1.0000	375.00	375.00	
	Final Budget					1.0000	1,200.00	1,200.00	
								Final Budget Totals	\$1,880.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300	WSF								
	Department 56 - Water Sewer Enterprise								
	Division 60 - Operations								
	Operating Expenses								
52 63	Op Exp Permits and Fees	5,438.00	5,927.13	4,322.43	6,376.76	5,968.00	8,187.00	8,532.00	8,532.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	130.00	390.00	
	Final Budget					1.0000	2,600.00	2,600.00	
	Final Budget					1.0000	870.00	870.00	
	Final Budget					10.0000	52.00	520.00	
	Final Budget					1.0000	1,310.00	1,310.00	
	Final Budget					16.0000	37.00	592.00	
	Final Budget					1.0000	50.00	50.00	
	Final Budget					1.0000	200.00	200.00	
	Final Budget					1.0000	2,000.00	2,000.00	
							Final Budget Totals	\$8,532.00	
52 70	Op Exp Safety	2,373.56	2,224.90	1,747.98	1,704.92	2,955.00	2,955.00	3,105.00	3,105.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	4.75	57.00	
	Final Budget					30.0000	2.25	67.50	
	Final Budget					30.0000	16.00	480.00	
	Final Budget					12.0000	75.00	900.00	
	Final Budget					1.0000	1,600.00	1,600.00	
							Final Budget Totals	\$3,104.50	
52 71	Op Exp Protective Clothing	1,776.48	2,112.90	2,888.98	2,855.93	.00	4,658.00	5,820.00	5,820.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					30.0000	25.00	750.00	
	Final Budget					14.0000	20.00	280.00	
	Final Budget					10.0000	75.00	750.00	
	Final Budget					9.0000	25.00	225.00	
	Final Budget					3.0000	100.00	300.00	
	Final Budget					10.0000	(160.00)	(1,600.00)	
	Final Budget					10.0000	160.00	1,600.00	
	Final Budget					10.0000	50.00	500.00	
	Final Budget					4.0000	60.00	240.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 60 - Operations								
	Operating Expenses								
	Final Budget Safety boots (FY-20)					13.0000	175.00	2,275.00	
	Final Budget Tee shirts, 5 each- 12 employees (FY-20)					50.0000	10.00	500.00	
						Final Budget Totals		\$5,820.00	
52 80	Op Exp Tools	1,236.90	2,153.62	1,894.42	2,336.08	4,500.00	5,570.00	7,085.00	7,085.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 20V Hammerdrill/Impact Kit Unit#80 (FY-20)					1.0000	430.00	430.00	
	Final Budget 3' Insulated probe (FY-20)					3.0000	85.00	255.00	
	Final Budget Golight Portable spot light w/ remote (FY-20)					6.0000	285.00	1,710.00	
	Final Budget Impact wrench air tool set (FY-20)					1.0000	400.00	400.00	
	Final Budget New pick up truck (FY-20)					1.0000	1,000.00	1,000.00	
	Final Budget Replacement tools for three pick up trucks (FY-20)					3.0000	350.00	1,050.00	
	Final Budget Replacement tools for two service trucks (FY-20)					2.0000	500.00	1,000.00	
	Final Budget Unit# 83, Locate Coordinator (FY-20)					1.0000	400.00	400.00	
	Final Budget Valve setter (FY-20)					4.0000	60.00	240.00	
	Final Budget Wheeler Rex shut off tool for poly (FY-20)					2.0000	300.00	600.00	
						Final Budget Totals		\$7,085.00	
52 85	Op Exp Departmental Supplies	2,740.70	3,405.94	4,022.12	1,563.78	4,390.00	4,390.00	5,230.00	5,230.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Batteries (FY-20)					1.0000	100.00	100.00	
	Final Budget Green, Blue and White Marking Paint (FY-20)					340.0000	3.50	1,190.00	
	Final Budget KW Power Sweep replacement heads (FY-20)					4.0000	200.00	800.00	
	Final Budget Micro Flex latex Gloves (FY-20)					80.0000	13.00	1,040.00	
	Final Budget Misc. Supplies (FY-20)					1.0000	1,500.00	1,500.00	
	Final Budget Wiper Towels (FY-20)					1.0000	600.00	600.00	
						Final Budget Totals		\$5,230.00	
53 03	Op Exp Worker's Compensation Insurance	5,979.22	7,549.88	11,823.87	11,019.99	8,695.00	9,752.00	8,983.00	8,983.00
	Operating Expenses Totals	\$315,777.60	\$421,524.07	\$376,441.92	\$462,813.87	\$595,116.00	\$633,721.00	\$640,229.00	\$640,229.00
	Programs								
54 50	Programs Purchase for Resale	1,883,902.56	2,018,530.26	2,215,333.88	2,513,902.27	2,930,000.00	2,694,256.00	3,323,206.00	3,323,206.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 3% Consumption Growth					.0300	2,930,000.00	87,900.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	300 - WSF								
Department	56 - Water Sewer Enterprise								
Division	60 - Operations								
Programs									
	Final Budget					1.0000	2,930,000.00	2,930,000.00	
	Est. Year-End Purchase FY 18-19								
	Final Budget					.1042	2,930,000.00	305,306.00	
	JoCo 10.42% Rate Increase Adjustment								
							Final Budget Totals	\$3,323,206.00	
	<i>Programs Totals</i>	\$1,883,902.56	\$2,018,530.26	\$2,215,333.88	\$2,513,902.27	\$2,930,000.00	\$2,694,256.00	\$3,323,206.00	\$3,323,206.00
	Division 60 - Operations Totals	\$3,016,729.16	\$3,171,775.51	\$3,326,213.41	\$3,929,015.45	\$4,168,509.00	\$4,220,763.00	\$5,706,991.00	\$5,706,991.00
	Department 56 - Water Sewer Enterprise Totals	\$3,016,729.16	\$3,171,775.51	\$3,326,213.41	\$3,929,015.45	\$4,168,509.00	\$4,220,763.00	\$5,706,991.00	\$5,706,991.00
	Fund 300 - WSF Totals	\$3,016,729.16	\$3,171,775.51	\$3,326,213.41	\$3,929,015.45	\$4,168,509.00	\$4,220,763.00	\$5,706,991.00	\$5,706,991.00
	Net Grand Totals	\$3,016,729.16	\$3,171,775.51	\$3,326,213.41	\$3,929,015.45	\$4,168,509.00	\$4,220,763.00	\$5,706,991.00	\$5,706,991.00

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Water Sewer Enterprise
Division: Preventive Maintenance**

2018-2019 Major Accomplishments	Related Council Goal
•Transitioned to 3 rd Party Cross Connection Control Program Administrator to increase efficiency and expand the FOG program development and meet an FY 18-19 initiative.	Think Town Finances. Think Responsibility.
•Designed and funded the abandonment of Central L/S and installation of gravity sewer lines to meet an FY 18-19 initiative.	Think Growth. Think Balance

2019-2020 Service, Program or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Staffing Change	•Create a Crew Leader Position and develop a career ladder to acquire qualified candidates and encourage existing employees to excel within our organization	Increase of salary for an existing Mechanic position	Think Happy, Helpful, Professional Workforce. Think Opportunity.

Performance Measures

Mission Statement: Safeguarding Public Health and Natural Resources for now and tomorrow

Goal: Minimize Breakdowns through Routine PM

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Spend 40% of all work orders man hours completing routine PM (Monthly)	40%	28%	40%

Goal: Prioritize Infrastructure Replacement

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Visually inspect >50 of existing sanitary sewer lines using CCTV in FY 17-18	N/A	9%	10%
• (Revised)Visually inspect >10 of existing sanitary sewer lines using CCTV annually			

Goal: Obtain Accurate FOG Records for Compliance

Objective	2019-2020 Target	Fiscal Year 2017-2018 Actual	2018-2019 Year to Date
• Achieve 75% compliance from all customers known to be required to comply (monthly)	75%	90%	89%



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300	WSF								
	Department 56 - Water Sewer Enterprise								
	Division 61 - Preventive Maintenance								
	Personnel - Salaries								
50 00	Salaries Full-time	156,447.01	211,747.36	189,455.54	252,483.96	303,405.00	401,982.00	370,946.00	370,946.00
50 04	Salaries Overtime	799.20	1,333.19	2,343.99	.00	8,000.00	10,792.00	18,681.00	18,681.00
	<i>Personnel - Salaries Totals</i>	\$157,246.21	\$213,080.55	\$191,799.53	\$252,483.96	\$311,405.00	\$412,774.00	\$389,627.00	\$389,627.00
	Personnel - Benefits								
51 00	Benefits Longevity	900.00	2,300.00	1,900.00	2,400.00	3,100.00	3,000.00	3,500.00	3,500.00
51 01	Benefits Stand-by Pay	2,303.43	2,505.52	2,927.74	2,899.38	8,000.00	8,094.00	7,001.00	7,001.00
51 10	Benefits FICA	10,953.53	14,943.73	13,970.80	18,302.68	24,675.00	32,426.00	28,642.00	28,642.00
51 11	Benefits Group Insurance - Health	24,606.04	39,619.31	27,353.25	29,739.03	44,160.00	55,710.00	58,694.00	58,694.00
51 15	Benefits Life Insurance	965.84	1,283.56	1,051.93	1,509.51	1,250.00	2,203.00	1,163.00	1,163.00
51 20	Benefits Retirement - General Employees	11,228.16	14,636.55	14,264.72	19,293.07	24,610.00	32,869.00	33,389.00	33,389.00
51 30	Benefits 401K - General Employees	6,402.41	8,715.43	7,865.19	10,296.62	12,730.00	16,955.00	14,978.00	14,978.00
	<i>Personnel - Benefits Totals</i>	\$57,359.41	\$84,004.10	\$69,333.63	\$84,440.29	\$118,525.00	\$151,257.00	\$147,367.00	\$147,367.00
	Contractual Services								
56 00	Cont Serv Professional Services	3,200.00	33,065.00	.00	.00	9,237.00	.00	44,250.00	44,250.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					295,000.0000	.15	44,250.00	
							Final Budget Totals	\$44,250.00	
56 10	Cont Serv Contracts and Agreements	36,240.27	64,330.22	61,521.35	71,541.11	70,795.00	73,649.00	72,567.00	72,567.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					4.0000	500.00	2,000.00	
	Final Budget					1.0000	23,334.44	23,334.44	
	Final Budget					10.0000	750.00	7,500.00	
	Final Budget					3.0000	30.00	90.00	
	Final Budget					12.0000	39.85	478.00	
	Final Budget					12.0000	39.90	479.00	
	Final Budget					1.0000	16,218.48	16,218.48	
	Final Budget					1.0000	22,466.96	22,466.96	
							Final Budget Totals	\$72,566.88	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund 300 - WSF

Department 56 - Water Sewer Enterprise

Division 61 - Preventive Maintenance

Contractual Services

56 11	Cont Serv Contract Services	29,770.06	30,317.39	34,649.17	25,229.02	47,720.00	47,720.00	47,720.00	47,720.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	BSI On-Line CCC Services	1.0000	495.00	495.00
Final Budget	Clearwater Clayton/Raleigh Sampler Maintenance	1.0000	4,000.00	4,000.00
Final Budget	Clearwater Clayton/Raleigh Flow Meter Maintenance	1.0000	1,600.00	1,600.00
Final Budget	Custom Controls, PW & Power Maintenance 1/2 Share	.5000	8,360.00	4,180.00
Final Budget	Jet Vac debris box disposal JB	6.0000	250.00	1,500.00
Final Budget	Large water meter testing for 3"-10" sizes	20.0000	450.00	9,000.00
Final Budget	Root Control per foot	5,000.0000	2.50	12,500.00
Final Budget	Trihedral Maintenance Contract(SCADA) 1/2 Share w/ Elect. Dept.	.5000	4,250.00	2,125.00
Final Budget	US Dept. Agriculture Beaver Control	12.0000	60.00	720.00
Final Budget	Vegetation control on sewer easements per 100 sq ft.	6,000.0000	1.10	6,600.00
Final Budget	Water meter testing 2" (JB FY19)	25.0000	200.00	5,000.00
Final Budget Totals				\$47,720.00

56 51	Cont Serv Uniform Rental	2,554.03	3,283.89	2,893.83	3,740.81	3,260.00	4,053.00	4,114.00	4,114.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	Brandonn Carroll(JB)	52.0000	7.74	402.48
Final Budget	Chris Snead, All FR rate clothes (JB)	52.0000	10.53	547.56
Final Budget	Dylan Carroll (JB)	52.0000	8.88	462.00
Final Budget	James Blalock, FR rated clothes (JB)	52.0000	10.48	544.96
Final Budget	Kenny Sanders (JB)	52.0000	8.64	449.28
Final Budget	Michael Carpenter (JB)	52.0000	8.88	461.76
Final Budget	Misc garment replacement charges	1.0000	400.00	400.00
Final Budget	New employee (Crew Leader) (JB FY20)	52.0000	8.88	461.76
Final Budget	Stephen Norris (JB)	52.0000	7.38	384.00
Final Budget Totals				\$4,113.80

<i>Contractual Services Totals</i>		\$71,764.36	\$130,996.50	\$99,064.35	\$100,510.94	\$131,012.00	\$125,422.00	\$168,651.00	\$168,651.00
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Operating Expenses

52 01	Op Exp Postage and Shipping Expense	981.34	1,046.23	97.78	60.49	500.00	4,583.00	4,583.00	4,583.00
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Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Final Budget	Backflow 1st Class Mailing	1,200.0000	.49	588.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300	WSF								
	Department 56 - Water Sewer Enterprise								
	Division 61 - Preventive Maintenance								
	Operating Expenses								
	Final Budget Unit #703, 2016 Kohler 60kW Hours 112 (JB)					35.0000	10.00	350.00	
	Final Budget Unit #705, Hours 427 (JB)					65.0000	10.00	650.00	
	Final Budget Unit #708, Hours 4553 (JB)					35.0000	10.00	350.00	
	Final Budget Unit #710, Hours 729 (JB)					30.0000	10.00	300.00	
	Final Budget Unit #711, Hours 624 (JB)					35.0000	10.00	350.00	
	Final Budget Unit #712 New Jetter Hours 54.5 (JB)					35.0000	10.00	350.00	
	Final Budget Unit #713, trailer					1.0000	100.00	100.00	
	Final Budget Unit #74 High Pressure hose replacement					1.0000	2,200.00	2,200.00	
	Final Budget Unit #74, Hours , Blower, Hyd.,Transfer Case Service					1.0000	10,000.00	10,000.00	
								Final Budget Totals	\$21,500.00
52 36	Op Exp Maint and Repair - Vehicles	6,124.89	4,542.60	3,883.24	4,904.12	6,000.00	8,842.00	10,242.00	10,242.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget Unit # 73, Mileage 379 (JB)					8,000.0000	.10	800.00	
	Final Budget Unit #72, (replaced) Mileage 498 (JB)					15,000.0000	.10	1,500.00	
	Final Budget Unit #74, Mileage 77456 (JB)					12,000.0000	.25	3,000.00	
	Final Budget Unit #75, Mileage 25307 (JB)					8,000.0000	.10	800.00	
	Final Budget Unit #76 4 new tires FY19 (JB)					4.0000	198.00	792.00	
	Final Budget Unit #76, Mileage 87836 (JB)					8,000.0000	.15	1,200.00	
	Final Budget Unit #77, Mileage 35015 (JB)					10,000.0000	.15	1,500.00	
	Final Budget Unit# 78, Compliance Tech Mileage 8316 (JB)					6,500.0000	.10	650.00	
								Final Budget Totals	\$10,242.00
52 39	Op Exp Maint and Repair - System	12,285.24	26,324.75	11,658.69	5,488.65	28,000.00	32,000.00	32,000.00	32,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget Debris dumpster (filter bed repairs)(JB FY19)					1.0000	15,000.00	15,000.00	
	Final Budget Easement & outfall repairs (Equip rental, stone)					1.0000	15,000.00	15,000.00	
	Final Budget Tri-Flex MH markers					100.0000	20.00	2,000.00	
								Final Budget Totals	\$32,000.00
52 40	Op Exp Maint and Repair - Lift Stations	159,421.77	160,353.81	112,830.32	83,005.46	195,900.00	195,900.00	189,590.00	189,590.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget Control panel repairs					15.0000	1,000.00	15,000.00	
	Final Budget ECIA (TOC) Lift Station (CH2M estimate)					12.0000	520.00	6,240.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 61 - Preventive Maintenance								
	Operating Expenses								
	Final Budget Existing pump overhaul/repair					8.0000	6,000.00	48,000.00	
	Final Budget Floats, relays, breakers, starters, fuses					1.0000	15,000.00	15,000.00	
	Final Budget OSHA required annual crane/hoist inspections (JB FY20)					1.0000	1,850.00	1,850.00	
	Final Budget Spare Pumps (small HP)					3.0000	4,500.00	13,500.00	
	Final Budget Undesignated repairs lump sum					1.0000	90,000.00	90,000.00	
							Final Budget Totals	\$189,590.00	
52 50	Op Exp Contracted Vehicle Service	415.93	619.67	398.21	440.09	10,000.00	4,000.00	4,000.00	4,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Pick Up trucks					4.0000	250.00	1,000.00	
	Final Budget Vactor Truck					1.0000	1,500.00	1,500.00	
	Final Budget Vactor Truck, Annual Operational Inspection					1.0000	1,500.00	1,500.00	
							Final Budget Totals	\$4,000.00	
52 52	Op Exp Fuel	13,556.91	9,460.74	9,947.72	11,611.11	13,400.00	16,839.00	16,829.00	16,829.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Permanent Generators 12 units @ 36 hrs @ 2 gph (JB)					864.0000	2.46	2,125.44	
	Final Budget Portable powered equipment (JB)					50.0000	2.01	100.50	
	Final Budget Unit #700 70hrs @ 2 gph (JB)					140.0000	2.01	281.40	
	Final Budget Unit #702 30 hrs @ 2 gph (JB)					60.0000	2.46	147.60	
	Final Budget Unit #703 35 hrs @ 2gph (JB)					70.0000	2.46	172.20	
	Final Budget Unit #705 35 hrs @ 2 gph (JB)					70.0000	2.46	172.20	
	Final Budget Unit #708 30 hrs @ 2 gph (JB)					60.0000	2.46	147.60	
	Final Budget Unit #710 30 hrs @ 2 gph (JB)					60.0000	2.46	147.60	
	Final Budget Unit #711 43 hrs @ 2 gph (JB)					86.0000	2.46	211.56	
	Final Budget Unit #712 40 hrs @ 2 gph (JB)					80.0000	2.46	196.80	
	Final Budget Unit #72 6,800 miles @ 7.7 mpg (JB)					883.0000	2.01	1,774.83	
	Final Budget Unit #73 5,000 miles @ 7.7 mpg (JB)					650.0000	2.01	1,306.50	
	Final Budget Unit #74 6,500 miles @ 4.9 mpg (JB)					1,327.0000	2.46	3,264.42	
	Final Budget Unit #75 6,800 miles @ 7.7 mpg (JB)					883.0000	2.01	1,774.83	
	Final Budget Unit #76 7,000 miles @ 7.8 mpg (JB)					897.0000	2.01	1,802.97	
	Final Budget Unit #77 10,000 miles @ 7.3 mpg (JB)					1,370.0000	2.01	2,753.70	
	Final Budget Unit #78 5,300 miles @ 23.8 mpg (JB)					223.0000	2.01	448.23	
							Final Budget Totals	\$16,828.38	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 61 - Preventive Maintenance								
	Operating Expenses								
52 60	Op Exp Equipment Purchase	808.15	4,582.94	13,742.46	3,466.12	5,226.00	5,226.00	7,476.00	7,476.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	675.00	2,025.00	
	Final Budget					2.0000	120.00	240.00	
	Final Budget					1.0000	550.00	550.00	
	Final Budget					1.0000	320.00	320.00	
	Final Budget					1.0000	324.95	324.95	
	Final Budget					3.0000	277.07	831.21	
	Final Budget					7.0000	52.00	364.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					2.0000	200.00	400.00	
	Final Budget					1.0000	250.00	250.00	
	Final Budget					1.0000	170.00	170.00	
	Final Budget					2.0000	750.00	1,500.00	
							Final Budget Totals	\$7,475.16	
52 62	Op Exp Dues and Subscriptions	.00	.00	.00	.00	.00	.00	900.00	900.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	900.00	900.00	
							Final Budget Totals	\$900.00	
52 63	Op Exp Permits and Fees	540.00	495.00	577.98	685.44	1,250.00	1,250.00	1,385.00	1,385.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	150.00	450.00	
	Final Budget					8.0000	50.00	400.00	
	Final Budget					11.0000	35.00	385.00	
	Final Budget					3.0000	50.00	150.00	
							Final Budget Totals	\$1,385.00	
52 70	Op Exp Safety	575.45	795.44	288.85	290.73	1,203.00	1,203.00	1,326.00	1,326.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	4.75	57.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
Department	56 - Water Sewer Enterprise								
Division	61 - Preventive Maintenance								
Operating Expenses									
	Final Budget					72.0000	2.25	162.00	
	Final Budget					27.0000	16.00	432.00	
	Final Budget					9.0000	75.00	675.00	
								Final Budget Totals	\$1,326.00
52 71	Op Exp Protective Clothing	1,449.81	1,626.59	1,862.41	2,024.49	3,000.00	3,664.00	4,441.00	4,441.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					8.0000	25.00	200.00	
	Final Budget					8.0000	50.00	400.00	
	Final Budget					8.0000	25.00	200.00	
	Final Budget					5.0000	100.00	500.00	
	Final Budget					8.0000	45.50	364.00	
	Final Budget					7.0000	(159.23)	(1,114.61)	
	Final Budget					7.0000	159.23	1,114.61	
	Final Budget					8.0000	60.00	480.00	
	Final Budget					8.0000	175.00	1,400.00	
	Final Budget					1.0000	175.00	175.00	
	Final Budget					40.0000	10.00	400.00	
	Final Budget					5.0000	10.00	50.00	
	Final Budget					16.0000	17.00	272.00	
								Final Budget Totals	\$4,441.00
52 80	Op Exp Tools	1,091.22	1,353.60	1,088.12	1,527.65	3,000.00	3,000.00	3,000.00	3,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	500.00	2,000.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					1.0000	500.00	500.00	
								Final Budget Totals	\$3,000.00
52 81	Op Exp Chemicals	74,475.16	88,446.40	122,082.40	110,693.70	161,520.00	161,520.00	171,642.00	171,642.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	500.00	2,000.00	
	Final Budget					8,300.0000	2.67	22,161.00	
	Final Budget					6,950.0000	2.67	18,556.50	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
Department 56 - Water Sewer Enterprise									
Division 61 - Preventive Maintenance									
Operating Expenses									
Final Budget	Bioxide 71, Glen Laurel #2 & 3 L.S. (FY20-22gpd) (JB)					8,030.0000	2.67	21,440.10	
Final Budget	Bioxide 71, JMH L.S. (FY20- 19gpd) (JB)					7,500.0000	2.67	20,025.00	
Final Budget	Bioxide 71, NRLS #1 (FY20-22gpd)					8,100.0000	2.67	21,627.00	
Final Budget	Bioxide 71, NRLS #2/Clayton Raleigh					11,100.0000	2.67	29,637.00	
Final Budget	Bioxide 71, Summerlyn L.S. FY20-30gpd) (JB)					12,500.0000	2.67	33,375.00	
Final Budget	Calibration gas (JB)					3.0000	190.00	570.00	
Final Budget	Contain fire ants, Vegetation Control					30.0000	25.00	750.00	
Final Budget	Persnickity Ox pellets					10.0000	150.00	1,500.00	
	Final Budget Totals							\$171,641.60	
52 82	Op Exp Lab Supplies	1,259.18	.00	483.00	.00	.00	.00	.00	.00
52 85	Op Exp Departmental Supplies	3,621.26	3,820.08	3,561.28	3,772.92	4,450.00	4,450.00	5,580.00	5,580.00
	Budget Transactions								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Final Budget	Batteries			30.0000	2.00	60.00		
	Final Budget	FOG educational lid toppers (JB FY20)			1.0000	1,000.00	1,000.00		
	Final Budget	Micro Flex Latex gloves			200.0000	13.00	2,600.00		
	Final Budget	Misc. Supplies			1.0000	1,500.00	1,500.00		
	Final Budget	Wiper towels per box (JB)			60.0000	7.00	420.00		
	Final Budget Totals						\$5,580.00		
53 03	Op Exp Worker's Compensation Insurance	4,305.23	4,717.75	7,476.96	8,430.72	8,382.00	9,402.00	6,933.00	6,933.00
	Operating Expenses Totals	\$374,189.23	\$389,797.93	\$378,521.34	\$327,808.51	\$535,973.00	\$587,840.00	\$590,511.00	\$590,511.00
	Division 61 - Preventive Maintenance Totals	\$660,559.21	\$817,879.08	\$738,718.85	\$765,243.70	\$1,096,915.00	\$1,277,293.00	\$1,296,156.00	\$1,296,156.00
	Department 56 - Water Sewer Enterprise Totals	\$660,559.21	\$817,879.08	\$738,718.85	\$765,243.70	\$1,096,915.00	\$1,277,293.00	\$1,296,156.00	\$1,296,156.00
	Fund 300 - WSF Totals	\$660,559.21	\$817,879.08	\$738,718.85	\$765,243.70	\$1,096,915.00	\$1,277,293.00	\$1,296,156.00	\$1,296,156.00
	Net Grand Totals	\$660,559.21	\$817,879.08	\$738,718.85	\$765,243.70	\$1,096,915.00	\$1,277,293.00	\$1,296,156.00	\$1,296,156.00

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**Town of Clayton
 FY 2019-2020
 Budget Proposal
 Department Summary**

**Department: Public Works
 Division: Wastewater Treatment Plant**

2018-2019 Major Accomplishments	Related Council Goal
•Completed Capacity Study	Think Growth. Think Balance

2019-2020 Service, Initiative or Staffing Changes	Description of Changes	Cost Implications for FY 2019- 2020	Related Council Goal
Staffing Change	•Adding a Laboratory Technician	\$52,490	Think Happy, Helpful, Professional Workforce. Think Opportunity.

Performance Measures

Mission Statement: Providing for a safe, efficient, and reliable water resource recovery.

Goal: Operate an effective preventative maintenance program

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	2019-2020 Year to Date
• Complete 90% or more of scheduled PM maintenance tasks on schedule.	90 %	100%	100%

Goal: Assure Compliance measures are met

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Maintain 98% or more rate of compliance on NPDES parameters.	98%	100 %	100 %

Goal: Assure that all water sampling is carried out within the compliance time frame.

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Collect 98% or more of water samples within the required timeframe.	98%	100%	100%



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300	WSF								
	Department 56 - Water Sewer Enterprise								
	Division 63 - Wastewater Treatment Plant								
	<i>Personnel - Salaries</i>								
50 00	Salaries Full-time	274,938.12	296,048.11	279,202.50	303,213.92	296,120.00	321,254.00	359,300.00	359,300.00
50 02	Salaries Part-time	.00	.00	.00	.00	.00	8.00	.00	.00
50 04	Salaries Overtime	.00	.00	1,590.40	.00	4,000.00	4,967.00	7,711.00	7,711.00
	<i>Personnel - Salaries Totals</i>	\$274,938.12	\$296,048.11	\$280,792.90	\$303,213.92	\$300,120.00	\$326,229.00	\$367,011.00	\$367,011.00
	<i>Personnel - Benefits</i>								
51 00	Benefits Longevity	3,900.00	4,300.00	3,200.00	3,500.00	3,400.00	3,900.00	3,800.00	3,800.00
51 01	Benefits Stand-by Pay	9,047.85	9,400.70	9,667.59	9,532.75	9,000.00	10,670.00	7,638.00	7,638.00
51 10	Benefits FICA	21,571.60	22,945.86	21,670.89	22,880.21	23,910.00	24,873.00	28,951.00	28,951.00
51 11	Benefits Group Insurance - Health	24,867.26	39,522.39	36,935.91	30,261.34	36,100.00	41,912.00	49,614.00	49,614.00
51 15	Benefits Life Insurance	1,667.98	1,792.56	1,594.00	1,813.92	1,190.00	1,998.00	1,090.00	1,090.00
51 20	Benefits Retirement - General Employees	20,032.41	20,711.17	21,273.68	23,656.55	23,970.00	26,311.00	32,341.00	32,341.00
51 30	Benefits 401K - General Employees	11,515.46	12,389.94	11,746.46	12,649.80	12,415.00	13,631.00	14,525.00	14,525.00
	<i>Personnel - Benefits Totals</i>	\$92,602.56	\$111,062.62	\$106,088.53	\$104,294.57	\$109,985.00	\$123,295.00	\$137,959.00	\$137,959.00
	<i>Contractual Services</i>								
56 00	Cont Serv Professional Services	76,634.54	70,445.66	102,824.64	97,854.99	250,000.00	89,500.00	92,000.00	92,000.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	4,500.00	4,500.00	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	15,000.00	15,000.00	
	Final Budget					1.0000	(15,000.00)	(15,000.00)	
	Final Budget					1.0000	40,000.00	40,000.00	
	Final Budget					150,000.0000	.15	22,500.00	
							Final Budget Totals	\$92,000.00	
56 10	Cont Serv Contracts and Agreements	38,131.26	35,557.96	45,995.06	31,650.68	35,000.00	35,154.00	31,894.00	31,894.00
	<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	175.00	350.00	
	Final Budget					1.0000	710.00	710.00	
	Final Budget					6.0000	1,250.00	7,500.00	
	Final Budget					1.0000	17,000.00	17,000.00	
	Final Budget					1.0000	800.00	800.00	
	Final Budget					36.0000	44.00	1,584.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 63 - Wastewater Treatment Plant								
	Contractual Services								
	Final Budget					1.0000	3,000.00	3,000.00	
	Final Budget					1.0000	950.00	950.00	
								<u>\$31,894.00</u>	
56 11	Cont Serv Contract Services	20,638.18	47,363.99	48,852.64	47,191.79	54,000.00	56,150.00	54,150.00	54,150.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	2,700.00	32,400.00	
	Final Budget					12.0000	2,100.00	25,200.00	
	Final Budget					1.0000	(8,000.00)	(8,000.00)	
	Final Budget					1.0000	2,350.00	2,350.00	
	Final Budget					1.0000	2,200.00	2,200.00	
								<u>\$54,150.00</u>	
56 50	Cont Serv Equipment Rental	626.96	656.74	844.61	670.64	920.00	771.00	951.00	951.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	79.20	950.40	
								<u>\$950.40</u>	
56 51	Cont Serv Uniform Rental	3,116.06	3,040.35	2,818.45	2,592.86	2,000.00	2,060.00	2,060.00	2,060.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					5.0000	100.00	500.00	
	Final Budget					52.0000	30.00	1,560.00	
								<u>\$2,060.00</u>	
56 80	Cont Serv Johnston County Treatment	431,058.85	1,048,042.50	1,068,525.86	1,359,587.42	1,271,000.00	1,700,520.00	2,247,292.00	2,247,292.00
	Budget Transactions								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Final Budget					12.0000	5,000.00	60,000.00	
	Final Budget					365.0000	160.00	58,400.00	
	Final Budget					365.0000	1,600.00	584,000.00	
	Final Budget					365.0000	1,720.00	627,800.00	
	Final Budget					365.0000	172.00	62,780.00	
	Final Budget					365.0000	124.63	45,489.95	
	Final Budget					365.0000	824.00	300,760.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
Department 56 - Water Sewer Enterprise									
Division 63 - Wastewater Treatment Plant									
Contractual Services									
	Final Budget					365.0000	881.50	321,747.50	
	Final Budget					365.0000	88.15	32,174.75	
	Final Budget					365.0000	422.30	154,139.50	
								Final Budget Totals	\$2,247,291.70
56 81	Cont Serv Raleigh Treatment	.00	.00	.00	93,482.22	230,000.00	256,500.00	328,500.00	328,500.00
	Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Final Budget	Raleigh Connection Fee				1.0000	16,500.00	16,500.00	
	Final Budget	Raleigh Treatment Fee (300K gpd)				12.0000	26,000.00	312,000.00	
								Final Budget Totals	\$328,500.00
	Contractual Services Totals		\$570,205.85	\$1,205,107.20	\$1,269,861.26	\$1,633,030.60	\$1,842,920.00	\$2,140,655.00	\$2,756,847.00
Operating Expenses									
52 00	Op Exp Copy Expense	58.35	74.08	91.70	88.87	72.00	72.00	72.00	72.00
	Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Final Budget	6Konica Minolta - copy expense				12.0000	6.00	72.00	
								Final Budget Totals	\$72.00
52 01	Op Exp Postage and Shipping Expense	602.43	117.41	358.87	164.15	75.00	300.00	150.00	150.00
	Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Final Budget	UPS & FedEx shipping lump sum				1.0000	150.00	150.00	
								Final Budget Totals	\$150.00
52 10	Op Exp Utility Exp - Town Electricity	267,271.31	279,357.93	289,752.79	296,270.31	300,000.00	288,000.00	302,400.00	302,400.00
	Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Final Budget	Electrical Costs				12.0000	25,200.00	302,400.00	
								Final Budget Totals	\$302,400.00
52 11	Op Exp Utility Exp - Town W/S	1,836.33	6,158.42	12,107.43	4,292.36	2,500.00	5,280.00	4,800.00	4,800.00
	Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Final Budget	4 yr avg Monthly potable water charge				12.0000	200.00	2,400.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
Department 56 - Water Sewer Enterprise									
Division 63 - Wastewater Treatment Plant									
Operating Expenses									
	Final Budget					4.0000	600.00	2,400.00	
	Additional water required for belt press								
								<u>4,800.00</u>	
52 12	Op Exp Utility Exp - Other	16,667.65	4,763.08	9,506.94	13,006.94	18,700.00	18,700.00	18,940.00	18,940.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2,500.0000	2.50	6,250.00	
	Final Budget					4,500.0000	2.50	11,250.00	
	Final Budget					1,200.0000	1.20	1,440.00	
								<u>\$18,940.00</u>	
52 15	Op Exp Telephone Exp - Buildings	110.71	.00	.00	.00	.00	.00	.00	.00
52 16	Op Exp Telephone Exp - Mobile	638.62	980.01	1,155.57	1,362.89	1,818.00	1,818.00	1,626.00	1,626.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	38.01	456.00	
	Final Budget					2.0000	200.00	400.00	
	Final Budget					12.0000	24.00	288.00	
	Final Budget					12.0000	40.16	481.92	
								<u>\$1,625.92</u>	
52 17	Op Exp Telephone Exp - Utilities	529.79	46.37	.00	.00	.00	.00	.00	.00
52 25	Op Exp Advertising Expense	38.18	.00	43.16	.00	250.00	500.00	500.00	500.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					2.0000	250.00	500.00	
								<u>\$500.00</u>	
52 26	Op Exp Training and Travel	1,321.31	1,938.45	1,940.40	2,444.30	2,200.00	2,730.00	2,730.00	2,730.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	360.00	1,440.00	
	Final Budget					2.0000	450.00	900.00	
	Final Budget					6.0000	65.00	390.00	
								<u>\$2,730.00</u>	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 63 - Wastewater Treatment Plant								
	Operating Expenses								
52 27	Op Exp Local Mileage	55.66	31.05	.00	28.00	100.00	174.00	110.00	110.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					200.0000	.55		110.00
							Final Budget Totals		\$110.00
52 35	Op Exp Maint and Repair - Equipment	127,455.67	118,562.54	131,403.76	170,482.99	135,000.00	137,350.00	138,950.00	138,950.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					2.0000	2,350.00		4,700.00
	Final Budget					2.0000	4,000.00		8,000.00
	Final Budget					3.0000	2,500.00		7,500.00
	Final Budget					2.0000	2,000.00		4,000.00
	Final Budget					1.0000	3,000.00		3,000.00
	Final Budget					1.0000	7,000.00		7,000.00
	Final Budget					1.0000	25,000.00		25,000.00
	Final Budget					2.0000	1,250.00		2,500.00
	Final Budget					1.0000	1,000.00		1,000.00
	Final Budget					2.0000	10,000.00		20,000.00
	Final Budget					1.0000	2,200.00		2,200.00
	Final Budget					2.0000	1,500.00		3,000.00
	Final Budget					3.0000	4,000.00		12,000.00
	Final Budget					3.0000	750.00		2,250.00
	Final Budget					2.0000	1,000.00		2,000.00
	Final Budget					3.0000	2,700.00		8,100.00
	Final Budget					1.0000	4,000.00		4,000.00
	Final Budget					1.0000	2,500.00		2,500.00
	Final Budget					72.0000	225.00		16,200.00
	Final Budget					1.0000	4,000.00		4,000.00
							Final Budget Totals		\$138,950.00
52 36	Op Exp Maint and Repair - Vehicles	867.32	1,354.95	921.22	782.04	750.00	1,400.00	2,850.00	2,850.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					50.0000	25.00		1,250.00
	Final Budget					5,000.0000	.20		1,000.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 63 - Wastewater Treatment Plant								
	Operating Expenses								
	Final Budget Unit 71 2016 Ford P/U					4,000.0000	.15	600.00	
								Final Budget Totals	\$2,850.00
52 37	Op Exp Maint and Repair - Buildings	1,738.19	27,751.35	968.47	8,130.70	2,100.00	2,290.00	1,450.00	1,450.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Interior painting supplies					1.0000	700.00	700.00	
	Final Budget Undesignated bldg repairs on-site lump sum					1.0000	750.00	750.00	
								Final Budget Totals	\$1,450.00
52 38	Op Exp Maint and Repair - Grounds	3,518.28	3,316.02	1,792.67	2,707.45	16,792.00	3,750.00	45,746.00	45,746.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Landscape supplies					1.0000	500.00	500.00	
	Final Budget Road patching by Contractor (Daniels quote)					1.0000	44,496.00	44,496.00	
	Final Budget Sidewalk repair					3.0000	250.00	750.00	
								Final Budget Totals	\$45,746.00
52 40	Op Exp Maint and Repair - Lift Stations	.00	183.00	.00	.00	.00	.00	.00	.00
52 50	Op Exp Contracted Vehicle Service	115.85	.00	.00	.00	.00	500.00	.00	.00
52 52	Op Exp Fuel	2,488.30	2,150.83	2,149.07	2,850.91	2,600.00	2,847.00	2,846.00	2,846.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Misc equipment 200 hrs @ 1 gph					200.0000	2.03	406.00	
	Final Budget Unit #70 8,400 miles @ 13.35 mpg					800.0000	2.03	1,624.00	
	Final Budget Unit #71 3,900 miles @ 14 mpg					279.0000	2.03	566.00	
	Final Budget Unit #740 25 hours @ 2 gph					50.0000	2.50	125.00	
	Final Budget Unit 714 Forklift propane					5.0000	25.00	125.00	
								Final Budget Totals	\$2,846.00
52 60	Op Exp Equipment Purchase	13,286.42	(656.61)	4,362.00	3,057.40	5,618.00	4,600.00	4,600.00	4,600.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Spectrophotometer					1.0000	4,600.00	4,600.00	
								Final Budget Totals	\$4,600.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300	WSF								
	Department 56 - Water Sewer Enterprise								
	Division 63 - Wastewater Treatment Plant								
	Operating Expenses								
52 62	Op Exp Dues and Subscriptions	901.00	4,486.47	4,813.98	4,590.83	5,153.00	5,125.00	5,250.00	5,250.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	170.00	170.00	
	Final Budget					1.0000	4,100.00	4,100.00	
	Final Budget					1.0000	740.00	740.00	
	Final Budget					2.0000	70.00	140.00	
	Final Budget					1.0000	100.00	100.00	
								Final Budget Totals	\$5,250.00
52 63	Op Exp Permits and Fees	11,001.42	7,260.00	7,010.00	7,010.00	7,145.00	8,000.00	8,000.00	8,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	8,000.00	8,000.00	
								Final Budget Totals	\$8,000.00
52 70	Op Exp Safety	2,128.13	893.45	1,522.46	1,367.42	1,500.00	2,848.00	2,778.00	2,778.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					3.0000	500.00	1,500.00	
	Final Budget					21.0000	13.00	273.00	
	Final Budget					15.0000	60.00	900.00	
	Final Budget					7.0000	15.00	105.00	
								Final Budget Totals	\$2,778.00
52 71	Op Exp Protective Clothing	730.69	817.01	640.86	595.75	750.00	1,325.00	1,175.00	1,175.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					5.0000	60.00	300.00	
	Final Budget					5.0000	175.00	875.00	
								Final Budget Totals	\$1,175.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 63 - Wastewater Treatment Plant								
	Operating Expenses								
52 80	Op Exp Tools	72.96	94.62	168.13	385.39	750.00	900.00	500.00	500.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Misc. hand tool replacement					1.0000	500.00	500.00	
								Final Budget Totals	\$500.00
52 81	Op Exp Chemicals	26,723.42	56,625.05	29,169.83	29,610.40	32,000.00	34,120.00	33,670.00	33,670.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Alum Sulfate					44.0000	200.00	8,800.00	
	Final Budget Chlorine tablets 50 # pails (re-use system)					6.0000	145.00	870.00	
	Final Budget Micro C carbon source per gallon					2,000.0000	3.00	6,000.00	
	Final Budget Polymer					5.0000	3,600.00	18,000.00	
								Final Budget Totals	\$33,670.00
52 82	Op Exp Lab Supplies	19,587.65	17,029.27	15,432.89	14,937.94	20,000.00	20,450.00	20,800.00	20,800.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget BOD Supplies					1.0000	4,220.00	4,220.00	
	Final Budget Conductivity testing					1.0000	130.00	130.00	
	Final Budget DI water system maintenance					2.0000	600.00	1,200.00	
	Final Budget Drinking Water Testing Supplies					1.0000	1,500.00	1,500.00	
	Final Budget Equipment repair and calibration					1.0000	2,500.00	2,500.00	
	Final Budget Fecal Supplies					1.0000	7,000.00	7,000.00	
	Final Budget Misc. Supplies					1.0000	500.00	500.00	
	Final Budget pH supplies lab & field					1.0000	1,500.00	1,500.00	
	Final Budget Sample bottles					1.0000	1,000.00	1,000.00	
	Final Budget TSS supplies					1.0000	1,250.00	1,250.00	
								Final Budget Totals	\$20,800.00
52 85	Op Exp Departmental Supplies	2,956.33	3,056.82	3,426.87	2,662.35	3,200.00	3,360.00	3,360.00	3,360.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Misc hardware supplies					12.0000	250.00	3,000.00	
	Final Budget Office supplies					12.0000	30.00	360.00	
								Final Budget Totals	\$3,360.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
Department 56 - Water Sewer Enterprise									
Division 63 - Wastewater Treatment Plant									
<i>Operating Expenses</i>									
53 03	Op Exp Worker's Compensation Insurance	6,218.53	6,532.03	10,161.73	8,103.72	6,701.00	7,516.00	6,922.00	6,922.00
53 99	Op Exp Miscellaneous Expense	.00	.00	8,416.00	.00	.00	.00	.00	.00
	<i>Operating Expenses Totals</i>	<u>\$508,920.50</u>	<u>\$542,923.60</u>	<u>\$537,316.80</u>	<u>\$574,933.11</u>	<u>\$565,774.00</u>	<u>\$553,955.00</u>	<u>\$610,225.00</u>	<u>\$610,225.00</u>
<i>Programs</i>									
54 43	Programs Liquid Sludge Disposal	221,441.59	238,859.00	233,629.10	254,106.83	260,800.00	260,800.00	320,800.00	320,800.00
<i>Budget Transactions</i>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Final Budget	Bio-solids land application (per gallon)					1,500,000.0000	.04	60,000.00	
Final Budget	Biosolids to Johnston County or Dewatering Contingency					160.0000	850.00	136,000.00	
Final Budget	Biosolids to Sampson Co.					900,000.0000	.12	108,000.00	
Final Budget	Stabilization chemicals					6.0000	2,800.00	16,800.00	
							<i>Final Budget Totals</i>	<u>\$320,800.00</u>	
	<i>Programs Totals</i>	<u>\$221,441.59</u>	<u>\$238,859.00</u>	<u>\$233,629.10</u>	<u>\$254,106.83</u>	<u>\$260,800.00</u>	<u>\$260,800.00</u>	<u>\$320,800.00</u>	<u>\$320,800.00</u>
Division 63 - Wastewater Treatment Plant	Totals	<u>\$1,668,108.62</u>	<u>\$2,394,000.53</u>	<u>\$2,427,688.59</u>	<u>\$2,869,579.03</u>	<u>\$3,079,599.00</u>	<u>\$3,404,934.00</u>	<u>\$4,192,842.00</u>	<u>\$4,192,842.00</u>
Department 56 - Water Sewer Enterprise	Totals	<u>\$1,668,108.62</u>	<u>\$2,394,000.53</u>	<u>\$2,427,688.59</u>	<u>\$2,869,579.03</u>	<u>\$3,079,599.00</u>	<u>\$3,404,934.00</u>	<u>\$4,192,842.00</u>	<u>\$4,192,842.00</u>
Fund 300 - WSF	Totals	<u>\$1,668,108.62</u>	<u>\$2,394,000.53</u>	<u>\$2,427,688.59</u>	<u>\$2,869,579.03</u>	<u>\$3,079,599.00</u>	<u>\$3,404,934.00</u>	<u>\$4,192,842.00</u>	<u>\$4,192,842.00</u>
	Net Grand Totals	<u>\$1,668,108.62</u>	<u>\$2,394,000.53</u>	<u>\$2,427,688.59</u>	<u>\$2,869,579.03</u>	<u>\$3,079,599.00</u>	<u>\$3,404,934.00</u>	<u>\$4,192,842.00</u>	<u>\$4,192,842.00</u>

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Water Sewer Fund
Division: Interdepartmental**



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	300 - WSF								
	Department 56 - Water Sewer Enterprise								
	Division 97 - Inter-departmental								
	<i>Miscellaneous</i>								
59 97	Misc Support Services - General Fund	1,230,792.00	1,487,521.56	1,646,835.00	1,736,894.04	1,724,925.00	1,724,925.00	1,680,653.00	1,680,653.00
	<i>Miscellaneous Totals</i>	<u>\$1,230,792.00</u>	<u>\$1,487,521.56</u>	<u>\$1,646,835.00</u>	<u>\$1,736,894.04</u>	<u>\$1,724,925.00</u>	<u>\$1,724,925.00</u>	<u>\$1,680,653.00</u>	<u>\$1,680,653.00</u>
	Division 97 - Inter-departmental Totals	<u>\$1,230,792.00</u>	<u>\$1,487,521.56</u>	<u>\$1,646,835.00</u>	<u>\$1,736,894.04</u>	<u>\$1,724,925.00</u>	<u>\$1,724,925.00</u>	<u>\$1,680,653.00</u>	<u>\$1,680,653.00</u>
	Department 56 - Water Sewer Enterprise Totals	<u>\$1,230,792.00</u>	<u>\$1,487,521.56</u>	<u>\$1,646,835.00</u>	<u>\$1,736,894.04</u>	<u>\$1,724,925.00</u>	<u>\$1,724,925.00</u>	<u>\$1,680,653.00</u>	<u>\$1,680,653.00</u>
	Fund 300 - WSF Totals	<u>\$1,230,792.00</u>	<u>\$1,487,521.56</u>	<u>\$1,646,835.00</u>	<u>\$1,736,894.04</u>	<u>\$1,724,925.00</u>	<u>\$1,724,925.00</u>	<u>\$1,680,653.00</u>	<u>\$1,680,653.00</u>
	Net Grand Totals	<u>\$1,230,792.00</u>	<u>\$1,487,521.56</u>	<u>\$1,646,835.00</u>	<u>\$1,736,894.04</u>	<u>\$1,724,925.00</u>	<u>\$1,724,925.00</u>	<u>\$1,680,653.00</u>	<u>\$1,680,653.00</u>

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Water Sewer Fund
Division: Capital Outlay**



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 00	Cap Out Capital Projects	219,791.00	256,605.22	268,524.85	.00	108,287.00	133,117.00	25,000.00	25,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	25,000.00	25,000.00	
	Final Budget					1.0000	(25,000.00)	(25,000.00)	
	Final Budget					.4000	150,000.00	60,000.00	
	Final Budget					1.0000	(60,000.00)	(60,000.00)	
	Final Budget					.4000	150,000.00	60,000.00	
	Final Budget					1.0000	(60,000.00)	(60,000.00)	
							Final Budget Totals	\$25,000.00	
58 01	Cap Out Construction	.00	.00	.00	3,000.00	.00	.00	.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	2,500,000.00	2,500,000.00	
	Final Budget					1.0000	(2,500,000.00)	(2,500,000.00)	
	Final Budget					1.0000	138,000.00	138,000.00	
	Final Budget					1.0000	(138,000.00)	(138,000.00)	
	Final Budget					1.0000	50,000.00	50,000.00	
	Final Budget					1.0000	(50,000.00)	(50,000.00)	
							Final Budget Totals	\$0.00	
58 02	Cap Out Easement Acquisition	.00	42,055.00	.00	.00	.00	.00	.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.5000	30,000.00	45,000.00	
	Final Budget					1.5000	(30,000.00)	(45,000.00)	
							Final Budget Totals	\$0.00	
58 03	Cap Out Furniture Fixtures and Equipment	.00	9,656.70	.00	.00	.00	.00	.00	.00
58 13	Cap Out System Maintenance	39,520.00	331,338.51	586,118.16	.00	.00	.00	.00	.00
58 30	Cap Out Water Line Improvements	52,035.00	319,803.76	43,241.72	54,496.39	283,155.00	283,155.00	350,000.00	350,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	120,281.00	120,281.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
	Department 56 - Water Sewer Enterprise								
	Division 95 - Capital Outlay								
	Capital Outlay								
	Final Budget					1.0000	(120,281.00)	(120,281.00)	
	Final Budget					1.0000	(150,355.00)	(150,355.00)	
	Final Budget					1.0000	150,355.00	150,355.00	
	Final Budget					1.0000	100,000.00	100,000.00	
	Final Budget					1.0000	125,000.00	125,000.00	
	Final Budget					1.0000	(148,400.00)	(148,400.00)	
	Final Budget					1.0000	148,400.00	148,400.00	
	Final Budget					1.0000	125,000.00	125,000.00	
	Final Budget					1.0000	287,195.00	287,195.00	
	Final Budget					1.0000	(287,195.00)	(287,195.00)	
	Final Budget					1.0000	125,000.00	125,000.00	
	Final Budget					1.0000	(125,000.00)	(125,000.00)	
	Final Budget					1.0000	178,000.00	178,000.00	
	Final Budget					1.0000	(178,000.00)	(178,000.00)	
	Final Budget					1.0000	125,000.00	125,000.00	
	Final Budget					1.0000	(125,000.00)	(125,000.00)	
	Final Budget					1.0000	121,765.00	121,765.00	
	Final Budget					1.0000	(121,765.00)	(121,765.00)	
	Final Budget					1.0000	(156,250.00)	(156,250.00)	
	Final Budget					1.0000	156,250.00	156,250.00	
							Final Budget Totals	\$350,000.00	
58 31	Cap Out Sewer Line Improvements	114,086.40	738,787.97	203,634.90	113,251.70	1,033,686.00	2,147,501.00	1,643,068.00	1,643,068.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	287,734.00	287,734.00	
	Final Budget					1.0000	100,000.00	100,000.00	
	Final Budget					1.0000	752,084.00	752,084.00	
	Final Budget					1.0000	(336,000.00)	(336,000.00)	
	Final Budget					1.0000	336,000.00	336,000.00	
	Final Budget					450.0000	185.00	83,250.00	
	Final Budget					1.0000	(115,000.00)	(115,000.00)	
	Final Budget					1.0000	115,000.00	115,000.00	
	Final Budget					1.0000	(125,000.00)	(125,000.00)	
	Final Budget					1.0000	125,000.00	125,000.00	
	Final Budget					1.0000	125,000.00	125,000.00	
	Final Budget					1.0000	(125,000.00)	(125,000.00)	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 300 - WSF									
Department 56 - Water Sewer Enterprise									
Division 95 - Capital Outlay									
Capital Outlay									
Final Budget	7. Glen Laurel #3 Bypass Pump Installation					1.0000	85,000.00	85,000.00	
Final Budget	8. Horne St Parking Lot Fayetteville to Church					1.0000	125,000.00	125,000.00	
Final Budget	9. Summerlyn Bypass Pump Installation					1.0000	150,000.00	150,000.00	
Final Budget	9a. Wynston Bypass Pump Installation					1.0000	60,000.00	60,000.00	
Final Budget	First St Parking Lot Fayetteville to O'Neil					1.0000	125,000.00	125,000.00	
Final Budget	First St Parking Lot Fayetteville to O'Neil - DEFER					1.0000	(125,000.00)	(125,000.00)	
Final Budget	Main St. Streetscape Robertson to Smith					1.0000	300,000.00	300,000.00	
Final Budget	Main St. Streetscape Robertson to Smith - DEFER					1.0000	(300,000.00)	(300,000.00)	
	Final Budget Totals							\$1,643,068.00	
58 50	Cap Out Capital Outlay	325,625.80	580,057.94	1,096,251.74	135,121.71	258,233.00	278,660.00	417,973.00	417,973.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	35,924.00	35,924.00	
	Final Budget					1.0000	(35,924.00)	(35,924.00)	
	Final Budget					1.0000	35,924.00	35,924.00	
	Final Budget					1.0000	35,924.00	35,924.00	
	Final Budget					1.0000	17,000.00	17,000.00	
	Final Budget					1.0000	60,000.00	60,000.00	
	Final Budget					1.0000	28,000.00	28,000.00	
	Final Budget					1.0000	12,000.00	12,000.00	
	Final Budget					1.0000	(12,000.00)	(12,000.00)	
	Final Budget					1.0000	80,000.00	80,000.00	
	Final Budget					1.0000	35,500.00	35,500.00	
	Final Budget					1.0000	6,000.00	6,000.00	
	Final Budget					1.0000	11,125.00	11,125.00	
	Final Budget					1.0000	27,000.00	27,000.00	
	Final Budget					2.0000	19,000.00	38,000.00	
	Final Budget					1.0000	6,000.00	6,000.00	
	Final Budget					1.0000	37,500.00	37,500.00	
	Final Budget Totals							\$417,973.00	
	Capital Outlay Totals	\$751,058.20	\$2,278,305.10	\$2,197,771.37	\$305,869.80	\$1,683,361.00	\$2,842,433.00	\$2,436,041.00	\$2,436,041.00
	Division 95 - Capital Outlay Totals	\$751,058.20	\$2,278,305.10	\$2,197,771.37	\$305,869.80	\$1,683,361.00	\$2,842,433.00	\$2,436,041.00	\$2,436,041.00
	Department 56 - Water Sewer Enterprise Totals	\$751,058.20	\$2,278,305.10	\$2,197,771.37	\$305,869.80	\$1,683,361.00	\$2,842,433.00	\$2,436,041.00	\$2,436,041.00
	Fund 300 - WSF Totals	\$751,058.20	\$2,278,305.10	\$2,197,771.37	\$305,869.80	\$1,683,361.00	\$2,842,433.00	\$2,436,041.00	\$2,436,041.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Net Grand Totals	\$751,058.20	\$2,278,305.10	\$2,197,771.37	\$305,869.80	\$1,683,361.00	\$2,842,433.00	\$2,436,041.00	\$2,436,041.00
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Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Net Grand Totals	\$751,058.20	\$2,278,305.10	\$2,197,771.37	\$305,869.80	\$1,683,361.00	\$2,842,433.00	\$5,760,149.00	\$2,436,041.00
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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Water Sewer Fund
Division: Debt Service**



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund	300 - WSF								
	Department 56 - Water Sewer Enterprise								
	Division 90 - Debt Service								
	<i>Debt Service</i>								
57 015	Debt Service FY 03-04 Sewer State Bond Loan	1,821.34	1,214.22	607.12	.00	.00	.00	.00	.00
57 016	Debt Service FY 98-99 Sewer Revolving Loan	7,568.50	6,054.80	4,541.10	3,027.40	53,531.00	53,531.00	.00	.00
57 017	Debt Service FY 97-98 Sewer Revolving Loan	12,745.56	6,372.78	.00	.00	.00	.00	.00	.00
57 018	Debt Service FY 07-08 Sewer Revolving Loan	45,355.46	39,686.02	34,016.60	28,347.16	279,795.00	279,795.00	274,125.00	274,125.00
57 019	Debt Service FY 07-08 Sewer Revolving Loan	52,920.00	49,140.00	45,360.00	41,580.00	217,800.00	217,800.00	214,020.00	214,020.00
57 021	Debt Service FY 05-06 Nitrogen Financing	11,533.02	4,052.15	.00	.00	.00	.00	.00	.00
57 025	Debt Service FY 08-09 Sam's Branch Outfall	268.17	.00	.00	.00	.00	.00	.00	.00
57 042	Debt Service System Improvements	.00	.00	.00	122,269.93	.00	.00	.00	.00
57 043	Debt Service Elevated WaterStorage Tank RBAN	.00	.00	.00	.00	71,186.00	.00	70,381.00	70,381.00
57 044	Debt Service USDA Revenue Bond - Water Tank	51,091.10	50,391.10	49,691.10	48,956.10	.00	71,186.00	.00	.00
57 045	Debt Service Vactor Truck Capital Lease - W&S	.00	415.54	9,301.80	8,198.42	44,308.00	44,307.00	44,308.00	44,308.00
57 050	Debt Service USDA Revenue Bond-ClaytonRaleigh	.00	.00	.00	112,528.80	228,605.00	228,605.00	229,493.00	229,493.00
	<i>Debt Service Totals</i>	\$183,303.15	\$157,326.61	\$143,517.72	\$364,907.81	\$895,225.00	\$895,224.00	\$832,327.00	\$832,327.00
	Division 90 - Debt Service Totals	\$183,303.15	\$157,326.61	\$143,517.72	\$364,907.81	\$895,225.00	\$895,224.00	\$832,327.00	\$832,327.00
	Department 56 - Water Sewer Enterprise Totals	\$183,303.15	\$157,326.61	\$143,517.72	\$364,907.81	\$895,225.00	\$895,224.00	\$832,327.00	\$832,327.00
	Fund 300 - WSF Totals	\$183,303.15	\$157,326.61	\$143,517.72	\$364,907.81	\$895,225.00	\$895,224.00	\$832,327.00	\$832,327.00
	Net Grand Totals	\$183,303.15	\$157,326.61	\$143,517.72	\$364,907.81	\$895,225.00	\$895,224.00	\$832,327.00	\$832,327.00

**Town of Clayton
FY 2019-2020
Revenue Summary**

**Department: Electric Fund
Division:**



Detail Revenue Budget - Electric Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2018 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 00 - Non-departmental								
	Permits and Fees								
43 20	Per & Fees Late Fee Penalties	105,997.30	98,865.93	96,327.91	101,689.84	100,000.00	100,000.00	100,000.00	100,000.00
43 21	Per & Fees Past Due Penalty	106,453.68	91,262.83	154,545.89	98,423.89	95,000.00	82,500.00	92,400.00	92,400.00
	Budget Transactions								
	Level	Transaction		Number of Units		Cost Per Unit		Total Amount	
	Final Budget	Cut off fees (share with WS Fund)		.5500		168,000.00		92,400.00	
						Final Budget Totals		\$92,400.00	
43 25	Per & Fees AMI Meter Fee	.00	.00	.00	.00	.00	.00	163,200.00	163,200.00
	Budget Transactions								
	Level	Transaction		Number of Units		Cost Per Unit		Total Amount	
	Final Budget	\$2 AMI Meter Charge		1.0000		163,200.00		163,200.00	
						Final Budget Totals		\$163,200.00	
43 59	Per & Fees Meter Fees	10,075.00	13,520.00	21,905.00	16,685.00	26,000.00	15,000.00	26,000.00	26,000.00
	Budget Transactions								
	Level	Transaction		Number of Units		Cost Per Unit		Total Amount	
	Final Budget	Residential Meter Fees		200.0000		100.00		20,000.00	
	Final Budget	Single Phase w/Demand		10.0000		350.00		3,500.00	
	Final Budget	Three Phase w/Demand		5.0000		500.00		2,500.00	
						Final Budget Totals		\$26,000.00	
43 65	Per & Fees Cut Seal Fee	2,435.00	3,520.00	2,100.00	1,625.00	2,000.00	2,500.00	2,000.00	2,000.00
43 66	Per & Fees Meter Tampering Fee	700.00	700.00	1,000.00	1,000.00	1,250.00	1,000.00	500.00	500.00
43 70	Per & Fees Solar Application Fee	.00	.00	.00	100.00	100.00	.00	100.00	100.00
43 71	Per & Fees Underground Electric Fees	58,875.00	76,125.00	125,625.00	93,750.00	103,000.00	93,750.00	103,125.00	103,125.00
	Budget Transactions								
	Level	Transaction		Number of Units		Cost Per Unit		Total Amount	
	Final Budget	Install Ug Services		275.0000		375.00		103,125.00	
						Final Budget Totals		\$103,125.00	
43 72	Per & Fees Facility Fees	62.00	62.00	31.00	96.00	.00	.00	.00	.00
43 74	Per & Fees Connection Fees	36,162.00	34,497.00	37,949.07	64,026.88	72,042.00	36,000.00	65,000.00	65,000.00



Detail Revenue Budget - Electric Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2018 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 00 - Non-departmental								
	Permits and Fees								
43 80	Per & Fees Damage Reimbursement	22,137.95	7,997.75	40,414.69	24,030.84	35,830.00	6,000.00	6,000.00	6,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Fees collected for damage by others to electric facilities					2.0000	3,000.00	6,000.00	
							Final Budget Totals	\$6,000.00	
43 99	Per & Fees Returned Check Fees	13,602.59	13,920.00	17,138.44	14,700.00	13,000.00	13,000.00	13,000.00	13,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Returned Checks Fees					650.0000	20.00	13,000.00	
							Final Budget Totals	\$13,000.00	
	Permits and Fees Totals	\$356,500.52	\$340,470.51	\$497,037.00	\$416,127.45	\$448,222.00	\$349,750.00	\$571,325.00	\$571,325.00
	Sales and Services								
44 15	Sales & Serv Sale of Electricity	11,842,457.49	11,496,147.76	11,964,338.73	12,573,519.90	13,000,000.00	12,271,077.00	13,500,000.00	13,500,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Five Year Trend and last years average					1.0000	13,500,000.00	13,500,000.00	
							Final Budget Totals	\$13,500,000.00	
44 16	Sales & Serv Sale of Electricity - Gen Fund	245,725.26	244,076.03	251,029.67	260,106.07	270,000.00	250,000.00	270,000.00	270,000.00
44 17	Sales & Serv Sale of Electricity - W/S Fund	280,818.48	293,085.41	304,197.24	311,042.03	315,000.00	290,000.00	315,000.00	315,000.00
	Sales and Services Totals	\$12,369,001.23	\$12,033,309.20	\$12,519,565.64	\$13,144,668.00	\$13,585,000.00	\$12,811,077.00	\$14,085,000.00	\$14,085,000.00
	Other Financing Sources								
48 83	Misc Trans from Capital Project Funds	.00	.00	.00	136,647.47	.00	.00	.00	.00
	Other Financing Sources Totals	\$0.00	\$0.00	\$0.00	\$136,647.47	\$0.00	\$0.00	\$0.00	\$0.00
	Miscellaneous								
48 00	Misc Investment Earnings	2,506.99	10,723.55	18,849.35	33,639.82	51,505.00	20,062.00	56,852.00	56,852.00
48 10	Misc Debt Setoff Revenue	29,881.45	48,521.22	40,606.73	40,300.84	11,000.00	20,000.00	10,000.00	10,000.00
48 40	Misc FEMA/NCEM Damage Reimbursement	.00	.00	23,125.87	.00	.00	.00	.00	.00
48 60	Misc Reimbursable Projects	.00	41,929.04	12,292.38	21,825.45	3,590.00	5,000.00	5,000.00	5,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget EBF towards JoCo Lineman School Support					1.0000	2,000.00	2,000.00	



Detail Revenue Budget - Electric Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2018 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
Department 57 - Electric Enterprise									
Division 00 - Non-departmental									
Miscellaneous									
Final Budget	Electricities Betterment Fund					1,000.00	3,000.00	3,000.00	
						Final Budget Totals		\$5,000.00	
48 71	Misc Sale of Scrap	5,499.85	1,421.45	2,887.44	4,026.40	2,500.00	1,500.00	3,500.00	3,500.00
48 73	Misc Sale of Surplus Equipment	1,883.22	.00	140.00	2,770.00	8,032.00	.00	.00	.00
48 94	Misc Conservation Program Repayments	4,860.79	7,096.57	7,958.10	8,083.08	3,000.00	7,500.00	3,000.00	3,000.00
48 97	Misc Miscellaneous	687.65	251.00	14,786.63	4,415.00	6,100.00	.00	.00	.00
	<i>Miscellaneous Totals</i>	\$45,319.95	\$109,942.83	\$120,646.50	\$115,060.59	\$85,727.00	\$54,062.00	\$78,352.00	\$78,352.00
	<i>Fund Balance and Capital Reserve</i>								
48 99	Misc Fund Balance Appropriated	.00	.00	.00	.00	.00	356,385.00	.00	.00
	<i>Fund Balance and Capital Reserve Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$356,385.00	\$0.00	\$0.00
	Division 00 - Non-departmental Totals	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$13,571,274.00	\$14,734,677.00	\$14,734,677.00
	Department 57 - Electric Enterprise Totals	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$13,571,274.00	\$14,734,677.00	\$14,734,677.00
	Fund 310 - EF Totals	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$13,571,274.00	\$14,734,677.00	\$14,734,677.00
	Net Grand Totals	\$12,770,821.70	\$12,483,722.54	\$13,137,249.14	\$13,812,503.51	\$14,118,949.00	\$13,571,274.00	\$14,734,677.00	\$14,734,677.00

**Town of Clayton
FY 2019-2020
Expenditure Summary**

**Department: Electric Fund
Division:**

Electric Expenditure Summary

	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund: 310 EF								
Expenditures								
Salaries - Personnel - Salaries	\$587,102.14	\$616,654.51	\$697,459.40	\$676,849.45	\$777,605.00	\$855,975.00	\$887,024.00	\$887,024.00
Benefits - Personnel - Benefits	\$198,286.78	\$207,807.19	\$239,502.01	\$213,174.90	\$265,240.00	\$292,578.00	\$296,786.00	\$296,786.00
Contract Serv - Contractual Services	\$167,739.04	\$429,761.43	\$377,389.14	\$262,115.34	\$247,948.00	\$246,716.00	\$375,925.00	\$375,925.00
Op Exp - Operating Expenses	\$369,429.43	\$290,571.16	\$411,579.31	\$513,452.60	\$450,974.00	\$379,002.00	\$569,256.00	\$569,256.00
Prgms - Programs	\$9,786,081.75	\$8,578,188.10	\$9,249,292.35	\$9,205,404.97	\$9,468,291.00	\$9,449,931.00	\$9,515,358.00	\$9,515,358.00
Sp App - Special Appropriations	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00	\$0.00
Debt Service - Debt Service	\$12,858.35	\$19,296.11	\$64,219.60	\$118,084.09	\$723,150.00	\$723,150.00	\$581,796.00	\$581,796.00
Cap Outlay - Capital Outlay	\$0.00	\$0.00	(\$4,107,389.72)	(\$1,060,866.77)	\$1,275,499.00	\$1,189,225.00	\$1,393,504.00	\$1,393,504.00
Misc - Miscellaneous	\$977,944.46	\$1,264,558.56	\$1,430,939.14	\$1,385,197.41	\$0.00	\$1,831,821.00	\$1,115,028.00	\$1,115,028.00
Fund Total: EF	(\$12,099,441.95)	(\$11,406,837.06)	(\$8,362,991.23)	(\$11,313,411.99)	(\$13,221,207.00)	(\$14,980,898.00)	(\$14,734,677.00)	(\$14,734,677.00)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$12,099,441.95	\$11,406,837.06	\$8,362,991.23	\$11,313,411.99	\$13,221,207.00	\$14,980,898.00	\$14,734,677.00	\$14,734,677.00
Net Grand Totals:	(\$12,099,441.95)	(\$11,406,837.06)	(\$8,362,991.23)	(\$11,313,411.99)	(\$13,221,207.00)	(\$14,980,898.00)	(\$14,734,677.00)	(\$14,734,677.00)

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Electric Fund
Division: Non-Departmental**



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 00 - Non-departmental								
	Personnel - Benefits								
51 25	Benefits Retirement - OPEB	6,114.00	.00	2,656.00	.00	.00	.00	.00	.00
	<i>Personnel - Benefits Totals</i>	<u>\$6,114.00</u>	<u>\$0.00</u>	<u>\$2,656.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Operating Expenses</i>								
53 01	Op Exp Insurance Deductible	4,511.76	1,564.50	.00	602.80	.00	.00	.00	.00
53 03	Op Exp Worker's Compensation Insurance	(3,522.79)	.00	.00	.00	.00	.00	.00	.00
	<i>Operating Expenses Totals</i>	<u>\$988.97</u>	<u>\$1,564.50</u>	<u>\$0.00</u>	<u>\$602.80</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Special Appropriations</i>								
55 00	Spec App Salary Reserve	.00	.00	.00	.00	12,500.00	12,500.00	.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	12,500.00	12,500.00	
	Final Budget					1.0000	(12,500.00)	(12,500.00)	
						Final Budget Totals		<u>\$0.00</u>	
	<i>Special Appropriations Totals</i>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$12,500.00</u>	<u>\$12,500.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<i>Miscellaneous</i>								
59 00	Misc Depreciation Expense	334,795.46	347,368.69	363,911.14	394,943.45	.00	.00	.00	.00
59 23	Misc Transfer to Capital Project Fund	.00	.00	.00	.00	.00	881,741.00	177,781.00	177,781.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	177,781.00	177,781.00	
						Final Budget Totals		<u>\$177,781.00</u>	
	<i>Miscellaneous Totals</i>	<u>\$334,795.46</u>	<u>\$347,368.69</u>	<u>\$363,911.14</u>	<u>\$394,943.45</u>	<u>\$0.00</u>	<u>\$881,741.00</u>	<u>\$177,781.00</u>	<u>\$177,781.00</u>
	Division 00 - Non-departmental Totals	<u>\$341,898.43</u>	<u>\$348,933.19</u>	<u>\$366,567.14</u>	<u>\$395,546.25</u>	<u>\$12,500.00</u>	<u>\$894,241.00</u>	<u>\$177,781.00</u>	<u>\$177,781.00</u>
	Department 57 - Electric Enterprise Totals	<u>\$341,898.43</u>	<u>\$348,933.19</u>	<u>\$366,567.14</u>	<u>\$395,546.25</u>	<u>\$12,500.00</u>	<u>\$894,241.00</u>	<u>\$177,781.00</u>	<u>\$177,781.00</u>
	Fund 310 - EF Totals	<u>\$341,898.43</u>	<u>\$348,933.19</u>	<u>\$366,567.14</u>	<u>\$395,546.25</u>	<u>\$12,500.00</u>	<u>\$894,241.00</u>	<u>\$177,781.00</u>	<u>\$177,781.00</u>
	Net Grand Totals	<u>\$341,898.43</u>	<u>\$348,933.19</u>	<u>\$366,567.14</u>	<u>\$395,546.25</u>	<u>\$12,500.00</u>	<u>\$894,241.00</u>	<u>\$177,781.00</u>	<u>\$177,781.00</u>

**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Electric Enterprise
Division: Administration**

2018-2019 Major Accomplishments	Related Council Goal
•GIS System Upgraded	Think Communication & Partnerships. Think Collaboration.
•Performance Management Updates	Think Growth. Think Balance
•Load Management Program	Think Town Finances. Think Responsibility.
•City Works Work Orders & Maps	Think Communication & Partnerships. Think Collaboration.
•JoCo Apprenticeship Program / Harvest Festival	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•Electricities “Key Accounts Bootcamp”	Think Economic Development. Think Prosperity
•Energy Audits	Think Safe, Clean, Engaged. Think Community

2019-2020 Service, Initiative or Staffing Changes	Description of Changes	Cost Implications for FY 2019-2020	Related Council Goal
Program or Service Change	•Update Performance Management Format and Data	\$ 0	Think Communication & Partnerships. Think Collaboration.

Performance Measures

Mission Statement: To serve our citizens to the best of our ability considering Safety First, cost stability, and power reliability with quality service for all.

Goal: SAFETY: To keep our employees and public safe!

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	2019-2020 Year to Date
• Percentage of time lost due to safety accident, Electric Superintendent's Lost Time is calculated in these numbers	3%	5%	6.7%
• Percentage of departmental attendance at rated monthly safety meetings	90%	94%	84%

Goal: QUALITY: To provide reliable power.

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Resolved unplanned outages in 90 minutes or less.	90%	67%	66%
• Percentage of work orders that are preventative maintenance.	25%	42%	45%

Goal: Financial Stability: To be a sustainable utility.

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Percentages of residential customers in load management	50%	52%	52%
• Percentage of electrical assets installed that generate revenue	65%	58%	55%



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 02 - Administration								
	Personnel - Salaries								
50 00	Salaries Full-time	185,162.57	198,054.96	178,959.79	189,083.51	199,745.00	195,917.00	204,496.00	204,496.00
50 04	Salaries Overtime	281.22	250.85	90.72	.00	1,000.00	.00	.00	.00
	<i>Personnel - Salaries Totals</i>	\$185,443.79	\$198,305.81	\$179,050.51	\$189,083.51	\$200,745.00	\$195,917.00	\$204,496.00	\$204,496.00
	Personnel - Benefits								
51 00	Benefits Longevity	1,400.00	1,700.00	1,200.00	1,500.00	1,800.00	1,800.00	2,100.00	2,100.00
51 10	Benefits FICA	13,548.94	14,872.76	13,314.57	14,451.21	15,595.00	15,124.00	15,804.00	15,804.00
51 11	Benefits Group Insurance - Health	12,510.16	15,077.79	13,314.27	9,763.66	13,595.00	13,750.00	14,308.00	14,308.00
51 15	Benefits Life Insurance	1,095.39	1,178.54	1,036.02	1,154.87	825.00	1,186.00	536.00	536.00
51 20	Benefits Retirement - General Employees	12,627.94	13,186.71	12,754.71	14,210.70	15,700.00	15,301.00	18,405.00	18,405.00
51 30	Benefits 401K - General Employees	7,215.94	7,841.15	7,013.30	7,573.96	8,100.00	7,909.00	8,264.00	8,264.00
	<i>Personnel - Benefits Totals</i>	\$48,398.37	\$53,856.95	\$48,632.87	\$48,654.40	\$55,615.00	\$55,070.00	\$59,417.00	\$59,417.00
	Contractual Services								
56 10	Cont Serv Contracts and Agreements	2,190.00	2,577.00	477.00	.00	.00	.00	.00	.00
56 40	Cont Serv Pre-employment Screening	33.00	.00	.00	33.00	.00	.00	.00	.00
56 50	Cont Serv Equipment Rental	.00	.00	.00	.00	1,368.00	1,368.00	1,368.00	1,368.00
	<i>Contractual Services Totals</i>	\$2,223.00	\$2,577.00	\$477.00	\$33.00	\$1,368.00	\$1,368.00	\$1,368.00	\$1,368.00
	Operating Expenses								
52 01	Op Exp Postage and Shipping Expense	131.75	134.33	393.22	.00	200.00	200.00	200.00	200.00
	<i>Operating Expenses Totals</i>	\$131.75	\$134.33	\$393.22	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00
	Budget Transactions								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Final Budget	HP Plotter/Scanner 1/3 Share (PW, WS, EL)_			12.0000	114.00	1,368.00		
						Final Budget Totals	\$1,368.00		
	<i>Contractual Services Totals</i>	\$2,223.00	\$2,577.00	\$477.00	\$33.00	\$1,368.00	\$1,368.00	\$1,368.00	\$1,368.00
	Budget Transactions								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Final Budget	Costs to ship/receive/insure ordered and or repaired items			5.0000	40.00	200.00		
						Final Budget Totals	\$200.00		
52 16	Op Exp Telephone Exp - Mobile	1,268.74	1,271.74	1,461.99	1,731.24	2,188.00	2,188.00	1,876.00	1,876.00
	<i>Operating Expenses Totals</i>	\$131.75	\$134.33	\$393.22	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00
	Budget Transactions								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Final Budget	AC Electric System Director			12.0000	38.01	456.00		
	Final Budget	AC Energy Service Technician			12.0000	38.01	456.00		
	Final Budget	MP Electric System Director			12.0000	40.16	481.92		



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 02 - Administration								
	Operating Expenses								
52 85	Op Exp Departmental Supplies	2,015.88	2,413.34	2,005.71	1,983.65	2,250.00	2,250.00	2,250.00	2,250.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Stationary & Plotter supplies for Admin. personnel					1.0000	2,250.00	2,250.00	
							Final Budget Totals	\$2,250.00	
53 03	Op Exp Worker's Compensation Insurance	3,900.19	3,608.22	4,653.17	3,716.84	3,252.00	3,647.00	3,271.00	3,271.00
53 99	Op Exp Miscellaneous Expense	.00	125.00	.00	.00	.00	.00	.00	.00
	Operating Expenses Totals	\$21,729.74	\$23,794.79	\$23,250.04	\$25,341.12	\$26,007.00	\$28,643.00	\$25,074.00	\$25,074.00
	Programs								
54 50	Programs Purchase for Resale	9,777.99	13,798.18	14,609.14	9,916.24	16,200.00	16,200.00	16,200.00	16,200.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Monthly charge paid to The U S Department of Energy					12.0000	1,350.00	16,200.00	
							Final Budget Totals	\$16,200.00	
54 56	Programs Electric Conservation Program	3,500.00	17,775.00	14,953.65	26,946.53	15,000.00	15,000.00	15,000.00	15,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Energy Assistance Programs/ HVAC, WH, Etc.					3.0000	5,000.00	15,000.00	
							Final Budget Totals	\$15,000.00	
	Programs Totals	\$13,277.99	\$31,573.18	\$29,562.79	\$36,862.77	\$31,200.00	\$31,200.00	\$31,200.00	\$31,200.00
	Division 02 - Administration Totals	\$271,072.89	\$310,107.73	\$280,973.21	\$299,974.80	\$314,935.00	\$312,198.00	\$321,555.00	\$321,555.00
	Department 57 - Electric Enterprise Totals	\$271,072.89	\$310,107.73	\$280,973.21	\$299,974.80	\$314,935.00	\$312,198.00	\$321,555.00	\$321,555.00
	Fund 310 - EF Totals	\$271,072.89	\$310,107.73	\$280,973.21	\$299,974.80	\$314,935.00	\$312,198.00	\$321,555.00	\$321,555.00
	Net Grand Totals	\$271,072.89	\$310,107.73	\$280,973.21	\$299,974.80	\$314,935.00	\$312,198.00	\$321,555.00	\$321,555.00

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**Town of Clayton
FY 2019-2020
Budget Proposal
Department Summary**

**Department: Electric Enterprise
Division: Operations**

2018-2019 Major Accomplishments	Related Council Goal
•LED Ph. I Project	Think Safe, Clean, Engaged. Think Community
• Clayton Northside & Southside Preventative Maintenance	Think Economic Development. Think Prosperity
•GIS Upgrades	Think Communication & Partnerships. Think Collaboration.
•Peak Shaving Project Completed @ P.D.	Think Town Finances. Think Responsibility.
•AMI Ph I Project	Think Growth. Think Balance
•Glen Laurel Back Feed Completed	Think Economic Development. Think Prosperity
•Efficient Installing Electric Infrastructure to New Subdivisions	Think Economic Development. Think Prosperity
•Efficient Repairing Defective UG Cables	Think Economic Development. Think Prosperity
•LCDP Training for Workforce	Think Happy, Helpful, Professional Workforce. Think Opportunity.
•NCAMES Rodeo Participants, Conner Franks & John Beasley with help from other crew members.	Think Happy, Helpful, Professional Workforce. Think Opportunity.

Performance Measures

Mission Statement: To serve our citizens to the best of our ability considering Safety First, cost stability, and power reliability with quality service for all.

Goal: SAFETY: To keep our employees and public safe!

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	2019-2020 Year to Date
• Percentage of time lost due to safety accident, Electric Superintendent's Lost Time is calculated in these numbers	3%	5%	6.7%
• Percentage of departmental attendance rated monthly safety meetings	90%	94%	84%

Goal: QUALITY: To provide reliable power.

Objective	2019-2020 Target	Fiscal Year 2018-2019 Actual	Year to Date
• Resolved unplanned outages in 90 minutes or less.	90%	67%	66%
• Percentage of W.O. that are preventative maintenance.	25%	42%	45%

Goal: Financial Stability: To be a sustainable utility.

• Percentages of residential customers in load management	50%	52%	52%
• Percentage of electrical assets installed that generate revenue	65%	58%	55%



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 65 - Operations								
	Personnel - Salaries								
50 00	Salaries Full-time	391,497.19	408,680.18	500,799.83	466,825.77	559,860.00	635,741.00	656,709.00	656,709.00
50 04	Salaries Overtime	10,161.16	9,668.52	17,609.06	20,940.17	17,000.00	24,317.00	25,819.00	25,819.00
	<i>Personnel - Salaries Totals</i>	\$401,658.35	\$418,348.70	\$518,408.89	\$487,765.94	\$576,860.00	\$660,058.00	\$682,528.00	\$682,528.00
	Personnel - Benefits								
51 00	Benefits Longevity	6,200.00	6,400.00	7,100.00	7,800.00	8,500.00	8,300.00	7,100.00	7,100.00
51 01	Benefits Stand-by Pay	9,432.81	10,429.80	10,862.73	10,641.82	12,000.00	16,812.00	10,608.00	10,608.00
51 10	Benefits FICA	30,570.70	32,274.05	40,093.35	37,940.34	45,700.00	52,414.00	53,568.00	53,568.00
51 11	Benefits Group Insurance - Health	49,463.47	56,017.44	67,064.29	47,119.61	71,340.00	75,742.00	78,694.00	78,694.00
51 15	Benefits Life Insurance	2,411.32	2,470.93	2,940.08	3,027.42	2,580.00	3,969.00	1,743.00	1,743.00
51 20	Benefits Retirement - General Employees	29,004.61	29,072.63	38,763.60	37,728.37	45,725.00	52,863.00	59,104.00	59,104.00
51 30	Benefits 401K - General Employees	16,691.50	17,285.39	21,389.09	20,262.94	23,780.00	27,408.00	26,552.00	26,552.00
	<i>Personnel - Benefits Totals</i>	\$143,774.41	\$153,950.24	\$188,213.14	\$164,520.50	\$209,625.00	\$237,508.00	\$237,369.00	\$237,369.00
	Contractual Services								
56 00	Cont Serv Professional Services	46,341.63	288,472.42	226,505.86	131,059.14	76,203.00	76,203.00	178,111.00	178,111.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	554.00	2,216.00	
	Final Budget					.5000	5,000.00	2,500.00	
	Final Budget					1.0000	70,000.00	70,000.00	
	Final Budget					1.0000	192.00	192.00	
	Final Budget					1.0000	75,000.00	75,000.00	
	Final Budget					1.0000	4,500.00	4,500.00	
	Final Budget					.5000	3,360.00	1,680.00	
	Final Budget					1.0000	20,000.00	20,000.00	
	Final Budget					.5000	4,046.00	2,023.00	
							Final Budget Totals	\$178,111.00	
56 10	Cont Serv Contracts and Agreements	1,177.35	1,421.26	1,531.54	1,675.20	1,680.00	1,680.00	1,680.00	1,680.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					8.0000	210.00	1,680.00	
							Final Budget Totals	\$1,680.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 65 - Operations								
	Contractual Services								
56 11	Cont Serv Contract Services	107,415.02	93,803.36	128,827.59	115,803.37	149,534.00	149,534.00	177,955.00	177,955.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget								
	Hydrocut, 10 locations					10.0000	1,250.00	12,500.00	
	Final Budget					1.0000	159,951.00	159,951.00	
	Maintenance tree trimming					12.0000	142.00	1,704.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	NC 811 One Call, 50 % split w/ PW					1.0000	1,800.00	1,800.00	
	Final Budget								
	Perform annual meter testing								
	Final Budget								
	Substation & Pole Yard Vegetation Control								
	Final Budget								
	Final Budget Totals							\$177,955.00	
56 40	Cont Serv Pre-employment Screening	.00	66.00	99.00	.00	.00	100.00	.00	.00
56 41	Cont Serv Contract Labor	.00	32,775.36	2,206.87	.00	.00	.00	.00	.00
56 50	Cont Serv Equipment Rental	1,063.63	1,729.18	6,194.86	2,087.54	3,352.00	2,020.00	1,000.00	1,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	1,000.00	1,000.00	
	Contingency/ Rental Equipment								
	Final Budget								
	Final Budget Totals							\$1,000.00	
56 51	Cont Serv Uniform Rental	9,518.41	8,916.85	11,546.42	11,457.09	15,811.00	15,811.00	15,811.00	15,811.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					52.0000	304.05	15,811.00	
	Annual funds to rent required FR/AR uniforms for crew								
	Final Budget								
	Final Budget Totals							\$15,811.00	
	<i>Contractual Services Totals</i>	\$165,516.04	\$427,184.43	\$376,912.14	\$262,082.34	\$246,580.00	\$245,348.00	\$374,557.00	\$374,557.00
	<i>Operating Expenses</i>								
52 01	Op Exp Postage and Shipping Expense	.00	.00	63.38	107.09	200.00	200.00	200.00	200.00
52 16	Op Exp Telephone Exp - Mobile	2,470.37	3,450.53	5,641.27	6,279.73	6,381.00	6,381.00	6,059.00	6,059.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					12.0000	38.01	456.12	
	AC Electric System Crew Leader					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.00	
	AC Electric System Crew Leader					12.0000	38.01	456.00	
	Final Budget					12.0000	38.01	456.00	
	AC Electric System Superintendent					12.0000	38.01	456.12	
	Final Budget					12.0000	38.01	456.12	
	AC ELT III					12.0000	38.01	456.12	
	Final Budget					12.0000	38.01	456.12	
	AC ELT III NEW CARD								



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 65 - Operations								
	Operating Expenses								
	Final Budget AC ELT III					12.0000	38.01	456.12	
	Final Budget AC Service Truck					12.0000	38.01	456.00	
	Final Budget MP Crew Leader					12.0000	40.16	481.92	
	Final Budget MP Electric Crew Leader					12.0000	40.16	481.92	
	Final Budget MP Electric Crew Leader					12.0000	40.16	481.92	
	Final Budget MP Electric On Call					12.0000	40.16	481.92	
	Final Budget MP Electric System Supervisor					12.0000	40.16	481.92	
	Final Budget Totals							\$6,058.08	
52 26	Op Exp Training and Travel	1,162.21	1,275.75	1,164.36	100.00	1,250.00	1,250.00	1,250.00	1,250.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget 1 employee to serve on NCAMES safety/training team					5.0000	250.00	1,250.00	
	Final Budget Totals							\$1,250.00	
52 27	Op Exp Local Mileage	.00	.00	.00	39.24	250.00	250.00	250.00	250.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget For reimbursement should use of POV be necessary					5.0000	50.00	250.00	
	Final Budget Totals							\$250.00	
52 35	Op Exp Maint and Repair - Equipment	15,754.01	2,137.55	11,917.40	3,649.41	5,000.00	5,000.00	5,000.00	5,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Contingency for Repair Cost					1.0000	5,000.00	5,000.00	
	Final Budget Totals							\$5,000.00	
52 36	Op Exp Maint and Repair - Vehicles	5,955.66	9,850.43	8,586.49	12,320.39	7,750.00	7,750.00	7,750.00	7,750.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Contingency					1.0000	4,625.00	4,625.00	
	Final Budget Diesel fuel additive for new line truck					3.0000	375.00	1,125.00	
	Final Budget Hydraulic fluid for material handler					1.0000	2,000.00	2,000.00	
	Final Budget Totals							\$7,750.00	



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 65 - Operations								
	Operating Expenses								
52 39	Op Exp Maint and Repair - System	171,039.11	133,086.81	153,763.49	266,293.04	225,000.00	154,567.00	296,867.00	296,867.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					1.0000	25,000.00		25,000.00
	Final Budget					1.0000	(10,000.00)		(10,000.00)
	Final Budget					8.0000	12,500.00		100,000.00
	Final Budget					1.0000	20,000.00		20,000.00
	Final Budget					1.0000	25,000.00		25,000.00
	Final Budget					20.0000	4,000.00		80,000.00
	Final Budget					5.0000	(4,000.00)		(20,000.00)
	Final Budget					2.0000	5,000.00		10,000.00
	Final Budget					1.0000	10,000.00		10,000.00
	Final Budget					20.0000	2,000.00		40,000.00
	Final Budget					1.0000	16,867.00		16,867.00
							Final Budget Totals		\$296,867.00
52 50	Op Exp Contracted Vehicle Service	13,911.72	2,113.69	18,696.32	9,446.50	10,000.00	5,000.00	12,000.00	12,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					1.0000	12,000.00		12,000.00
							Final Budget Totals		\$12,000.00
52 52	Op Exp Fuel	18,926.58	13,103.88	14,107.68	16,525.72	15,000.00	15,000.00	15,996.00	15,996.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					12.0000	1,333.00		15,996.00
							Final Budget Totals		\$15,996.00
52 58	Op Exp Electric Meters	30,530.23	23,970.18	35,356.51	29,833.02	35,750.00	35,750.00	35,750.00	35,750.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>
	Final Budget					5.0000	350.00		1,750.00
	Final Budget					5.0000	500.00		2,500.00
	Final Budget					300.0000	100.00		30,000.00
	Final Budget					15.0000	100.00		1,500.00
							Final Budget Totals		\$35,750.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 65 - Operations								
	Operating Expenses								
52 60	Op Exp Equipment Purchase	8,419.20	352.17	28,340.32	14,596.88	3,748.00	3,748.00	2,562.00	2,562.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	400.00	400.00	
	Final Budget					1.0000	2,161.72	2,161.72	
								Final Budget Totals	\$2,561.72
52 70	Op Exp Safety	14,798.12	16,910.51	9,742.12	5,970.03	8,905.00	8,905.00	10,170.00	10,170.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					4.0000	11.90	48.00	
	Final Budget					1.0000	4,423.00	4,423.00	
	Final Budget					1.0000	137.00	137.00	
	Final Budget					9.0000	41.30	371.70	
	Final Budget					10.0000	19.00	190.00	
	Final Budget					1.0000	2,000.00	2,000.00	
	Final Budget					4.0000	500.00	2,000.00	
	Final Budget					1.0000	1,000.00	1,000.00	
								Final Budget Totals	\$10,169.70
52 71	Op Exp Protective Clothing	4,005.92	3,219.03	3,959.32	3,741.82	6,464.00	6,464.00	4,358.00	4,358.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	202.00	202.00	
	Final Budget					1.0000	130.00	130.00	
	Final Budget					6.0000	225.00	1,350.00	
	Final Budget					48.0000	6.05	290.00	
	Final Budget					48.0000	7.40	355.00	
	Final Budget					1.0000	500.00	500.00	
	Final Budget					2.0000	64.00	128.00	
	Final Budget					2.0000	96.00	192.00	
	Final Budget					3.0000	39.17	118.00	
	Final Budget					2.0000	169.00	338.00	
	Final Budget					14.0000	29.75	417.00	
	Final Budget					14.0000	24.16	338.00	
								Final Budget Totals	\$4,358.00



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
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Fund **310 - EF**
 Department **57 - Electric Enterprise**
 Division **65 - Operations**
 Operating Expenses

52 80	Op Exp Tools	9,638.80	8,813.63	8,078.81	41,639.01	8,751.00	1,763.00	10,680.00	10,680.00
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	Item # 605683 Ultra Tow Hitch Extender 2" X 18"			1.0000	39.99	39.99			
Final Budget	Item # 10-120 Basic Canvas Small Bag			10.0000	14.56	145.60			
Final Budget	Item # 2131-12 AEMC 275HVD Non-Contact Voltage Det			2.0000	309.00	618.00			
Final Budget	Item # 2ZPVZ Model 7024000 Pintel Ball Combo			1.0000	109.72	109.72			
Final Budget	Item # 44030 Knopp Phase Rotation Meter			2.0000	330.00	660.00			
Final Budget	Item # 44050 Knopp Rotation Meter Carry Case			2.0000	42.00	84.00			
Final Budget	Item # 45MV54Fluke 376 Digital Clamp On Volt Meter			2.0000	479.00	958.00			
Final Budget	Item # 57315 Ultra Tow Carrier w/Ramp 500lb.,50"L X 30"X4"			1.0000	234.99	234.99			
Final Budget	Item # 6751.04 Hastings FG Cable handling tool			2.0000	158.10	316.20			
Final Budget	Item # 8158 Hastings 5'1" to 8' FG Stick			2.0000	387.90	775.80			
Final Budget	Item # 970703989 Part #14.0100.00 Quick Splint			1.0000	1,067.08	1,067.08			
Final Budget	Item # A10016 Aluminum Handle for Pruning Saw			2.0000	18.19	36.38			
Final Budget	Item # A30007 Leather Scabbard for 16" Pruning Saw			2.0000	27.06	54.12			
Final Budget	Item # BKR750 Bucket Knuckle Tool Holder			3.0000	75.00	225.00			
Final Budget	Item # C45908 PintleHook w/2-5/16" Hitch rated 20,000 lbs			2.0000	371.39	742.78			
Final Budget	Item # ML-2603-22 M18 Fuel 1/2 Drill Driven Kit Milw			2.0000	314.50	629.00			
Final Budget	Item # ML-2720-22 M18 Reciprocating Saw Kit Milw.			2.0000	414.21	828.42			
Final Budget	Item # RT40 Reel Thing Cable Reel Lifting Device 4500lbs			2.0000	422.00	844.00			
Final Budget	Item # USTS 040 Blue Stripe FG 40' Telescopic Stick			2.0000	655.20	1,310.40			
Final Budget	Misc. Tools			1.0000	1,000.00	1,000.00			
						Final Budget Totals	\$10,679.48		

52 85	Op Exp Departmental Supplies	17,270.54	13,599.38	15,549.01	13,901.11	20,000.00	20,000.00	18,000.00	18,000.00
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Final Budget	Bad transformers, pads, junctions cabinets, etc.			1.0000	12,000.00	12,000.00			
Final Budget	Trans. Locks, I.D. Tags, Clearance Tags, Etc.			1.0000	6,000.00	6,000.00			
						Final Budget Totals	\$18,000.00		



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 65 - Operations								
	Operating Expenses								
52 87	Op Exp System Expansion	15,700.83	18,079.90	45,070.22	41,214.38	48,000.00	48,000.00	90,000.00	90,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget UG services, transformers, revenue based					300.0000	300.00	90,000.00	
							Final Budget Totals	\$90,000.00	
53 03	Op Exp Worker's Compensation Insurance	11,242.34	11,519.43	15,860.39	15,073.99	14,018.00	15,723.00	13,655.00	13,655.00
53 05	Op Exp Employee In Service Training	5,885.08	3,729.00	12,432.18	6,777.32	8,500.00	14,608.00	13,635.00	13,635.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget LCDP, 4 men in program					1.0000	13,635.00	13,635.00	
							Final Budget Totals	\$13,635.00	
	Operating Expenses Totals	\$346,710.72	\$265,211.87	\$388,329.27	\$487,508.68	\$424,967.00	\$350,359.00	\$544,182.00	\$544,182.00
	Programs								
54 50	Programs Purchase for Resale	9,715,782.76	8,489,289.69	9,142,200.41	9,095,126.56	9,353,800.00	9,353,800.00	9,400,000.00	9,400,000.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget NCEMPA Wholesales Cost Projections					1.0000	9,400,000.00	9,400,000.00	
							Final Budget Totals	\$9,400,000.00	
54 55	Programs Load Control Expense	57,021.00	57,325.23	77,529.15	73,415.64	83,291.00	64,931.00	84,158.00	84,158.00
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Final Budget Contingency 10%					1.0000	5,075.00	5,075.00	
	Final Budget LM Switch Maintenance - Contract Support					150.0000	125.00	18,750.00	
	Final Budget Purch. of new LM switches per replacement program					75.0000	132.60	9,945.00	
	Final Budget Purchase of new LM switches-new customers					380.0000	132.60	50,388.00	
							Final Budget Totals	\$84,158.00	
	Programs Totals	\$9,772,803.76	\$8,546,614.92	\$9,219,729.56	\$9,168,542.20	\$9,437,091.00	\$9,418,731.00	\$9,484,158.00	\$9,484,158.00
	Division 65 - Operations Totals	\$10,830,463.28	\$9,811,310.16	\$10,691,593.00	\$10,570,419.66	\$10,895,123.00	\$10,912,004.00	\$11,322,794.00	\$11,322,794.00
	Department 57 - Electric Enterprise Totals	\$10,830,463.28	\$9,811,310.16	\$10,691,593.00	\$10,570,419.66	\$10,895,123.00	\$10,912,004.00	\$11,322,794.00	\$11,322,794.00
	Fund 310 - EF Totals	\$10,830,463.28	\$9,811,310.16	\$10,691,593.00	\$10,570,419.66	\$10,895,123.00	\$10,912,004.00	\$11,322,794.00	\$11,322,794.00
	Net Grand Totals	\$10,830,463.28	\$9,811,310.16	\$10,691,593.00	\$10,570,419.66	\$10,895,123.00	\$10,912,004.00	\$11,322,794.00	\$11,322,794.00

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Electric Fund
Division: Interdepartmental**



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 97 - Inter-departmental								
	Miscellaneous								
59 96	Misc Payments in Lieu of Taxes	31,177.00	35,250.00	35,250.00	39,100.00	.00	39,100.00	39,100.00	39,100.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	39,100.00	39,100.00	
							Final Budget Totals	\$39,100.00	
59 97	Misc Support Services - General Fund	611,972.00	881,939.87	1,031,778.00	951,153.96	.00	910,980.00	898,147.00	898,147.00
	<i>Miscellaneous Totals</i>	\$643,149.00	\$917,189.87	\$1,067,028.00	\$990,253.96	\$0.00	\$950,080.00	\$937,247.00	\$937,247.00
	Division 97 - Inter-departmental Totals	\$643,149.00	\$917,189.87	\$1,067,028.00	\$990,253.96	\$0.00	\$950,080.00	\$937,247.00	\$937,247.00
	Department 57 - Electric Enterprise Totals	\$643,149.00	\$917,189.87	\$1,067,028.00	\$990,253.96	\$0.00	\$950,080.00	\$937,247.00	\$937,247.00
	Fund 310 - EF Totals	\$643,149.00	\$917,189.87	\$1,067,028.00	\$990,253.96	\$0.00	\$950,080.00	\$937,247.00	\$937,247.00
	Net Grand Totals	\$643,149.00	\$917,189.87	\$1,067,028.00	\$990,253.96	\$0.00	\$950,080.00	\$937,247.00	\$937,247.00

**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Electric Fund
Division: Capital Outlay**



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 95 - Capital Outlay								
	Capital Outlay								
58 00	Cap Out Capital Projects	650,616.17	359,790.49	705,135.81	275,060.15	462,080.00	372,001.00	546,000.00	546,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	200,000.00	200,000.00	
	Final Budget					1.0000	(200,000.00)	(200,000.00)	
	Final Budget					1.0000	195,000.00	195,000.00	
	Final Budget					1.0000	30,000.00	30,000.00	
	Final Budget					1.0000	221,000.00	221,000.00	
	Final Budget					1.0000	100,000.00	100,000.00	
							Final Budget Totals	\$546,000.00	
58 01	Cap Out Construction	.00	158,805.65	.00	.00	.00	.00	.00	.00
58 02	Cap Out Easement Acquisition	.00	41,425.00	73,900.00	25,000.00	.00	.00	.00	.00
58 44	Cap Out Development Infrastructure Imp	.00	.00	.00	.00	525,750.00	525,750.00	723,000.00	723,000.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					45.0000	750.00	33,750.00	
	Final Budget					4.0000	1,500.00	6,000.00	
	Final Budget					63.0000	750.00	47,250.00	
	Final Budget					167.0000	(750.00)	(125,250.00)	
	Final Budget					189.0000	1,500.00	283,500.00	
	Final Budget					116.0000	1,500.00	174,000.00	
	Final Budget					155.0000	750.00	116,250.00	
	Final Budget					143.0000	1,500.00	214,500.00	
	Final Budget					143.0000	(1,500.00)	(214,500.00)	
	Final Budget					50.0000	750.00	37,500.00	
	Final Budget					100.0000	1,500.00	150,000.00	
							Final Budget Totals	\$723,000.00	
58 50	Cap Out Capital Outlay	4,512.99	171,076.66	34,147.03	221,518.31	287,669.00	291,474.00	124,504.00	124,504.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Final Budget					1.0000	44,290.00	44,290.00	
	Final Budget					1.0000	44,290.00	44,290.00	

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**Town of Clayton
FY 2019-2020
Department Summary**

**Department: Electric Fund
Division: Debt Service**



Detail Expenditure Budget - Water/Sewer Fund

Budget Year 2020

Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Estimated Amount	2019 Amended Budget	2020 Manager Recommended	2020 Final Budget
Fund 310 - EF									
	Department 57 - Electric Enterprise								
	Division 90 - Debt Service								
	Debt Service								
57 040	Debt Service Rolling Stock Finance 2012-2013	3,108.35	2,152.36	1,184.65	246.28	.00	.00	.00	.00
57 041	Debt Service System Expansion-New Development	9,750.00	17,143.75	13,650.00	9,750.00	265,850.00	265,850.00	131,950.00	131,950.00
57 049	Debt Service Revenue Bond - Substation	.00	.00	49,384.95	108,087.81	457,300.00	457,300.00	449,846.00	449,846.00
	<i>Debt Service Totals</i>	<u>\$12,858.35</u>	<u>\$19,296.11</u>	<u>\$64,219.60</u>	<u>\$118,084.09</u>	<u>\$723,150.00</u>	<u>\$723,150.00</u>	<u>\$581,796.00</u>	<u>\$581,796.00</u>
	Division 90 - Debt Service Totals	<u>\$12,858.35</u>	<u>\$19,296.11</u>	<u>\$64,219.60</u>	<u>\$118,084.09</u>	<u>\$723,150.00</u>	<u>\$723,150.00</u>	<u>\$581,796.00</u>	<u>\$581,796.00</u>
	Department 57 - Electric Enterprise Totals	<u>\$12,858.35</u>	<u>\$19,296.11</u>	<u>\$64,219.60</u>	<u>\$118,084.09</u>	<u>\$723,150.00</u>	<u>\$723,150.00</u>	<u>\$581,796.00</u>	<u>\$581,796.00</u>
	Fund 310 - EF Totals	<u>\$12,858.35</u>	<u>\$19,296.11</u>	<u>\$64,219.60</u>	<u>\$118,084.09</u>	<u>\$723,150.00</u>	<u>\$723,150.00</u>	<u>\$581,796.00</u>	<u>\$581,796.00</u>
	Net Grand Totals	<u>\$12,858.35</u>	<u>\$19,296.11</u>	<u>\$64,219.60</u>	<u>\$118,084.09</u>	<u>\$723,150.00</u>	<u>\$723,150.00</u>	<u>\$581,796.00</u>	<u>\$581,796.00</u>